



**James R. Kidd**

PRESIDENT & CHIEF EXECUTIVE OFFICER

**John Anthony Boggess**

DIRECTOR-PROFESSIONAL PROGRAMS

**Eileen Turenne**

ASSISTANT DIRECTOR

**Eric Messmer**

ASSISTANT DIRECTOR

**Ellen VanArsdale**

PRINCIPAL

**Julie Williams**

ASSISTANT PRINCIPAL

**Kelly Lamerson**

ASSISTANT PRINCIPAL

July 1, 2016

In accordance with the requirement for charter schools by Florida law 2011-232 (Fla. Stat. ss. 1002.33(7)(d)1. & 2.), the local parent representative for SY 15-16 is Gail Dolson.

This representative is appointed by the SouthTech Charter Academy Governing Board to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns and resolve disputes.

You may contact Gail Dolson at (561) 369-7000 or by email [Gail.Dolson@palmbeachschools.org](mailto:Gail.Dolson@palmbeachschools.org).

*James R. "Jim" Kidd*

*President & Chief Executive Officer*

*SouthTech Charter Academy*

SouthTech Charter Academy, Inc. prohibits discrimination against students, employees, and applicants on the basis of religion, race, ethnicity, national origin, color, sex, marital status, age, parental status, pregnancy, or disability in all employment practices, programs, services or activities. For questions contact 561-369-7042.

[www.southtechacademy.com](http://www.southtechacademy.com)





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In my absence, operational functions that would normally rise to my area of responsibility will be reallocated according to the organizational chart. Instructional and matters related to student services will defer to Ellen VanArsdale, Principal. Business matters, facilities and operations will defer to Jay Boggess, Professional Programs Director. If Ms. VanArsdale is not available, instructional matters and student services will defer to Eileen Turenne or Julie Williams, subject to availability, Assistant Principals, while business, facilities, and operations to Kathryn McInerney.

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July 1, 2016

To Whom It May Concern:

This letter is to confirm that an employee of SouthTech Charter Academy, Inc. or his or her spouse, or an employee of the school's charter management organization, or his or her spouse, are not a member of the Governing Board of the of the charter school.

Sincerely,



JAMES R. "Jim" KIDD, President & CEO  
SouthTech Charter Academy, Inc.

:bfj

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July 1, 2016

To Whom It May Concern:

This letter is to confirm that that the school and or any of its employees have not entered into a confidentiality agreement regarding terminated or dismissed instructional personnel or school administrators, or personnel or administrators who resign in lieu of termination, based in whole or in part on misconduct that affects the health, safety, or welfare of a student, and have not provided instructional personnel or school administrators with employment references or discuss the personnel's or administrators' performance with prospective employers in another educational setting, without disclosing the personnel's or administrators' misconduct.

Sincerely,

JAMES R. "Jim" KIDD, President & CEO

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July 1, 2016

To Whom It May Concern:

This letter is to confirm that SouthTech Charter Academy, Inc. is legally compliant, including with the Sunshine law.

Sincerely,

JAMES R. "Jim" KIDD, President & CEO

SouthTech Charter Academy, Inc.

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July 1, 2016

To Whom It May Concern:

This letter is to confirm that all members of the SouthTech Charter, Inc. Academy Governing Board are in compliance with these Florida Ethics Code provisions 112.312(2), (3), (7) and (12) and 112.3143(3), including that they have no conflicts of interest.

Sincerely,

JAMES R. "Jim" KIDD, President & CEO  
SouthTech Charter Academy, Inc.

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July 1, 2016

### REPORTING EMPLOYEE MISCONDUCT

All employees and agents of a public school district, charter school or private school have an obligation to report misconduct by instructional personnel and school administrators which affects the health, safety or welfare of a student.

Failure to report misconduct may result in penalties up to termination of employment and revocation of an educator's certificate.

Report to: Jennifer Melillo at (561-369-7042) or by email  
([Jennifer.Melillo@palmbeachschools.org](mailto:Jennifer.Melillo@palmbeachschools.org)).

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*President & Chief Executive Officer*  
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