

ADVISORY COMMITTEES TO THE BOARD

1. Advisory committees may be created to advise the Board on specific matters requiring extensive study and discussion. All committees shall be appointed by the Chair and may include Governing Board members as well as non-members. Each committee shall be given a specific duty and no committees shall conflict. Instruction to each committee shall include the following:
 - a. An explicit statement of the committee's mission.
 - b. Uniform rules of parliamentary procedure, such as Robert's Rules of Order, under which the committee will conduct its meetings.
 - c. Qualifications for membership and terms of membership (i.e. temporary or continuing).
 - d. A provision permitting the board to terminate the committee before its expiration date upon recommendation of the Academy President or Management Company Representative with stated cause.
2. The committee at its first organizational meeting, select a chairperson and adopt rules which shall include meeting dates and times, attendance requirements and removal of those who exceed the amount of excused absences.
3. Advisory committee members shall serve only in a voluntary capacity. All members must reside in Palm Beach County.
4. Advisory committees should not be appointed to advise on matters requiring a decision by the Board unless adequate time is allowed for a thorough study by the committee.
5. Members of advisory committees should be representative of the community.
6. Members of advisory committees are subject to conflict of interest rules, Chapter 112 Fla. Stat.
7. All advisory committee meetings shall be subject to the open meetings provision of 286.011 F.S. All papers maintained by committee members are subject to full disclosure required by Chap.119 F. S.
8. All Board members should be encouraged to attend various committee meetings at their convenience.
9. No committee member may direct staff. Any request for services shall be directed to the President.
10. Reports or recommendations of the advisory committees shall be made on a regular basis at regular Governing Board meetings.
11. The President or Management Company Representative shall keep a record of all advisory committees and their missions.

Authority: 230.22(1); 230.22(2); 230.23005(10) Fla. Stat.

Implemented: 230.22(1); 230.23005(10); 286.011 Fla. Stat.

Reference: Palm Beach School District Policy 1.09

History: New: 7/01/2004, 3/11/2010