

South Tech Preparatory Academy, Inc.

Basic Financial Statements
and Additional Information
For the Year Ended June 30, 2015

South Tech Preparatory Academy, Inc.

Table of Contents

Independent Auditor's Report	1-2
Management's Discussion and Analysis (Not Covered by Independent Auditor's Report)	3-6
Basic Financial Statements	
Government-wide Financial Statements:	
Statement of Net Position (Deficit)	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet - Governmental Funds	9
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position	10
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances - Governmental Funds to the Statement of Activities	12
Notes to Basic Financial Statements	13-20
Required Supplementary Information	
Budgetary Comparison Schedule – General Fund	21
Budgetary Comparison Schedule – Special Revenue Fund	22
Schedule of South Tech Preparatory Academy, Inc.'s Proportionate Share of Net Pension Liability – Florida Retirement System	23
Schedule of South Tech Preparatory Academy, Inc.'s Proportionate Share of Net Pension Liability – Health Insurance Subsidy Program	24
Schedule of South Tech Preparatory Academy, Inc.'s Contributions – Florida Retirement System	25
Schedule of South Tech Preparatory Academy, Inc.'s Contributions – Health Insurance Subsidy Program	26
Other Auditor's Reports	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	27-28
Independent Auditor's Report to the Board of Directors	29-30

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
South Florida Preparatory Academy, Inc.
Boynton Beach, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of South Tech Preparatory Academy, Inc. (the "School") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School, as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 6 and budgetary comparison schedules – general fund and special revenue fund on pages 21 and 22 and the schedules related to the pension plan on pages 23 through 26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 3, 2015, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
November 3, 2015

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of South Florida Preparatory Academy's (the "School") financial performance provides an overview of the School's financial activities for the years ended June 30, 2015 and 2014. Please read it in conjunction with the School's financial statements which immediately follow this discussion.

Financial Highlights

The following are highlights of financial activity for the year ended June 30, 2015:

- The School's total liabilities exceeded its assets as of June 30, 2015 by \$ 50,796 (net deficit).
- The School's net position increased by \$ 183,051 during the current fiscal year as a result of this year's operations.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements: The government-wide financial statements, which consist of the following two statements, are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the School's assets, liabilities, and deferred inflows/outflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information showing how the School's net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 7 and 8 of this report.

Fund Financial Statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School only has one category of funds - governmental funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the year. Such information may be useful in evaluating the School's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and change in fund balance provide reconciliation to facilitate this comparison between governmental funds and governmental activities.

**South Tech Preparatory Academy, Inc.
Management's Discussion and Analysis
June 30, 2015**

The School maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance. The General and Special Revenue Funds are considered to be the School's major funds.

The School adopts an annual budget for its governmental funds. A budgetary comparison statement has been provided for the General and Special Revenue Funds to demonstrate compliance with the budgets adopted for each.

The governmental funds financial statements can be found on pages 9 through 12 of this report.

Notes to Basic Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to basic financial statements can be found on pages 13 through 20 of this report.

Other Information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the School's adopted budget to actual results and schedules relating to the School's Pension Plan. Required supplementary information can be found on pages 21 through 26 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of financial position. The following table reflects the condensed government-wide statement of net position as of June 30:

South Florida Preparatory Academy Net Position (Deficit)		2015	2014	
Current Assets	\$	434,533	\$	270,240
Noncurrent Assets and Deferred Outflows		183,439		52,595
Total assets and deferred outflows		617,972		322,835
Current Liabilities		110,707		29,461
Noncurrent Liabilities and Deferred Inflows		558,061		305,381
Total liabilities and deferred inflows		668,768		334,842
Net Position (Deficit):				
Net Investment in capital assets		88,003		52,595
Unrestricted (deficit)		(138,799)		(64,602)
Total net position (deficit)	\$	(50,796)	\$	(12,007)

**South Tech Preparatory Academy, Inc.
Management's Discussion and Analysis
June 30, 2015**

A portion of the School's net position reflects its investment in capital assets, less any related outstanding debt used to acquire those assets. The School uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the School's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The remaining balance, unrestricted, may be used to meet the School's ongoing obligations.

The following table reflects the School's change in net position for the years ended June 30, 2015 and 2014:

South Florida Preparatory Academy Change in Net Position		
	2015	2014
Revenues:		
General revenues	\$ 1,457,094	\$ 642,156
Program revenues	245,049	205,090
Total revenues	1,702,143	847,246
Expenses:		
Instruction	848,371	415,389
Administration	233,269	213,427
Operation and maintenance of plant	295,057	141,941
Student transportation services	78,056	56,000
Fiscal services	35,565	16,737
Central services	26,741	13,828
Board expenditures	2,033	2,042
Total expenses	1,519,092	859,364
Change in net position	183,051	(12,118)
Net Position (Deficit), July 1	(233,847)	111
Net Position (Deficit), June 30	\$ (50,796)	\$ (12,007)

The net position at the beginning of the year was reduced by \$ 221,840 as a result of the implementation of GASB No. 68, *Accounting and Financial Reporting for Pensions*.

Financial Analysis of the School's Funds

As noted earlier, the School uses fund accounting to maintain control over resources that have been segregated for specific activities or objectives. The focus of the School's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the School's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the School. At the end of year 2015, unassigned fund balance of the General Fund was \$ 308,807, an increase of \$ 78,888 for the year. The overall General Fund balance increased by \$ 83,047.

General Fund Budgetary Highlights

Differences between the final budget and original budget amounts can be briefly summarized as follows:

- The School experienced higher enrollment than originally anticipated. Budgeted revenues were increased to reflect this change along with expenditures.

Capital Assets and Debt Administration

Capital assets: The School's investment in capital assets as of June 30, 2015 amounts to \$ 88,003 net of accumulated depreciation as compared to \$ 52,595 as of June 30, 2014. This investment in capital assets is composed of audio visual and computer software and furniture.

Debt: At June 30, 2015, the School had outstanding debt of \$ 242,400 on its note with South Tech Charter Academy, Inc. (Note 7). Additional information regarding changes in debt can be found in Note 8 to the financial statements.

Economic Factors

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School in the year 2016 are an increase in revenues from the State for general operations due to increased enrollment as the School enters its third year of operations with grades 6-8. Due to growth, the School rented a new facility which will result in increased expenses.

Requests for Information

This financial report is designed to provide a general overview of South Tech Preparatory Academy, Inc. for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the South Tech Preparatory Academy, Inc.; 1300 SW 30th Avenue, Boynton Beach, FL 33437.

BASIC FINANCIAL STATEMENTS

South Tech Preparatory Academy, Inc.
Statement of Net Position
June 30, 2015

	Governmental Activities
Current Assets:	
Cash	\$ 432,708
Prepays	1,825
	<hr/>
Total current assets	434,533
	<hr/>
Noncurrent Assets:	
Capital assets, net of accumulated depreciation	88,003
	<hr/>
Total noncurrent assets	88,003
	<hr/>
Total assets	522,536
	<hr/>
Deferred Outflows of Resources:	
Deferred pension outflows	95,436
	<hr/>
Total assets and deferred outflows	617,972
	<hr/>
Current Liabilities:	
Accounts payable	4,380
Accrued liabilities	26,123
Due to related party	80,204
	<hr/>
Total current liabilities	110,707
	<hr/>
Noncurrent Liabilities:	
Compensated absences payable	4,045
Note payable - due in more than one year	242,400
Net pension liability	193,360
	<hr/>
Total liabilities	550,512
	<hr/>
Deferred Inflows of Resources:	
Deferred pension inflows	118,256
	<hr/>
Total liabilities and deferred inflows	668,768
	<hr/>
Net Position (deficit):	
Net investment in capital assets	88,003
Unrestricted (deficit)	(138,799)
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Total net position (deficit)	\$ (50,796)
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The accompanying notes to basic financial statements are an integral part of these statements.

South Tech Preparatory Academy, Inc.
Statement of Activities
For the Year Ended June 30, 2015

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Governmental</u>
		<u>Capital Grants and Contributions</u>	<u>Operating Grants and Contributions</u>	<u>Activities</u>
				<u>Net Revenue (Expense) and Change in Net Position</u>
Functions/Programs:				
Governmental activities:				
Instruction	\$ 835,896	\$ -	\$ 245,049	\$ (590,847)
Instructional-related technology	12,475	-	-	(12,475)
Board expenditures	2,033	-	-	(2,033)
General administration	60,017	-	-	(60,017)
School administration	173,252	-	-	(173,252)
Fiscal services	35,565	-	-	(35,565)
Central services	26,741	-	-	(26,741)
Student transportation services	78,056	-	-	(78,056)
Operation and maintenance of plant	295,057	-	-	(295,057)
	<u>295,057</u>	<u>-</u>	<u>-</u>	<u>(295,057)</u>
Total governmental activities	\$ <u>1,519,092</u>	\$ <u>-</u>	\$ <u>245,049</u>	<u>(1,274,043)</u>
General revenues:				
FTE nonspecific revenues				1,210,615
Contributions and other revenue				<u>246,479</u>
Total general revenues				<u>1,457,094</u>
Change in net position				183,051
Net position (deficit), July 1, 2014, as restated (Note 12)				<u>(233,847)</u>
Net position, June 30, 2015				\$ <u><u>(50,796)</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

South Tech Preparatory Academy, Inc.
 Balance Sheet - Governmental Funds
 June 30, 2015

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
Assets:			
Cash	\$ 432,708	\$ -	\$ 432,708
Prepays	1,825	-	1,825
	<u>434,533</u>	<u>-</u>	<u>434,533</u>
Total assets	\$ <u>434,533</u>	\$ <u>-</u>	\$ <u>434,533</u>
Liabilities:			
Accounts payable	\$ 4,380	\$ -	\$ 4,380
Accrued liabilities	26,123	-	26,123
Due to related party	80,204	-	80,204
	<u>110,707</u>	<u>-</u>	<u>110,707</u>
Total liabilities	<u>110,707</u>	<u>-</u>	<u>110,707</u>
Fund Balances:			
Assigned to school-based student activity organizations	15,019	-	15,019
Unassigned	308,807	-	308,807
	<u>323,826</u>	<u>-</u>	<u>323,826</u>
Total fund balances	<u>323,826</u>	<u>-</u>	<u>323,826</u>
Total liabilities and fund balances	\$ <u>434,533</u>	\$ <u>-</u>	\$ <u>434,533</u>

The accompanying notes to basic financial statements are an integral part of these statements.

South Tech Preparatory Academy, Inc.
Reconciliation of the Balance Sheet - Governmental Funds
to the Statement of Net Position
June 30, 2015

Total Fund Balances - Governmental Funds \$ 323,826

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources; therefore, they are not reported in the governmental funds.

Cost of capital assets	\$	138,256	
Accumulated depreciation		<u>(50,253)</u>	88,003

Certain funds related to pension assets and liabilities are not reported in the governmental funds.

Deferred outflows, relating to the net pension liability		95,436	
Deferred inflows, relating to the net pension liability		(118,256)	

Long-term liabilities are not due and payable in the current period and therefore, are not reported in the governmental funds

Note payable		(242,400)	
Net pension liability		(193,360)	

Amounts accrued for compensated absences are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.

		<u>(4,045)</u>	
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Net Position of Governmental Activities \$ (50,796)

The accompanying notes to basic financial statements are an integral part of these statements.

**South Tech Preparatory Academy, Inc.
Statement of Revenues, Expenditures and
Changes in Fund Balances - Governmental Funds
For the Year Ended June 30, 2015**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
Revenues:			
Federal sources	\$ -	\$ 245,049	\$ 245,049
State sources	1,210,615	-	1,210,615
Local sources	246,479	-	246,479
	<u>1,457,094</u>	<u>245,049</u>	<u>1,702,143</u>
Total revenues			
Expenditures:			
Current:			
Instruction	570,352	245,049	815,401
Instructional-related technology	12,475	-	12,475
Board expenditures	2,033	-	2,033
General administration	60,017	-	60,017
School administration	170,804	-	170,804
Fiscal services	35,565	-	35,565
Central services	26,741	-	26,741
Student transportation services	78,056	-	78,056
Operation and maintenance of plant	295,057	-	295,057
Capital outlay	65,347	-	65,347
Debt service:			
Principal	57,600	-	57,600
	<u>1,374,047</u>	<u>245,049</u>	<u>1,619,096</u>
Total expenditures			
Net change in fund balances	83,047	-	83,047
Fund Balances, July 1, 2014	<u>240,779</u>	<u>-</u>	<u>240,779</u>
Fund Balances, June 30, 2015	\$ <u><u>323,826</u></u>	\$ <u><u>-</u></u>	\$ <u><u>323,826</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**South Tech Preparatory Academy, Inc.
 Reconciliation of the Statement of Revenues,
 Expenditures and Changes in Fund Balances - Governmental
 Funds to the Statement of Activities
 For the Year Ended June 30, 2015**

Net Change in Fund Balances - Governmental Funds \$ 83,047

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities, these costs are allocated over their estimated useful lives as a provision for depreciation.

Cost of capital assets	\$	65,347	
Provision for depreciation		<u>(29,939)</u>	35,408

Certain changes related to pension assets and liabilities are not reported in the net change in the governmental funds.

Change in deferred outflows			70,890
Change in deferred inflows			<u>(118,256)</u>

Repayment of debt is an expenditure in the governmental funds, but the repayment reduced long-term liabilities in the statement of net position.

Repayment of debt principal		<u>57,600</u>	57,600
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Some expenses reported in the statement of activities require the use of current financial resources and , therefore not reported as expenditures in the governmental funds.

Change in compensated absences		1,336	
Change in the net pension liability		<u>53,026</u>	<u>54,362</u>

Change in Net Position of Governmental Activities \$ 183,051

The accompanying notes to basic financial statements are an integral part of these statements.

Note 1 - Organization and Operations

South Florida Preparatory Academy, Inc. (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The School commenced operations in July 2013 and offers classes for grades six through eight in the City of Boynton Beach, Florida. One hundred and ninety one (191) students were enrolled in classes when the school year ended June 30, 2015.

Note 2 - Summary of Significant Accounting Policies

Reporting entity: The School operates under a charter granted by the sponsoring School Board, the School Board of Palm Beach County, Florida. The current charter is effective until June 30, 2018, and may be renewed at the end of the term provided that all requirements of the sponsor are met. At the end of the term of the charter, the Board may choose not to renew the charter under grounds specified in the charter, in which case the Board is required to notify the School in writing at least ninety days prior to the charter's expiration. During the term of the charter, the Board may also terminate the charter if good cause is shown.

The School may also be financially accountable if an organization is fiscally dependent on the School regardless of whether the organization has a separately elected governing board, a governing board appointed by another government, or a jointly approved board. In addition, component units can be other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

As a result of evaluating the above criteria, management has determined that no component units exist for which the School is financially accountable which would require inclusion in the School's financial statements.

Basis of presentation: Based on the guidance presented in the American Institute of Certified Public Accountants Audit and Accounting Guide – Not-for-Profit Organizations and provisions of Section 228.056(9), Florida Statutes, the School is presented as a governmental organization for financial statement reporting purposes.

Government-wide statements: The School's financial statements include both government-wide (reporting the School as a whole) and fund financial statements (reporting the School's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. All of the School's activities are classified as governmental activities.

In the government-wide statement of net position, the governmental activities column is presented on a consolidated basis, if applicable, and is reported on a full accrual, economic resource basis, which recognizes all noncurrent assets and receivables, as well as all noncurrent debt and obligations.

The government-wide statement of activities reports both the gross and net cost of each of the School's functions. The net costs, by function, are also supported by general revenues (unrestricted contributions, investment earnings, miscellaneous revenue, etc.). The statement of activities reduces gross expenses (including provision for depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function.

Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

This government-wide focus is more on the ability to sustain the School as an entity and the change in the School's net position resulting from the current year's activities.

Note 2 - Summary of Significant Accounting Policies (continued)

Fund financial statements: The accounts of the School are organized on the basis of funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures.

The School reports the following major funds:

General Fund – This fund is employed in accounting for all the operating activities of the School except those required to be accounted for in another fund.

Special Revenue Fund – This fund is used to account for federal grants that are legally restricted to expenditures for particular purposes.

Net position: Net position is classified in three categories. The general meaning of each is as follows:

- Net investment in capital assets – represents the difference between the cost of any capital assets, less accumulated depreciation reduced by the outstanding balance of any borrowings used for the acquisition, construction or improvements of those assets, if any.
- Restricted net position – consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- Unrestricted – indicates that portion of net position that can be used for future operations.

Fund balance: The School has implemented the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance classifications to report on the nature and extent to which the School is bound to have constraints on the specific purposes for which amounts in those funds can be spent.

The following classifications describe the relative strength of the spending constraints:

- Nonspendable – amounts that are not in spendable form (such as prepaid items and deposits) or are legally or contractually required to be maintained intact.
- Restricted – amounts constrained to specific purposes by external providers (such as grantors) or imposed by law through constitutional provisions, or by enabling legislation.
- Committed – amounts constrained to specific purposes by formal action of the School itself, using its highest level of decision making authority (i.e., the School Board) through Resolution. To be reported as committed, amounts cannot be used for any other purpose unless the School's Board takes the same highest level action (i.e., Resolution) to remove or change the constraint.
- Assigned – amounts the School intends to use for a specific purpose but are neither restricted nor committed. Assignments can be made by the School's body or any delegated authority at their direction.
- Unassigned – amounts that have not been assigned to other funds and that have not been restricted, committed or assigned to specific purposes within the General Fund.

Note 2 - Summary of Significant Accounting Policies (continued)

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, the School considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned or unassigned fund balances are available, the School considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the School Board or its delegated official or body has provided otherwise in its commitment or assignment actions.

Measurement focus and basis of accounting: Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Governmental funds use the current financial resources measurement focus and the governmental-wide statement uses the economic resources measurement focus.

Governmental activity in the government-wide financial statements is presented on the full accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental fund basic financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measureable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Cash and cash equivalents: Cash and cash equivalents are defined as demand deposits, money market accounts, and short-term investments with original maturities of three months or less from the date of acquisition.

Due from other governments: Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Due to/from other funds: Interfund receivables and payables arise from interfund transaction and are recorded by all funds affected in the period in which transactions are executed. The balances result from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

Prepaid expenses/expenditures: Certain payments to vendors reflect cost applicable to a future accounting period and are recorded as prepaid items in both government-wide and fund financial statements.

Capital assets: Capital assets purchased or acquired are capitalized at historical cost or estimated historical cost. Capital assets are defined by the School as assets with an initial cost of \$ 1,000 and useful life of over one year. Donated capital assets are valued at their estimated fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized and depreciated over the remaining useful lives of the related capital assets. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives as follows:

Audio visual and computer software	3 years
Furniture	5-7 years

Note 2 - Summary of Significant Accounting Policies (continued)

Compensated absences: Compensated absences (i.e. paid absences for employee vacation leave and sick leave) are recorded as expenditures in governmental funds when leave is used or when accrued as payable to employees entitled to cash payment in lieu of taking leave. In the government-wide financial statements, compensated absences are recorded as an expense when earned by the employees. The liability for compensated absences is classified as a long-term liability that is due within one year because the amount of vacation and sick time to be used after the following year cannot be reasonably estimated.

Deferred outflows/inflows of resources: In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. At June 30, 2015 the School had deferred outflows of \$ 95,436, which is related to the net pension liability.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. At June 30, 2015 the School had deferred inflows of \$ 118,256, which is related to the net pension liability.

Unearned revenue: Unearned revenue arises when the School receives resources before it has a legal claim to them.

Grant and contract revenue: Grant and contract revenue is recognized when the allowable costs as defined by the individual grant or contract are incurred.

Revenue recognition: Student funding is provided by the State of Florida through the School Board. Such funding is recorded as entitlement revenue in the government-wide financial statements and state source revenue in the fund financial statements and is net of a 5% administration fee retained by the School Board. This funding is received on a prorata basis over the twelve month period and is adjusted for changes in full-time equivalent (FTE) student population.

Income taxes: The School is an organization exempt from income taxation under Section 501(a) as an entity described in Section 501(c)3 of the Internal Revenue Code of 1986, as amended. Accordingly, no provision for federal income taxes is included in the accompanying financial statements.

Use of estimates: The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Date of management's review: Subsequent events have been evaluated by management through November 3, 2015, which is the date the financial statements were available to be issued.

Note 3 - Budgets

The School formally adopted budgets for the General and Special Revenue Funds by function for the year ended June 30, 2015. The budgets have been prepared in accordance with accounting principles generally accepted in the United States of America. A comparison of the actual results of operations to the final budgeted amounts for the General Fund and Special Revenue Fund are presented as required supplementary information.

Note 4 - Deposits

At June 30, 2015 the total carrying amount of the School's cash balances was \$ 432,708. The bank balance at local depositories was \$ 432,769.

State statute require, and it is the School's policy, that all deposits be made into, and be held by, financial institutions designated by the treasurer of the State of Florida as qualified public depositories as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimal collateral to be pledged by an institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should the need arise. The School's deposits are held in a qualified public depository. They are covered by the collateral pool, as the School has identified itself as a public entity at June 30, 2015.

Note 5 - Capital Assets

A summary of changes in governmental capital assets is as follows:

	Balance at July 1, 2014	Additions	Deletions	Balance at June 30, 2015
Capital assets, being depreciated:				
Audio visual and computer software	\$ 57,600	\$ 65,347	\$ -	\$ 122,947
Furniture	<u>15,309</u>	<u>-</u>	<u>-</u>	<u>15,309</u>
Total capital assets, being depreciated	<u>72,909</u>	<u>65,347</u>	<u>-</u>	<u>138,256</u>
Accumulated depreciation:				
Audio visual and computer software	18,400	27,082	-	45,482
Furniture	<u>1,914</u>	<u>2,857</u>	<u>-</u>	<u>4,771</u>
Total accumulated depreciation	<u>20,314</u>	<u>29,939</u>	<u>-</u>	<u>50,253</u>
Net capital assets	\$ <u><u>52,595</u></u>	\$ <u><u>35,408</u></u>	\$ <u><u>-</u></u>	\$ <u><u>88,003</u></u>

The provision for depreciation for the year ended June 30, 2015 amounted to \$ 29,939, of which \$ 26,945 was allocated to instruction and \$ 2,994 was allocated to school administration.

As part of the School's charter contract, all capital assets purchased with public funds will automatically revert to the district school board upon the non-renewal or termination of the contract.

Note 6 - Contingencies and Commitments

Grant funding: The School received financial assistance from federal, state, and local governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and may be subject to audit by the grantor agencies. In accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the Florida Single Audit Act, the School is not required to conduct a "single audit" since the required threshold for both federal and state money is currently \$ 500,000 and the School did not exceed such threshold.

Note 7 – Related Party Transactions

The School is related to South Tech Charter Academy, Inc. (“STA”) through being operated on the same campus. STA is a high school which was originally granted its charter in July 2004. The School and STA share various costs inherent with operating out of the same facility. There is also a debt agreement outstanding between the Schools. The outstanding balance of the note at June 30, 2015 was \$ 242,400 (Note 8). In addition, at June 30, 2015, the School has an amount due to STA in the amount of \$ 80,204, which represents the reimbursement of certain shared expenditures.

Note 8 – Debt

As stated in Note 7, the School has a note payable to STA outstanding at June 30, 2015. This note was granted on April 30, 2013, prior to the opening of the School. The note provided \$ 350,000 to the School to fund start-up operations. The note bears no interest and all outstanding principal is due and payable on April 1, 2016.

The following table summarizes the debt activity for the year ended June 30, 2015:

	Balance at July 1, 2014	Additions	Deletions	Balance at June 30, 2015	Due In One Year
Note payable - STA	\$ 300,000	\$ -	\$ 57,600	\$ 242,400	\$ -
	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 57,600</u>	<u>\$ 242,400</u>	<u>\$ -</u>

Note 9 - Leases

The School leases facilities for its operations under an agreement with STA (Note 7). The lease agreement became effective July 1, 2013 and expired on June 30, 2015. A new agreement was drafted under the same terms for an additional year beginning on July 1, 2015. The agreement provides that the School pays \$ 1 for the use of its facilities. The School recorded an in-kind donation and rent expense in the amount of approximately \$ 18,100 per month, based on a cost of \$ 9.31 per square foot. Total in-kind revenue and expense in connection with the facility lease amounted to approximately \$ 217,200 for the year ended June 30, 2015.

Note 10 - Retirement Program

Defined benefit plan: All regular employees of the School are covered by the Florida Retirement System (“FRS”). The FRS is primarily a State-administered, cost-sharing, multiple-employer, defined benefit retirement plan (“Plan”). Plan provisions are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and Florida Retirement System Rules, Chapter 60S, Florida Administrative Code, wherein eligibility, contributions and benefits are defined and described in detail. Essentially all regular employees of participating employers are eligible and must enroll as members of the FRS. Benefits in the Plan vest at six years of service for employees enrolled prior to July 1, 2011 and eight years for employees enrolled subsequent to July 1, 2011. The Plan also includes an early retirement provision, but imposes a penalty for each year a member retires before the specified retirement age. The Plan provides retirement, disability and death benefits and annual cost-of-living adjustments, as well as supplements for certain employees to cover social security benefits lost by virtue of retirement system membership. A Deferred Retirement Option Program (“DROP”) subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in the DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust and accrue interest. The School had no DROP participants during fiscal year 2015.

Note 10 - Retirement Program (continued)

Funding policy: The contribution rates for members are established, and may be amended, by the State of Florida.

During the 2015 fiscal year, contribution rates were as follows:

Class or Plan	Percent of Gross Salary	
	Employee	Employer (A)
Florida Retirement System, Regular	3.00%	7.37%
Florida Retirement System, Reemployed Retiree	(B)	(B)

(A) Employer rates include 1.26% for the Retiree Health Insurance Subsidy and 0.04% for administration of the Florida Retirement System Investment Plan and provision of educational tools for both plans, and any applicable unfunded actuarial liability rates.

(B) Contribution rates are dependent upon the retirement class in which reemployed.

The School’s liability for participation in the Plan is limited to the payment of the required contribution at the rates and frequencies established by law on future payrolls of the School. Effective July 1, 2011, employees were required to contribute 3% to the Plan and the employer contribution was reduced accordingly. Beginning in July of 2013, the School began contributing to the Plan under the same account as STA.

Defined contribution plan: Effective July 1, 2002, the Public Employee Optional Retirement Program (“PEORP”) was implemented as a defined contribution plan alternative available to all FRS members in lieu of the defined benefit plan. Employer contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. The PEORP is funded by employer contributions that are based on salary and membership class (i.e.: regular class, reemployed retiree, etc.). Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. The School had no PEORP participants during fiscal year 2015.

Pension reporting: The financial statements and other supplementary information of the FRS are included in the comprehensive annual financial report of the State of Florida, which may be obtained by contacting the Florida Department of Financial Services in Tallahassee, Florida. Also, an annual report on the FRS, which includes its financial statements, required supplementary information, actuarial report and other relevant information, may be obtained from the State of Florida, Division of Retirement in Tallahassee, Florida.

Note 11 – Risk Financing

The School is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School places all insurance risk, less nominal deductibles, in the hands of commercial carriers. At the present time, management believes that any claims the School may have are insured and that any expense associated with them will not materially affect the financial position of the School.

Note 12 – Restatement of Beginning Net Position

The School implemented GASB No. 68, *Accounting and Financial Reporting for Pensions* during the year ended June 30, 2015. As a result the School recorded the net pension liability as of June 30, 2014 which resulted in a decrease of beginning net position. The net position previously reported at June 30, 2014 of (\$ 12,007) was reduced by \$ 221,840 to \$ (233,847).

Note 13 – Subsequent Event

Effective August 1, 2015, the School entered into a new facility lease with a third party. This will separate the operations of the School from those of STA. This lease is through August 2020, with two five year renewal options. Monthly rent from August 1, 2015 through July 31, 2016 will be \$ 10,000 per month and will increase to \$ 27,917 from August 1, 2016 through July 31, 2017 and \$ 43,541 from August 1, 2017 through July 31, 2018. Commencing August 1, 2018, rent will then increase the lesser of 2.5%, the published CPI, or the All Urban Consumers Index.

REQUIRED SUPPLEMENTARY
INFORMATION

**South Tech Preparatory Academy, Inc.
Statement of Revenues, Expenditures and
Budgetary Comparison Schedule - General Fund
For the Year Ended June 30, 2015**

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
State sources	\$ 532,732	\$ 1,210,574	\$ 1,210,615	\$ 41
Local sources	12,019	15,259	246,479	231,220
 Total revenues	 <u>544,751</u>	 <u>1,225,833</u>	 <u>1,457,094</u>	 <u>231,261</u>
Expenditures:				
Current:				
Instruction	403,197	683,726	570,352	113,374
Instructional-related technology	2,325	20,397	12,475	7,922
Board expenditures	250	5,874	2,033	3,841
General administration	8,350	60,017	60,017	-
School administration	230,950	170,264	170,804	(540)
Fiscal services	49,637	31,230	35,565	(4,335)
Central services	12,892	25,746	26,741	(995)
Student transportation services	60,000	78,056	78,056	-
Operation and maintenance of plant	41,140	91,638	295,057	(203,419)
Capital outlay	-	-	65,347	(65,347)
Debt service:				
Principal	-	-	57,600	(57,600)
 Total expenditures	 <u>808,741</u>	 <u>1,166,948</u>	 <u>1,374,047</u>	 <u>(207,099)</u>
 Net change in fund balance	 <u>(263,990)</u>	 <u>58,885</u>	 <u>83,047</u>	 <u>24,162</u>

**South Tech Preparatory Academy, Inc.
Statement of Revenues, Expenditures and
Budgetary Comparison Schedule - Special Revenue Fund
For the Year Ended June 30, 2015**

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
CSP (Start-up grant)	\$ -	\$ 175,000	\$ 175,000	\$ -
Title I funds	24,723	47,084	48,019	935
IDEA grant funds	5,700	20,489	20,489	-
K-12 supportive grant	-	1,541	1,541	-
	<u>30,423</u>	<u>244,114</u>	<u>245,049</u>	<u>935</u>
Total revenues				
Expenditures:				
Current:				
Instruction	<u>30,423</u>	<u>244,552</u>	<u>245,049</u>	<u>(497)</u>
	<u>30,423</u>	<u>244,552</u>	<u>245,049</u>	<u>(497)</u>
Total expenditures				
Net change in fund balance	<u>-</u>	<u>(438)</u>	<u>-</u>	<u>438</u>

**South Tech Preparatory Academy, Inc.
Schedule of South Tech Preparatory Academy, Inc.'s Proportionate Share of
Net Pension Liability
Florida Retirement System
Last 10 Fiscal Years *
(Unaudited)**

	<u>2014</u>
South Tech Preparatory Academy, Inc.'s proportion of the net pension liability	0.00088776%
South Tech Preparatory Academy, Inc.'s proportionate share of the net pension liability	\$ 54,165
South Tech Preparatory Academy, Inc.'s covered-employee payroll	\$ 507,016
South Tech Preparatory Academy, Inc.'s proportionate share of the net pension liability as a percentage of its covered-employee payroll	10.68%
Plan fiduciary net position as a percentage of total pension liability	96.09%

* The amounts presented for each fiscal year were determined as of 6/30.

Note 1: This schedule is intended to present information for ten years. However, until a full ten-year trend is compiled, the pension plan will present information for those years for which the information is available.

**South Tech Preparatory Academy, Inc.
Schedule of South Tech Preparatory Academy, Inc.'s Proportionate Share of
Net Pension Liability
Health Insurance Subsidy Program
Last 10 Fiscal Years *
(Unaudited)**

	<u>2014</u>
South Tech Preparatory Academy, Inc.'s proportion of the net pension liability	0.00148866%
South Tech Preparatory Academy, Inc.'s proportionate share of the net pension liability	\$ 139,193
South Tech Preparatory Academy, Inc.'s covered-employee payroll	\$ 507,016
South Tech Preparatory Academy, Inc.'s proportionate share of the net pension liability as a percentage of its covered-employee payroll	27.45%
Plan fiduciary net position as a percentage of total pension liability	96.09%

* The amounts presented for each fiscal year were determined as of 6/30.

Note 1: This schedule is intended to present information for ten years. However, until a full ten-year trend is compiled, the pension plan will present information information for those years for which the information is available.

South Tech Preparatory Academy, Inc.
Schedule of South Tech Preparatory Academy, Inc.'s Contributions
Florida Retirement System
Last 10 Fiscal Years *
(Unaudited)

	<u>2014</u>
Contractually required contribution	\$ 19,446
Contributions in related to the contractually required contribution	\$ <u>(19,446)</u>
Contribution deficiency (excess)	\$ <u><u>-</u></u>
South Tech Preparatory Academy, Inc.'s covered-employee payroll	\$ 507,016
Contributions as a percentage of covered payroll	3.84%

* The amounts presented for each fiscal year were determined as of 6/30.

Note 1: This schedule is intended to present information for ten years. However, until a full ten-year trend is compiled, the pension plan will present information information for those years for which the information is available.

South Tech Preparatory Academy, Inc.
Schedule of South Tech Preparatory Academy, Inc.'s Contributions
Health Insurance Subsidy Program
Last 10 Fiscal Years *
(Unaudited)

	<u>2014</u>
Contractually required contribution	\$ 5,100
Contributions in related to the contractually required contribution	\$ <u>(5,100)</u>
Contribution deficiency (excess)	\$ <u><u>-</u></u>
South Tech Preparatory Academy, Inc.'s covered-employee payroll	\$ 507,016
Contributions as a percentage of covered payroll	1.01%

* The amounts presented for each fiscal year were determined as of 6/30.

Note 1: This schedule is intended to present information for ten years. However, until a full ten-year trend is compiled, the pension plan will present information for those years for which the information is available.

OTHER AUDITOR'S REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
South Florida Preparatory Academy, Inc.
Boynton Beach, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of South Florida Preparatory Academy (the "School") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated November 3, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

South Tech Preparatory Academy, Inc.

Purpose of this Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
November 3, 2015

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF DIRECTORS

To the Board of Directors
South Tech Preparatory Academy, Inc.
Boynton Beach, Florida

Report on the Financial Statements

We have audited the financial statements of South Tech Preparatory Academy (the "School") as of and for the year ended June 30, 2015, and have issued our report thereon dated November 3, 2015.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

Other Report

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated November 3, 2015, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding audit report.

Official Title

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is South Tech Preparatory Academy, Inc.

Financial Condition

Section 10.854(1)(e)2., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
November 3, 2015