

STA/STPA/STSC  
GOVERNING BOARD/SAC  
MEMBER PACKET  
REGULAR MEETING  
October 10, 2019

SouthTech Charter  
Academy, Inc.

SouthTech Preparatory Academy, Inc.  
SouthTech Success Center, Inc.

Jim Kidd, Superintendent  
John-Anthony Boggess – Deputy Superintendent  
Eileen Turenne, STA High School Principal  
Nicole Handy, STPA Middle School Principal

**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
SOUTHTECH SUCCESS CENTER, INC.  
STA/STPA/STSC Governing Board Regular Meeting Agenda  
October 10, 2019**

---

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call: Board Secretary – Confirm Quorum Present**

Aram Bloom	Roger Dunson	Ayesha Edmond
Russell Feldman	Jonathan Flah	Dan Heller
Diane Heinz	Robert Kesten	Carl McKoy
Suzanne Nicolini	James Notter	

**4. Open Meeting Act Statement**

Chairperson asks if public notice has been made.

**5. Public Presentation: None.**

**6. Approval of the Minutes for the STA/STPA/STSC Annual Governing Board Meeting September 17, 2019.**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**Approval of the Minutes for the STA/STPA/STSC Regular Governing Board/SAC Board Meeting September 17, 2019.**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**7. Treasurer's/Financial Report for STA/STPA: Current monthly Bank Reconciliation and Disbursement Report**

**8. Reports**

- a. Superintendent
- b. Principal – SouthTech Academy
- c. Principal – SouthTech Preparatory Academy
- d. SouthTech Success Center
- e. STA Adult Ed
- f. Committees

**9. Public Comments on Agenda Items – *Five (5) Minutes Maximum Each Person*  
SouthTech Academy  
SouthTech Preparatory Academy**

**10. Introduction of Consent Agenda for SOUTHTECH ACADEMY – *Superintendent Jay***

*Boggess:*

**Old Business**

None.

**Administrative Items**

**A-1** I recommend that the Board approve the donations for the period from September 17, 2019 to October 10, 2019.

**A-2** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

**B-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2019 as required by the Sponsor.

**C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 as required by the Sponsor.

**Emergency Items**

None.

**11. Poll Board for Items to be Pulled for Comment or Questions**

**12. Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

Introduced by \_\_\_\_\_ Seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Opposed \_\_\_\_\_

**13. Approval of Each Pulled Item (Item-by-Item) – *Introduction by Superintendent***

**14. Public Comments on non Agenda Items – *Five (5) Minutes Maximum Each Person***

**15. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY –**

*Superintendent Jay Boggess:*

**Old Business**

None.

**Administrative Items**

**PA-1** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

None.

**Financial Items**

**PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2019 as required by the Sponsor.

**PC-3** I recommend that the Board approve and ratify the monthly financial statements f or month ending August 31, 2019 as required by the Sponsor.

**Emergency Items**

**None.**

**16. Poll Board for Items to be Pulled for Comment or Questions**

**17. Approval of SouthTech Preparatory Academy Consent Agenda Except for Items Pulled:**

Introduced by \_\_\_\_\_ Seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Opposed \_\_\_\_\_

**18. Approval of Each Pulled Item (Item-by Item) – *Introduction by Superintendent***

**19. Public Comments on non Agenda Items – *Five (5) Minutes Maximum Each Person***

**20. Introduction of Consent Agenda for SOUTHTECH SUCCESS CENTER**

**GOVERNING BOARD – *Superintendent Jay Boggess:***

**Old Business**

**None.**

**Administrative Items**

**SCA-1** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

**SCB-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**SCC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**SCC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2019 as required by the Sponsor.

**SCC-3** I recommend that the Board approve and ratify the monthly financial statements f or month ending August 31, 2019 as required by the Sponsor.

**Emergency Items**

**None.**

**21. Poll Board for Items to be Pulled for Comment or Questions**

**N/A**

**22. Approval of SouthTech Success Center Consent Agenda Except for Items Pulled**

Introduced by \_\_\_\_\_ Seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Opposed \_\_\_\_\_

**23. Approval of Each Pulled Item (Item-by Item) – *Introduction by Superintendent***

**24. Public Comments on non-agenda items:**

**25. GOVERNING BOARD IN THE CAPACITY OF SCHOOL ADVISORY COUNCIL (SAC)**

**South Tech Academy:**

**School Improvement Steering Committee (SISC) Report – Russ Feldman, Chairperson; Suzanne Nicolini, Alternate Chairperson**

**Introduction of the SouthTech Academy SAC Consent Agenda – Russ Feldman, Chairperson:**

**Item D-1** I recommend that the School Advisory Council (SAC) approve the 2019-2020 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

**Item D-2** I recommend that the School Advisory Council (SAC) approve the 2019-2020 Parent and Family Engagement Plan, as recommended by the School Improvement Steering Committee.

**26. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:**

**27. Approval of SAC Consent Agenda Except for Items Pulled:**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**28. Approval of Each Pulled Item (Item-by Item) – Introduction by Russell Feldman, Chairperson**

**29. South Tech Preparatory Academy:**

**School Improvement Steering Committee (SISC) Report – Ayesha Edmond, Chairperson**

**Introduction of the SouthTech Preparatory Academy SAC Consent Agenda – Ayesha Edmond, Chairperson, Diane Heinz:**

**Item PD-1** I recommend that the School Advisory Council (SAC) approve the 2019-2020 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

**Item PD-2** I recommend that the School Advisory Council (SAC) approve the 2019-2020 Parent and Family Engagement Plan, as recommended by the School Improvement Steering Committee.

**30. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:**

**31. Approval of SAC Consent Agenda Except for Items Pulled:**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**32. Approval of Each Pulled Item (Item-by Item) – Introduction by School Improvement Steering Committee Chairperson, Ayesha Edmond**

**33. Board Comments**

**34. Motion to Adjourn**

Introduced by: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

Time \_\_\_\_\_

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Regular Governing Board Meeting**

1. *Call to order by Mr. Notter at 8:05pm*
2. *Pledge of Allegiance*
3. *Roll Call by Ayesha Edmond*

Present: Aram Bloom, Dan Heller, Diane Heinz, Suzanne Nicolini, James Notter, Ayesha Edmond, Russ Feldman, Jonathan Flah

Absent: Roger Dunson, Carl McKoy

**Quorum**

4. *Open Public Meetings Act Statement* – The meeting has been properly noticed.
5. *Public Presentation:* Ken Smith, Auditor from Keefe, McCullough & Co., LLP gave a brief summary report to the Board, saying that everything went very well and that the information was given to the auditors very timely. There were no unusual findings in the audit dated June 30, 2019. The financial statements that are produced internally are very accurate. In addition, there is a single audit required with regards to the Federal money received (over \$750,000) and it was good. He asked the Board if there were any questions, and there were none. Mr. Kidd thanked Mr. Smith for the help he has been to SouthTech in doing the audit, and that he will miss working with him. Mr. Smith said it has been a pleasure working with him.

6. *Approval of the Minutes for the STA/STPA/STSC Regular Governing Board/SAC Meeting August 8, 2019:*

**Motion: Mr. Kesten Second: Ms. Heinz**

**All in favor. Motion carries.**

*Approval of the Minutes for the STA/STPA/STSC Special Board Meeting*

*September 5, 2019:*

**Motion: Mr. Kesten Second: Mrs. Nicolini**

**All in favor. Motion carries.**

7. *Treasurer's/Financial Report:* Mr. Heller reported that the STA/STPA/STSC Finance Committee met prior to the Board meeting, and recommends approval for STA Items C-1 through C-4, Emergency Item E-1; STPA Items PC1-PC4, and Item PE-1, and for STSC, Items SCC-1 and Emergency Item SCE-1.

- 8A. *Superintendent's Report:*

**New Facility:** Mr. Kidd said that to those who could not attend the Groundbreaking Ceremony, he could not have hoped for it to go better, and it could not have been set up or gone any better. He commended Kathryn, Ginger, Jennifer, Tonya and Debbie Buchholz for arranging everything. The contractors footed the bill for the event. Mr. Boggess and Mr. Kidd received golden shovels that he hopes will go in the trophy case. Mr. Kidd said that it was a good gathering, and there were many good words spoken about SouthTech and it was a good way to start the project.

**Charter Negotiations for SouthTech Academy:** The negotiations are still in limbo and the District requested an Extension until December 30, 2019, and we agreed.

**Prep Facility:** Mr. Kidd said he is meeting with Rich Moreno at the Prep school tomorrow morning to tour the Facility and to discuss a two-year loan to get the finances straightened out, and then to go back to the Walton Group. They suggested that we wait a couple of years. As soon as we know something on that, we will get word back to the Board.

**Special Board Meeting:** Mr. Kidd said that at the Special Board meeting, due to rushing the agenda for that meeting to get it out, Barbara Fraga's name was not supposed to be on the Board agenda, and it was an error and miscommunication with staff. Mr. Kidd said he emphatically told the group that there was no way that he would recommend her for dismissal, based on 15+ years of loyal service. It still ended up on there and Mr. Kidd said he did not catch it, and it showed her going out when Mr. Kidd did on 9/30. However, she is actually going to be on the payroll until the end of October. There should be a smooth transition of Board records and the Board should have had more say in this. He said that both Barbara and he work for the Board, and half of her time is working for Mr. Kidd and the other time is working for the Board. Barbara will be here through the October 10<sup>th</sup> Board meeting, and will be leaving after that. It will impact the budget a little, which could be adjusted the end of next Spring in the amended budget. Mr. Kidd wanted this information on the minutes for the record.

**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Regular Governing Board Meeting Page 2**

---

*8B. Deputy Superintendent's Report:* Mr. Boggess addressed Mr. Kidd on behalf of himself and the staff to the Superintendent, saying that there is no one present who has not been recruited and hired by Mr. Kidd, from the Board to the staff. He is the Vision, the Founder, the Leader of SouthTech in the brick and mortar since 1991. He is a Legend and has been a pillar in this community for 35-40 years in educational leadership and servant leadership. Mr. Boggess said he has never worked for someone who was, not only a mentor, but a friend, a colleague, someone he could bounce ideas off of and vice versa. When you step into some really big shoes, there is a lot of responsibility. He said he takes a \$15M budget very seriously and the responsibility that comes with it – 1800 students, almost 200 employees, and the nearly 500 adults that we serve in the community. In doing so, he told Mr. Kidd that he wants to honor him in everything that he has achieved, everything he had vision for, and had executed during his time at SouthTech. He told Mr. Kidd that when he founded the school in 2003, he probably did not think it would someday be a system of schools, or that we would be posting a 98% graduation rate, with 96% of those students with college and career accolades, but perhaps you did because that is what vision does. The chart that you have mapped for us, we will continue and the strategy in place. This team is mission-centric, not leader-centric, that Mr. Kidd impressed upon us. For five minutes, Mr. Boggess proceeded to go through the last four years of the Strategic Plan for the Board, showing a Power Point with the SouthTech successes and how we are fulfilling the strategic plan (recording available upon request). Mr. Boggess said he would be coming back to the Board at the next Board meeting with a 90-day strategic plan. He said that he has been working with an attorney, an organizational strategist, and a Wall Street Financier, who are all friends. Mr. Boggess said he is confident they will right the ship, and he is confident, not only in his leadership, but in this team's leadership, this staff's leadership. This system will be around, just like 1976 until now, but it will be here in 2070, because it will open in 2020. When you lose a top-tier leader, it shakes everyone, from the students to the Board, and it will take time to recover and restore some of these pieces, but it is doable. He asks that the Board have confidence, not only in him, but in who has produced this, who has created the strategic plan, and who has executed every step of the way. There are things that must tactically change, but the course chartered for us will not change. We are going to re-define public education, not just for SouthTech, not for Palm Beach County, but for an entire nation. Boasting? No, confident. We have 1118 students at SouthTech Academy and 527 at Prep, and 110 students at SouthTech Success Center. We have now built budgets that are not only congruent with trends and attrition, but also what is approaching us in nine months in moving to the new campus, and setting up Palm Beach County's Premier Career and Technical Center. Mr. Boggess said he would not give promises that he could not uphold, but he promised to give everything that he has, because under Mr. Kidd's mentorship, not only is he groomed and prepped, but ready and eager to take on this next level challenge, and to lead at the highest level possible to continue to serve SouthTech Schools and all of Palm Beach County. Mr. Boggess said he gives it to the Board and to the staff as his pledge.

Mr. Boggess said that the remaining members of the team would not be giving reports this evening.

*8C. High School Principal: None.*

*8D. Middle School Principal: None.*

*8E. SouthTech Success Center: None.*

*8F. SouthTech Adult Education Director: None.*

*8G. Committee Reports:* Nominating Committee met on September 5, 2019 to discuss Board term renewals and Officers' Elections.

9. *Public Comments on Agenda Items – Five (5 Minutes Maximum Each Person)*

**SouthTech Academy – None.**

**SouthTech Preparatory Academy – None.**

10. *Introduction of Consent Agenda for SouthTech Academy – Mr. Kidd introduced the Consent Agenda.*

**Old Business**

**None.**

**Administrative Items**



**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Governing Board Meeting**

**Page 3**

- A-1** I recommend that the Board approve the donations for the period from August 8, 2019 to September 17, 2019.
- A-2** I recommend that the Board approve submitting the names of personnel eligible for the Best and Brightest Scholarship Program prior to the deadline on November 1, 2019.
- A-3** I recommend that the Board approve Policy 1.02 Governing Board revision.
- A-4** I recommend that the Board approve SouthTech Academy's Active Assailant Procedures SY19-20 draft.
- A-5** I recommend that the Board accept the resignation of Jim Kidd, Superintendent of SouthTech Schools effective September 30<sup>th</sup> 2019, and waive the contractual one hundred twenty days' notice of notification of contract cancellation.
- A-6** I recommend that the Board consider filling the Superintendent vacancy created by my resignation immediately to prevent the operational disruption usually experienced during changes in high-level leadership positions. Appointing Mr. Jay Boggess as interim Superintendent of SouthTech Schools effective October 1, 2019 through Board approval at this meeting will ensure continuity of leadership. Pending approval of Mr. Boggess' negotiated contract for employment as Superintendent at the October 10th Board Meeting, the interim position will convert to the Superintendent of SouthTech Schools position.

**Personnel Items**

- B-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending July 31, 2019 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending July 31, 2019 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending July 31, 2019 as required by the Sponsor.
- C-4** I recommend that the Board approve the audited financial statements for the fiscal year end June 30, 2019.

**Emergency Items**

- E-1** I recommend that the Board approve the application for the SouthTech Academy Bridge Loan and authorize the Board Chair to sign the application.

*11. Poll Board for Items to be Pulled for Comment or Questions:*

**Mr. Kesten pulled Item E-1. Ms. Edmonds pulled Item A-4. Mr. Notter commented on Item A-6, that a contract for Mr. Boggess will be needed for the October 10<sup>th</sup> Board meeting agenda.** He also said that Mr. Boggess is not an interim Superintendent, but the Superintendent.

*12. Approval of SouthTech Academy Consent Agenda with exception of the items pulled:*

**Motion: Mr. Kesten Second: Mr. Bloom**

**All in favor. Motion carries.**

*13. Approval of Each Pulled Item (Item-by-Item):*

- A-4 I recommend that the Board approve SouthTech Academy's Active Assailant Procedures SY19-20 draft.**

**Motion: Mr. Kesten Second: Mr. Heller**

Mrs. Edmonds asked if there should be something in the Assailant Plan for students who have cars as to what they should do? Ms. Edmond was told that it is a good question, and there was discussion on the Hide-Run portion of the plan. She asked if it had been discussed on what the kids with cars do. It was said that the gates are locked from the time the kids come in for the day, so they really could not go anywhere in their car. Ms. Edmonds said that at Prep the parents have the Remind Ap and asked if it is the same at STA, so the parents know what is going on. STPA does not have the same construct communication as the School District, and we are lumped in as STA to that Parent Link control. Mrs. Stewart said that we are in the process of implementing the Remind Ap across the system and that it should be up and running soon. Mrs. Turenne spoke about how STA has been using the Parent Link and it has been good in communicating to

parents up to now, but that they do see the value in having the Remind Ap. Mr. Heller asked if the Board members be given any link in this communication, other than email, as the Board should be aware of any crisis going on. Mrs. Handy told Ms. Edmond that in the past, parents had to sign up for the Remind Ap, but now they are automatically uploaded, based on the information that they supply to the school when registering, so all parents will be connected to Remind.

Mr. Notter said Mr. Boggess needed to get an answer to Mr. Heller's question. Mr. Boggess said they would create a Board Group. Mr. Feldman was concerned on racial profiling when the students could be running down SW 30<sup>th</sup>, and asked if the students know that they must stop for the police, if they are told to, to avoid an unfortunate consequence. Mr. Boggess said he would make note of Mr. Feldman's concern. Ms. Edmond said that it is outlined in the plan.

**All in favor. Motion carries.**

**E-1 I recommend that the Board approve the application for the SouthTech Academy Bridge Loan and authorize the Board Chair to sign the application.**

**Motion: Mr. Kesten Second: Mrs. Nicolini**

Mr. Kidd said that to help with cash flow, they have discussed several times getting a Bridge Loan for Success Center for \$500,000, but it was never consummated, and even though the Board approved it, we did not proceed with it. We are going to make a recommendation for a Bridge Loan for \$700,000 that can be used at any one of the three schools. He asked Mr. Kesten what he would like to add as to the terms of the loan. Mr. Kesten said that based on the terms of the loan as on the term sheet sent to him for review today, it is a one-year loan that needs to be paid in full in one year; there is a minimum amount that we must draw when we seek to make a draw, and that is \$100,000. We would actually be entitled to seven draws, if we actually end up needing it. The payments are going to be on a monthly basis, interest only, and the interest rate is 6%, which is pretty much in line with Bridge Loans of this type. The closing costs are for \$3,000, plus an additional one point, as points on the loan, so the total is going to be \$10,000. He thought it was a little steep, but after it was explained to him that consists, not only of closing costs, but in addition to that, the points. Mr. Feldman asked if our budget is designed to absorb these payments. Mr. Kidd said we would have the money to pay it off, as long as we stay in budget on everything else. Also, the cuts that have been made across the budget are going to assist in doing that. Over \$400,000 will come in for our Industry Certification Testing, for this year and we will get paid on it next year. Mr. Boggess said the intention is to not touch that money. Looking to move a campus of this side, not knowing cost of furniture, equipment, some big ticket items, it is fiscally responsible to take this measure. Mr. Feldman commented that the primary purpose is to meet payroll every month. Mr. Kidd said that payroll is Item #1 and is not in jeopardy.

**All in favor. Motion carries.**

14. *Public Comments on non-Agenda Items:* **None.**

15. *Introduction of Consent Agenda for SouthTech Preparatory Academy* – Mr. Kidd introduced the Consent Agenda.

**Old Business**

**None.**

**Administrative Items**

**PA-1** I recommend that the Board approve submitting the names of personnel eligible for the Best and Brightest Scholarship Program prior to the deadline on November 1, 2019.

**PA-2** I recommend that the Board approve Policy 1.02 Governing Board revision.

**PA-3** I recommend that the Board approve SouthTech Preparatory Academy's Active Assailant Procedures SY19-20 draft.

**PA-4** I recommend that the Board accept the resignation of Jim Kidd, Superintendent of SouthTech Schools effective September 30<sup>th</sup> 2019, and waive the contractual one hundred twenty days' notice of notification of contract cancellation.

**PA-5** I recommend that the Board consider filling the Superintendent vacancy created by my resignation immediately to prevent the operational disruption usually experienced during changes in high-level leadership positions. Appointing Mr. Jay Boggess as interim Superintendent of SouthTech Schools effective October 1, 2019 through Board approval at this meeting will ensure continuity of leadership. Pending approval of Mr. Boggess' negotiated contract for employment as

**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Governing Board Meeting**

**Page 5**

---

Superintendent at the October 10th Board Meeting, the interim position will convert to the Superintendent of SouthTech Schools position.

**Personnel Items**

**PB-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending July 31, 2019 as required by the Sponsor.

**PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for months ending July 31, 2019 as required by the Sponsor.

**PC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending July 31, 2019 as required by the Sponsor.

**PC-4** I recommend that the Board approve the audited financial statements for the fiscal year end June 30, 2019.

**Emergency Items**

**PE-1** I recommend that the Board authorize the SouthTech Preparatory Academy Board Chair to sign as Guarantor for the SouthTech Academy Bridge Loan, as required for the loan application.

16. *Poll Board for Items to be Pulled for Comment or Questions:*

**Mr. Kesten pulled Item PE-1.**

17. *Approval of SouthTech Preparatory Academy Consent Agenda with exception of the items pulled:*

**Motion: Mr. Kesten Second: Ms. Heinz**

**All in favor. Motion carries.**

18. *Approval of Each Pulled Item (Item-by-Item):*

**Item PE-1** I recommend that the Board authorize the SouthTech Preparatory Academy Board Chair to sign as Guarantor for the SouthTech Academy Bridge Loan, as required for the loan application.

**Motion: Mr. Kesten Second: Mrs. Nicolini**

**All in favor. Motion carries.**

19. *Public Comments on non-Agenda Items: None.*

20. *Introduction of Consent Agenda for SouthTech Success Center - Mr. Kidd introduced the Consent Agenda.*

**Old Business**

**None.**

**Administrative Items**

**SCA-1** I recommend that the Board approve Policy 1.02 Governing Board revision.

**SCA-2** I recommend that the Board approve SouthTech Success Center's Active Assailant Procedures SY19-20 draft.

**SCA-3** I recommend that the Board accept the resignation of Jim Kidd, Superintendent of SouthTech Schools effective September 30<sup>th</sup> 2019, and waive the contractual one hundred twenty days' notice of notification of contract cancellation.

**SCA-4** I recommend that the Board consider filling the Superintendent vacancy created by my resignation immediately to prevent the operational disruption usually experienced during changes in high-level leadership positions. Appointing Mr. Jay Boggess as interim Superintendent of SouthTech Schools effective October 1, 2019 through Board approval at this meeting will ensure continuity of leadership. Pending approval of Mr. Boggess' negotiated contract for employment as Superintendent at the October 10th Board Meeting, the interim position will convert to the Superintendent of SouthTech Schools position.

**Personnel Items**

**SCB-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**SCC-1** I recommend that the Board approve and ratify the monthly financial statements for month ending July 31, 2019 as required by the Sponsor.

**Emergency Items**

**SCE-1** I recommend that the Board authorize the SouthTech Success Center Board Chair to sign as Guarantor for the SouthTech Academy Bridge Loan, as required for the loan application.

21. *Poll Board for Items to be Pulled for Comment or Question:*

**Mr. Kesten pulled Item SCE-1.**

22. *Approval of SouthTech Success Center Consent Agenda:*

**Motion: Mr. Kesten Second: Mr. Heller**

**All in favor. Motion carries.**

23. *Approval of Each Pulled Item (Item-by-Item):*

**Item SCE-1** I recommend that the Board authorize the SouthTech Preparatory Academy Board Chair to sign as Guarantor for the SouthTech Academy Bridge Loan, as required for the loan application.

**Motion: Mr. Kesten Second: Mrs. Nicolini**

**All in favor. Motion carries.**

24. *Public Comments on non-Agenda Items:* **None.**

25. **Governing Board in the Capacity of School Advisory Council (SAC) for South Tech Academy.**

**School Improvement Steering Committee (SISC) Report – STA SISC – Mr. Feldman, Chairperson; Suzanne Nicolini, Alternate Chairperson.** Mrs. Nicolini reported that it was a successful meeting and that they are going to start a PTO at the SouthTech.

**Introduction of the SouthTech Academy SAC Consent Agenda – Mrs. Nicolini: None.**

26. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:* **None.**

27. *Approval of SAC Consent Agenda Except for Items Pulled:* **N/A**

28. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson:* **None.**

29. **Governing Board in Capacity of School Advisory Council (SAC) for South Tech Preparatory Academy.**

**School Improvement Steering Committee (SISC) Report – Ms. Ayesha Edmond, Chairperson** reported that it was a great meeting and that many parents attended. There are many good things going on with good parent involvement.

**Introduction of the SouthTech Preparatory Academy SAC Consent Agenda:** **N/A**

30. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions – N/A*

31. *Approval of SAC Consent Agenda Except for Items Pulled:* **N/A**

32. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson:* **N/A**

33. **Governing Board in the Capacity of School Advisory Council (SAC) for South Tech Success Center.**

**School Improvement Steering Committee (SISC) Report – STA STSC – Vacant, Chairperson**

Mrs. Nicolini reported that the STA and STSC SISC are going to be merged, and that at tonight's STA meeting, there were more Success Center parents present than Academy. Mr. Boggess said there would be two different agendas, but one meeting. Mrs. Nicolini will be the Chairperson.

**Introduction of the SouthTech Success Center SAC Consent Agenda – Chairperson - None.**

34. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:* **N/A**

35. *Approval of SAC Consent Agenda Except for Items Pulled:* **N/A**

36. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson:* **N/A**

37. *Board Comments:*

Mr. Kesten wanted to reiterate, as he said earlier, that as a family, are going to miss Barbara and Jim Kidd. It is a bit overwhelming and they will be sorely missed by all in this community, and thank you for everything you both have done.

Ms. Edmond said she came in a little nervous after the last Board meeting, but she feels that there is a great

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Governing Board Meeting**

**Page 7**

---

Legacy and all the kids know who Mr. Boggess is. There will be success and she said that, as a Board Member, although she is new, she needs to pay attention and do the best that she can as a parent, and to help and support the students. She is excited to hear the Strategic Plan, and it makes her want to be a better teacher.

Mr. Bloom said we all said what could be said about our valued leader and Barbara, who are leaving, but on his and the Board's behalf, he told the new leadership group that they have his full support and can count on the Board. They will have their 100% support and look forward to working with them in moving forward with Jim's vision.

Mr. Heller said he would like the revised agenda to be re-posted to include the Emergency Items. Barbara said she would do it. Mr. Heller said that he has been on the Board for seven years ago, when there was only one school. Mr. Kidd shared his vision of having multiple schools and an LEA to grow us into the model that we are, and that it was a conscious decision to bring Mr. Boggess on board. We will meet our goals and be supportive and move forward regardless. You will be missed, but we will move forward. He wished Mr. Kidd the best.

Mr. Feldman piggybacked on Mr. Bloom's comments, and said that when there is a significant change in a system, there is anxiety and he understands that anxiety. He said there are those who are anxious about their future, but from his perspective, and he has worked with some, that they are a valuable member of this team, and he believes in them, and we will move forward. Life is about change and change can be good and change can be sad, and in this case, that is what it is, but we will get there and get there together. He said he has full faith and confidence in Jay's staff assembled here.

Mr. Flah said he completely agrees with what Mr. Bloom said, that we are a Board that works together and can always find ways to approve our abilities. He commended everyone for what they are doing and we will support Jay Boggess.

Mrs. Nicolini said that she left last month's meeting very upset and it was emotional, but she likes what she is hearing today, specifically, the strategic plan that Jay came up with. She said she likes that we have a leader coming in to follow in Mr. Kidd's footsteps, but she wanted to elaborate on the fact that we need more communication to hear details on the financials. We need more openness on that. She said she needs information in order to make right decisions. Mrs. Nicolini said she knows the staff is nervous right now, because they did not know what was going on, but now she is hearing that we have a chance to succeed. We have a good thing here. She hopes they will work with the Military with her.

Ms. Heinz said it will sound like she and Mrs. Nicolini have colluded, but she never violates the Sunshine Law. She believes that this Board is so full of talent and brains and commitment, because of the leadership here. Back in March, we knew that things were not getting in a good way, so she is hoping in the policies and procedures, that the Finance Committee report fully and completely the financial health of SouthTech, and trust that we will keep the ship afloat because we have brilliant leadership on both sides, because of the legacy and ministry of Jim Kidd. She said she does believe in Mr. Boggess. She believes that as Committee members, we are to report timely to the Board. She says "ditto" to everything that was said. She told Mr. Kidd that it was a ministry and that he showed everyone love.

Mr. Heller wanted to thank Kathy, Ginger and Tonya for the spectacular work they did on the audit. As far as the Finance Committee, if you are not on the committee, you can attend if you want to be involved on the intimate levels of discussion. He said they would figure out a better way to communicate.

Mr. Notter wants to be sure that all present tonight would take the message they are hearing tonight back from the united Board that we are here to continue to provide opportunities to do all the great work that you have always done, at least in the seven or eight years that he has known them. This is the ability to build a succession plan. What you have here is just another sliver of the great family that is here at SouthTech. Having said "the great family", no one exits the great family and you are always part of it. The door is always open. As a matter of fact, there is no door for the family. He told Mr. Kidd that he appreciates him and Mr. Kidd returned the same.

Mr. Kidd thanked the staff members who turned out for tonight's meeting. Let us look to the future. In any way he could be of service, he will always do that. He is not running from a financial problem, but trying to help the problem. Mr. Kidd told a story about his fishing days on Lake Okeechobee, and told everyone that, as you navigate, do not forget to look back to keep your bearing. He thanked everyone and told them he loved them.

**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
SOUTHTECH SUCCESS CENTER, INC.**

**September 17, 2019 Minutes of the Governing Board Meeting**

**Page 8**

---

*38. Motion to Adjourn:*

**Mr. Kesten motioned to adjourn at 9:15pm until the Annual & Regular Board meeting on October 10, 2019.**

Minutes Prepared by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Barbara J. Fraga James F. Notter

**SOUTHTECH CHARTER ACADEMY, INC.**  
**CONSENT AGENDA**  
**October 10, 2019**

**Old Business**

**None.**

**Administrative Items**

- A-1** I recommend that the Board approve the donations for the period from September 17, 2019 to October 10, 2019.
- A-2** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

- B-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2019 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 as required by the Sponsor.

**Emergency Items**

**None.**

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Charter Academy, Inc.**

**Agenda Item  
A-1**

**Motion:**

I recommend that the Board approve the donations for the period from September 17, 2019 to October 10, 2019.

**Summary Information:**

In following Board Policies 6.104 and 6.1041, these donations are brought forth for Board approval.

Attachments: Donations

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

The financial impact for this item varies depending on the various items donated.



# South Tech Academy Donations For The Governing Board

## Donations

<b>First Name</b>	<b>Last Name</b>	<b>Business</b>	<b>Date</b>	<b>Contribution</b>
-----------------------	------------------	-----------------	-------------	---------------------

---

## Non Cash Donations

<b>First Name</b>	<b>Last Name</b>	<b>Business</b>	<b>Date</b>	<b>Contribution</b>
-----------------------	------------------	-----------------	-------------	---------------------

---

Lisa	Peterfreund	Merrill & Emita Hastings Foundation	9/11/19	\$2000 for Admin Courtesy
------	-------------	--	---------	---------------------------

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Charter Academy, Inc.**

**Agenda Item  
A-2**

**Motion:**

I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and term renewal for five Directors at the Annual Meeting.

**Summary Information:**

This item reflects the outcome of the Annual Meeting election of Officers and approval of term renewal for five Directors.

Attachments: Policy 1.02 Governing Board

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**GOVERNING BOARD**

The By-laws of SouthTech Charter Academy, Inc. specify that the Governing Board of SouthTech Charter Academy, Inc. be no less than nine (9) members and no more than fifteen members (15). These limits may be changed by revising the By-laws. The By-laws also specify that members are elected for a period of three (3) years, with one-third of the members elected each year. There are no term limits specified. To accomplish staggered terms, The Founding Board established terms defined below at it's meeting of October 16, 2003. Board members elected subsequent to that meeting assume the term of the Board member they replaced.

**BOARD MEMBER**

**TERM ENDS**

James Notter	Chair	September 30, 2022
Aram Bloom	Vice Chair	September 30, 2020
Dan Heller	Treasurer	September 30, 2020
Ayesha Edmond	Secretary	September 30, 2021

Carl McKoy		September 30, 2020
Roger Dunson		September 30, 2021
Russ Feldman		September 30, 2021
Diane Heinz		September 30, 2021
Suzanne Nicolini		September 30, 2022
Jonathan Flah		September 30, 2020
Robert Kesten		September 30, 2020
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2021

Authority: By-laws of SouthTech Charter Academy, Inc.

History: New: 11/18/2004, Revised: 04/07/05, 04/21/05, 07/07/05, 9/22/05, 12/01/05, 01/12/06, 02/02/06, 03/02/06, 09/21/06, 11/02/2006, 12/11/2006, 04/12/07,07/12/07, 09/20/2007, 09/25/08, 12/11/08, 04/06/09, 07/01/09, 9/3/09, 9/24/09, 12/10/09, 4/08/2010, 5/13/2010, 7/01/2010, 9/23/2010, 10/15/10, 11/11/10, 1/13/11, 3/10/11, 4/14/11, 6/09/11, 08/11/11, 09/22/11, 10/13/11; 03/08/12; 05/10/12; 09/27/12; 12/13/12; 10/10/13; 04/10/14; 6/26/14; 10/09/14; 07/31/15; 08/13/15; 11/12/15; 10/13/16; 12/8/16; 12/14/17; 08/09/18; 10/11/18; 01/17/19; 03/14/19; 09/17/19; 10/10/19

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Charter Academy, Inc.**

**Agenda Item  
B-1**

**Motion:**

I recommend that the Board approve the Personnel actions for the previous month.

**Summary Information:**

This item covers Personnel actions for the previous month, including any resignations, terminations, and new hires.

Attachments: Personnel Actions List

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

The financial impact for this item is indicated on the individual contracts of new hires.

**SOUTH TECH ACADEMY  
PERSONNEL ACTIONS  
October 2019**

<b><u>Personnel Action</u></b>	<b><u>Employee Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
--------------------------------	-----------------------------	------------------------	------------------------------

**New Hires/ Transfers**

Transfer:

Mathew Martin from STA to STSC	Permanent Substitute	9/23/19
Ruby Houlihan to STA from STSC	ESE Instructor	9/23/19

New Hire:

Adeline Avila Suarez	Data Processor	9/25/19
----------------------	----------------	---------

**Resignations/Terminations**

Termination:

Barbara Fraga	Executive Secretary/ Board Clerk	10/31/19
Javeshnev Rivera Azua	Science Instructor	9/27/19

Resignation:

James R. Kidd	Superintendent	9/30/19
Artavia Taylor	ESE Instructor	9/25/19
Carol Gubana	Data Processor	9/23/19

**Retirement/Leave of Absence**

NONE

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Charter Academy, Inc.**

**Agenda Item  
C-1**

**Motion:**

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

6:54 AM

08/12/19

**South Tech Charter Academy, Inc**  
**Reconciliation Summary**  
**1111 · South Tech Operating 2973, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	<b>372,488.30</b>
<b>Cleared Transactions</b>	
<b>Checks and Payments - 61 items</b>	<b>-788,188.39</b>
<b>Deposits and Credits - 29 items</b>	<b>768,857.19</b>
<b>Total Cleared Transactions</b>	<b>-19,331.20</b>
<b>Cleared Balance</b>	<b>353,157.10</b>
<b>Uncleared Transactions</b>	
<b>Checks and Payments - 36 items</b>	<b>-111,095.61</b>
<b>Deposits and Credits - 1 item</b>	<b>1,100.00</b>
<b>Total Uncleared Transactions</b>	<b>-109,995.61</b>
<b>Register Balance as of 08/31/2019</b>	<b>243,161.49</b>
<b>New Transactions</b>	
<b>Checks and Payments - 3 items</b>	<b>-253,170.22</b>
<b>Deposits and Credits - 4 items</b>	<b>664,500.94</b>
<b>Total New Transactions</b>	<b>411,330.72</b>
<b>Ending Balance</b>	<b>654,492.21</b>

## South Tech Charter Academy, Inc Reconciliation Detail

1111 · South Tech Operating 2973, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						372,488.30
Cleared Transactions						
Checks and Payments - 61 Items						
Bill Pmt -Check	05/30/2019	6653	South Tech Success...	X	-10,000.00	-10,000.00
Bill Pmt -Check	06/11/2019	6683	Martinez, Eddie	X	-95.00	-10,095.00
Bill Pmt -Check	07/18/2019	6756	Rock & Roll Academ...	X	-11,999.00	-22,094.00
Bill Pmt -Check	07/18/2019	6737	Edgenuity	X	-8,160.00	-30,254.00
Bill Pmt -Check	07/18/2019	6740	FI Consortium of Pu...	X	-250.00	-30,504.00
Bill Pmt -Check	07/25/2019	6772	Electude USA LLC	X	-5,360.00	-35,864.00
Bill Pmt -Check	07/25/2019	6781	Tomco Refrigeration...	X	-4,325.01	-40,189.01
Bill Pmt -Check	07/25/2019	6769	Apple Inc	X	-1,554.00	-41,743.01
Bill Pmt -Check	07/25/2019	6775	GovConnection, Inc	X	-1,325.00	-43,068.01
Bill Pmt -Check	07/25/2019	6768	AED Superstore	X	-740.80	-43,808.81
Bill Pmt -Check	07/25/2019	6773	FedEx	X	-377.62	-44,186.43
Bill Pmt -Check	07/25/2019	6770	AT&T	X	-358.73	-44,545.16
Bill Pmt -Check	07/25/2019	6771	Carolina Biological S...	X	-314.63	-44,859.79
Bill Pmt -Check	07/25/2019	6778	Panzitta Sales & Ser...	X	-261.54	-45,121.33
Bill Pmt -Check	07/25/2019	6774	Finn Scientific Inc	X	-218.79	-45,340.12
Bill Pmt -Check	07/25/2019	6782	Total Compliance N...	X	-196.00	-45,536.12
Bill Pmt -Check	07/25/2019	6779	Staples Advantage	X	-51.19	-45,587.31
General Journal	07/31/2019	1950	Florida Retirement S...	X	-60,829.35	-106,416.66
Bill Pmt -Check	08/01/2019	6787	The School Board of...	X	-33,600.00	-140,016.66
Bill Pmt -Check	08/01/2019	6783	FJ Vodolo & Assoc...	X	-9,875.00	-149,891.66
Bill Pmt -Check	08/01/2019	6786	National Print & Des...	X	-4,057.00	-153,948.66
Bill Pmt -Check	08/01/2019	6784	McInemey, Kathryn	X	-926.23	-154,874.89
Bill Pmt -Check	08/01/2019	6785	Messmer, Eric	X	-150.00	-155,024.89
Check	08/01/2019	EFT	FDGL	X	-35.28	-155,060.17
Check	08/02/2019	EFT	Authnet Gateway	X	-36.80	-155,096.97
Check	08/05/2019	EFT	Merchant Service Fee	X	-212.86	-155,309.83
Bill Pmt -Check	08/09/2019	6788	Blue Cross Blue Shi...	X	-69,188.01	-224,497.84
Bill Pmt -Check	08/09/2019	6794	FPL	X	-19,558.79	-244,056.63
Bill Pmt -Check	08/09/2019	6795	Mac Express Cleani...	X	-13,728.00	-257,784.63
Bill Pmt -Check	08/09/2019	6797	Palm Beach County ...	X	-13,154.15	-270,938.78
Bill Pmt -Check	08/09/2019	6790	Cengage Learning	X	-12,543.75	-283,482.53
Bill Pmt -Check	08/09/2019	6798	Pemco & Co, LLC	X	-6,909.37	-290,391.90
Bill Pmt -Check	08/09/2019	6789	BookSmart	X	-5,727.35	-296,119.25
Bill Pmt -Check	08/09/2019	6796	Memic Indemnity Co...	X	-3,455.30	-299,574.55
Bill Pmt -Check	08/09/2019	6791	City of Boynton Bea...	X	-2,296.32	-301,870.87
Bill Pmt -Check	08/09/2019	6802	Verizon Wireless	X	-874.75	-302,745.62
Bill Pmt -Check	08/09/2019	6792	Dex Imaging	X	-292.52	-303,038.14
Bill Pmt -Check	08/09/2019	6801	TMobile	X	-268.80	-303,306.94
Bill Pmt -Check	08/09/2019	6799	SHI International Corp	X	-149.00	-303,455.94
Bill Pmt -Check	08/09/2019	6800	Stericycle	X	-128.44	-303,584.38
Bill Pmt -Check	08/09/2019	6793	FedEx	X	-71.79	-303,656.17
General Journal	08/15/2019	1952	Payroll	X	-154,795.15	-458,451.32
General Journal	08/15/2019	1952	Payroll	X	-50,609.81	-509,061.13
General Journal	08/15/2019	1952	Payroll	X	-193.35	-509,254.48
Check	08/20/2019	EFT	Telecheck	X	-15.00	-509,269.48
Bill Pmt -Check	08/23/2019	6805	Alta Monclair	X	-15,842.72	-525,112.20
Bill Pmt -Check	08/23/2019	6806	American Express ...	X	-5,158.08	-530,270.28
Bill Pmt -Check	08/23/2019	6813	Memic Indemnity Co...	X	-3,455.30	-533,725.58
Bill Pmt -Check	08/23/2019	6816	Powell Landscaping ...	X	-1,200.00	-534,925.58
Bill Pmt -Check	08/23/2019	6814	NAPA Auto Parts	X	-792.32	-535,717.90
Bill Pmt -Check	08/23/2019	6808	Boggess, Dr. John	X	-514.80	-536,232.70
Bill Pmt -Check	08/23/2019	6812	Managed Care Conc...	X	-445.50	-536,678.20
Bill Pmt -Check	08/23/2019	6819	Stewart, Julie	X	-324.81	-537,003.01
Bill Pmt -Check	08/23/2019	6820	Sun Sentinel	X	-97.65	-537,100.66
Bill Pmt -Check	08/23/2019	6818	State Of Florida Dis...	X	-70.70	-537,171.36
Bill Pmt -Check	08/23/2019	6809	Gallagher, Leeann	X	-70.00	-537,241.36
Bill Pmt -Check	08/29/2019	6844	Mac Express Cleani...	X	-1,161.60	-538,402.96
General Journal	08/30/2019	1966	Payroll	X	-188,731.58	-727,134.54
General Journal	08/30/2019	1966	Payroll	X	-60,748.82	-787,883.36
General Journal	08/30/2019	1966	Payroll	X	-253.80	-788,137.16
Check	08/31/2019			X	-51.23	-788,188.39
Total Checks and Payments					-788,188.39	-788,188.39



## South Tech Charter Academy, Inc Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 29 Items</b>						
Deposit	08/01/2019			X	60.00	60.00
Deposit	08/01/2019			X	1,100.00	1,160.00
Deposit	08/03/2019			X	300.00	1,460.00
Deposit	08/08/2019			X	120.00	1,580.00
Deposit	08/07/2019			X	30.00	1,610.00
Deposit	08/07/2019			X	800.00	2,410.00
Deposit	08/08/2019			X	30.00	2,440.00
Deposit	08/08/2019			X	300.00	2,740.00
Deposit	08/08/2019			X	16,328.00	19,068.00
Deposit	08/09/2019			X	631,407.50	650,475.50
Deposit	08/12/2019			X	4,485.00	654,960.50
Deposit	08/14/2019			X	300.00	655,260.50
Deposit	08/15/2019			X	11,409.50	666,670.00
Deposit	08/19/2019			X	275.00	666,945.00
Deposit	08/21/2019			X	2,100.00	669,045.00
Deposit	08/21/2019			X	7,125.00	676,170.00
Bill Pmt -Check	08/23/2019	6811	Gubana, Carol	X	0.00	676,170.00
Deposit	08/23/2019			X	1,350.00	677,520.00
Deposit	08/23/2019			X	6,475.00	683,995.00
Deposit	08/26/2019			X	800.00	684,795.00
Deposit	08/27/2019			X	2,400.00	687,195.00
Deposit	08/28/2019			X	450.00	687,645.00
Deposit	08/28/2019			X	2,810.00	690,255.00
Deposit	08/29/2019			X	300.00	690,555.00
Deposit	08/29/2019			X	750.00	691,305.00
Deposit	08/29/2019			X	3,245.00	694,550.00
Deposit	08/30/2019			X	7,845.00	702,195.00
Deposit	08/30/2019			X	66,596.08	768,791.08
Deposit	08/31/2019			X	66.11	768,857.19
<b>Total Deposits and Credits</b>					<b>768,857.19</b>	<b>768,857.19</b>
<b>Total Cleared Transactions</b>					<b>-19,331.20</b>	<b>-19,331.20</b>
<b>Cleared Balance</b>					<b>-19,331.20</b>	<b>353,157.10</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 36 Items</b>						
Bill Pmt -Check	05/22/2019	6628	First Response Tral...		-840.00	-840.00
Bill Pmt -Check	05/30/2019	6651	Palm Beach County ...		-87.42	-927.42
Bill Pmt -Check	06/11/2019	6687	School District of Pa...		-6,420.00	-7,347.42
Bill Pmt -Check	06/18/2019	6715	Palm Beach County ...		-546.00	-7,893.42
Bill Pmt -Check	07/18/2019	6732	Buchholz, Debbie		-33.26	-7,926.68
Bill Pmt -Check	08/09/2019	6803	Internal Revenue Se...		-600.00	-8,526.68
Bill Pmt -Check	08/23/2019	6810	GIS Benefits		-5,664.33	-14,191.01
Bill Pmt -Check	08/23/2019	6817	SEAS Education, Inc		-2,800.00	-16,991.01
Bill Pmt -Check	08/23/2019	6804	806 Technologies, Inc.		-1,900.00	-18,891.01
Bill Pmt -Check	08/23/2019	6822	Palm Beach County ...		-398.00	-19,287.01
Bill Pmt -Check	08/23/2019	6807	AT&T		-350.14	-19,637.15
Bill Pmt -Check	08/23/2019	6823	Gubana, Carol		-84.96	-19,732.11
Bill Pmt -Check	08/23/2019	6815	Palm Beach County ...		-87.42	-19,819.53
Bill Pmt -Check	08/23/2019	6821	WEX Bank		-35.99	-19,855.52
Bill Pmt -Check	08/29/2019	6841	Study Edge		-8,840.00	-28,695.52
Bill Pmt -Check	08/29/2019	6827	Arnold Law Firm		-5,398.98	-34,094.50
Bill Pmt -Check	08/29/2019	6840	Special Markets Ins...		-2,193.75	-36,288.25
Bill Pmt -Check	08/29/2019	6824	Alann Corporation		-2,000.00	-38,288.25
Bill Pmt -Check	08/29/2019	6838	McKesson Medical -...		-1,713.74	-40,001.99
Bill Pmt -Check	08/29/2019	6825	All Metro Health Care		-1,704.00	-41,705.99
Bill Pmt -Check	08/29/2019	6845	Unifed Art & Educatl...		-1,087.17	-42,793.16
Bill Pmt -Check	08/29/2019	6833	FJ Vodolo & Associ...		-1,062.50	-43,855.66
Bill Pmt -Check	08/29/2019	6834	Film Scientific Inc		-806.42	-44,662.08
Bill Pmt -Check	08/29/2019	6843	William V MacGill & ...		-509.18	-45,171.26
Bill Pmt -Check	08/29/2019	6839	Research for Better ...		-488.50	-45,659.76
Bill Pmt -Check	08/29/2019	6836	ID Wholesaler		-399.00	-46,058.76
Bill Pmt -Check	08/29/2019	6831	F. Mandley & Assoc...		-375.00	-46,433.76
Bill Pmt -Check	08/29/2019	6842	Unifed Art & Educatl...		-258.40	-46,692.16
Bill Pmt -Check	08/29/2019	6830	Embroid Me		-254.50	-46,946.66
Bill Pmt -Check	08/29/2019	6828	Building Hope Servi...		-250.00	-47,196.66

## South Tech Charter Academy, Inc Reconciliation Detail

1111 · South Tech Operating 2973, Period Ending 08/31/2019

Type	Date	Num	Name	Cir	Amount	Balance
Bill Pmt -Check	08/29/2019	6829	Carolina Biological S...		-208.57	-47,405.23
Bill Pmt -Check	08/29/2019	6835	Home Depot		-171.76	-47,576.99
Bill Pmt -Check	08/29/2019	6826	Arbor Scientific		-106.97	-47,683.96
Bill Pmt -Check	08/29/2019	6837	J & R Printing & Gra...		-104.90	-47,788.86
Bill Pmt -Check	08/29/2019	6832	Fernandez, Maria		-76.68	-47,865.54
General Journal	08/31/2019	1972	Florida Retirement System		-63,230.07	-111,095.61
<b>Total Checks and Payments</b>					<b>-111,095.61</b>	<b>-111,095.61</b>
<b>Deposits and Credits - 1 Item</b>						
Deposit	08/30/2019				1,100.00	1,100.00
<b>Total Deposits and Credits</b>					<b>1,100.00</b>	<b>1,100.00</b>
<b>Total Uncleared Transactions</b>					<b>-109,995.61</b>	<b>-109,995.61</b>
<b>Register Balance as of 08/31/2019</b>					<b>-129,326.81</b>	<b>243,161.49</b>
<b>New Transactions</b>						
<b>Checks and Payments - 3 Items</b>						
General Journal	09/13/2019	1973	Payroll		-191,841.88	-191,841.88
General Journal	09/13/2019	1973	Payroll		-60,998.34	-252,840.22
General Journal	09/13/2019	1973	Payroll		-330.00	-253,170.22
<b>Total Checks and Payments</b>					<b>-253,170.22</b>	<b>-253,170.22</b>
<b>Deposits and Credits - 4 Items</b>						
Deposit	09/05/2019				400.00	400.00
Deposit	09/05/2019				5,192.50	5,592.50
Deposit	09/08/2019				24,126.03	29,718.53
Deposit	09/09/2019				634,782.41	664,500.94
<b>Total Deposits and Credits</b>					<b>664,500.94</b>	<b>664,500.94</b>
<b>Total New Transactions</b>					<b>411,330.72</b>	<b>411,330.72</b>
<b>Ending Balance</b>					<b>282,003.91</b>	<b>654,492.21</b>


P.O. Box 521599 Miami, FL 33152-1599


>000005 3325716 0001 006229 30Z  
 SOUTH TECH CHARTER ACADEMY INC  
 OPERATING ACCOUNT  
 1300 SW 30TH AVE  
 BOYNTON BEACH FL 33426-9018




**Statement Date:** August 31, 2019  
**Account Number:** \*\*\*\*\*2973

**Customer Service Information**

 **Client Care:** 877-779-BANK (2265)

 **Web Site:** www.bankunited.com

 **Bank Address:** BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**PUBLIC FUNDS INTEREST CHECKING Account \*\*\*\*\*2973**

**Account Summary**

Statement Balance as of 07/31/2019		\$372,488.30
Plus	26 Deposits and Other Credits	\$768,791.08
Less	68 Withdrawals, Checks, and Other Debits	\$788,137.16
Less	Service Charge	\$51.23
Plus	Interest Paid	\$66.11
Statement Balance as of 08/31/2019		\$353,157.10

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$66.11
Interest Paid Year to Date	\$445.24

**Activity By Date**

Date	Description	Withdrawals	Deposits	Balance
08/01/2019	CHECK #6737	\$8,160.00		\$364,328.30
08/01/2019	FDGL LEASE PYMT SOUTH TECHNICAL CHART	\$35.28		\$364,293.02

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2973

## Activity By Date

Date	Description	Withdrawals	Deposits	Balance
08/02/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$60.00	\$364,353.02
08/02/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$1,100.00	\$365,453.02
08/02/2019	CHECK #6768	\$740.80		\$364,712.22
08/02/2019	CHECK #6771	\$314.63		\$364,397.59
08/02/2019	CHECK #6775	\$1,325.00		\$363,072.59
08/02/2019	CHECK #6778	\$261.54		\$362,811.05
08/02/2019	CHECK #6779	\$51.19		\$362,759.86
08/02/2019	AUTHNET GATEWAY BILLING 107697917 SOUTH TECH ACADEMY	\$26.80		\$362,733.06
08/02/2019	AUTHNET GATEWAY BILLING 107842199 SOUTH TECH ACADEMY	\$10.00		\$362,723.06
08/05/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$300.00	\$363,023.06
08/05/2019	CHECK #6769	\$1,554.00		\$361,469.06
08/05/2019	CHECK #6770	\$358.73		\$361,110.33
08/05/2019	CHECK #6773	\$377.62		\$360,732.71
08/05/2019	CHECK #6774	\$218.79		\$360,513.92
08/05/2019	CHECK #6781	\$4,325.01		\$356,188.91
08/05/2019	CHECK #6784	\$926.23		\$355,262.68
08/05/2019	MERCHANT BANKCD INTERCHNG 498232636882 SOUTH TECH CHARTER ACA	\$34.38		\$355,228.30
08/05/2019	MERCHANT BANKCD INTERCHNG 498242150882 SOUTH TECH CHARTER ACA	\$127.92		\$355,100.38
08/05/2019	MERCHANT BANKCD DISCOUNT 498232636882 SOUTH TECH CHARTER ACA	\$6.01		\$355,094.37



P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019  
Account Number: \*\*\*\*\*2973

Activity By Date



Date	Description	Withdrawals	Deposits	Balance
08/05/2019	MERCHANT BANKCD DISCOUNT 498242150882 SOUTH TECH CHARTER ACA	\$15.20		\$355,079.17
08/05/2019	MERCHANT BANKCD FEE 498232636882 SOUTH TECH CHARTER ACA	\$14.85		\$355,064.32
08/05/2019	MERCHANT BANKCD FEE 498242150882 SOUTH TECH CHARTER ACA	\$14.50		\$355,049.82
08/06/2019	CHECK #6683	\$95.00		\$354,954.82
08/06/2019	CHECK #6786	\$4,057.00		\$350,897.82
08/06/2019	FLA DEPT REVENUE CRC 84969871 SOUTH TECH CHARTER ACA	\$60,829.35		\$290,068.47
08/07/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$120.00	\$290,188.47
08/07/2019	CHECK #6756	\$11,999.00		\$278,189.47
08/08/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$30.00	\$278,219.47
08/08/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$800.00	\$279,019.47
08/08/2019	CHECK #6772	\$5,360.00		\$273,659.47
08/08/2019	CHECK #6787	\$33,600.00		\$240,059.47
08/09/2019	STATE OF FLORIDA PAYMENTS 193881980075860 SOUTH TECH CHART		\$16,328.00	\$256,387.47
08/09/2019	PalmBeachSchools DIRECT PAY SOUTH TECH CHARTER ACA		\$631,407.50	\$887,794.97
08/09/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$30.00	\$887,824.97
08/09/2019	MERCHANT BANKCD DEPOSIT		\$300.00	\$888,124.97

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2973

## Activity By Date

Date	Description	Withdrawals	Deposits	Balance
	498242150882 SOUTH TECH CHARTER ACA			
08/09/2019	CHECK #6783	\$9,875.00		\$878,249.97
08/09/2019	CHECK #6785	\$150.00		\$878,099.97
08/12/2019	CHECK #6782	\$196.00		\$877,903.97
08/12/2019	CHECK #6795	\$13,728.00		\$864,175.97
08/12/2019	CHECK #6798	\$6,909.37		\$857,266.60
08/13/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$4,485.00	\$861,751.60
08/13/2019	CHECK #6794	\$19,558.79		\$842,192.81
08/13/2019	5BCW EEDIRDEP BankUnited (5BC South Tech Charter Aca	\$153,219.67		\$688,973.14
08/13/2019	5BCW TRUST BankUnited (5BC South Tech Charter Aca	\$1,575.48		\$687,397.66
08/14/2019	5BCW BILLING BankUnited (5BC South Tech Charter Aca	\$193.35		\$687,204.31
08/14/2019	5BCW TAX BankUnited (5BC South Tech Charter Aca	\$50,609.81		\$636,594.50
08/15/2019	Customer Deposit		\$11,409.50	\$648,004.00
08/15/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$300.00	\$648,304.00
08/15/2019	CHECK #6653	\$10,000.00		\$638,304.00
08/15/2019	CHECK #6789	\$5,727.35		\$632,576.65
08/15/2019	CHECK #6792	\$292.52		\$632,284.13
08/15/2019	CHECK #6797	\$13,154.15		\$619,129.98
08/16/2019	CHECK #6796	\$3,455.30		\$615,674.68
08/19/2019	STATE OF FLORIDA PAYMENTS 193881980092221 SOUTH TECH CHART		\$275.00	\$615,949.68



P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019  
Account Number: \*\*\*\*\*2973

Activity By Date



Date	Description	Withdrawals	Deposits	Balance
08/19/2019	CHECK #6788	\$69,188.01		\$546,761.67
08/19/2019	CHECK #6790	\$12,543.75		\$534,217.92
08/19/2019	CHECK #6791	\$2,296.32		\$531,921.60
08/19/2019	CHECK #6793	\$71.79		\$531,849.81
08/19/2019	CHECK #6799	\$149.00		\$531,700.81
08/19/2019	CHECK #6800	\$128.44		\$531,572.37
08/19/2019	CHECK #6801	\$268.80		\$531,303.57
08/19/2019	CHECK #6802	\$874.75		\$530,428.82
08/20/2019	Telecheck INV082019D 0380181342 SOUTH TECH ACADEMY	\$15.00		\$530,413.82
08/21/2019	Customer Deposit		\$7,125.00	\$537,538.82
08/22/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$2,100.00	\$539,638.82
08/23/2019	PRIORITY CHECK #6819	\$324.81		\$539,314.01
08/26/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$1,350.00	\$540,664.01
08/27/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$800.00	\$541,464.01
08/27/2019	CHECK #6740	\$250.00		\$541,214.01
08/28/2019	Customer Deposit		\$6,475.00	\$547,689.01
08/28/2019	STATE OF FLORIDA PAYMENTS 193881980114914 SOUTH TECH CHART		\$450.00	\$548,139.01
08/28/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$2,400.00	\$550,539.01
08/28/2019	CHECK #6814	\$792.32		\$549,746.69
08/28/2019	5BCW EEDIRDEP BankUnited (5BC South Tech Charter Aca	\$169,997.71		\$379,748.98
08/28/2019	5BCW TRUST	\$18,733.87		\$361,015.11

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2973

## Activity By Date

Date	Description	Withdrawals	Deposits	Balance
	BankUnited (5BC South Tech Charter Aca			
08/29/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$5,855.00	\$366,870.11
08/29/2019	CHECK #6806	\$5,158.08		\$361,712.03
08/29/2019	CHECK #6808	\$514.80		\$361,197.23
08/29/2019	CHECK #6816	\$1,200.00		\$359,997.23
08/29/2019	CHECK #6820	\$97.65		\$359,899.58
08/29/2019	5BCW BILLING BankUnited (5BC South Tech Charter Aca	\$253.80		\$359,645.78
08/29/2019	5BCW TAX BankUnited (5BC South Tech Charter Aca	\$60,748.82		\$298,896.96
08/30/2019	Customer Deposit		\$66,596.08	\$365,493.04
08/30/2019	Customer Deposit		\$7,645.00	\$373,138.04
08/30/2019	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$750.00	\$373,888.04
08/30/2019	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$300.00	\$374,188.04
08/30/2019	CHECK #6805	\$15,842.72		\$358,345.32
08/30/2019	CHECK #6809	\$70.00		\$358,275.32
08/30/2019	CHECK #6812	\$445.50		\$357,829.82
08/30/2019	CHECK #6813	\$3,455.30		\$354,374.52
08/30/2019	CHECK #6818	\$70.70		\$354,303.82
08/30/2019	CHECK #6844	\$1,161.60		\$353,142.22
08/30/2019	Interest Paid		\$66.11	\$353,208.33
08/30/2019	Service Charge	\$51.23		\$353,157.10

## Check Transactions



**Statement Date: August 31, 2019**  
 Account Number: \*\*\*\*\*2973



Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
6653	08/15	\$10,000.00	6783	08/09	\$9,875.00	6800	08/19	\$128.44
6683*	08/06	\$95.00	6784	08/05	\$926.23	6801	08/19	\$268.80
6737*	08/01	\$8,160.00	6785	08/09	\$150.00	6802	08/19	\$874.75
6740*	08/27	\$250.00	6786	08/06	\$4,057.00	6805*	08/30	\$15,842.72
6756*	08/07	\$11,999.00	6787	08/08	\$33,600.00	6806	08/29	\$5,158.08
6768*	08/02	\$740.80	6788	08/19	\$69,188.01	6808*	08/29	\$514.80
6769	08/05	\$1,554.00	6789	08/15	\$5,727.35	6809	08/30	\$70.00
6770	08/05	\$358.73	6790	08/19	\$12,543.75	6812*	08/30	\$445.50
6771	08/02	\$314.63	6791	08/19	\$2,296.32	6813	08/30	\$3,455.30
6772	08/08	\$5,360.00	6792	08/15	\$292.52	6814	08/28	\$792.32
6773	08/05	\$377.62	6793	08/19	\$71.79	6816*	08/29	\$1,200.00
6774	08/05	\$218.79	6794	08/13	\$19,558.79	6818*	08/30	\$70.70
6775	08/02	\$1,325.00	6795	08/12	\$13,728.00	6819	08/23	\$324.81
6778*	08/02	\$261.54	6796	08/16	\$3,455.30	6820	08/29	\$97.65
6779	08/02	\$51.19	6797	08/15	\$13,154.15	6844*	08/30	\$1,161.60
6781*	08/05	\$4,325.01	6798	08/12	\$6,909.37			
6782	08/12	\$196.00	6799	08/19	\$149.00			

Items denoted with an "\*" indicate processed checks out of sequence.

**Rates by Date**

Date	Rate
07/31	0.15%

**Balances by Date**

Date	Balance	Date	Balance	Date	Balance	Date	Balance
07/31	\$372,488.30	08/08	\$240,059.47	08/16	\$615,674.68	08/26	\$540,664.01
08/01	\$364,293.02	08/09	\$878,099.97	08/19	\$530,428.82	08/27	\$541,214.01
08/02	\$362,723.06	08/12	\$857,266.60	08/20	\$530,413.82	08/28	\$361,015.11
08/05	\$355,049.82	08/13	\$687,397.66	08/21	\$537,538.82	08/29	\$298,896.96
08/06	\$290,068.47	08/14	\$636,594.50	08/22	\$539,638.82	08/30	\$353,157.10
08/07	\$278,189.47	08/15	\$619,129.98	08/23	\$539,314.01		

**Other Balances**

Minimum Balance this Statement Period \$240,059.47

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2973

Other Balances




At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*2973

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.

Member  
**FDIC**

2:14 PM

09/09/19

**South Tech Charter Academy, Inc**  
**Reconciliation Summary**  
**1112 - South Tech Internal 2965, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	<b>164,411.85</b>
<b>Cleared Transactions</b>	
Checks and Payments - 22 Items	-21,505.10
Deposits and Credits - 21 Items	<u>52,597.37</u>
<b>Total Cleared Transactions</b>	<u>31,092.27</u>
<b>Cleared Balance</b>	<u><u>195,604.12</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 22 Items	-15,128.57
Deposits and Credits - 1 Item	<u>5.00</u>
<b>Total Uncleared Transactions</b>	<u>-15,123.57</u>
<b>Register Balance as of 08/31/2019</b>	<u><u>180,380.55</u></u>
<b>New Transactions</b>	
Deposits and Credits - 2 Items	<u>2,105.00</u>
<b>Total New Transactions</b>	<u>2,105.00</u>
<b>Ending Balance</b>	<u><u>182,485.55</u></u>

2:14 PM

09/09/19

## South Tech Charter Academy, Inc Reconciliation Detail

1112 · South Tech Internal 2965, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						164,411.85
<b>Cleared Transactions</b>						
<b>Checks and Payments - 22 items</b>						
Bill Pmt -Check	07/18/2019	2818	Devine, Lisa	X	-75.00	-75.00
Bill Pmt -Check	07/25/2019	2822	Boynton Beach - La...	X	-183.00	-258.00
Bill Pmt -Check	08/01/2019	2823	Jacques, Abine	X	-46.00	-304.00
Bill Pmt -Check	08/05/2019	2824	Culinary Solutions Inc.	X	-1,000.00	-1,304.00
Check	08/05/2019	EFT	Merchant Service Fee	X	-128.73	-1,432.73
Bill Pmt -Check	08/09/2019	2827	Embroid Me	X	-11,467.50	-12,900.23
Bill Pmt -Check	08/09/2019	2826	B&H Photo-Video	X	-1,211.40	-14,111.63
Bill Pmt -Check	08/09/2019	2825	American Culinary F...	X	-450.00	-14,561.63
Bill Pmt -Check	08/09/2019	2828	Sweeney, Cathy	X	-110.22	-14,671.85
General Journal	08/22/2019	1969	<i>NSF-Returned ck</i>	X	-32.00	-14,703.85
Bill Pmt -Check	08/23/2019	2829	Academic Planner P...	X	-3,246.10	-17,949.95
Bill Pmt -Check	08/23/2019	2841	Sysco SouthEast Fl...	X	-1,086.49	-19,036.44
Bill Pmt -Check	08/23/2019	2830	American Express -...	X	-444.41	-19,480.85
Bill Pmt -Check	08/23/2019	2832	Embroid Me	X	-290.00	-19,770.85
Bill Pmt -Check	08/23/2019	2833	Hyett, Crystal	X	-150.00	-19,920.85
Bill Pmt -Check	08/23/2019	2838	Pena, Miriam	X	-92.00	-20,012.85
General Journal	08/23/2019	1971	<i>NSF-Returned ck</i>	X	-67.00	-20,079.85
Bill Pmt -Check	08/23/2019	2834	Lerner, Todd	X	-50.00	-20,129.85
Bill Pmt -Check	08/23/2019	2837	O'Neil, Suzanne	X	-40.00	-20,169.85
General Journal	08/23/2019	1970	<i>NSF-Returned ck</i>	X	-36.00	-20,205.85
Bill Pmt -Check	08/29/2019	2852	Lerner, Todd	X	-1,291.80	-21,497.65
Check	08/31/2019			X	-7.45	-21,505.10
<b>Total Checks and Payments</b>					-21,505.10	-21,505.10
<b>Deposits and Credits - 21 items</b>						
Deposit	08/01/2019			X	845.00	845.00
Deposit	08/02/2019			X	2,192.00	3,037.00
Deposit	08/06/2019			X	208.00	3,245.00
Deposit	08/06/2019			X	2,059.00	5,304.00
Deposit	08/06/2019			X	5,178.00	10,482.00
Deposit	08/12/2019			X	3,558.00	14,040.00
Deposit	08/13/2019			X	30.00	14,070.00
Deposit	08/15/2019			X	60.00	14,130.00
Deposit	08/15/2019			X	3,753.28	17,883.28
Deposit	08/19/2019			X	40.00	17,923.28
Deposit	08/19/2019			X	10,864.00	28,787.28
Deposit	08/20/2019			X	8,950.00	37,737.28
Deposit	08/21/2019			X	6,646.00	44,383.28
Deposit	08/23/2019			X	3,043.00	47,426.28
Deposit	08/26/2019			X	30.00	47,456.28
Deposit	08/28/2019			X	1.00	47,457.28
Deposit	08/29/2019			X	30.00	47,487.28
Deposit	08/29/2019			X	265.00	47,752.28
Deposit	08/30/2019			X	30.00	47,782.28
Deposit	08/30/2019			X	4,792.00	52,574.28
Deposit	08/31/2019			X	23.09	52,597.37
<b>Total Deposits and Credits</b>					52,597.37	52,597.37
<b>Total Cleared Transactions</b>					31,092.27	31,092.27
<b>Cleared Balance</b>					31,092.27	195,504.12

## South Tech Charter Academy, Inc Reconciliation Detail

1112 - South Tech Internal 2965, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 22 Items</b>						
Bill Pmt -Check	06/19/2019	2815	Shamdasani, Meghan		-20.00	-20.00
Bill Pmt -Check	07/18/2019	2819	Galvan, Ruth		-75.00	-95.00
Bill Pmt -Check	08/23/2019	2839	Save Around		-1,875.00	-1,970.00
Bill Pmt -Check	08/23/2019	2831	Dade Paper & Bag ...		-745.66	-2,715.66
Bill Pmt -Check	08/23/2019	2842	Tomco Refrigeration...		-390.00	-3,105.66
Bill Pmt -Check	08/23/2019	2840	School Labels.com		-221.50	-3,327.16
Bill Pmt -Check	08/23/2019	2836	Moran, Lynn		-160.00	-3,487.16
Bill Pmt -Check	08/23/2019	2835	Marsh, Patrice		-58.37	-3,545.53
Bill Pmt -Check	08/29/2019	2848	Embroid Me		-9,186.25	-12,731.78
Bill Pmt -Check	08/29/2019	2851	ID Wholesaler		-1,188.00	-13,919.78
Bill Pmt -Check	08/29/2019	2856	Sweetwater		-299.00	-14,218.78
Bill Pmt -Check	08/29/2019	2846	Canteen Refreshme...		-145.98	-14,364.76
Bill Pmt -Check	08/29/2019	2850	GFS Gordon Food S...		-124.92	-14,489.68
Bill Pmt -Check	08/29/2019	2849	Estima, Woldina		-100.00	-14,589.68
Bill Pmt -Check	08/29/2019	2845	Campo, Aldo		-100.00	-14,689.68
Bill Pmt -Check	08/29/2019	2857	Lajeune, Brittney		-100.00	-14,789.68
Bill Pmt -Check	08/29/2019	2847	DeLouis, Genima		-100.00	-14,889.68
Bill Pmt -Check	08/29/2019	2853	O'Neil, Suzanne		-63.89	-14,953.57
Bill Pmt -Check	08/29/2019	2855	Smith, Georgia		-51.00	-15,004.57
Bill Pmt -Check	08/29/2019	2844	Bauer, Kevin		-50.00	-15,054.57
Bill Pmt -Check	08/29/2019	2854	Ramos, Angie		-38.00	-15,092.57
Bill Pmt -Check	08/29/2019	2843	Aurelius, Monica		-38.00	-15,128.57
<b>Total Checks and Payments</b>					<b>-15,128.57</b>	<b>-15,128.57</b>
<b>Deposits and Credits - 1 Item</b>						
Deposit	08/29/2019				5.00	5.00
<b>Total Deposits and Credits</b>					<b>5.00</b>	<b>5.00</b>
<b>Total Uncleared Transactions</b>					<b>-15,123.57</b>	<b>-15,123.57</b>
<b>Register Balance as of 08/31/2019</b>					<b>16,988.70</b>	<b>180,380.65</b>
<b>New Transactions</b>						
<b>Deposits and Credits - 2 Items</b>						
Deposit	09/04/2019				218.00	218.00
Deposit	09/06/2019				1,887.00	2,105.00
<b>Total Deposits and Credits</b>					<b>2,105.00</b>	<b>2,105.00</b>
<b>Total New Transactions</b>					<b>2,105.00</b>	<b>2,105.00</b>
<b>Ending Balance</b>					<b>18,073.70</b>	<b>182,485.65</b>






>003718 3325715 0001 008229 20Z  
 SOUTH TECH CHARTER ACADEMY INC  
 INTERNAL ACCOUNT  
 1300 SW 30TH AVE  
 BOYNTON BEACH FL 33426-9018



**Statement Date: August 31, 2019**  
 Account Number: \*\*\*\*\*2965

**Customer Service Information**

 Client Care: 877-779-BANK (2265)  
 Web Site: www.bankunited.com  
 Bank Address: BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**PUBLIC FUNDS INTEREST CHECKING Account \*\*\*\*\*2965**

**Account Summary**

Statement Balance as of 07/31/2019			\$164,411.85
Plus	17	Deposits and Other Credits	\$52,574.28
Less	26	Withdrawals, Checks, and Other Debits	\$21,497.65
Less		Service Charge	\$7.45
Plus		Interest Paid	\$23.09
Statement Balance as of 08/31/2019			\$195,504.12

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$23.09
Interest Paid Year to Date	\$175.39

**Activity By Date**

Date	Description	Withdrawals	Deposits	Balance
08/05/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$2,192.00	\$166,603.85

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2965

## Activity By Date

Date	Description	Withdrawals	Deposits	Balance
08/05/2019	CHECK #2818	\$75.00		\$166,528.85
08/05/2019	MERCHANT BANKCD INTERCHNG 498232637880 SOUTH TECH CHRTR ACAD	\$61.70		\$166,467.15
08/05/2019	MERCHANT BANKCD DISCOUNT 498232637880 SOUTH TECH CHRTR ACAD	\$27.02		\$166,440.13
08/05/2019	MERCHANT BANKCD FEE 498232637880 SOUTH TECH CHRTR ACAD	\$40.01		\$166,400.12
08/06/2019	CHECK #2824	\$1,000.00		\$165,400.12
08/07/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$2,267.00	\$167,667.12
08/08/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$6,023.00	\$173,690.12
08/08/2019	CHECK #2823	\$46.00		\$173,644.12
08/12/2019	PRIORITY CHECK #2828	\$110.22		\$173,533.90
08/13/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$3,558.00	\$177,091.90
08/13/2019	CHECK #2822	\$183.00		\$176,908.90
08/14/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$30.00	\$176,938.90
08/15/2019	Customer Deposit		\$3,753.28	\$180,692.18
08/16/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$60.00	\$180,752.18
08/16/2019	CHECK #2826	\$1,211.40		\$179,540.78
08/19/2019	Customer Deposit		\$10,864.00	\$190,404.78
08/19/2019	CHECK #2825	\$450.00		\$189,954.78
08/20/2019	Customer Deposit		\$8,950.00	\$198,904.78
08/20/2019	MERCHANT BANKCD DEPOSIT		\$40.00	\$198,944.78

BankUnited, N.A.



**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*2965

**Activity By Date**

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
	498232637880 SOUTH TECH CHRTR ACAD			
08/21/2019	Customer Deposit		\$6,646.00	\$205,590.78
08/21/2019	CHECK #2827	\$11,467.50		\$194,123.28
08/22/2019	CHARGEBACK ITEM	\$22.00		\$194,101.28
08/22/2019	CHARGEBACK FEE	\$10.00		\$194,091.28
08/23/2019	CHARGEBACK ITEM	\$57.00		\$194,034.28
08/23/2019	CHARGEBACK ITEM	\$26.00		\$194,008.28
08/23/2019	CHARGEBACK FEE	\$10.00		\$193,998.28
08/23/2019	CHARGEBACK FEE	\$10.00		\$193,988.28
08/23/2019	PRIORITY CHECK #2833	\$150.00		\$193,838.28
08/27/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$30.00	\$193,868.28
08/27/2019	CHECK #2834	\$50.00		\$193,818.28
08/28/2019	Customer Deposit		\$3,043.00	\$196,861.28
08/28/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$1.00	\$196,862.28
08/28/2019	CHECK #2837	\$40.00		\$196,822.28
08/29/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$30.00	\$196,852.28
08/29/2019	PRIORITY CHECK #2852	\$1,291.80		\$195,560.48
08/29/2019	CHECK #2830	\$444.41		\$195,116.07
08/29/2019	CHECK #2832	\$290.00		\$194,826.07
08/29/2019	CHECK #2838	\$92.00		\$194,734.07
08/29/2019	CHECK #2841	\$1,086.49		\$193,647.58
08/30/2019	Customer Deposit		\$4,792.00	\$198,439.58
08/30/2019	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$295.00	\$198,734.58
08/30/2019	CHECK #2829	\$3,246.10		\$195,488.48
08/30/2019	Interest Paid		\$23.09	\$195,511.57
08/30/2019	Service Charge	\$7.45		\$195,504.12

**Statement Date: August 31, 2019**  
**Account Number: \*\*\*\*\*2965**

**Check Transactions**

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
2818	08/05	\$75.00	2827	08/21	\$11,467.50	2834	08/27	\$50.00
2822*	08/13	\$183.00	2828	08/12	\$110.22	2837*	08/28	\$40.00
2823	08/08	\$46.00	2829	08/30	\$3,246.10	2838	08/29	\$92.00
2824	08/06	\$1,000.00	2830	08/29	\$444.41	2841*	08/29	\$1,086.49
2825	08/19	\$450.00	2832*	08/29	\$290.00	2852*	08/29	\$1,291.80
2826	08/16	\$1,211.40	2833	08/23	\$150.00			

Items denoted with an "\*" indicate processed checks out of sequence.

**Rates by Date**

Date	Rate
07/31	0.15%

**Balances by Date**

Date	Balance	Date	Balance	Date	Balance	Date	Balance
07/31	\$164,411.85	08/12	\$173,533.90	08/19	\$189,954.78	08/27	\$193,818.28
08/05	\$166,400.12	08/13	\$176,908.90	08/20	\$198,944.78	08/28	\$196,822.28
08/06	\$165,400.12	08/14	\$176,938.90	08/21	\$194,123.28	08/29	\$193,647.58
08/07	\$167,667.12	08/15	\$180,692.18	08/22	\$194,091.28	08/30	\$195,504.12
08/08	\$173,644.12	08/16	\$179,540.78	08/23	\$193,838.28		

**Other Balances**

Minimum Balance this Statement Period \$164,411.85



P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2965



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.



**Statement Date: August 31, 2019**

**Account Number: \*\*\*\*\*2965**

---

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016

**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.

2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.

3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



**Member  
FDIC**

**BankUnited, N.A.**

9:47 AM  
09/08/19

**South Tech Charter Academy, Inc**  
**Reconciliation Summary**  
**1113 · Money Market Account 2981, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	833,807.94
<b>Cleared Transactions</b>	
<b>Deposits and Credits - 1 Item</b>	<u>282.56</u>
<b>Total Cleared Transactions</b>	<u>282.56</u>
<b>Cleared Balance</b>	<u>834,090.50</u>
<b>Register Balance as of 08/31/2019</b>	<u>834,090.50</u>
<b>Ending Balance</b>	834,090.50

9:47 AM  
09/09/19

**South Tech Charter Academy, Inc**  
**Reconciliation Detail**  
**1113 · Money Market Account 2981, Period Ending 08/31/2019**

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
<b>Beginning Balance</b>						<b>833,807.94</b>
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 Item</b>						
Deposit	08/31/2019			X	282.56	282.56
<b>Total Deposits and Credits</b>					<b>282.56</b>	<b>282.56</b>
<b>Total Cleared Transactions</b>					<b>282.56</b>	<b>282.56</b>
<b>Cleared Balance</b>					<b>282.56</b>	<b>834,090.50</b>
<b>Register Balance as of 08/31/2019</b>					<b>282.56</b>	<b>834,090.50</b>
<b>Ending Balance</b>					<b>282.56</b>	<b>834,090.50</b>

P.O. Box 521599 Miami, FL 33152-1599




>005705 3323259 0001 008229 10Z  
 SOUTH TECH CHARTER ACADEMY INC  
 1300 SW 30TH AVE  
 BOYNTON BEACH FL 33426-9018





**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*2981

**Customer Service Information**

 Client Care: 877-779-BANK (2265)

 Web Site: www.bankunited.com

 Bank Address: BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**PUBLIC FUNDS MONEY MARKET Account \*\*\*\*\*2981**

**Account Summary**

Statement Balance as of 07/31/2019			\$833,807.94
Plus	0	Deposits and Other Credits	\$0.00
Less	0	Withdrawals, Checks, and Other Debits	\$0.00
Less		Service Charge	\$0.00
Plus		Interest Paid	\$282.56
Statement Balance as of 08/31/2019			\$834,090.50

**Interest Summary**

Beginning Interest Rate	0.40%
Interest Period Days	31
Interest Annual Percentage Yield Earned this Statement Period (APYE)	0.40%
Interest Paid this Statement Period	\$282.56
Interest Paid Year to Date	\$2,843.48

**Activity By Date**

Date	Description	Withdrawals	Deposits	Balance
08/30/2019	Interest Paid		\$282.56	\$834,090.50

**Statement Date:** August 31, 2019  
**Account Number:** \*\*\*\*\*2981

**Rates By Date**

<i>Date</i>	<i>Rate</i>
07/31	0.40%

**Balances by Date**

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
07/31	\$833,807.94	08/30	\$834,090.50

**Other Balances**

Minimum Balance this Statement Period	\$833,807.94
---------------------------------------	--------------



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.





P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*2981

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016

**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

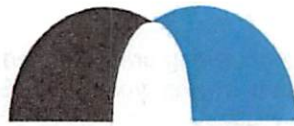
**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



Member  
**FDIC**

BankUnited, N.A.



**BankUnited**

We appreciate your business.

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Charter Academy, Inc.**

**Agenda Item  
C-2**

**Motion:**

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

**South Tech Charter Academy, Inc**  
**Account QuickReport**  
**As of August 31, 2019**

Date	Num	Name	Amount
<b>1111 - South Tech Operating 2973</b>			
08/30/2019	1966	Payroll	-188,731.58
08/15/2019	1952	Payroll	-154,795.15
08/09/2019	6788	Blue Cross Blue Shield	-69,188.01
08/31/2019	1972	Florida Retirement System	-63,230.07
08/30/2019	1966	Payroll	-60,748.82
08/15/2019	1952	Payroll	-50,609.81
08/01/2019	6787	The School Board of Palm Beac...	-33,600.00
08/09/2019	6794	FPL	-19,558.79
08/23/2019	6805	Alta Monclair	-15,842.72
08/09/2019	6795	Mac Express Cleaning Service	-13,728.00
08/09/2019	6797	Palm Beach County School Distr...	-13,154.15
08/09/2019	6790	Cengage Learning	-12,543.75
08/01/2019	6783	FJ Vodolo & Associates, LLC	-9,875.00
08/29/2019	6841	Study Edge	-8,840.00
08/09/2019	6798	Pemco & Co, LLC	-6,909.37
08/09/2019	6789	BookSmart	-5,727.35
08/23/2019	6810	GIS Benefits	-5,664.33
08/29/2019	6827	Arnold Law Firm	-5,398.98
08/23/2019	6806	American Express #21007 Oper	-5,158.08
08/01/2019	6786	National Print & Design	-4,057.00
08/09/2019	6796	Memic Indemnity Company	-3,455.30
08/23/2019	6813	Memic Indemnity Company	-3,455.30
08/23/2019	6817	SEAS Education, Inc	-2,800.00
08/09/2019	6791	City of Boynton Beach Utilities D...	-2,296.32
08/29/2019	6840	Special Markets Insurance Cons...	-2,193.75
08/29/2019	6824	Alann Corporation	-2,000.00
08/23/2019	6804	806 Technologies, Inc.	-1,900.00
08/29/2019	6838	McKesson Medical - Surgical	-1,713.74
08/29/2019	6825	All Metro Health Care	-1,704.00
08/23/2019	6816	Powell Landscaping & Design	-1,200.00
08/29/2019	6844	Mac Express Cleaning Service	-1,161.60
08/29/2019	6845	United Art & Education	-1,087.17
08/29/2019	6833	FJ Vodolo & Associates, LLC	-1,062.50
08/01/2019	6784	McInerney, Kathryn	-926.23
08/09/2019	6802	Verizon Wireless	-874.75
08/29/2019	6834	Flinn Scientific Inc	-806.42
08/23/2019	6814	NAPA Auto Parts	-792.32
08/09/2019	6803	Internal Revenue Service	-600.00
08/23/2019	6808	Bogges, Dr. John	-514.80
08/29/2019	6843	William V MacGill & Co.	-509.18
08/29/2019	6839	Research for Better Teaching, Inc	-488.50
08/23/2019	6812	Managed Care Concepts	-445.50
08/29/2019	6836	ID Wholesaler	-399.00
08/23/2019	6822	Palm Beach County School Distr...	-396.00
08/29/2019	6831	F. Mandley & Associates	-375.00
08/23/2019	6807	AT&T	-350.14
08/23/2019	6819	Stewart, Julie	-324.81
08/09/2019	6792	Dex Imaging	-292.52
08/09/2019	6801	TMobile	-268.80
08/29/2019	6842	United Art & Education	-258.40
08/29/2019	6830	Embroid Me	-254.50
08/30/2019	1966	Payroll	-253.80
08/29/2019	6828	Building Hope Services	-250.00
08/05/2019	EFT	Merchant Service Fee	-212.86
08/29/2019	6829	Carolina Biological Supplies	-208.57
08/15/2019	1952	Payroll	-193.35
08/29/2019	6835	Home Depot	-171.76
08/01/2019	6785	Messmer, Eric	-150.00
08/09/2019	6799	SHI International Corp	-149.00
08/09/2019	6800	Stericycle	-128.44
08/29/2019	6826	Arbor Scientific	-106.97
08/29/2019	6837	J & R Printing & Graphics	-104.90
08/23/2019	6820	Sun Sentinel	-97.65
08/23/2019	6823	Gubana, Carol	-94.96
08/23/2019	6815	Palm Beach County School Distr...	-87.42
08/29/2019	6832	Fernandez, Maria	-76.68
08/09/2019	6793	FedEx	-71.79

# South Tech Charter Academy, Inc

## Account QuickReport

As of August 31, 2019

FHA 43.8  
FMC 100  
FHA 1002.2

Date	Num	Name	Amount
08/23/2019	6818	State Of Florida Disbursement Unit	-70.70
08/23/2019	6809	Gallagher, Leeann	-70.00
08/31/2019			-51.23
08/02/2019	EFT	Authnet Gateway	-36.80
08/23/2019	6821	WEX Bank	-35.99
08/01/2019	EFT	FDGL	-35.28
08/20/2019	EFT	Telecheck	-15.00
08/23/2019	6811	Gubana, Carol	0.00
Total 1111 · South Tech Operating 2973			-784,940.66
<b>1112 · South Tech Internal 2965</b>			
08/09/2019	2827	Embroid Me	-11,467.50
08/29/2019	2848	Embroid Me	-9,186.25
08/23/2019	2829	Academic Planner Plus	-3,246.10
08/23/2019	2839	Save Around	-1,875.00
08/29/2019	2852	Lerner, Todd	-1,291.80
08/09/2019	2826	B&H Photo-Video	-1,211.40
08/29/2019	2851	ID Wholesaler	-1,188.00
08/23/2019	2841	Sysco SouthEast Florida	-1,086.49
08/05/2019	2824	Culinary Solutions Inc.	-1,000.00
08/23/2019	2831	Dade Paper & Bag Co.	-745.66
08/09/2019	2825	American Culinary Federation	-450.00
08/23/2019	2830	American Express -21007 Int	-444.41
08/23/2019	2842	Tomco Refrigeration Experts, Inc.	-390.00
08/29/2019	2856	Sweetwater	-299.00
08/23/2019	2832	Embroid Me	-290.00
08/23/2019	2840	School Labels.com	-221.50
08/23/2019	2836	Moran, Lynn	-160.00
08/23/2019	2833	Hyett, Crystal	-150.00
08/29/2019	2846	Canteen Refreshment Services	-145.98
08/05/2019	EFT	Merchant Service Fee	-128.73
08/29/2019	2850	GFS Gordon Food Services Miami	-124.92
08/09/2019	2828	Sweeney, Cathy	-110.22
08/29/2019	2845	Campo, Aldo	-100.00
08/29/2019	2847	DeLouis, Genima	-100.00
08/29/2019	2849	Estime, Woldina	-100.00
08/29/2019	2857	Lajeune, Brittney	-100.00
08/23/2019	2838	Pena, Miriam	-92.00
08/23/2019	1971	<i>NSF-Returnedck</i>	-67.00
08/29/2019	2853	O'Neil, Suzanne	-63.89
08/23/2019	2835	Marsh, Patrice	-58.37
08/29/2019	2855	Smith, Georgia	-51.00
08/23/2019	2834	Lerner, Todd	-50.00
08/29/2019	2844	Bauer, Kevin	-50.00
08/01/2019	2823	Jacques, Abine	-46.00
08/23/2019	2837	O'Neil, Suzanne	-40.00
08/29/2019	2854	Ramos, Angie	-38.00
08/29/2019	2843	Aurelus, Monica	-36.00
08/23/2019	1970	<i>NSF-Returned CK</i>	-36.00
08/22/2019	1969	<i>NSF-Returned CK</i>	-32.00
08/31/2019			-7.45
Total 1112 · South Tech Internal 2965			-36,280.67
<b>TOTAL</b>			<b>-821,221.33</b>

**Motion:**

I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 required by the Sponsor.

**Summary Information:**

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**Governmental Accounting Standards Board (GASB) Monthly Financial Form**  
**South Tech Academy with MSID Number 1571**  
**Palm Beach County, Florida**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**  
**August 31, 2019**

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>						
Cash and cash equivalents	1110	\$ 1,258,358	\$ -	\$ -	\$ -	\$ 1,258,358
Investments	1160					-
Grant receivables	1130	5,141				5,141
Other current assets	12XX	74,903				74,903
Deposits	1210				-	-
Due from other funds	1140	157,873				157,873
Other long-term assets	1400	140,763				140,763
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Assets		<u>\$ 1,637,038</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,637,038</u>
<b>LIABILITIES AND FUND BALANCE</b>						
Liabilities						
Accounts payable	2120	\$ 264,908	\$ -	\$ -	\$ -	\$ 264,908
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	388,355				388,355
Deferred revenue	2410	5,050				5,050
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX					-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities		<u>658,313</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>658,313</u>
Fund Balance						
Nonspendable	2710	232,776				232,776
Restricted	2720					-
Committed	2730					-
Assigned	2740	193,199				193,199
Unassigned	2750	552,750				552,750
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Fund Balance</b>		<u>978,725</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>978,725</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<u>\$ 1,637,038</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,637,038</u>

**South Tech Academy with MSID Number (1571)**  
**Palm Beach County, Florida**  
**Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**

	FTE Projected									
	FTE Actual	97% Percent of Projected								
	1,145	General Fund				Special Revenue				
1,115	Account Number	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	
<b>Revenues</b>										
FEDERAL SOURCES										
Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	-	%	
Federal through state and local	3200					-	-	637,076	0%	
STATE SOURCES										
FEFP	3310	514,129	1,061,047	6,814,257	16%					
Capital outlay	3397	23,632	48,823	312,400	16%					
Class size reduction	3355	82,329	171,217	1,082,478	16%					
School recognition	3361	-	-	-						
Other state revenue	33XX	31,311	62,622	1,183,530	5%					
LOCAL SOURCES										
Interest	3430	349	692	5,000	14%					
Local capital improvement tax	3413									
Other local revenue	34XX	104,672	122,512	493,220	25%					
<b>Total Revenues</b>		<b>756,422</b>	<b>1,466,913</b>	<b>9,890,885</b>	<b>15%</b>	<b>-</b>	<b>-</b>	<b>637,076</b>	<b>0%</b>	
<b>Expenditures</b>										
Current Expenditures										
Instruction	5000	426,707	840,499	5,648,843	15%	10,100	44,579	407,729	11%	
Instructional support services	6000	50,433	96,118	754,359	13%	4,746	14,196	229,347	6%	
Board	7100	16,534	26,764	162,956	16%					
General administration	7200	29,319	59,305	351,280	17%					
School administration	7300	60,874	117,515	687,906	17%					
Facilities and acquisition	7400									
Fiscal services	7500	14,839	29,690	179,334	17%					
Food services	7600									
Central services	7700	14,256	26,082	180,008	14%					
Pupil transportation services	7800	51,521	51,521	661,570	8%					
Operation of plant	7900	68,676	116,808	729,470	16%					
Maintenance of plant	8100	10,704	15,402	51,611	30%					
Administrative technology services	8200	9,428	18,767	122,816	15%					
Community services	9100	33,777	40,216	245,000	16%					
Debt service	9200									
<b>Total Expenditures</b>		<b>787,068</b>	<b>1,438,687</b>	<b>9,775,153</b>	<b>15%</b>	<b>14,846</b>	<b>58,775</b>	<b>637,076</b>	<b>9%</b>	
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(30,647)</b>	<b>28,226</b>	<b>115,732</b>		<b>(14,846)</b>	<b>(58,775)</b>	<b>-</b>		
<b>Other Financing Sources (Uses)</b>										
Transfers in	3600	-	-	-		14,846	58,775			
Transfers out	9700	(14,846)	(58,775)			-	-			
<b>Total Other Financing Sources (Uses)</b>		<b>(14,846)</b>	<b>(58,775)</b>	<b>-</b>		<b>14,846</b>	<b>58,775</b>	<b>-</b>		
<b>Net Change in Fund Balances</b>		<b>(45,493)</b>	<b>(30,550)</b>	<b>115,732</b>		<b>-</b>	<b>-</b>			
Fund balances, beginning		1,064,117	1,049,174	1,049,174	100%					
Adjustments to beginning fund balance		(39,900)	(39,900)							
<b>Fund Balances, Beginning as Restated</b>		<b>1,024,217</b>	<b>1,009,274</b>	<b>1,049,174</b>	<b>96%</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Fund Balances, Ending</b>		<b>\$ 978,725</b>	<b>\$ 978,725</b>	<b>\$ 1,164,906</b>	<b>84%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>%</b>	



Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Quarter Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	-	-	-	%
								-	-	637,076	0%
								514,129	1,061,047	6,814,257	16%
								23,632	48,823	312,400	16%
								82,329	171,217	1,082,478	16%
								-	-	-	
								31,311	62,622	1,183,530	5%
								349	692	5,000	14%
								-	-	-	
								104,672	122,512	493,220	25%
								756,422	1,466,913	10,527,961	14%
								436,807	885,078	6,056,572	15%
								55,179	110,314	983,706	11%
								16,534	26,764	162,956	16%
								29,319	59,305	351,280	17%
								60,874	117,515	687,906	17%
								-	-	-	
								14,839	29,690	179,334	17%
								-	-	-	
								14,256	26,082	180,008	14%
								51,521	51,521	661,570	8%
								-	-	-	
								68,676	116,808	729,470	16%
								10,704	15,402	51,611	30%
								9,428	18,767	122,816	15%
								33,777	40,216	245,000	16%
								-	-	-	
								801,914	1,497,462	10,412,229	14%
								(45,493)	(30,550)	115,733	
								14,846	58,775	-	
								(14,846)	(58,775)	-	
								-	-	-	
								(45,493)	(30,550)	115,733	
								1,064,117	1,049,174	1,049,174	100%
								(39,900)	(39,900)	-	
								1,024,217	1,009,274	1,049,174	96%
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	978,725	978,725	1,164,907	84%

**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**CONSENT AGENDA**  
**October 10, 2019**

**Old Business**

**None.**

**Administrative Items**

**PA-1** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

**PB-1** I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2019 as required by the Sponsor.

**PC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 as required by the Sponsor.

**Emergency Items**

**None.**

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PA-1**

**Motion:**

I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and term renewal for five Directors at the Annual Meeting.

**Summary Information:**

This item reflects the outcome of the Annual Meeting election of Officers and approval of term renewal for five Directors.

Attachments: Policy 1.02 Governing Board

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**GOVERNING BOARD**

The By-Laws of South Tech Preparatory Academy, Inc. specify that the Governing Board of South Tech Preparatory Academy, Inc. be no less than nine (9) members and no more than fifteen (15) members. These limits may be changed by revising the By-laws. The By-Laws also specify that members are elected for a period of three (3) years, with one-third of the members elected each year. There are no term limits specified.

To accomplish staggered terms, The Founding Board established terms defined below at its meeting of July 30, 2012. Board members elected subsequent to that meeting assume the term of the Board member they replaced.

BOARD MEMBER		TERM ENDS
James Notter	Chair	September 30, 2022
Aram Bloom	Vice Chair	September 30, 2020
Dan Heller	Treasurer	September 30, 2020
Ayesha Edmond	Secretary	September 30, 2021
Carl McKoy		September 30, 2020
Roger Dunson		September 30, 2021
Russ Feldman		September 30, 2021
Diane Heinz		September 30, 2021
Suzanne Nicolini		September 30, 2022
Jonathan Flah		September 30, 2020
Robert Kesten		September 30, 2020
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2021

Authority: By-laws of SouthTech Preparatory Academy, Inc.

History: New: 7/31/2012; 11/12/15; 10/13/16; 12/8/16; 09/14/17; 12/14/17; 08/09/17; 10/11/18; 01/17/19; 03/14/19; 9/17/19; 10/10/19

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PC-1**

**Motion:**

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

9:23 AM  
09/09/19

**SouthTech Preparatory Academy**  
**Reconciliation Summary**  
**1111 · South Tech Prep 9852918542, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	<b>152,463.94</b>
<b>Cleared Transactions</b>	
Checks and Payments - 33 Items	-254,495.62
Deposits and Credits - 2 Items	311,787.36
<b>Total Cleared Transactions</b>	<u>57,291.74</u>
<b>Cleared Balance</b>	<u><u>209,755.68</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 20 Items	-96,746.36
<b>Total Uncleared Transactions</b>	<u>-96,746.36</u>
<b>Register Balance as of 08/31/2019</b>	<u><u>113,009.32</u></u>
<b>Ending Balance</b>	<b>113,009.32</b>

## SouthTech Preparatory Academy Reconciliation Detail

1111 - South Tech Prep 9852918542, Period Ending 08/31/2019

Type	Date	Num	Name	Cir	Amount	Balance
<b>Beginning Balance</b>						162,463.94
<b>Cleared Transactions</b>						
<b>Checks and Payments - 33 items</b>						
Bill Pmt -Check	07/18/2019	5371	FL Consortium of Pu...	X	-250.00	-250.00
Bill Pmt -Check	07/25/2019	5386	McCullough, Keefe	X	-3,270.00	-3,520.00
Bill Pmt -Check	07/25/2019	5384	Go Clean Inc.	X	-1,400.00	-4,920.00
Bill Pmt -Check	07/25/2019	5385	Great American Fin...	X	-283.55	-5,203.55
Bill Pmt -Check	07/25/2019	5382	Buckeye Plumbing ...	X	-190.00	-5,393.55
Bill Pmt -Check	07/25/2019	5381	Appte Inc	X	-138.00	-5,531.55
Bill Pmt -Check	07/25/2019	5387	Verizon Wireless	X	-101.74	-5,633.29
Bill Pmt -Check	08/01/2019	5389	DSD Services Inc	X	-5,332.90	-10,966.19
Bill Pmt -Check	08/01/2019	5391	Go Clean Inc.	X	-4,500.00	-15,466.19
Bill Pmt -Check	08/01/2019	5392	John Wiley & Sons	X	-3,077.55	-18,543.74
Bill Pmt -Check	08/01/2019	5393	National Print & Des...	X	-922.00	-19,465.74
Bill Pmt -Check	08/01/2019	5388	Banyan Printing	X	-288.00	-19,733.74
Bill Pmt -Check	08/01/2019	5390	Elite Pest Solutions, ...	X	-150.00	-19,883.74
Bill Pmt -Check	08/09/2019	5394	Blue Cross/ Blue Shi...	X	-17,882.26	-37,766.00
Bill Pmt -Check	08/09/2019	5397	Palm Beach County ...	X	-2,570.18	-40,336.18
Bill Pmt -Check	08/09/2019	5399	Study Edge	X	-770.00	-41,106.18
Bill Pmt -Check	08/09/2019	5398	Pro Tech Fire Sprink...	X	-400.00	-41,506.18
Bill Pmt -Check	08/09/2019	5396	ESRM Communicati...	X	-42.00	-41,548.18
Bill Pmt -Check	08/09/2019	5395	Dex Imaging	X	-14.23	-41,562.41
General Journal	08/15/2019	730	Payroll	X	-42,382.46	-83,944.87
General Journal	08/15/2019	730	Payroll	X	-12,095.39	-96,040.26
General Journal	08/15/2019	730	Payroll	X	-54.60	-96,094.86
Bill Pmt -Check	08/23/2019	5410	South Tech Academy	X	-66,596.08	-162,690.94
Bill Pmt -Check	08/23/2019	5409	Preventive Fire	X	-4,301.31	-166,992.25
Bill Pmt -Check	08/23/2019	5401	American Express-9...	X	-1,554.34	-168,546.59
Bill Pmt -Check	08/23/2019	5403	City Maintenance Su...	X	-1,540.11	-170,086.70
Bill Pmt -Check	08/23/2019	5400	Alta Montclair	X	-1,234.00	-171,320.70
Bill Pmt -Check	08/23/2019	5405	City of Boynton Bea...	X	-83.23	-171,383.93
Bill Pmt -Check	08/23/2019	5402	Brown, Chlmere	X	-18.46	-171,402.39
General Journal	08/30/2019	746	Payroll	X	-64,613.83	-236,016.22
General Journal	08/30/2019	746	Payroll	X	-18,393.45	-254,409.67
General Journal	08/30/2019	746	Payroll	X	-83.85	-254,493.52
Check	08/31/2019			X	-2.10	-254,495.62
<b>Total Checks and Payments</b>					<b>-254,495.62</b>	<b>-254,495.62</b>
<b>Deposits and Credits - 2 Items</b>						
Deposit	08/09/2019			X	311,748.08	311,748.08
Deposit	08/31/2019			X	39.28	311,787.36
<b>Total Deposits and Credits</b>					<b>311,787.36</b>	<b>311,787.36</b>
<b>Total Cleared Transactions</b>					<b>57,291.74</b>	<b>57,291.74</b>
<b>Cleared Balance</b>					<b>57,291.74</b>	<b>209,755.88</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 20 items</b>						
Bill Pmt -Check	08/19/2019	5355	Rangel, Luz		-21.27	-21.27
Bill Pmt -Check	08/23/2019	5408	GIS Benefits		-1,899.14	-1,920.41
Bill Pmt -Check	08/23/2019	5407	Comcast		-392.19	-2,312.60
Bill Pmt -Check	08/23/2019	5406	Coast Professional Inc		-359.08	-2,671.68
Bill Pmt -Check	08/23/2019	5404	City of Boynton Beach		-300.00	-2,971.68
Bill Pmt -Check	08/29/2019	5411	1325 Gateway, LLC		-52,445.27	-55,416.95
Bill Pmt -Check	08/29/2019	5418	Deil Marketing L.P		-21,754.00	-77,170.95
Bill Pmt -Check	08/29/2019	5416	Christina Air Service		-5,381.80	-82,552.85
Bill Pmt -Check	08/29/2019	5420	FPL		-4,084.22	-86,617.07
Bill Pmt -Check	08/29/2019	5414	Chalk.comEducation...		-3,168.57	-89,785.64
Bill Pmt -Check	08/29/2019	5421	ID Wholesaler		-2,362.00	-92,147.64
Bill Pmt -Check	08/29/2019	5419	DSD Services Inc		-2,025.00	-94,172.64
Bill Pmt -Check	08/29/2019	5417	Citation Communica...		-840.00	-95,112.64
Bill Pmt -Check	08/29/2019	5424	Thyssenkrupp Eleva...		-650.68	-95,763.32
Bill Pmt -Check	08/29/2019	5422	Maxis 360		-293.75	-96,057.07
Bill Pmt -Check	08/29/2019	5412	Academic Planners ...		-290.00	-96,347.07
Bill Pmt -Check	08/29/2019	5415	Charter School Servi...		-150.00	-96,497.07
Bill Pmt -Check	08/29/2019	5425	Verizon Wireless		-102.60	-96,599.57

9:23 AM

09/09/19

### SouthTech Preparatory Academy Reconciliation Detail

1111 - South Tech Prep 9852918542, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/29/2019	5423	Swivl		-75.00	-96,674.57
Bill Pmt -Check	08/29/2019	5413	Canteen Refreshme...		-71.79	-96,746.36
Total Checks and Payments					-96,746.36	-96,746.36
Total Uncleared Transactions					-96,746.36	-96,746.36
Register Balance as of 08/31/2019					-39,454.62	113,009.32
Ending Balance					-39,454.62	113,009.32





>002361 3325727 0001 008229 10Z  
 SOUTH TECH PREPARATORY ACADEMY, INC.  
 OPERATING  
 1300 SW 30TH AVENUE  
 BOYNTON BEACH FL 33426



**Statement Date: August 31, 2019**  
**Account Number: \*\*\*\*\*8542**

**Customer Service Information**

 Client Care: 877-779-BANK (2265)  
 Web Site: www.bankunited.com  
 Bank Address: BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**COMMUNITY INT BUSINESS CKG Account \*\*\*\*\*8542**

**Account Summary**

Statement Balance as of 07/31/2019			\$152,463.94
Plus	1	Deposits and Other Credits	\$311,748.08
Less	34	Withdrawals, Checks, and Other Debits	\$254,493.52
Less		Service Charge	\$2.10
Plus		Interest Paid	\$39.28
Statement Balance as of 08/31/2019			\$209,755.68

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$39.28
Interest Paid Year to Date	\$297.84

**Activity By Date**

Date	Description	Withdrawals	Deposits	Balance
08/01/2019	CHECK #5382	\$190.00		\$152,273.94
08/01/2019	CHECK #5386	\$3,270.00		\$149,003.94
08/02/2019	CHECK #5385	\$283.55		\$148,720.39

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8542

## Activity By Date

Date	Description	Withdrawals	Deposits	Balance
08/02/2019	CHECK #5387	\$101.74		\$148,618.65
08/02/2019	CHECK #5389	\$5,332.90		\$143,285.75
08/05/2019	CHECK #5381	\$138.00		\$143,147.75
08/05/2019	CHECK #5392	\$3,077.55		\$140,070.20
08/06/2019	CHECK #5388	\$268.00		\$139,802.20
08/06/2019	CHECK #5393	\$922.00		\$138,880.20
08/07/2019	CHECK #5390	\$150.00		\$138,730.20
08/08/2019	CHECK #5384	\$1,400.00		\$137,330.20
08/08/2019	CHECK #5391	\$4,500.00		\$132,830.20
08/09/2019	PalmBeachSchools DIRECT PAY SOUTH TECH PREPARATORY		\$311,748.08	\$444,578.28
08/13/2019	5BCW EEDIRDEP BankUnited (5BC South Tech Preparatory	\$40,496.26		\$404,082.02
08/13/2019	5BCW TRUST BankUnited (5BC South Tech Preparatory	\$1,886.20		\$402,195.82
08/14/2019	CHECK #5398	\$400.00		\$401,795.82
08/14/2019	5BCW BILLING BankUnited (5BC South Tech Preparatory	\$54.60		\$401,741.22
08/14/2019	5BCW TAX BankUnited (5BC South Tech Preparatory	\$12,095.39		\$389,645.83
08/15/2019	CHECK #5395	\$14.23		\$389,631.60
08/15/2019	CHECK #5397	\$2,570.18		\$387,061.42
08/16/2019	CHECK #5396	\$42.00		\$387,019.42
08/19/2019	CHECK #5394	\$17,882.26		\$369,137.16
08/19/2019	CHECK #5399	\$770.00		\$368,367.16
08/27/2019	CHECK #5371	\$250.00		\$368,117.16
08/28/2019	CHECK #5403	\$1,540.11		\$366,577.05
08/28/2019	CHECK #5409	\$4,301.31		\$362,275.74
08/28/2019	5BCW EEDIRDEP BankUnited (5BC South Tech Preparatory	\$53,079.49		\$309,196.25



P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019  
Account Number: \*\*\*\*\*8542

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
08/28/2019	5BCW TRUST BankUnited (5BC South Tech Preparatory	\$11,534.34		\$297,661.91
08/29/2019	CHECK #5401	\$1,554.34		\$296,107.57
08/29/2019	5BCW BILLING BankUnited (5BC South Tech Preparatory	\$83.85		\$296,023.72
08/29/2019	5BCW TAX BankUnited (5BC South Tech Preparatory	\$18,393.45		\$277,630.27
08/30/2019	CHECK #5410	\$66,596.08		\$211,034.19
08/30/2019	CHECK #5400	\$1,234.00		\$209,800.19
08/30/2019	CHECK #5402	\$18.46		\$209,781.73
08/30/2019	CHECK #5405	\$63.23		\$209,718.50
08/30/2019	Interest Paid		\$39.28	\$209,757.78
08/30/2019	Service Charge	\$2.10		\$209,755.68

Check Transactions

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
5371	08/27	\$250.00	5390	08/07	\$150.00	5399	08/19	\$770.00
5381*	08/05	\$138.00	5391	08/08	\$4,500.00	5400	08/30	\$1,234.00
5382	08/01	\$190.00	5392	08/05	\$3,077.55	5401	08/29	\$1,554.34
5384*	08/08	\$1,400.00	5393	08/06	\$922.00	5402	08/30	\$18.46
5385	08/02	\$283.55	5394	08/19	\$17,882.26	5403	08/28	\$1,540.11
5386	08/01	\$3,270.00	5395	08/15	\$14.23	5405*	08/30	\$63.23
5387	08/02	\$101.74	5396	08/16	\$42.00	5409*	08/28	\$4,301.31
5388	08/06	\$268.00	5397	08/15	\$2,570.18	5410	08/30	\$66,596.08
5389	08/02	\$5,332.90	5398	08/14	\$400.00			

Items denoted with an "\*" indicate processed checks out of sequence.

Rates by Date

Date	Rate
07/31	0.15%

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8542

**Balances by Date**

Date	Balance	Date	Balance	Date	Balance	Date	Balance
07/31	\$152,463.94	08/07	\$138,730.20	08/15	\$387,061.42	08/29	\$277,630.27
08/01	\$149,003.94	08/08	\$132,830.20	08/16	\$387,019.42	08/30	\$209,755.68
08/02	\$143,285.75	08/09	\$444,578.28	08/19	\$368,367.16		
08/05	\$140,070.20	08/13	\$402,195.82	08/27	\$368,117.16		
08/06	\$138,880.20	08/14	\$389,645.83	08/28	\$297,661.91		

**Other Balances**

Minimum Balance this Statement Period \$132,830.20



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*8542

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.

**Member  
FDIC**

11:37 AM

09/09/19

**SouthTech Preparatory Academy**  
**Reconciliation Summary**  
**1112 - South Tech Internal 8666, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	110,762.10
<b>Cleared Transactions</b>	
Checks and Payments - 9 Items	-2,117.66
Deposits and Credits - 9 Items	23,948.89
<b>Total Cleared Transactions</b>	<u>21,831.23</u>
<b>Cleared Balance</b>	<u>132,593.33</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 4 Items	-217.27
<b>Total Uncleared Transactions</b>	<u>-217.27</u>
<b>Register Balance as of 08/31/2019</b>	<u>132,376.06</u>
<b>New Transactions</b>	
Deposits and Credits - 1 Item	840.00
<b>Total New Transactions</b>	<u>840.00</u>
<b>Ending Balance</b>	<u>133,216.06</u>

11:37 AM

09/09/19

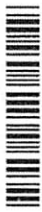
## SouthTech Preparatory Academy Reconciliation Detail

1112 - South Tech Internal 8666, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						110,762.10
<b>Cleared Transactions</b>						
<b>Checks and Payments - 9 Items</b>						
Bill Pmt -Check	07/25/2019	200320	Handy, Nicole	X	-300.00	-300.00
Bill Pmt -Check	08/01/2019	200321	Alvarado, Cynthia	X	-80.00	-380.00
Bill Pmt -Check	08/05/2019	200322	Culinary Solutions Inc	X	-403.00	-783.00
Bill Pmt -Check	08/09/2019	200323	LifeTouch NSS Acct...	X	-720.00	-1,503.00
General Journal	08/09/2019	733	<i>NSF-Returned CK</i>	X	-78.00	-1,579.00
Bill Pmt -Check	08/23/2019	200327	Hodege Products Inc	X	-418.21	-1,997.21
Bill Pmt -Check	08/23/2019	200324	American Express-9...	X	-62.85	-2,060.06
Bill Pmt -Check	08/23/2019	200325	Charson, Rachel	X	-56.83	-2,116.89
Check	08/31/2019			X	-0.77	-2,117.66
<b>Total Checks and Payments</b>					<b>-2,117.66</b>	<b>-2,117.66</b>
<b>Deposits and Credits - 9 Items</b>						
Deposit	08/01/2019			X	3,024.00	3,024.00
Deposit	08/07/2019			X	6,240.00	9,264.00
Deposit	08/09/2019			X	7,844.00	17,108.00
Deposit	08/14/2019			X	9.41	17,117.41
Deposit	08/15/2019			X	3,517.00	20,634.41
Deposit	08/22/2019			X	2,092.00	22,726.41
Deposit	08/23/2019			X	9.41	22,735.82
Deposit	08/28/2019			X	1,197.00	23,932.82
Deposit	08/31/2019			X	16.07	23,948.89
<b>Total Deposits and Credits</b>					<b>23,948.89</b>	<b>23,948.89</b>
<b>Total Cleared Transactions</b>					<b>21,831.23</b>	<b>21,831.23</b>
<b>Cleared Balance</b>					<b>21,831.23</b>	<b>132,593.33</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 Items</b>						
Bill Pmt -Check	03/14/2019	200283	Johnson, Lakilya		-6.94	-6.94
Bill Pmt -Check	06/11/2019	200310	Martinez, Ayma		-80.00	-86.94
Bill Pmt -Check	08/23/2019	200328	Sutten, Beatriz		-110.00	-196.94
Bill Pmt -Check	08/23/2019	200326	Cell Cards (Costco)		-20.33	-217.27
<b>Total Checks and Payments</b>					<b>-217.27</b>	<b>-217.27</b>
<b>Total Uncleared Transactions</b>					<b>-217.27</b>	<b>-217.27</b>
<b>Register Balance as of 08/31/2019</b>					<b>21,613.96</b>	<b>132,376.06</b>
<b>New Transactions</b>						
<b>Deposits and Credits - 1 Item</b>						
Deposit	09/06/2019				840.00	840.00
<b>Total Deposits and Credits</b>					<b>840.00</b>	<b>840.00</b>
<b>Total New Transactions</b>					<b>840.00</b>	<b>840.00</b>
<b>Ending Balance</b>					<b>22,453.96</b>	<b>133,216.06</b>

P.O. Box 521599 Miami, FL 33152-1599

>001398 3325727 0001 008229 10Z  
 SOUTH TECH PREPARATORY ACADEMY, INC.  
 INTERNAL  
 1300 SW 30TH AVENUE  
 BOYNTON BEACH FL 33426



<b>Statement Date: August 31, 2019</b>	
Account Number: *****8666	
Customer Service Information	
	Client Care: 877-779-BANK (2265)
	Web Site: <a href="http://www.bankunited.com">www.bankunited.com</a>
	Bank Address: BankUnited P.O. Box 521599 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**COMMUNITY INT BUSINESS CKG Account \*\*\*\*\*8666**

**Account Summary**

Statement Balance as of 07/31/2019		\$110,762.10
Plus	8 Deposits and Other Credits	\$23,932.82
Less	9 Withdrawals, Checks, and Other Debits	\$2,116.89
Less	Service Charge	\$0.77
Plus	Interest Paid	\$16.07
Statement Balance as of 08/31/2019		\$132,593.33

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$16.07
Interest Paid Year to Date	\$117.81

**Activity By Date**

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
08/01/2019	Customer Deposit		\$3,024.00	\$113,786.10
08/06/2019	CHECK #200322	\$403.00		\$113,383.10
08/07/2019	Customer Deposit		\$6,240.00	\$119,623.10



Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8666

## Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
08/09/2019	Customer Deposit		\$7,844.00	\$127,467.10
08/09/2019	CHARGEBACK ITEM	\$66.00		\$127,401.10
08/09/2019	CHARGEBACK FEE	\$10.00		\$127,391.10
08/14/2019	Square Inc 190814P2 L209465975684 SouthTech Preparatory		\$9.41	\$127,400.51
08/15/2019	Customer Deposit		\$3,517.00	\$130,917.51
08/16/2019	PRIORITY CHECK #200320	\$300.00		\$130,617.51
08/16/2019	CHECK #200323	\$720.00		\$129,897.51
08/21/2019	CHECK #200321	\$80.00		\$129,817.51
08/22/2019	Customer Deposit		\$2,092.00	\$131,909.51
08/23/2019	Square Inc 190823P2 L209468521584 SouthTech Preparatory		\$9.41	\$131,918.92
08/27/2019	CHECK #200325	\$56.83		\$131,862.09
08/28/2019	Customer Deposit		\$1,197.00	\$133,059.09
08/29/2019	CHECK #200324	\$62.85		\$132,996.24
08/30/2019	CHECK #200327	\$418.21		\$132,578.03
08/30/2019	Interest Paid		\$16.07	\$132,594.10
08/30/2019	Service Charge	\$0.77		\$132,593.33

## Check Transactions

<i>Check #</i>	<i>Date</i>	<i>Amount</i>	<i>Check #</i>	<i>Date</i>	<i>Amount</i>	<i>Check #</i>	<i>Date</i>	<i>Amount</i>
200320	08/16	\$300.00	200323	08/16	\$720.00	200327*	08/30	\$418.21
200321	08/21	\$80.00	200324	08/29	\$62.85			
200322	08/06	\$403.00	200325	08/27	\$56.83			

Items denoted with an "\*" indicate processed checks out of sequence.

## Rates by Date

<i>Date</i>	<i>Rate</i>
07/31	0.15%



P.O. Box 521599 Miami, FL 33152-1599

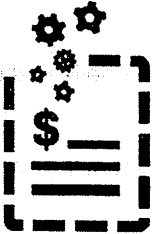
Statement Date: August 31, 2019  
Account Number: \*\*\*\*\*8666

Balances by Date

Date	Balance	Date	Balance	Date	Balance	Date	Balance
07/31	\$110,762.10	08/09	\$127,391.10	08/21	\$129,817.51	08/28	\$133,059.09
08/01	\$113,786.10	08/14	\$127,400.51	08/22	\$131,909.51	08/29	\$132,996.24
08/06	\$113,383.10	08/15	\$130,917.51	08/23	\$131,918.92	08/30	\$132,593.33
08/07	\$119,623.10	08/16	\$129,897.51	08/27	\$131,862.09		

Other Balances

Minimum Balance this Statement Period \$110,762.10



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8666

---

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016

**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



8:44 AM  
09/09/19

**SouthTech Preparatory Academy**  
**Reconciliation Summary**  
**1113 · ST Prep MM 8690, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	293,954.38
<b>Cleared Transactions</b>	
<b>Deposits and Credits - 1 Item</b>	<u>87.38</u>
<b>Total Cleared Transactions</b>	<u>87.38</u>
<b>Cleared Balance</b>	<u>294,041.74</u>
<b>Register Balance as of 08/31/2019</b>	<u>294,041.74</u>
<b>Ending Balance</b>	294,041.74

8:44 AM

08/09/19

**SouthTech Preparatory Academy**  
**Reconciliation Detail**  
1113 · ST Prep MM 8690, Period Ending 08/31/2019

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
<b>Beginning Balance</b>						<b>293,954.36</b>
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 Item</b>						
Deposit	08/31/2019			X	87.38	87.38
<b>Total Deposits and Credits</b>					<b>87.38</b>	<b>87.38</b>
<b>Total Cleared Transactions</b>					<b>87.38</b>	<b>87.38</b>
<b>Cleared Balance</b>					<b>87.38</b>	<b>294,041.74</b>
<b>Register Balance as of 08/31/2019</b>					<b>87.38</b>	<b>294,041.74</b>
<b>Ending Balance</b>					<b>87.38</b>	<b>294,041.74</b>

---

P.O. Box 521599 Miami, FL 33152-1599

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8690

**Customer Service Information**

-  Client Care: 877-779-BANK (2265)
-  Web Site: www.bankunited.com
-  Bank Address: BankUnited  
P.O. Box 521599  
Miami, FL 33152-1599

>005261 3323276 0001 006229 10Z  
SOUTH TECH PREPARATORY ACADEMY, INC.  
MONEY MARKET  
1300 SW 30TH AVENUE  
BOYNTON BEACH FL 33426



**Customer Message Center**



Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**BUSINESS MONEY MARKET Account \*\*\*\*\*8690**

**Account Summary**

Statement Balance as of 07/31/2019		\$293,954.36
Plus	0 Deposits and Other Credits	\$0.00
Less	0 Withdrawals, Checks, and Other Debits	\$0.00
Less	Service Charge	\$0.00
Plus	Interest Paid	\$87.38
Statement Balance as of 08/31/2019		\$294,041.74

**Interest Summary**

Beginning Interest Rate	0.35%
Interest Paid this Statement Period	\$87.38
Interest Paid Year to Date	\$684.24

**Activity By Date**

Date	Description	Withdrawals	Deposits	Balance
08/30/2019	Interest Paid		\$87.38	\$294,041.74

**Rates By Date**

Date	Rate
07/31	0.35%

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8690

**Balances by Date**

Date	Balance	Date	Balance
07/31	\$293,954.36	08/30	\$294,041.74

**Other Balances**

Minimum Balance this Statement Period \$293,954.36



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8690

**If your account does not balance please check the following carefully:**

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016

**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



Member  
**FDIC**





**BankUnited**

**We appreciate your business.**

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PC-2**

**Motion:**

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

**SouthTech Preparatory Academy**  
**Account QuickReport**  
 As of August 31, 2019

Date	Num	Name	Amount
<b>1111 · South Tech Prep 9852918542</b>			
08/23/2019	5410	South Tech Academy	-66,596.08
08/30/2019	746	Payroll	-64,613.83
08/29/2019	5411	1325 Gateway, LLC	-52,445.27
08/15/2019	730	Payroll	-42,382.46
08/29/2019	5418	Dell Marketing L.P	-21,754.00
08/30/2019	746	Payroll	-18,393.45
08/09/2019	5394	Blue Cross/ Blue Shield	-17,882.26
08/15/2019	730	Payroll	-12,095.39
08/29/2019	5416	Christine Air Service	-5,381.90
08/01/2019	5389	DSD Services Inc	-5,332.90
08/01/2019	5391	Go Clean Inc.	-4,500.00
08/23/2019	5409	Preventive Fire	-4,301.31
08/29/2019	5420	FPL	-4,064.22
08/29/2019	5414	Chalk.comEducation Inc	-3,168.57
08/01/2019	5392	John Wiley & Sons	-3,077.55
08/09/2019	5397	Palm Beach County School Distri...	-2,570.18
08/29/2019	5421	ID Wholesaler	-2,362.00
08/29/2019	5419	DSD Services Inc	-2,025.00
08/23/2019	5408	GIS Benefits	-1,899.14
08/23/2019	5401	American Express-91002	-1,554.34
08/23/2019	5403	City Maintenance Supply	-1,540.11
08/23/2019	5400	Alta Montclair	-1,234.00
08/29/2019	5417	Citation Communications	-940.00
08/01/2019	5393	National Print & Design	-922.00
08/09/2019	5399	Study Edge	-770.00
08/29/2019	5424	Thyssenkrupp Elevator Corp	-650.68
08/09/2019	5398	Pro Tech Fire Sprinklers, Inc.	-400.00
08/23/2019	5407	Comcast	-392.19
08/23/2019	5406	Coast Professional Inc	-359.08
08/23/2019	5404	City of Boynton Beach	-300.00
08/29/2019	5422	Maxis 360	-293.75
08/29/2019	5412	Academic Planners Plus	-290.00
08/01/2019	5388	Banyan Printing	-268.00
08/01/2019	5390	Elite Pest Solutions, LLC	-150.00
08/29/2019	5415	Charter School Services Corp	-150.00
08/29/2019	5425	Verizon Wireless	-102.50
08/30/2019	746	Payroll	-83.85
08/29/2019	5423	Swivi	-75.00
08/29/2019	5413	Canteen Refreshment Services	-71.79
08/23/2019	5405	City of Boynton Beach Utilities D...	-63.23
08/15/2019	730	Payroll	-54.60
08/09/2019	5396	ESRM Communications LLC	-42.00
08/23/2019	5402	Brown, Chimere	-18.46
08/09/2019	5395	Dex Imaging	-14.23
08/31/2019			-2.10
Total 1111 · South Tech Prep 9852918542			-345,587.42
<b>1112 · South Tech Internal 8666</b>			
08/09/2019	200323	LifeTouch NSS Accts Receivable	-720.00
08/23/2019	200327	Hodge Products Inc	-418.21
08/05/2019	200322	Culinary Solutions Inc	-403.00
08/23/2019	200328	Sutten, Beatriz	-110.00
08/01/2019	200321	Alvarado, Cynthia	-80.00
08/09/2019	733	NSF-Returned CK	-76.00
08/23/2019	200324	American Express-91002	-62.85
08/23/2019	200325	Charson, Rachel	-56.83
08/23/2019	200326	Citi Cards (Costco)	-20.33
08/31/2019			-0.77
Total 1112 · South Tech Internal 8666			-1,947.99
<b>TOTAL</b>			<b>-347,535.41</b>

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PC-3**

**Motion:**

I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 required by the Sponsor.

**Summary Information:**

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**Governmental Accounting Standards Board (GASB) Monthly Financial Form**  
**South Tech Prep Academy with MSID Number 3441**  
**Palm Beach County, Florida**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**  
**August 31, 2019**

<b>ASSETS</b>	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents	1110	\$ 539,727	\$ -	\$ -	\$ -	\$ 539,727
Investments	1160					-
Grant receivables	1130	46,624				46,624
Other current assets	12XX	71,181				71,181
Deposits	1210	87,400				87,400
Due from other funds	1140					-
Other long-term assets	1400					-
<b>Total Assets</b>		<u>\$ 744,932</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 744,932</u>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>Liabilities</b>						
Accounts payable	2120	\$ 116,450	\$ -	\$ -	\$ -	\$ 116,450
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	32,741				32,741
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	39,070				39,070
<b>Total Liabilities</b>		<u>188,261</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>188,261</u>
<b>Fund Balance</b>						
Nonspendable	2710	158,581				158,581
Restricted	2720					-
Committed	2730					-
Assigned	2740	70,975				70,975
Unassigned	2750	327,115				327,115
<b>Total Fund Balance</b>		<u>556,671</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>556,671</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<u>\$ 744,932</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 744,932</u>

**South Tech Prep Academy with MSID Number (3441)**  
**Palm Beach County, Florida**  
**Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**

	FTE Projected								
	FTE Actual								
	545								
	531	97% Percent of Projected							
		General Fund				Special Revenue			
				% of YTD				% of YTD	
Account Number	Month/ Quarter	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Month/ Quarter	YTD Actual	Annual Budget	Actual to Annual Budget
<b>Revenues</b>									
FEDERAL SOURCES									
Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	-	%
Federal through state and local	3200					-	-	296,048	0%
STATE SOURCES									
FEFP	3310	276,674	552,077	3,312,562	17%				
Capital outlay	3397			-					
Class size reduction	3355	42,438	84,876	514,429	16%				
School recognition	3361								
Other state revenue	33XX	-	-	23,725	0%				
LOCAL SOURCES									
Interest	3430	127	243	1,500	16%				
Local capital improvement tax	3413								
Other local revenue	34XX	23,815	42,220	107,500	39%				
<b>Total Revenues</b>		<b>343,054</b>	<b>679,416</b>	<b>3,959,716</b>	<b>17%</b>	<b>-</b>	<b>-</b>	<b>296,048</b>	<b>0%</b>
<b>Expenditures</b>									
Current Expenditures									
Instruction	5000	177,356	283,858	1,834,672	15%	9,802	12,211	177,629	7%
Instructional support services	6000	25,608	40,095	243,614	16%	75	1,325	118,419	1%
Board	7100	7,771	9,771	44,060	22%				
General administration	7200	17,371	34,966	213,079	16%				
School administration	7300	31,575	66,091	421,521	16%				
Facilities and acquisition	7400								
Fiscal services	7500	6,563	13,123	83,120	16%				
Food services	7600								
Central services	7700	5,230	10,158	61,058	17%				
Pupil transportation services	7800	24,606	24,606	303,000	8%				
Operation of plant	7900	72,844	136,542	822,798	17%				
Maintenance of plant	8100	5,680	16,412	51,482	32%				
Administrative technology services	8200	4,030	6,582	47,278	14%				
Community services	9100	8,017	8,850	100,000	9%				
Debt service	9200								
<b>Total Expenditures</b>		<b>386,651</b>	<b>651,054</b>	<b>4,225,682</b>	<b>15%</b>	<b>9,877</b>	<b>13,536</b>	<b>296,048</b>	<b>5%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(43,597)</b>	<b>28,362</b>	<b>(265,966)</b>	<b>-11%</b>	<b>(9,877)</b>	<b>(13,536)</b>	<b>-</b>	
<b>Other Financing Sources (Uses)</b>									
Transfers in	3600	23,312	46,624	361,000		9,877	13,536		
Transfers out	9700	(9,877)	(13,536)			-	-		
<b>Total Other Financing Sources (Uses)</b>		<b>13,435</b>	<b>33,088</b>	<b>361,000</b>	<b>9%</b>	<b>9,877</b>	<b>13,536</b>	<b>-</b>	
<b>Net Change in Fund Balances</b>		<b>(30,162)</b>	<b>61,450</b>	<b>95,035</b>		<b>-</b>	<b>-</b>	<b>-</b>	
Fund balances, beginning		586,833	520,591	520,591	100%				
Adjustments to beginning fund balance		-	(25,370)						
<b>Fund Balances, Beginning as Restated</b>		<b>586,833</b>	<b>495,221</b>	<b>520,591</b>	<b>95%</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balances, Ending</b>		<b>\$ 556,671</b>	<b>\$ 556,671</b>	<b>615,626</b>	<b>90%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>%</b>

Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Quarter Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	-	-	-	%
								-	-	296,048	0%
								276,674	552,077	3,312,562	17%
				23,312	46,624	268,753	17%	23,312	46,624	268,753	17%
								42,438	84,876	514,429	16%
								-	-	-	
								-	-	23,725	0%
								127	243	1,500	16%
								-	-	-	
								23,815	42,220	107,500	39%
				23,312	46,624	268,753	17%	366,366	726,040	4,524,517	16%
								187,158	296,069	2,012,300	15%
								25,683	41,420	362,033	11%
								7,771	9,771	44,060	22%
								17,371	34,966	213,079	16%
								31,575	66,091	421,521	16%
								-	-	-	
								6,563	13,123	83,120	16%
								-	-	-	
								5,230	10,158	61,058	17%
								24,606	24,606	303,000	8%
								72,844	136,542	822,798	17%
								5,680	16,412	51,482	32%
								4,030	6,582	47,278	14%
								8,017	8,850	100,000	9%
								-	-	-	
								396,528	664,590	4,521,729	15%
				23,312	46,624	268,753	17%	(30,162)	61,450	2,788	2204%
				(23,312)	(46,624)	(361,000)		33,189	60,160	361,000	
								(33,189)	(60,160)	(361,000)	
				(23,312)	(46,624)	(361,000)		-	-	-	
								(30,162)	61,450	2,788	
								586,833	520,591	520,591	100%
								-	(25,370)	-	
								586,833	495,221	520,591	95%
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	\$ 556,671	\$ 556,671	\$ 523,379	106%

**SOUTHTECH SUCCESS CENTER, INC.**  
**FOUNDING BOARD**  
**CONSENT AGENDA**  
**October 10, 2019**

**Old Business**

None.

**Administrative Items**

**SCA-1** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

**Personnel Items**

I recommend that the Board approve the Personnel actions for the previous month.

**Financial Items**

**SCC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2018 as required by the Sponsor.

**SCC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2018 as required by the Sponsor.

**SCC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2018 as required by the Sponsor.

**Emergency Items**

None.



**Board Meeting  
October 10, 2019**

**Founding Board of Directors  
SouthTech Success Center, Inc.**

**Agenda Item  
SCA-1**

**Motion:**

I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and term renewal for five Directors at the Annual Meeting.

**Summary Information:**

This item reflects the outcome of the Annual Meeting election of Officers and approval of term renewal for five Directors.

Attachments: Policy 1.02 Governing Board

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**GOVERNING BOARD**

The By-laws of SouthTech Success Center, Inc. specify that the Governing Board of SouthTech Success Center, Inc. be no less than nine (9) members and no more than fifteen members (15). These limits may be changed by revising the By-laws. The By-laws also specify that members are elected for a period of three (3) years, with one-third of the members elected each year. There are no term limits specified. To accomplish staggered terms, the Founding Board established terms defined below at it's meeting of October 16, 2003. Board members elected subsequent to that meeting assume the term of the Board member they replaced.

BOARD MEMBER		TERM ENDS
James Notter	Chair	September 30, 2022
Aram Bloom	Vice Chair	September 30, 2020
Dan Heller	Treasurer	September 30, 2020
Ayesha Edmond	Secretary	September 30, 2021
Carl McKoy		September 30, 2020
Roger Dunson		September 30, 2021
Russ Feldman		September 30, 2021
Diane Heinz		September 30, 2021
Suzanne Nicolini		September 30, 2022
Jonathan Flah		September 30, 2020
Robert Kesten		September 30, 2020
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2022
Vacant		September 30, 2021

Authority: By-laws of SouthTech Success Center, Inc.

History: New: 06/23/16, Revised: 10/13/16; 12/8/16; 12/14/17; 08/09/18; 10/11/18; 01/17/19; 03/14/19; 09/17/19; 10/10/19

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Success Center, Inc.**

**Agenda Item  
SCB-1**

**Motion:**

I recommend that the Board approve the Personnel actions for the previous month.

**Summary Information:**

This item covers Personnel actions for the previous month, including any resignations, terminations, and new hires.

Attachments: Personnel Actions List

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

The financial impact for this item is indicated on the individual contracts of new hires.

**SOUTH TECH SUCCESS CENTER ACADEMY  
PERSONNEL ACTIONS  
October 2019**

<b><u>Personnel Action</u></b>	<b><u>Employee Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
--------------------------------	-----------------------------	------------------------	------------------------------

**New Hires/ Transfers**

Mathew Martin from STA to STSC	Permanent Substitute	9/23/19
Ruby Houlihan to STA from STSC	ESE Instructor	9/23/19

**Resignations/Terminations**

Resignation:

Todd Nussbaum	Science Instructor	9/23/19
---------------	--------------------	---------

**Retirement/Leave of Absence**

NONE

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Success Center, Inc.**

**Agenda Item  
SCC-1**

**Motion:**

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

11:19 AM  
09/09/19

**SouthTech Success Center**  
**Reconciliation Summary**  
**1111 · SouthTechSuccess Operating 8054, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>	
<b>Beginning Balance</b>		0.00
<b>Cleared Transactions</b>		
<b>Checks and Payments - 1 item</b>	-14.00	
<b>Deposits and Credits - 4 items</b>	<u>58,251.13</u>	
<b>Total Cleared Transactions</b>	<u>58,237.13</u>	
<b>Cleared Balance</b>		<u><u>58,237.13</u></u>
<b>Uncleared Transactions</b>		
<b>Checks and Payments - 6 items</b>	<u>-4,708.26</u>	
<b>Total Uncleared Transactions</b>	<u>-4,708.26</u>	
<b>Register Balance as of 08/31/2019</b>		<u><u>53,528.87</u></u>
<b>Ending Balance</b>		53,528.87

11:19 AM

09/09/19

## SouthTech Success Center Reconciliation Detail

1111 - SouthTechSuccess Operating 8054, Period Ending 08/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						0.00
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	08/31/2019			X	-14.00	-14.00
<b>Total Checks and Payments</b>					-14.00	-14.00
<b>Deposits and Credits - 4 Items</b>						
General Journal	08/07/2019	21		X	0.01	0.01
Deposit	08/09/2019			X	48,245.86	48,245.87
Deposit	08/15/2019			X	10,000.00	58,245.87
Deposit	08/31/2019			X	5.26	58,251.13
<b>Total Deposits and Credits</b>					58,251.13	58,251.13
<b>Total Cleared Transactions</b>					58,237.13	58,237.13
<b>Cleared Balance</b>					58,237.13	58,237.13
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 Items</b>						
Bill Pmt -Check	08/23/2019	1001	Observe4success		-930.00	-930.00
Bill Pmt -Check	08/23/2019	1000	Computype, Inc.		-360.71	-1,290.71
Bill Pmt -Check	08/29/2019	1005	Citation Communica...		-1,880.00	-3,170.71
Bill Pmt -Check	08/29/2019	1004	Chalk.com Educatio...		-1,007.15	-4,177.86
Bill Pmt -Check	08/29/2019	1002	Academis Planners ...		-430.40	-4,608.26
Bill Pmt -Check	08/29/2019	1003	Building Hope Servi...		-100.00	-4,708.26
<b>Total Checks and Payments</b>					-4,708.26	-4,708.26
<b>Total Uncleared Transactions</b>					-4,708.26	-4,708.26
<b>Register Balance as of 08/31/2019</b>					53,528.87	53,528.87
<b>Ending Balance</b>					53,528.87	53,528.87



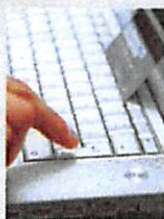
>019846 3323259 0001 008229 10Z  
 SOUTHTECH SUCCESS CENTER INC  
 OPERATING ACCOUNT  
 1300 SW 30TH AVE  
 BOYNTON BEACH FL 33426

**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*8054

**Customer Service Information**

- 
**Client Care:** 877-779-BANK (2265)
- 
**Web Site:** www.bankunited.com
- 
**Bank Address:** BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599

**Customer Message Center**


Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**COMMUNITY INT BUSINESS CKG Account \*\*\*\*\*8054**
**Account Summary**

Statement Balance as of 07/31/2019			\$0.00
Plus	3	Deposits and Other Credits	\$58,245.87
Less	0	Withdrawals, Checks, and Other Debits	\$0.00
Less		Service Charge	\$14.00
Plus		Interest Paid	\$5.26
Statement Balance as of 08/31/2019			\$58,237.13

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$5.26
Interest Paid Year to Date	\$5.26

**Activity By Date**

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
08/07/2019	PalmBeachSchools PRENOTE SOUTHTECH SUCCESS CENT		\$0.01	\$0.01
08/09/2019	PalmBeachSchools DIRECT PAY SOUTHTECH SUCCESS CENT		\$48,245.86	\$48,245.87



Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8054

**Activity By Date**

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
08/15/2019	Customer Deposit		\$10,000.00	\$58,245.87
08/30/2019	Interest Paid		\$5.26	\$58,251.13
08/30/2019	Service Charge	\$5.00		\$58,246.13
08/30/2019	MONTHLY MAINTENANCE FEE	\$9.00		\$58,237.13

**Rates By Date**

<i>Date</i>	<i>Rate</i>
07/31	0.15%

**Balances by Date**

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
07/31	\$0.00	08/09	\$48,245.87	08/30	\$58,237.13
08/07	\$0.01	08/15	\$58,245.87		

**Other Balances**

Minimum Balance this Statement Period	\$0.00
---------------------------------------	--------



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

**Statement Date: August 31, 2019**

Account Number: \*\*\*\*\*8054

**If your account does not balance please check the following carefully:**

- Have you entered the amount of each check in your checkbook register?  
Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?  
Have you checked all additions and subtractions in your checkbook register?  
Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:  
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error  
7815 NW 148th ST, Miami Lakes, FL 33016

**For Consumer Customers Only**

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

**For Electronic Funds Transfers**, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

**For Substitute Checks**, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.

**Member  
FDIC****BankUnited, N.A.**



**BankUnited**

We appreciate your business.

9:30 AM  
09/09/19

**SouthTech Success Center**  
**Reconciliation Summary**  
**1112 · SouthTech Success Internal 8070, Period Ending 08/31/2019**

---

	<u>Aug 31, 19</u>
<b>Beginning Balance</b>	0.00
<b>Cleared Balance</b>	0.00
<b>Register Balance as of 08/31/2019</b>	0.00
<b>Ending Balance</b>	0.00

9:30 AM

09/09/19

## SouthTech Success Center Reconciliation Detail

1112 · SouthTech Success Internal 8070, Period Ending 08/31/2019

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						0.00
Cleared Balance						0.00
Register Balance as of 08/31/2019						0.00
Ending Balance						0.00

P.O. Box 521599 Miami, FL 33152-1599



>005042 3323259 0001 008229 10Z  
 SOUTHTECH SUCCESS CENTER INC  
 INTERNAL FUND CHECKING  
 1300 SW 30TH AVE  
 BOYNTON BEACH FL 33426



**Statement Date: August 31, 2019**

**Account Number: \*\*\*\*\*8070**

**Customer Service Information**

-  Client Care: 877-779-BANK (2265)
-  Web Site: [www.bankunited.com](http://www.bankunited.com)
-  Bank Address: BankUnited  
 P.O. Box 521599  
 Miami, FL 33152-1599



**Customer Message Center**

Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

**COMMUNITY INT BUSINESS CKG Account \*\*\*\*\*8070**

**Account Summary**

Statement Balance as of 07/31/2019		\$0.00
Plus	0 Deposits and Other Credits	\$0.00
Less	0 Withdrawals, Checks, and Other Debits	\$0.00
Less	Service Charge	\$0.00
Plus	Interest Paid	\$0.00
Statement Balance as of 08/31/2019		\$0.00

**Interest Summary**

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$0.00
Interest Paid Year to Date	\$0.00

**Rates By Date**

Date	Rate
07/31	0.15%

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8070

**Balances by Date**

Date	Balance
07/31	\$0.00

**Other Balances**

Minimum Balance this Statement Period	\$0.00
---------------------------------------	--------



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

9:29 AM

08/09/19

# SouthTech Success Center Reconciliation Summary

1113 - SouthTech success MMA 8089, Period Ending 08/31/2019

---

	<u>Aug 31, 19</u>
Beginning Balance	0.00
Cleared Balance	0.00
Register Balance as of 08/31/2019	0.00
Ending Balance	0.00



9:30 AM

09/09/19

### SouthTech Success Center Reconciliation Detail

1113 · SouthTech success MMA 8089, Period Ending 08/31/2019

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						0.00
Cleared Balance						0.00
Register Balance as of 08/31/2019						0.00
Ending Balance						0.00

---



P.O. Box 521599 Miami, FL 33152-1599



>005043 3323259 0001 008229 10Z  
SOUTHTECH SUCCESS CENTER INC  
MONEY MARKET ACCOUNT  
1300 SW 30TH AVE  
BOYNTON BEACH FL 33426

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8089

Customer Service Information

- Client Care: 877-779-BANK (2265)
- Web Site: www.bankunited.com
- Bank Address: BankUnited  
P.O. Box 521599  
Miami, FL 33152-1599

Customer Message Center



Introducing our new fraud text alert service! With BankUnited's fraud monitoring service, keeping your debit card safe is as easy as sending a text.

COMMUNITY INT BUSINESS CKG Account \*\*\*\*\*8089

Account Summary

Statement Balance as of 07/31/2019		\$0.00
Plus	0 Deposits and Other Credits	\$0.00
Less	0 Withdrawals, Checks, and Other Debits	\$0.00
Less	Service Charge	\$0.00
Plus	Interest Paid	\$0.00
Statement Balance as of 08/31/2019		\$0.00

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$0.00
Interest Paid Year to Date	\$0.00

Rates By Date

Date	Rate
07/31	0.15%

BankUnited, N.A.

Statement Date: August 31, 2019

Account Number: \*\*\*\*\*8089

**Balances by Date**

*Date*    *Balance*

07/31    \$0.00

**Other Balances**

Minimum Balance this Statement Period

\$0.00



At BankUnited, we want to make sure that using your debit card is always as safe and convenient as possible. That's why we're launching fraud text alerts as part of our ongoing fraud monitoring program. If we have your mobile phone number on file, you will be automatically enrolled in our fraud text alert service. To learn more about our new service, please call us at 1-877-779-2265.

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Success Center, Inc.**

**Agenda Item  
SCC-2**

**Motion:**

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending August 31, 2019 as required by the Sponsor.

**Summary Information:**

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact related to this item.

10:06 AM

08/12/19

Accrual Basis

**SouthTech Success Center**  
**Account QuickReport**  
As of August 31, 2019

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>1111 · SouthTechSuccess Operating 8054</b>			
08/29/2019	1005	Citation Communications Inc.	-1,880.00
08/29/2019	1004	Chalk.com Education Inc	-1,007.15
08/23/2019	1001	Observe4success	-930.00
08/29/2019	1002	Academis Planners Plus	-430.40
08/23/2019	1000	Computype, Inc.	-360.71
08/29/2019	1003	Building Hope Services	-100.00
08/31/2019			-14.00
Total 1111 · SouthTechSuccess Operating 8054			-4,722.26
<b>TOTAL</b>			<b>-4,722.26</b>

---

---

**Board Meeting  
October 10, 2019**

**Governing Board of Directors  
SouthTech Success Center, Inc.**

**Agenda Item  
SCC-3**

**Motion:**

I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2019 required by the Sponsor.

**Summary Information:**

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

**Presented By:**

Jay Boggess, Superintendent

**Financial Impact:**

There is no financial impact for this item.

**Governmental Accounting Standards Board (GASB) Monthly Financial Form**  
**SouthTech Success Center with MSID Number 4121**  
**Palm Beach County, Florida**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**  
**August 31, 2019**

<b>ASSETS</b>	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents	1110	\$ 53,529	\$ -	\$ -	\$ -	\$ 53,529
Investments	1160					-
Grant receivables	1130					-
Other current assets	12XX	31,269				31,269
Deposits	1210					-
Due from other funds	1140					-
Other long-term assets	1400					-
<b>Total Assets</b>		<u>\$ 84,798</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 84,798</u>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>Liabilities</b>						
Accounts payable	2120	\$ 14,082	\$ -	\$ -	\$ -	\$ 14,082
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	-				-
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	118,803				118,803
<b>Total Liabilities</b>		<u>132,885</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>132,885</u>
<b>Fund Balance</b>						
Nonspendable	2710	31,269				31,269
Restricted	2720					-
Committed	2730					-
Assigned	2740	-				-
Unassigned	2750	(79,356)				(79,356)
<b>Total Fund Balance</b>		<u>(48,087)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(48,087)</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<u>\$ 84,798</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 84,798</u>

**SouthTech Success Center with MSID Number (4121)**  
**Palm Beach County, Florida**  
**Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)**  
**For the Month Ended August 31, 2019 and For the Year Ending June 30, 2020**

FTE Projected  
FTE Actual

125  


---

109

87% Percent of Projected

	Account Number	General Fund				Special Revenue					
		Month/ Quarter		YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter		YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
		Actual					Actual				
<b>Revenues</b>											
FEDERAL SOURCES											
Federal direct	3100	\$ -		\$ -	\$ -	%	\$ -		\$ -	%	
Federal through state and local	3200								69,078	0%	
STATE SOURCES											
FEFP	3310	43,510		43,510	788,723	6%					
Capital outlay	3397				-						
Class size reduction	3355	7,275		7,275	117,794	6%					
School recognition	3361										
Other state revenue	33XX	-		-	1,500	0%					
LOCAL SOURCES											
Interest	3430	5		5	100	5%					
Local capital improvement tax	3413										
Other local revenue	34XX	-		-	10,000	0%					
<b>Total Revenues</b>		<b>50,790</b>		<b>50,790</b>	<b>918,117</b>	<b>6%</b>	<b>-</b>	<b>-</b>	<b>69,078</b>	<b>0%</b>	
<b>Expenditures</b>											
Current Expenditures											
Instruction	5000	15,839		22,509	340,417	7%	3,317		7,482	41,447	18%
Instructional support services	6000	642		1,284	9,449	14%	-		930	27,631	3%
Board	7100	482		974	19,509	5%					
General administration	7200	4,874		7,209	79,845	9%					
School administration	7300	13,206		25,787	165,560	16%					
Facilities and acquisition	7400										
Fiscal services	7500	1,867		3,431	19,113	18%					
Food services	7600										
Central services	7700	3,650		5,408	20,874	26%					
Pupil transportation services	7800	5,541		5,541	75,000	7%					
Operation of plant	7900	8,269		14,137	73,210	19%					
Maintenance of plant	8100	-		-	800	0%					
Administrative technology services	8200	1,950		3,900	24,399	16%					
Community services	9100	285		285	10,000	3%					
Debt service	9200										
<b>Total Expenditures</b>		<b>56,605</b>		<b>90,465</b>	<b>838,176</b>	<b>11%</b>	<b>3,317</b>	<b>8,412</b>	<b>69,078</b>	<b>12%</b>	
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(5,815)</b>		<b>(39,675)</b>	<b>79,941</b>	<b>-50%</b>	<b>(3,317)</b>	<b>(8,412)</b>	<b>-</b>		
<b>Other Financing Sources (Uses)</b>											
Transfers in	3600	-		-	-		3,317		8,412		
Transfers out	9700	(3,317)		(8,412)			-		-		
<b>Total Other Financing Sources (Uses)</b>		<b>(3,317)</b>		<b>(8,412)</b>	<b>-</b>		<b>3,317</b>	<b>8,412</b>	<b>-</b>		
<b>Net Change in Fund Balances</b>		<b>(9,132)</b>		<b>(48,087)</b>	<b>79,941</b>		<b>-</b>	<b>-</b>	<b>-</b>		
Fund balances, beginning		(38,955)		-	661,294	0%					
Adjustments to beginning fund balance		-		-							
<b>Fund Balances, Beginning as Restated</b>		<b>(38,955)</b>		<b>-</b>	<b>661,294</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Fund Balances, Ending</b>		<b>\$ (48,087)</b>		<b>\$ (48,087)</b>	<b>741,235</b>	<b>-6%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>%</b>	



Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Quarter Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	-	-	-	%
								-	-	69,078	0%
								43,510	43,510	788,723	6%
								-	-	-	
								7,275	7,275	117,794	6%
								-	-	-	
								-	-	1,500	0%
								5	5	100	5%
								-	-	-	
								-	-	10,000	0%
								50,790	50,790	987,195	5%
								19,156	29,991	381,864	8%
								642	2,214	37,080	6%
								482	974	19,509	5%
								4,874	7,209	79,845	9%
								13,206	25,787	165,560	16%
								-	-	-	
								1,867	3,431	19,113	18%
								-	-	-	
								3,650	5,408	20,874	26%
								5,541	5,541	75,000	7%
								8,269	14,137	73,210	19%
								-	-	800	0%
								1,950	3,900	24,399	16%
								285	285	10,000	3%
								-	-	-	
								59,922	98,877	907,254	11%
								(9,132)	(48,087)	79,941	-60%
								3,317	8,412	-	
								(3,317)	(8,412)	-	
								-	-	-	
								(9,132)	(48,087)	79,941	
								(38,955)	-	661,294	0%
								-	-	-	
								(38,955)	-	661,294	0%
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	\$ (48,087)	\$ (48,087)	\$ 741,235	-6%

SOUTHTECH ACADEMY

SAC ITEMS D-1

SCHOOL IMPROVEMENT PLAN &

ITEM

D-2 PARENT & ENGAGEMENT PLAN

SOUTHTECH SUCCESS CENTER

SAC ITEM SCD-1 PARENT &

ENGAGEMENT PLAN

**Board Meeting  
October 10, 2019**

**Governing Board of Directors/SAC  
SouthTech Charter Academy, Inc.**

**Agenda Item  
D-1**

**Motion:**

I recommend that the School Advisory Council (SAC) approve the 2019-2020 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

**Summary Information:**

The SIP is used as a vehicle to set high expectations for teaching and learning. It is the central document used during quality assurance reviews for earning and maintaining accreditation status. Accordingly, the plan is a “living and breathing” document that should always reflect accurate conditions and the time-sensitive needs of the school.

Attachments: 2019-2020 School Improvement Plan

**Presented By:**

School Improvement Steering Committee Chairperson

**Financial Impact:**

There is no financial impact for this item.

The School District of Palm Beach County

# South Tech Academy



## 2019-20 School Improvement Plan

---

## **Table of Contents**

---

<b>School Demographics</b>	<b>3</b>
<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>School Information</b>	<b>5</b>
<b>Needs Assessment</b>	<b>9</b>
<b>Planning for Improvement</b>	<b>14</b>
<b>Title I Requirements</b>	<b>17</b>
<b>Budget to Support Goals</b>	<b>0</b>

# South Tech Academy

1300 SW 30TH AVE, Boynton Beach, FL 33426

www.southtechacademy.com

## Demographics

**Principal: Jay Boggess**

Start Date for this Principal: 8/7/2019

<b>2019-20 Status</b> (per MSID File)	Active
<b>School Type and Grades Served</b> (per MSID File)	High School 9-12
<b>Primary Service Type</b> (per MSID File)	K-12 General Education
<b>2018-19 Title I School</b>	Yes
<b>2018-19 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)	85%
<b>2018-19 ESSA Subgroups Represented</b> (subgroups with 10 or more students) (subgroups in orange are below the federal threshold)	Black/African American Students Economically Disadvantaged Students English Language Learners Hispanic Students Multiracial Students Students With Disabilities White Students
<b>School Grade</b>	2018-19: A
<b>School Grades History</b>	2017-18: A 2016-17: B 2015-16: B 2014-15: A 2013-14: A
<b>2019-20 School Improvement (SI) Information*</b>	
<b>SI Region</b>	Southeast
<b>Regional Executive Director</b>	<a href="#">Diane Leinenbach</a>
<b>Turnaround Option/Cycle</b>	
<b>Year</b>	
<b>Support Tier</b>	NOT IN DA

<b>ESSA Status</b>	N/A
* As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, <a href="#">click here</a> .	

### School Board Approval

N/A

### SIP Authority

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a Schoolwide Improvement Plan (SIP) for each school in the district that has a school grade of D or F. This plan is also a requirement for Targeted Support and Improvement (TS&I) and Comprehensive Support and Improvement (CS&I) schools pursuant to 1008.33 F.S. and the Every Student Succeeds Act (ESSA).

To be designated as TS&I, a school must have one or more ESSA subgroup(s) with a Federal Index below 41%. This plan shall be approved by the district. There are three ways a school can be designated as CS&I:

1. have a school grade of D or F
2. have a graduation rate of 67% or lower
3. have an overall Federal Index below 41%.

For these schools, the SIP shall be approved by the district as well as the Bureau of School Improvement.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or a graduation rate 67% or less. Districts may opt to require a SIP using a template of its choosing for schools that do not fit the aforementioned conditions. This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at [www.floridacims.org](http://www.floridacims.org).

### Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

## Part I: School Information

### School Mission and Vision

#### Provide the school's mission statement

SouthTech Academy's core mission is to graduate students prepared for work, higher education, and productive citizenship.

#### Provide the school's vision statement

SouthTech Academy has a legacy of service and a history of success. As an Area Vocational/Technical Center a reputation was established. The local economy was strengthened as adults and high school students cycled through programs and entered the workforce. Local politics diverted those programs away from SouthTech in 1998, and the school began a three-year transformation into a Career Academy Center that provided academics and career training for high school students during the day and career enhancement training for adults after the high school day ended. During FY03 the District decided to close SouthTech at the end of FY04.

In late FY03, the School Advisory Council, Principal, Staff, Students, and Parents decided that the school's value to students and the community at large more than justified whatever investment was needed for redemption. Florida Statutes provide a process for converting a District school to a charter school. The process required several months of time and a great deal of work, but allows a conversion charter school to operate under a local governing board under the control of State statutes, but free of District policy. A Founding Board of dedicated individuals was formed, community and business support was recruited, and South Technical Community High School was effectively converted to SouthTech Charter High School on July 1st 2004. SouthTech Academy became our new name effective July 1, 2005.

As a charter school, SouthTech is unique in several ways. The Career Academy concept has been retained and will be expanded into additional high wage/high demand areas in the future. Continual emphasis will be placed on increasing academic excellence while providing state-of-the-art career education. Adult programs have also been retained and will be expanded into additional community services, distance learning, and other creative methodology directed toward enhancing services while supporting the workforce and, in turn, the economy.

SouthTech is postured to become a national model. A part of this posturing may be attributed to the unique nature of programs, but the level of dedication that exists among members of the Board and staff, the level of support from parents, students, and the community, and the huge demand for SouthTech's product assures the organization that significance as a national model is both realistic and attainable. The goal of SouthTech Academy is to convert the possibility of national educational significance into reality. The key to achievement of the goal is excellence. The vision focuses on production of educational excellence that justifies and deserves national acclaim. Leadership seeks to enable the existing dedication and high levels of available support to attain optimum results. At the high school level, optimum results develop students prepared for work, higher education, and productive citizenship.

### School Leadership Team



**Membership**

Identify the name, email address and position title for each member of the school leadership team:

Name	Title	Job Duties and Responsibilities
Julien, Nicole	Instructional Coach	Nicole Julien serves as an instructional leader for the math department, spearheading on-campus tutorial efforts and data-driven instructional initiatives.
Kozak, Steve	Other	Steve Kozak is the liaison between South Tech students and the community our school supports. He works with business and community leaders to bring the best opportunities to South Tech students. In addition, he manages the social media marketing campaign, highlighting the great things happening at South Tech.
Sonara, Jacqueline	Instructional Coach	Jacqueline Sonara is the instructional leader for the English-Language Arts Department. She provides diverse instructional initiatives to her department based upon student data and manages the on-campus tutorial efforts for the English/Reading departments. In addition, she is the leader for the AmeriCorps tutoring program on campus.
Boggess, Jay	Principal	Jay Boggess encourages not only parent involvement, but community involvement. He administers the budget, creates a positive culture for students, employees, and parents, improves school leadership, and creates the long-term plans for the success of South Tech students and the school itself.
Turenne, Eileen	Principal	As principal, Eileen Turenne oversees all of the operations of South Tech Academy including MTSS and SIP implementation on a school-wide scale. She also provides support to the instructional coaches and assistant principals as needed while revising policies and procedures as needed and assessing teaching methods.
Yearwood, Mary	Teacher, ESE	As the ESE coordinator, Mary Yearwood is responsible for tracking support for ESE students, ensuring all of their accommodations are met. She holds meetings with every student and parent to ensure each child's success regardless of their circumstances.
Salas, Roman	Dean	Roman Salas tracks student disciplinary referrals, develops monthly meeting agendas, and implements the School Wide Positive Behavior Support (SwPBS) Program. In addition, he is responsible for coordinating and communicating information regarding the Response to Intervention/School-Based Team.
Kurtz, Erin	Assistant Principal	Erin Kurtz oversees academic teachers, ensuring that the SIP is implemented and students are challenged with a rigorous curriculum in all of their courses. In addition, she monitors

Name	Title	Job Duties and Responsibilities
		student achievement and tracks the graduation status of every student, ensuring the highest graduation rate possible.
Mendenhall, Nicole	Teacher, K-12	Nicole Mendenhall is in charge of mentoring and training teachers new to the profession and new to South Tech Schools. She ensures a nurturing, welcoming, and supportive environment that will result in excellent retention rates for teachers.
Wigelsworth, Joshua	Assistant Principal	Joshua Wigelsworth coordinates the SIP and communicates its goals to the instructional staff. In addition, he is the head of all career academies at South Tech, working towards the goal of every student graduating with an advanced certification.

**Early Warning Systems**

**Current Year**

**The number of students by grade level that exhibit each early warning indicator listed:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Number of students enrolled	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	0
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**The number of students identified as retainees:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Retained Students: Current Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**FTE units allocated to school (total number of teacher units)**

**Date this data was collected or last updated**

Wednesday 8/7/2019

**Prior Year - As Reported**

**The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	33	45	32	62	172
One or more suspensions	0	0	0	0	0	0	0	0	0	8	10	18	11	47
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	122	73	54	49	298
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	82	52	58	8	200

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	0	0	0	73	43	42	22	180

**Prior Year - Updated**

**The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	33	45	32	62	172
One or more suspensions	0	0	0	0	0	0	0	0	0	8	10	18	11	47
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	122	73	54	49	298
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	82	52	58	8	200

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	0	0	0	73	43	42	22	180

**Part II: Needs Assessment/Analysis**

**School Data**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

School Grade Component	2019			2018		
	School	District	State	School	District	State
ELA Achievement	46%	57%	56%	45%	57%	56%
ELA Learning Gains	49%	51%	51%	46%	53%	53%
ELA Lowest 25th Percentile	43%	43%	42%	37%	46%	44%
Math Achievement	57%	54%	51%	64%	54%	51%
Math Learning Gains	54%	45%	48%	52%	47%	48%

School Grade Component	2019			2018		
	School	District	State	School	District	State
Math Lowest 25th Percentile	53%	43%	45%	49%	43%	45%
Science Achievement	77%	73%	68%	80%	72%	67%
Social Studies Achievement	69%	74%	73%	75%	73%	71%

EWS Indicators as Input Earlier in the Survey					
Indicator	Grade Level (prior year reported)				Total
	9	10	11	12	
Number of students enrolled	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)
Attendance below 90 percent	0 (33)	0 (45)	0 (32)	0 (62)	0 (172)
One or more suspensions	0 (8)	0 (10)	0 (18)	0 (11)	0 (47)
Course failure in ELA or Math	0 (122)	0 (73)	0 (54)	0 (49)	0 (298)
Level 1 on statewide assessment	0 (82)	0 (52)	0 (58)	0 (8)	0 (200)

**Grade Level Data**

NOTE: This data is raw data and includes ALL students who tested at the school. This is not school grade data.

NOTE: An asterisk (\*) in any cell indicates the data has been suppressed due to fewer than 10 students tested, or all tested students scoring the same.

ELA						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
09	2019	46%	56%	-10%	55%	-9%
	2018	42%	56%	-14%	53%	-11%
Same Grade Comparison		4%				
Cohort Comparison						
10	2019	45%	54%	-9%	53%	-8%
	2018	48%	55%	-7%	53%	-5%
Same Grade Comparison		-3%				
Cohort Comparison		3%				

MATH						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison

SCIENCE						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison

<b>BIOLOGY EOC</b>					
<b>Year</b>	<b>School</b>	<b>District</b>	<b>School Minus District</b>	<b>State</b>	<b>School Minus State</b>
2019	61%	69%	-8%	67%	-6%
2018	64%	67%	-3%	65%	-1%
Compare		-3%			
<b>CIVICS EOC</b>					
<b>Year</b>	<b>School</b>	<b>District</b>	<b>School Minus District</b>	<b>State</b>	<b>School Minus State</b>
2019					
2018					
<b>HISTORY EOC</b>					
<b>Year</b>	<b>School</b>	<b>District</b>	<b>School Minus District</b>	<b>State</b>	<b>School Minus State</b>
2019	70%	69%	1%	70%	0%
2018	81%	68%	13%	68%	13%
Compare		-11%			
<b>ALGEBRA EOC</b>					
<b>Year</b>	<b>School</b>	<b>District</b>	<b>School Minus District</b>	<b>State</b>	<b>School Minus State</b>
2019	51%	64%	-13%	61%	-10%
2018	60%	62%	-2%	62%	-2%
Compare		-9%			
<b>GEOMETRY EOC</b>					
<b>Year</b>	<b>School</b>	<b>District</b>	<b>School Minus District</b>	<b>State</b>	<b>School Minus State</b>
2019	59%	60%	-1%	57%	2%
2018	64%	57%	7%	56%	8%
Compare		-5%			

**Subgroup Data**

<b>2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS</b>											
<b>Subgroups</b>	<b>ELA Ach.</b>	<b>ELA LG</b>	<b>ELA LG L25%</b>	<b>Math Ach.</b>	<b>Math LG</b>	<b>Math LG L25%</b>	<b>Sci Ach.</b>	<b>SS Ach.</b>	<b>MS Accel.</b>	<b>Grad Rate 2016-17</b>	<b>C &amp; C Accel 2016-17</b>
SWD	20	35	38	39	50	52	49	45		100	86
ELL	26	39	40	49	52	54	67	62		96	100
BLK	48	51	41	57	54	43	73	68		99	93
HSP	40	45	42	54	57	58	79	73		98	97
MUL	80										
WHT	54	56	50	65	39		83	50		89	100
FRL	44	49	44	55	54	54	75	68		98	96

2018 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2015-16	C & C Accel 2015-16
SWD	15	24	21	35	36	23	60	73		96	86
ELL	14	33	36	43	36	45	50			86	100
BLK	44	46	34	63	52	46	79	81		96	100
HSP	44	46	43	62	53	56	81	66		93	94
WHT	40	40	37	78	49		77	85		90	100
FRL	44	45	37	63	52	48	78	74		93	97

**ESSA Data**

This data has been updated for the 2018-19 school year as of 7/16/2019.

ESSA Federal Index	
ESSA Category (TS&I or CS&I)	N/A
OVERALL Federal Index - All Students	63
OVERALL Federal Index Below 41% All Students	NO
Total Number of Subgroups Missing the Target	0
Progress of English Language Learners in Achieving English Language Proficiency	52
Total Points Earned for the Federal Index	694
Total Components for the Federal Index	11
Percent Tested	100%
Subgroup Data	
Students With Disabilities	
Federal Index - Students With Disabilities	51
Students With Disabilities Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Students With Disabilities Subgroup Below 32%	0
English Language Learners	
Federal Index - English Language Learners	58
English Language Learners Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years English Language Learners Subgroup Below 32%	0
Asian Students	
Federal Index - Asian Students	
Asian Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Asian Students Subgroup Below 32%	0

<b>Black/African American Students</b>	
Federal Index - Black/African American Students	62
Black/African American Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Black/African American Students Subgroup Below 32%	0
<b>Hispanic Students</b>	
Federal Index - Hispanic Students	64
Hispanic Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Hispanic Students Subgroup Below 32%	0
<b>Multiracial Students</b>	
Federal Index - Multiracial Students	80
Multiracial Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Multiracial Students Subgroup Below 32%	0
<b>Native American Students</b>	
Federal Index - Native American Students	
Native American Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Native American Students Subgroup Below 32%	0
<b>Pacific Islander Students</b>	
Federal Index - Pacific Islander Students	
Pacific Islander Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Pacific Islander Students Subgroup Below 32%	0
<b>White Students</b>	
Federal Index - White Students	65
White Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years White Students Subgroup Below 32%	0
<b>Economically Disadvantaged Students</b>	
Federal Index - Economically Disadvantaged Students	63
Economically Disadvantaged Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32%	0

## **Analysis**



**Data Reflection**

Answer the following reflection prompts after examining any/all relevant school data sources (see guide for examples for relevant data sources).

**Which data component showed the lowest performance? Explain the contributing factor(s) to last year's low performance and discuss any trends**

The lowest performing component is ELA with 43% in learning gains in the lowest 25%. Although this is a 6% increase for the prior year, this is a trend as ELA seems to perform the lowest to other accountability areas.

**Which data component showed the greatest decline from the prior year? Explain the factor(s) that contributed to this decline**

Math overall achievement showed the greatest decline from the prior year; it dropped by 7%. The greatest contributing factor was staff turnover.

**Which data component had the greatest gap when compared to the state average? Explain the factor(s) that contributed to this gap and any trends**

The greatest performance gap compared to the state average was found in ELA achievement. ELA achievement was 10% lower than the state. The South Tech Academy ELL population increased, which contributed to the achievement rate. Trends show the state outperforming SouthTech Academy, but the gap is diminishing annually.

**Which data component showed the most improvement? What new actions did your school take in this area?**

Although it was our weakest component, ELA learning gains in the Lowest 25% increased by 6%. This improvement can be attributed to more accurate methods being used to identify the lowest 25%, which enabled South Tech to target these students specifically with tutoring programs.

**Reflecting on the EWS data from Part I (D), identify one or two potential areas of concern? (see Guidance tab for additional information)**

17% of our students scored a level 1 on statewide assessments, while 25% of students failed their ELA or Math course.

**Rank your highest priorities (maximum of 5) for schoolwide improvement in the upcoming school year**

1. ELA Achievement/Proficiency
2. ELA Learning Gains
3. Acceleration Rate

## Part III: Planning for Improvement

### Areas of Focus:

<b>#1</b>	
<b>Title</b>	Strengthening ELA Achievement
<b>Rationale</b>	For the school year of 2018-2019, ELA achievement was 10% below the state, and 11% below the district. As a school, we feel that we can improve in this area, graduating students who can read, write, and think critically. Although we were much closer to the state in learning gains at only 2% below, we hope to strengthen this area as well, showing students improve annually.
<b>State the measureable outcome the school plans to achieve</b>	By June 2020, SouthTech Academy students will increase their proficiency rating in grades 9 and 10 ELA by at least 3% as measured by the FSA. By June 2020, SouthTech Academy students in grades 9 and 10 will increase their percentage of ELA learning gains by 3% as measured by the FSA.
<b>Person responsible for monitoring outcome</b>	Erin Kurtz (erin.kurtz@palmbeachschools.org)
<b>Evidence-based Strategy</b>	Using data based on the previous years' test scores, the low 25% and bubble students will be specifically designated and targeted for tutorial programs and in-class support.
<b>Rationale for Evidence-based Strategy</b>	These students constitute two categories: those that have the furthest way to go to obtain proficiency and those that are right on the bubble to being proficient. By concentrating on these two groups specifically we will help close the achievement gap and increase learning gains among the low 25%. In addition, we will help the "bubble" students achieve proficiency while showing learning gains.
<b>Action Step</b>	
<b>Description</b>	<ol style="list-style-type: none"> <li>1. Students will use Reading Plus for reading support at home</li> <li>2. Students will be targeted for after school tutorials</li> <li>3. AmeriCorps volunteers will work with students in small groups using push-ins and pull-outs</li> <li>4. Teachers will participate in PLCs concentrating on differentiated instruction and content area reading, bringing new ideas to their classrooms.</li> <li>5. We will retain/recruit highly-effective instructors focused on student achievement.</li> </ol>
<b>Person Responsible</b>	Jacqueline Sonara (jacqueline.sonara@pbcharterschools.org)

<b>#2</b>	
<b>Title</b>	Strengthening Math Achievement
<b>Rationale</b>	Although our math achievement rate is above the state, it dropped 7% from the previous year.
<b>State the measureable outcome the school plans to achieve</b>	The mathematics achievement rate will be 60% as measured by EOC exams, whereas the learning gains rate will be 55%.
<b>Person responsible for monitoring outcome</b>	Erin Kurtz (erin.kurtz@palmbeachschools.org)
<b>Evidence-based Strategy</b>	Using data based on the previous years' test scores, the low 25% and bubble students will be specifically designated and targeted for tutorial programs and in-class support.
<b>Rationale for Evidence-based Strategy</b>	These students constitute two categories: those that have the furthest way to go to obtain proficiency and those that are right on the bubble to being proficient. By concentrating on these two groups specifically for tutoring we will help close the achievement gap and increase learning gains among the low 25%. In addition, we will help the "bubble" students achieve proficiency while showing learning gains. The strategies used for these groups will help achievement across the board, as all students' data will be tracked and differentiated instruction will be used.
<b>Action Step</b>	
<b>Description</b>	<ol style="list-style-type: none"> <li>1. Common planning by subject area team with instructional coach</li> <li>2. Data Analysis, Data Chats &amp; Progress Monitoring conducted by teachers/ data driven instruction</li> <li>3. Common Monthly Assessments through USA Test Prep, Algebra Nation, and Khan Academy</li> <li>4. Push-ins and Pull-outs by the math coach</li> <li>5. Afterschool/lunch tutorials</li> </ol>
<b>Person Responsible</b>	Nicole Julien (nicole.julien@pbcharterschools.org)

<b>#3</b>	
<b>Title</b>	Acceleration/Industry Certifications
<b>Rationale</b>	In order to produce career ready, productive citizens, our seniors need to leave SouthTech with a career ready skill that makes them competitive in the workforce.
<b>State the measureable outcome the school plans to achieve</b>	The number of industry certifications/licenses awarded to SouthTech students will increase by 3%.
<b>Person responsible for monitoring outcome</b>	Joshua Wigelsworth (joshua.wigelsworth@pbcharterschools.org)
<b>Evidence-based Strategy</b>	Students in need of an industry certification, particularly seniors, will be identified and put on a path to achieve certification. Industry certifications will be tracked to monitor the achievement of the goal.
<b>Rationale for Evidence-based Strategy</b>	Although our college & career acceleration rate is high, we strive to be at 100%. We need to target the students with disabilities population, along with our minority student and economically disadvantaged students to achieve this goal. As CTE instructors fine-tune their curriculum and our certifications are tracked, the certification rate will increase.
<b>Action Step</b>	
<b>Description</b>	<ol style="list-style-type: none"> <li>1. Teachers will immerse students in rigorous tasks to best prepare them for the CTE curriculum and industry certification exams</li> <li>2. Career and technical students will have access to practice exams prior to taking exams</li> <li>3. Academy instructors will base instruction based on the data from previous career and technical skills assessments.</li> </ol>
<b>Person Responsible</b>	Joshua Wigelsworth (joshua.wigelsworth@pbcharterschools.org)

**Additional Schoolwide Improvement Priorities (optional)**

**After choosing your Area(s) of Focus, explain how you will address the remaining schoolwide improvement priorities (see the Guidance tab for more information)**

Teachers across all disciplines will use data to drive instruction. Teachers will engage in data chats with students, provide rigorous material that makes students think critically and problem solve. These skills will be used not only on upcoming exams, but throughout their academic and non-academic lives. Differentiated instruction will increase student engagement, which will increase student engagement. These activities will help not only or SWD and ELL populations, but all students increase performance in their coursework and statewide exams, enabling our continued success in the science and history exams.

**Part IV: Title I Requirements**

**Additional Title I Requirements**

This section must be completed if the school is implementing a Title I, Part A schoolwide program and opts to use the Pilot SIP to satisfy the requirements of the schoolwide program plan, as outlined in the Every Student Succeeds Act, Public Law No. 114-95, § 1114(b). This section is not required for non-Title I schools.

**Describe how the school plans to build positive relationships with parents, families, and other community stakeholders to fulfill the school's mission and support the needs of students**

As stated in SouthTech's 2018-2019 Best Practices for Inclusive Education (BPIE), SouthTech is emphasizing community involvement, along with collaboration among ESE support instructors, academic instructors, academy instructors, administration and families.

SouthTech will continue to increase parent involvement in school activities and decision making during the 2019-2020 School Year. Thus far in FY20, a new student orientation was held on August 6, 2019 followed by Parent Night. Also on the schedule is the Title I Annual Meeting for parents. Parents and community members who attend SISC (School Improvement Steering Committee) meetings and Board meetings provide input on the school wide program. Additionally, SouthTech's Academies maintain Advisory Boards that are comprised of students, parents, and community members who offer guidance and direction for the academies. Information is regularly dispersed through e-mail distribution lists, ParentLinks, flyers, SIS Gateway, and southtechschools.org.

**PFEP Link**

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

**Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

The School-Based Team meets monthly to discuss students with barriers to academic and social success, and mentors are assigned to students with identified issues.

Check-in/Check-out, Check and Connect are utilized with students in need of positive adult interactions and positive feedback throughout the school day.

Instruction and various campus activities address social/emotional needs of students, and students are connected to cooperating agencies.

A comprehensive school counseling program has been developed and implemented with dedicated time to:

(1) Assess the needs of the students and the barriers blocking their success (Data-Driven Decision Making),

- (2) Identify interventions that the research suggests works to remove the barrier to success (Evidence-Based Intervention), and
- (3) Evaluate your intervention and evolve (Evaluation).

Engage with identified staff (i.e. School Counselors, ESE staff, as well as the school-based team provide a differentiated delivery of services based on student/school need).

This includes core (classroom guidance, workshop, assembly), supplemental (solution focused small group counseling), and intensive supports (individual counseling/advisement, referral to community resources). SouthTech utilizes data-based decision making to close academic, social-emotional and college-career equity gaps by connecting all students with the services they need.

SouthTech has implemented Motivational Monday which will support social-emotional needs of all students. Each Monday, every teacher participates in a school-wide lesson during which each teacher engages students in a meaningful discussion after watching a positive news story. The end goal is to fulfill our mission statement of graduating productive citizens.

In addition to the other social-emotional support programs, all academy classes are also participating in MyCareerShines, a program which helps students develop workforce skills as well as a better understanding of being a productive and positive member of the community and the workforce.

### **Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

SouthTech Academy High School partners with SouthTech Prep Middle School by bringing middle school students to the high school campus and spending time in career laboratory settings.

All members of the school staff participate in collaborative learning communities that meet both informally and formally on a regular schedule. Collaboration occurs across grade levels, content areas, and feeder schools. Staff members implement a formal process that promotes productive discussion about student learning. School personnel can clearly link collaboration to improvement results in instructional practice and student performance.

### **Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

Our data-based problem solving process identifies students requiring academic, behavioral, social, or emotional interventions. As a team, we provide interventions that match the student's needs, monitor the progress, and make decisions about change. Depending on the success of the interventions, the team leader maintains a file for all referrals. Teachers offer support by differentiating instruction and guiding students to seek out tutoring.

The School-based Team (SBT) can help SouthTech students meet or exceed their academic and academy standards by giving students intervention.

SouthTech has hired two Academic Coaches--a Reading Coach and Math Coach. In addition, Americorps Teachers will provide tutoring for students before school, during lunch and after school. Also, transportation will be accessible for students who participate in extended day learning opportunities.

As family involvement is key in student achievement, over 10% of Title I funds are designated to keep parents informed. Open houses, parent workshops, meetings, the school newsletter, and SouthTech's website are some of the ways that parents are informed of activities and events.

In accordance with the McKinney-Vento Homeless Education Program, SouthTech provides immediate public school enrollment for students.

For FY20, SouthTech Academy has no identified homeless students. In the event that a student becomes homeless, the school counselor will coordinate with outside agencies to provide additional services and support.

SouthTech has implemented all measures mandated by the "Jeffrey Johnston Stand Up for All Students Act" and with Board policy 5.002 entitled "Prohibition of Bullying and Harassment."

SouthTech utilizes the School District's food service program, meeting all nutrition program guidelines.

**Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

SouthTech Academy continuously promotes academic and career planning through large group counseling lessons. At least twice annually, all students receive information about academic and post secondary planning. Individual counseling is also used as a delivery method for academic and career planning. MyCareerShines and My College Quickstart are two web based programs that are utilized to promote college and career planning. Students are asked to take ownership in their course planning by applying what is learned in the large group and individual counseling lessons to their course selection each year. A College and Career Night is scheduled for September 25, 2019.

In our career academy high school, every student who attends is enrolled in one of thirteen career academies. Students must satisfactorily complete their elective requirements for graduation, exclusively within their academies, and they may also earn occupation completion points and industry certification related to their academy field of study. Students may also participate in OJT.

## SOUTH TECH ACADEMY

### **Parent and Family Engagement Plan (PFEP) 2019-2020**

I, Eileen Turenne, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements, and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

#### **Assurances**

- The school will involve the parents of children served in Title I, Part A in decisions about how Title 1, Part A funds will be spent.
- The school will maintain a description of how the school carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- The school will jointly develop/revise the Parent and Family Engagement Plan (PFEP) with parents and make the plan available to local community.
- The school will involve parents and families in the planning, reviewing and improving of the schoolwide program plan. The school will use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is out of field..
- The school will provide each family with an individualized report about the performance of their child(ren) on the State assessments.

---

**Signature of Principal or Designee**

---

**Date Signed**



## **Mission Statement**

*Describe how the parent and family engagement plan is a shared responsibility and how the parent and family engagement will assist in providing high quality instruction for all learners.*

**Response:** SouthTech Academy's goal of graduating students prepared for work, higher education and productive citizenship cannot be obtained without family engagement. Parents, families, and other caring adults must work with SouthTech Academy's faculty, staff, and administration as partners to ensure an environment where each student is a success story.

## **Involvement of Parents**

*Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used (ESEA Section 1116).*

**Response:** Parents are invited and encouraged to attend monthly School Improvement Steer Committee (SISC) meetings, where both the academic and technical sides of students' education is discussed. Through these meetings, we create a strong, healthy partnership that develops high-impact policies and practices for student success presently and in their future endeavors. These policies and future goals of the school are highlighted in the School Improvement Plan and Parent/School compact. Parents are invited to attend these meetings via an email blast, advertisement through the school website, newsletters, and through posts on Twitter, Instagram, and Facebook. Although we reach out to all families, underrepresented families are strategically targeted to bridge the parental involvement gap and to obtain their feedback. Open Houses throughout the school year (approximately quarterly), informational parent meetings (approximately semi-annually), along with personalized teacher conferences upon request are also utilized to address the programs the school offers under Title I that meet the needs of students. These conferences allow the students' families to discuss academic progress at the school level in relation to school goals.

## **Coordination and Integration**

*Describe how the school will coordinate and integrate parent and family engagement programs and activities. Describe how the school will coordinate and integrate parent and family activities that teaches parents how to help their child(ren) at home (ESEA Section 1116)*

<b>count</b>	<b>Program</b>	<b>Coordination</b>
<b>1</b>	<b>Title I</b>	SouthTech Academy works in conjunction with both the SouthTech LEA and Palm Beach County School District to improve the educational opportunities for all students.
<b>2</b>	<b>Post-Secondary Planning</b>	SouthTech Academy's school counselors coordinate parent nights centered on post-secondary planning. These include, but are not limited to, college and career fairs and FASFA/financial aid trainings. Local, traditional post-secondary institutions attend these events, along with vocational institutes, companies with school/community partnerships, and representatives from multiple branches of the armed forces.
<b>3</b>	<b>Title I</b>	Over 10% of Title I funds are utilized to keep parents/guardians informed about school programs through multiple mediums. Social media outlets and online initiatives have been implemented to communicate more effectively, a weekly school newsletter has been developed and a marketing/communications team has been established ensuring all schoolwide information is released in the most appropriate manner to all audiences.
<b>4</b>	<b>Title I</b>	SouthTech Academy holds quarterly open houses and parent workshops/meetings geared towards effective family engagement to support student achievement and close the academic achievement gap. Our SISC is a community open to all stakeholders, particularly parents and school leaders, which guides and coordinates parental involvement within the programs SouthTech Academy offers.
<b>5</b>	<b>Academy Advisory Meetings</b>	SouthTech prides itself on students being career-ready, thus success in a student's chosen academy is paramount. Academy teachers hold quarterly meetings for parents, where parents can get to know their teacher(s) further, get information about their student's progress, and meet with local business leaders in the academy's specific field to gain insight into their child's future career path. These meetings allow all stakeholders to make sure all opportunities are being taken advantage of and to make a plan for a student's education that ensures future success.

## Annual Parent Meeting

*Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents.*

<b>count</b>	<b>Activity/Tasks</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1	Distribute Parent's Right to Know Letter	Title I Coordinator	August 27, 2019	Letters were distributed to students in third period classes. Teachers returned a signed form indicating that the letters were distributed, and requesting letters in other languages as needed.
2	Distribute Invitation to Annual Title I Meeting/Meet the Teacher Night	Principal	August 28, 2019	An email, including a brief agenda, was sent to all teachers reminding them of the Annual Title I Parent Meeting/Meet the Teacher night. A sign-in sheet shows the high percentage of faculty/staff in attendance.
3	Parent Link	Principal	August 30, 2019	A parent-link phone call is made to all parents informing/reminding them of the upcoming annual Title I Parent Meeting. A parent-link report will show the number of parents reached.
4	Social Media Posts	Marketing Team	August 30 - September 4th, 2019	Posts on Instagram, Facebook, and Twitter remind parents of the upcoming parent meeting.
5	Website Notice	Website Master	August 12- September 4, 2019	The website hosts an active calendar describing the different parent meetings and events the school has planned.
6	Conduct Annual Parent Meeting	Title I Coordinator & Principal	September 4, 2019	The set agenda ensures all necessary points are covered, and parent sign-in sheets show participation. These sign-in sheets also provide a list of parents to follow-up with to encourage further parental involvement. In addition, key

				staff members, including the Principal and Title I Contact, give the presentation. This allows for the introduction of those staff members, and a chance for them to encourage parental involvement and contact.
--	--	--	--	--

**Flexible Parent Meetings**

*Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement (ESEA Section 1116).*

**Response:** SouthTech Academy’s website has published a year-long calendar noting the different parent meetings and events the school will plan and design to meet the needs of the parents, students, and staff. These various meetings will enable parents to provide input on the development of parent and family engagement programs and participate in activities directly related to their child’s achievement. Many meetings, particularly the academy meetings, will showcase effective partnerships between the school, community and Parent Workshops will be scheduled. If parents are unable to attend the meetings, the agenda, powerpoint, and a video of the meeting is available via the school website. In addition, the Title I contact’s information (phone and email) is given to all parents, and contact regarding any questions and/or concerns is encouraged. Parents are able to request a personalized conference regarding their student at any time/date that is convenient for them. Home visits are made by student services when there are severe concerns regarding a student. Additional meeting times, topics and discussion items will be determined based on suggestions from the SISC Meeting on September 17, 2019, where revisions to this engagement plan will be made based upon input from parents and school leaders.

**Building Capacity**

*Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement. Describe how the school will implement activities that will build relationships with the community to improve student achievement. Describe how the school will*

*provide materials and trainings to assist parents/families to work with their children. Describe how the school will provide other reasonable support for parent/family engagement activities (ESEA Section 1116).*

<b>Count</b>	<b>Content &amp; Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1	Parent Night/Meet the Teachers	Administration, Teachers	Parents are provided the opportunity to meet their student's teachers. This establishes a partnership and communication between teachers and parents, and also makes parents aware of what is expected from their student(s).	September 4, 2019 & January 28, 2020	Parents and teachers will sign-in, providing contact information to be used throughout the school year to keep parties abreast of any concerns.
2	College & Career Fair	Assistant Principal & School Counseling	Local colleges, universities, vocational schools, and companies will be showcased, showing parents and students different paths after high school. The ability to speak with these organizations in a small-group or individualized environment, along with training provided by SouthTech's school counselors, will increase awareness on where the student needs to go to reach their ultimate career goals.	September 24, 2019	There will be a sign-in sheet for parents, along with a brief evaluation survey to determine the effectiveness of the event. These surveys will be used for improvement in the future.
3	Parent	Academic	Acting as a mid-year	January 28,	There will be a

	Training	Coaches, School counselors	check, parents will be trained on strategies to help their student's continued success and/or strategies to increase achievement. Different academic assessments are discussed (SAT, ACT, EOCs, FSA Assessments) and the achievement levels that all students are expected to meet.	2020	sign-in sheet for parents, along with a brief evaluation survey to determine the effectiveness of the event. These surveys will be used for improvement in the future
4	SISC	SISC Chair/Assistant Principal	SISC meets monthly to discuss strategies to empower parents. These meetings allow administrators, parents, teachers, and other stakeholders to continually question, reevaluate, refine, and improve family engagement strategies and knowledge. This team will develop high impact strategies to be implemented throughout the school year to increase student achievement and accountability. In addition, these meetings allow relationships to be built and to examine student achievement in relationship to parent involvement.	Monthly meetings September-May	Sign-in sheets are provided every meeting. In addition, parental input is used to drive trainings, events, and other practices geared at helping parents help their child succeed. The end of year achievement summary determines what was done well, and what could be improved upon the following school year.

**Staff Training**

*Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent-family programs, and in building ties between parents/families and the school [ESEA Section 1116].*

<b>Count</b>	<b>Content &amp; Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1	Title I Annual Faculty Meeting	Title I Contact	As teachers are educated about Title I and what is required under Title I, they can investigate their own practices. This investigation will lead to increased parental contact/involvement and student achievement. Knowing what the standards are and reiterating that we need to meet the needs of all students, especially our most at-risk students, will start a dialogue on how to best help the students not meeting state-level standards.	August 12, 2019	Teachers sign-in to the meeting, are provided an agenda, and have an opportunity to ask questions/raise concerns to the Title I coordinator. This ensures all teachers are trained on Title I before school begins.
2	Subject Area Training	Department Heads	Teachers and department heads work as a team to analyze data to	August - June Bi-Weekly	Sign-in sheets, agendas, records of data chats, and

			determine where students are, where they need to go, and how to get them there. This will provide a path towards success on standardized tests given at the end of the course, and develop a plan of effective instruction.		other data collection tools will be used to aid staff in helping those at-risk students move towards meeting state standards.
3	Updates to Employee Handbook	Principal/HR Manager	Ensuring a knowledge of school policies will increase effectiveness of teachers and staff, therefore increasing the effectiveness of the student's time at school	August 16, 2019	Employees will return a signed sheet acknowledging their receipt and understanding of the handbook.
4	Updates to Student Handbook	Assistant Principal/ Dean of Student Services/ SwPBS Team	Promoting a positive school climate will translate into a positive experience for all students while at SouthTech Academy.	August 22, 2019	Parents and students received a letter informing them that the student handbook is available online via the school website. Additionally, parents could request a hardcopy of the handbook in 4 different languages.
5	Teacher Induction Program	Assistant Principal/ BTAP Coordinator/ Teacher Mentors	To ensure quality instruction and teacher retention, all teachers new to SouthTech go through a teacher training program their first year. This provides a supportive community where teachers learn, develop, and discuss	August - June	Classroom walkthroughs & visits provide valuable feedback on policies and instructional techniques. Mentor observations and



			strategies to make their classrooms effective learning environments.		meetings allow teachers to ask questions to an experienced teacher to gain their insight and grow in their profession. Competency verification forms monitor the progress and growth of teachers.
--	--	--	--	--	---

**Other Activities**

*Describe how other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) (ESEA Section 1116).*

**Response:** Weekly newsletters sent-out via an email blast highlight the goings-on of SouthTech Academy so students stay informed. In addition, Parent-Link phone calls inform parents of upcoming trainings and parent nights. Teachers use Remind and Google Classroom to keep parents up to date on their classroom, and SIS is used for parents to easily track their students grades/assignments in a particular course along with performance on state and national assessments. These tools allow parents to be accountable for the achievement of their student(s), and engage in appropriate activities to help their student(s) be successful.

**Communication**

*Describe how the school will provide timely information about the Title I programs. Describe*

*and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain. Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren). Describe how the school will submit parents/families comments if the schoolwide plan is not satisfactory to them.*

**Response:** At the Annual Meeting on September 4, 2019, parents are informed of school-wide programs to aid students. In addition, parents are informed of state-wide assessments that must be passed in order to graduate and to prove proficiency in a subject matter. Before these assessments occur, teachers conduct mini-assessments, which show where the students are and where they students need to grow. These results are communicated to students and parents via data chats. If requested, parents can hold a conference with teachers and administrators at their convenience to develop an educational plan to best fit their student's needs, ensuring their success in the course and the mastery of necessary content. Grades are updated weekly (at a minimum), and report cards are issued 8 times a year to ensure parents are aware of their student's standing. Information is also communicated on an on-going basis through the school website, Twitter, Instagram, Facebook, newsletters, email blasts, SISC Meetings and Governing Board Meetings. Comments from the discussion of the school-wide plan and parent family engagement plan will be documented in the meeting minutes throughout the school year. Unsatisfactory comments can be submitted to the Assistant Principal or Title I Coordinator via email or phone.

## **Accessibility**

*Describe how the school will provide full opportunities for participation in parent family engagement activities for all parents/families. Describe how the school will share information related to school and parent family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.*

**Response:** Spanish, Portuguese, and Creole language facilitators are available for all conferences, phone calls, and other communications. Parent's Right to Know Letters are distributed in the language spoken at home, as indicated by a survey given to every student. In addition, Parent-School Compacts, Parental Involvement Training Invitations, School-wide Improvement Plans, Student Handbooks and other important information are translated into the parent's native language. Information is delivered to parents via the school website, social media, automated telephone calls, newsletters, and email blasts. When requested, every effort

will be made to accommodate the needs of parents with disabilities so they will receive all of the necessary information with regards to school and their child's progress in school. Advocacy and family support for all programs are offered through South Tech's School Counseling Department.

**Discretionary Activities**

*Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)*

Home visits by the dean of student services are conducted when there are issues of attendance. In addition, home visits are used to interview the families of migrant students if they are unable or unwilling to come into the school. These interviews ensure that migrant students receive full and appropriate opportunities to meet the same challenging state academic content and student academic achievement standards that all children are expected to meet. In addition, these interviews help the dean and the parent liaison to design programs to help migrant children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit the ability of such students to succeed in school. Parents/Guardians unable to attend meetings due to transportation issues are provided with a bus pass or, if their home is not accessible by bus, will be provided a ride through a rideshare company such as Uber.

**Barriers**

*A description of the barriers that hindered participation by parents during the previous school year. A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).*

<b>Count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
1	Work Schedules	Videos and informative information

	(economically disadvantaged)	presented at the meetings will be posted online. Parent scheduled conferences, with flexible meeting times, are encouraged.
2	Language Barrier (limited English proficiency)	All important documents will be provided in 4 languages (English, Spanish, Creole, and Portuguese). In addition, language facilitators and student volunteers will be available at meetings/informational sessions for translation purposes.
3	Transportation issues (economically disadvantaged)	Bus passes and other transportation (such as ride-share companies) will be provided to parents unwilling to obtain transportation to parent nights and/or conferences.

**Board Meeting  
October 10, 2019**

**Governing Board of Directors/SAC  
SouthTech Charter Academy, Inc.**

**Agenda Item  
D-2**

**Motion:**

I recommend that the School Advisory Council (SAC) approve the 2019-2020 Parent and Family Engagement Plan (PFEP) as recommended by the School Improvement Steering Committee.

**Summary Information:**

The Parent and Family Engagement Plan (PFEP) outlines activities parents can participate in to support their child's academic achievement. Title I schools, along with parents and community members, must jointly develop this plan, document parent input, provide agendas, sign-in sheets, and minutes, and finally, the PFEP will be submitted to Federal Grants and Support Administrator for SouthTech Schools by October 31, 2019 for monitoring and evaluation over the course of the 2019-2020 school year.

Attachments: 2019-2020 Parent and Family Engagement Plan (PFEP)

**Presented By:**

School Improvement Steering Committee Chairperson

**Financial Impact:**

There is no financial impact for this item.

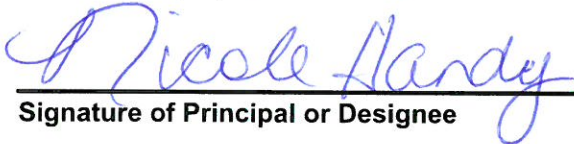
## SOUTH TECH PREPARATORY ACADEMY

### Parent and Family Engagement Plan (PFEP) 2019-2020

I, Nicole Handy, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

#### Assurances

- The school will involve the parents of children served in Title I, Part A in decisions about how Title I, Part funds will be spent.
- The school will maintain a description of how the school carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- The school will jointly develop/revise the Parent and Family Engagement Plan (PFEP) with parents and make the plan available to local community.
- The school will involve parents and families in the planning, reviewing and improving of the schoolwide program plan.
- The school will use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is out of field.
- The school will provide each family with an individualized report about the performance of their child(ren) on the State assessments.

  
Signature of Principal or Designee

  
Date Signed

#### Mission Statement

Describe how the parent and family engagement plan is a shared responsibility and how the parent and family engagement will assist in providing high quality instruction for all learners.

#### Parental Involvement Mission Statement (Optional)

**Response:** The mission of SouthTech Prep Academy is to encourage, assist and involve parents in regular meaningful communication in regards to students' academic learning and other school activities ensuring that they are full partners in their child's education.

#### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [ESEA Section 1116].

**Response:** Parents of SouthTech Prep Academy are invited to attend School Improvement Steering Committee (SISC) meetings and Governing Board Meetings via email, school website, posted announcements and newsletters. Open houses and teacher conference also utilized in order to address Title 1 programming and the needs of the school. Parents are given the opportunity to provide input for the Title 1 budget and how funds are spent through the SISC meetings. Parents/guardians will be consulted in the development of the SIP, PFEP, and the School/Parent Compact.

## Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities. Describe how the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]

count	Program	Coordination
1	Title I	SouthTech Preparatory Academy will aligns with District to improve the education opportunities for all students
2	Title I	Guidance counselor will maintain continuous verbal and written communication to equip parents with the knowledge and tools necessary to help students at home
3	Title I	Title 1 funds are utilized to keep parents/guardians informed about school programs through multiple mediums.
4	Title I	SouthTech Preparatory Academy (STPA) will offer Open Houses and Parent Workshops/Meetings geared towards increasing parental involvement and academic achievement of students.
5	Academy Advisory Meetings	Parents of STPA are encouraged to SISC and the School Advisory Committee (SAC), and attend monthly Governing Board Meeting. These meetings include teachers and various local business leaders involved with the Career Clusters

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Distribute Invitations	Title I Parent Liaison	August 26, 2019	Sign-in Sheet
2	Website Notice	IT	August 28, 2019	Visit the website
3	Conduct Annual Meeting and Items of Discussion	Title I Contact	August 28, 2019	Sign-in Parent Evaluation/Feedback

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement [ESEA Section 1116].

**Response:** All parent notices/flyers will be sent in English, Spanish, Creole, and Portuguese. Family Involvement meetings will be held at flexible times. Title I funds will be used to purchase incentives, such as refreshments and childcare to increase parental involvement. Parent workshops will be scheduled. Time, topics and discussion items will be determined based on suggestions from the SISC meeting on September 11, 2019.

## Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement. Describe how the school will implement activities that will build relationships with the community to improve student achievement. Describe how the school will provide materials and trainings to assist parents/families to work with their children. Describe how the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Night	Administration, Teachers	Parents meet teachers and receive course syllabus and class rules.	August 28, 2019	Sign-in Sheets
2	Fall Parent Training	Administration, Teachers	Parent training will be provided	October 23, 2019	Sign-in Sheets
3	Parent Training	Administration, Teachers	Strategies will be provided to parents to increase parental awareness, academic support.	Fall, 2019 and Spring, 2020	Sign-in Sheets and Evaluations
4	SISC	SISC Chair	SISC meets to discuss strategies to empower parents to guide students in attaining higher levels of achievement.	Monthly meetings	Sign-in Sheets
5	PTO	Administration, Parents	Parents will have an opportunity to volunteer on campus and gain a better understanding of how to directly help their child succeed.	Ongoing	Documentation of Parent Volunteers

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Faculty Meeting	Julie Williams Federal Grants and Support Administrator	Communicate the importance of parental communication on student achievement.	August 5, 2019	Sign-in Sheets
2	Parent Contact Plan	Gustavo Guzman Parent Liaison	Increase support system for students by increasing parents to school communication.	August 28, 2019	Sign-in Sheets



3	Parent Involvement Training	Denise Beattie - Assistant Principal	Promote parents involvement strategies.	October 2018 through May 2020	Sign-in Sheets and Evaluations.
4	Faculty Anti-Bullying Meeting	School Counselor	Eliminate bullying that could negatively impact students achievements.	Fall, 2019	Sign-in Sheets
5	SWPBS	Lakilya Johnson	School Wide Positive Behavior Program.	Fall, 2019	Sign-in Sheets
6	ESE Sensitivity Training	Kristie Vullo - ESE Contact	Increase awareness to ESE needs.	Fall, 2019	Sign-in Sheets

---

## Other Activities

Describe how other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116].

**Response:** South Tech Prep Academy has established a parent resource room for information and tools focused on increasing student achievement as well as providing information which parents can access with regards to outside community resources that are available. Computers, software, and other supports are available for parent use.

---

## Communication

Describe how the school will provide timely information about the Title I programs. Describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain. Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren). Describe how the school will submit parents/families comments if the schoolwide plan is not satisfactory to them.

**response:** South Tech Preparatory Academy will host Annual meetings which will inform parents of the total school-wide program and assessments. Also, information will be communicated on an ongoing basis through, Progress Reports, Mid-Terms, Report Cards, Newsletters, SISC Meetings, Governing Board Meetings, and the School Website. Comments from discussions will be documented in the meeting minutes.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families. Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

**Response:** STPA will provide Advocacy and family support are offered through our Guidance Department and supported by Administration. There are language facilitators available for all meeting with parents and information is disbursed in English, Spanish, Creole and Portuguese. When there are requests, every effort will be made to accommodate the needs of parents so they will receive all the necessary information with regards to school and their child's development in school.

---

## Discretionary Activities

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training	Parent training offered in the fall to provide literacy strategy training for parents	Denise Beattie	Increase ELA proficiency	June 2020
2	Training parents to enhance the involvement of other parents	Parent Liaison reaching out to parents individually to encourage participation and to recruit other parents.	Gustavo Guzman	Increase parent support of student learning	June 2020
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at	Parent conferences, meetings, and trainings offered at various times. Meals provided if applicable	Gustavo Guzman	Improved reading and math performance	June 2020

## Barriers

A description of the barriers that hindered participation by parents during the previous school year. A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language barrier (limited English proficiency)	Bilingual employee in the role of parent liaison and send home communication in four languages.
2	Communication	Increasing our efforts to secure emails and other contact information.



## Parent and Family Engagement Plan Summary SY20

**School Name:** SouthTech Preparatory Academy

**School Mission:** To graduate citizens prepared for work, higher education, and productive citizenship

**SCHOOL agrees to:**

- Share and review the Title I Family Involvement Survey results
- Review, evaluate and update the school's Parent and Family Engagement Plan and the Parent Compact
- Utilize the Title I Family Survey results to initiate change to either of the previous mentioned documents
- Provide input on how the Title I parent involvement funds are being used
- Invite parents to attend School Improvement Steering Committee (SISC) meetings
- Conduct parent training nights
- Hold flexible parent meetings
- Provide translated documents to families when needed
- Have language facilitators
- Provide parents the opportunity to contribute to the celebration of their culture through volunteer work

**PARENT/GUARDIAN are given:**

- School Parent Compact
- Title I Parent and Family Engagement Plan
- School Improvement Plan
- Topics for future parent involvement activities
- Title I budget
- Volunteering opportunities
- The opportunity to attend meeting to learn more about Title I

✂.....

**Please cut along the dotted line. Retain the top portion of the Parent and Family Engagement Plan for your records, and return the signed portion to your student's period 2 teacher.**

Parent and Family Engagement Plan Summary

STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_



**SY20 TITLE I  
COMPACT FOR PARENTS, TEACHERS AND STUDENTS**

***This compact recognizes the shared responsibility of the school, home, and student for high student academic achievement.***

School Name: SouthTech Preparatory Academy

School Mission: To graduate students prepared for work, higher education, and productive citizenship.

**SCHOOL agrees:**

- To provide high-quality curriculum and instruction that enables students to meet high standards.
- To show respect for each student and value the wide variety of cultural differences of students and families.
- To provide a safe school building and environment conducive to learning.
- To maintain open lines of communication with students and families.
- To seek ways to involve parents with school programs.
- To maintain a high standard of integrity.
- To inform parents via electronic communications during times of an emergency.

**PARENT/GUARDIAN agrees:**

- To see that my child attends school respectfully, responsibly and ready to learn.
- To provide a home environment that encourages my child to learn.
- To insist that all homework assignments are completed and notify the teacher if problems with completion arise.
- To schedule parent-teacher conferences.
- To volunteer and attend parent trainings at school.
- To talk to my child about their school activities every day.
- To encourage my child to read at home.
- To show respect and support for my child, the teacher, and the school.
- To maintain a high standard of integrity.

**STUDENT agrees:**

- To be prompt.
- To come to school respectfully, responsibly, and ready to learn.
- To always try to do my best in my work and my behavior.
- To work cooperatively with my classmates.
- To show respect for myself, my school, and other people.
- To take pride in my school.
- To obey school rules.
- To report dangerous situations or problems to school and/or families.
- To use technology at the teachers' discretion.
- To maintain a high standard of integrity.



.....  
**Please cut along the dotted line. Retain the top portion of the Compact for your records, and return the signed portion to your student's first period teacher.**

PRINCIPAL Micole Handy DATE 9/23/19  
STUDENT \_\_\_\_\_ DATE \_\_\_\_\_  
PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_

**Board Meeting  
October 10, 2019**

**Governing Board of Directors/SAC  
SouthTech Success Center, Inc.**

**Agenda Item  
SCD-2**

**Motion:**

I recommend that the School Advisory Council (SAC) approve the 2019-2020 Parent and Family Engagement Plan (PFEP) as recommended by the School Improvement Steering Committee.

**Summary Information:**

The Parent and Family Engagement Plan (PFEP) outlines activities parents can participate in to support their child's academic achievement. Title I schools, along with parents and community members, must jointly develop this plan, document parent input, provide agendas, sign-in sheets, and minutes, and finally, the PFEP will be submitted to Federal Grants and Support Administrator for SouthTech Schools by October 31, 2019 for monitoring and evaluation over the course of the 2019-2020 school year.

Attachments: 2019-2020 Parent and Family Engagement Plan (PFEP)

**Presented By:**

School Improvement Steering Committee Chairperson

**Financial Impact:**

There is no financial impact for this item.

# **SouthTech Academy & SouthTech Success Center**

## **2019-2020 Campus-Wide Parent & Family Engagement Plan (PFEP) Summary**

SouthTech Academy & Success Center recognize the importance of forming a strong partnership with parents and community members in order to positively impact the students in our school(s). To promote effective parent involvement, the faculty and staff at SouthTech Academy & Success Center welcome input from parents and community members in decision making, and encourages them to join us in the activities outlined in this plan.

### **Involvement of Parents and Shared Decision Making**

Through the School Improvement Steering Committee (SISC), Title I Annual Meeting, Parent Trainings and other informational meetings, parents will participate in shared decision making in the following ways:

- Share and review the Title I Family Involvement Survey results.
- Review, evaluate and update the school's Family Involvement Policy/Plan and Parent-School Compact
- Utilize the Title I Family Survey results to initiate change to either of the aforementioned documents
- Provide input on how the Title I parent involvement funds are to be used
- Receive information in a timely manner

### **Coordination and Integration**

- Invite parents to participate in the School Improvement Steering Committee (SISC)
- Equip parents with knowledge and tools to guide post-secondary planning
- Offer Open Houses/Parent Workshops geared towards increasing parent involvement and academic achievement of students
- Involve parents in recruitment initiatives
- Encourage parents to attend quarterly meetings held by Academies

### **Annual Meeting**

- Parents are invited to attend this meeting at the beginning of each school year to learn more about the requirements of Title I
- Surveys are given to parents to gain feedback
- After the Annual Meeting, parents were invited to stay and meet their child/children's teachers

### **Monthly School Improvement Steering Committee (SISC) Meetings**

- Parents are given the opportunity to review Title I documents and give input into the following:
  - School Parent Compact
  - Parent & Family Engagement Plan (PFEP)
  - Topics for future parent involvement/training events
  - Title I Budget
  - Volunteering

### **Accessibility for all Families**

We will accommodate families by providing the following:

- Translated documents (4 languages; English, Spanish, Portuguese & Creole)
- Language facilitators (Spanish & Creole)
- Sign Language Interpreters

# **SouthTech Academy & SouthTech Success Center**

## **2019-2020 Campus-Wide Parent & Family Engagement Plan (PFEP) Summary**

### **Building Capacity**

Based on parent survey input, we will provide the following activities to assist parents in understanding how to help improve their student's academic achievement:

- Continue with parent training sessions addressing parent involvement; strategies will be provided on how parents can assist their students at home to increase study skills/test taking strategies, thus increasing academic achievement.
- Parents will be provided with training on topics of interest as determined by post-event feedback as well as from the Annual Meeting.
- Strategies shared to increase parental awareness

### **Staff Training**

- School-Wide Positive Behavior Support Faculty Training—assist teachers in facilitating parental involvement
- Discipline/Parent Contact Planning & Recordkeeping
- Title I Annual Faculty Meeting—communicate last year's Student Improvement Plan (SIP) and current goals
- Promote a safe school-centered environment for all students through sensitivity training
- Address the needs of students not meeting high standards
- Expedite the professional growth of new teachers

### **Communication**

Parents will be provided information in a language and format which is easy to understand. We will communicate with parents by:

- Flyers/Letters
- Newsletters
- Parent Conferences
- Edline
- School Website
- Social Media (i.e. Facebook, Twitter, Instagram)
- Parent Link
- Progress reports
- Report cards
- Individual FSA & EOC scores

### **Other Activities that Attract Families to Our School**

- School Choice Week
- Parent Nights (Fall & Spring)
- College and Career Fair
- Recruitment Open Houses

**If you would like to see the full Parent and Family Engagement Plan, or would like to review this summary in a different language, please e-mail [Kristen.markevich@pbcharterschools.org](mailto:Kristen.markevich@pbcharterschools.org), and she will be able to provide this to you within 24 hours.**

**SOUTHTECH PREPARATORY  
SAC ITEMS D-1 – SCHOOL  
IMPROVEMENT PLAN AND D-2  
PARENT & FAMILY ENGAGEMENT PLAN**



**Board Meeting  
October 10, 2019**

**Governing Board of Directors/SAC  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PD-1**

**Motion:**

I recommend that the School Advisory Council (SAC) approve the 2019-2020 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

**Summary Information:**

The SIP is used as a vehicle to set high expectations for teaching and learning. It is the central document used during quality assurance reviews for earning and maintaining accreditation status. Accordingly, the plan is a “living and breathing” document that should always reflect accurate conditions and the time-sensitive needs of the school.

Attachments: 2019-2020 School Improvement Plan

**Presented By:**

School Improvement Steering Committee Chairperson

**Financial Impact:**

There is no financial impact for this item.

The School District of Palm Beach County

# South Tech Preparatory Academy



2019-20 School Improvement Plan

---

## **Table of Contents**

---

<b>School Demographics</b>	<b>3</b>
<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>School Information</b>	<b>5</b>
<b>Needs Assessment</b>	<b>7</b>
<b>Planning for Improvement</b>	<b>13</b>
<b>Title I Requirements</b>	<b>17</b>
<b>Budget to Support Goals</b>	<b>19</b>

# South Tech Preparatory Academy

1325 GATEWAY BLVD, Boynton Beach, FL 33426

<http://southtechprep.org/>

## Demographics

**Principal: Nicole Handy**

Start Date for this Principal: 7/1/2014

<b>2019-20 Status</b> (per MSID File)	Active
<b>School Type and Grades Served</b> (per MSID File)	Middle School 6-8
<b>Primary Service Type</b> (per MSID File)	K-12 General Education
<b>2018-19 Title I School</b>	Yes
<b>2018-19 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)	94%
<b>2018-19 ESSA Subgroups Represented</b> (subgroups with 10 or more students) (subgroups in orange are below the federal threshold)	Black/African American Students Economically Disadvantaged Students English Language Learners Hispanic Students <b>Students With Disabilities</b> White Students
<b>School Grade</b>	2018-19: C
<b>School Grades History</b>	2017-18: C 2016-17: C 2015-16: D 2014-15: C 2013-14: A
<b>2019-20 School Improvement (SI) Information*</b>	
<b>SI Region</b>	Southeast
<b>Regional Executive Director</b>	<a href="#">Diane Leinenbach</a>
<b>Turnaround Option/Cycle</b>	
<b>Year</b>	
<b>Support Tier</b>	NOT IN DA

ESSA Status	TS&I
* As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, <a href="#">click here</a> .	

### School Board Approval

N/A

### SIP Authority

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a Schoolwide Improvement Plan (SIP) for each school in the district that has a school grade of D or F. This plan is also a requirement for Targeted Support and Improvement (TS&I) and Comprehensive Support and Improvement (CS&I) schools pursuant to 1008.33 F.S. and the Every Student Succeeds Act (ESSA).

To be designated as TS&I, a school must have one or more ESSA subgroup(s) with a Federal Index below 41%. This plan shall be approved by the district. There are three ways a school can be designated as CS&I:

1. have a school grade of D or F
2. have a graduation rate of 67% or lower
3. have an overall Federal Index below 41%.

For these schools, the SIP shall be approved by the district as well as the Bureau of School Improvement.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or a graduation rate 67% or less. Districts may opt to require a SIP using a template of its choosing for schools that do not fit the aforementioned conditions. This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at [www.floridacims.org](http://www.floridacims.org).

### Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

## Part I: School Information

### School Mission and Vision

#### Provide the school's mission statement

The South Tech Preparatory Academy Mission Statement: South Tech Preparatory Academy's core mission is to graduate students prepared to matriculate into a career academy program of study which will prepare them for work, higher education, and productive citizenship.

#### Provide the school's vision statement

South Tech Academy has set high standards for student achievement as both a Title I and a choice school. As a feeder program, South Tech Preparatory Academy (STP) will provide a pre-career academy preparation that includes a strong academic curriculum and career exploration needed to matriculate into career pathways which lead to a successful livelihood, instill a desire to pursue continuing education, and produce the tenets of productive citizenship. STP will serve a racially, culturally, socio-economically, and academically diverse population with (a) the support of state and district resources, (b) a career centered, academic curriculum aligned to the Florida Standards, Next Generation Sunshine Standards and (c) involvement of parents in the adolescent development of the whole child.

South Tech Preparatory Academy promotes academic success and financial efficiency—aligning responsibility with accountability—via the following: The Florida Standards, Next Generation Sunshine Standards, the School Improvement Plan (SIP), Title I, the Florida Continuous Improvement Model (FCIM), the Florida Standards Assessment(FSA), the Governing Board, and the National Career Academy Coalition. All require rigorous accounting with regard to student academic achievement, career academy success, quality and integrated instruction aligned with benchmarks and standards, allocation of human and material resources, policies and procedures, and administrative monitoring.

South Tech Preparatory Academy will provide information to parents regarding School-wide Progress via annual (FSA) results, progress reports, report cards, Chalk reporting software, Parent Link (attendance, tardies), Title I meetings and mailings. Students will also take a diagnostic assessment in the key subjects of reading, writing, and mathematics. This effort will be supported by the administration of strategic formative assessments used to monitor learning gains over the students' middle school careers. In addition to the aforementioned methods of communication, STP will also plan parent conferences around quarterly updates and those required for documentation of Individual Education Plans (IEPs) and English Language Learner (ELL) Plans. Moreover, parents will be encouraged to take on a more active role in helping to shape the lives of their children at this critical juncture in their personal and academic development.

### School Leadership Team

#### Membership

Identify the name, email address and position title for each member of the school leadership team:

Name	Title	Job Duties and Responsibilities
handy, nicole	Principal	
Brown, Chimere	Instructional Coach	

## Early Warning Systems

### Current Year

#### The number of students by grade level that exhibit each early warning indicator listed:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Number of students enrolled	0	0	0	0	0	0	174	180	185	0	0	0	0	539
Attendance below 90 percent	0	0	0	0	0	0	10	13	23	0	0	0	0	46
One or more suspensions	0	0	0	0	0	0	13	9	20	0	0	0	0	42
Course failure in ELA or Math	0	0	0	0	0	0	21	21	23	0	0	0	0	65
Level 1 on statewide assessment	0	0	0	0	0	0	57	72	68	0	0	0	0	197

#### The number of students with two or more early warning indicators:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	22	29	34	0	0	0	0	85

#### The number of students identified as retainees:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Retained Students: Current Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	0

#### FTE units allocated to school (total number of teacher units)

25

#### Date this data was collected or last updated

Friday 9/13/2019

### Prior Year - As Reported

#### The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	17	19	10	0	0	0	0	46
One or more suspensions	0	0	0	0	0	0	16	12	6	0	0	0	0	34
Course failure in ELA or Math	0	0	0	0	0	0	14	29	20	0	0	0	0	63
Level 1 on statewide assessment	0	0	0	0	0	0	85	63	53	0	0	0	0	201

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	29	27	14	0	0	0	0	70

**Prior Year - Updated**

**The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	17	19	10	0	0	0	0	46
One or more suspensions	0	0	0	0	0	0	16	12	6	0	0	0	0	34
Course failure in ELA or Math	0	0	0	0	0	0	14	29	20	0	0	0	0	63
Level 1 on statewide assessment	0	0	0	0	0	0	85	63	53	0	0	0	0	201

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	29	27	14	0	0	0	0	70

**Part II: Needs Assessment/Analysis**

**School Data**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

School Grade Component	2019			2018		
	School	District	State	School	District	State
ELA Achievement	46%	58%	54%	46%	56%	53%
ELA Learning Gains	51%	56%	54%	52%	57%	54%
ELA Lowest 25th Percentile	44%	49%	47%	50%	49%	47%
Math Achievement	45%	62%	58%	43%	61%	58%
Math Learning Gains	53%	60%	57%	48%	61%	57%
Math Lowest 25th Percentile	47%	53%	51%	47%	54%	51%
Science Achievement	34%	52%	51%	31%	55%	52%
Social Studies Achievement	73%	75%	72%	81%	75%	72%



### EWS Indicators as Input Earlier in the Survey

Indicator	Grade Level (prior year reported)			Total
	6	7	8	
Number of students enrolled	174 (0)	180 (0)	185 (0)	539 (0)
Attendance below 90 percent	10 (17)	13 (19)	23 (10)	46 (46)
One or more suspensions	13 (16)	9 (12)	20 (6)	42 (34)
Course failure in ELA or Math	21 (14)	21 (29)	23 (20)	65 (63)
Level 1 on statewide assessment	57 (85)	72 (63)	68 (53)	197 (201)

#### Grade Level Data

NOTE: This data is raw data and includes ALL students who tested at the school. This is not school grade data.

NOTE: An asterisk (\*) in any cell indicates the data has been suppressed due to fewer than 10 students tested, or all tested students scoring the same.

ELA						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
06	2019	45%	58%	-13%	54%	-9%
	2018	40%	53%	-13%	52%	-12%
Same Grade Comparison		5%				
Cohort Comparison						
07	2019	43%	53%	-10%	52%	-9%
	2018	45%	54%	-9%	51%	-6%
Same Grade Comparison		-2%				
Cohort Comparison		3%				
08	2019	50%	58%	-8%	56%	-6%
	2018	51%	60%	-9%	58%	-7%
Same Grade Comparison		-1%				
Cohort Comparison		5%				

MATH						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
06	2019	36%	60%	-24%	55%	-19%
	2018	33%	56%	-23%	52%	-19%
Same Grade Comparison		3%				
Cohort Comparison						
07	2019	25%	35%	-10%	54%	-29%
	2018	32%	39%	-7%	54%	-22%
Same Grade Comparison		-7%				
Cohort Comparison		-8%				
08	2019	57%	64%	-7%	46%	11%
	2018	42%	65%	-23%	45%	-3%
Same Grade Comparison		15%				
Cohort Comparison		25%				

SCIENCE						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
08	2019	34%	51%	-17%	48%	-14%
	2018	30%	54%	-24%	50%	-20%
Same Grade Comparison		4%				
Cohort Comparison						

BIOLOGY EOC					
Year	School	District	School Minus District	State	School Minus State
2019					
2018					

CIVICS EOC					
Year	School	District	School Minus District	State	School Minus State
2019	73%	72%	1%	71%	2%
2018	81%	72%	9%	71%	10%
Compare		-8%			

HISTORY EOC					
Year	School	District	School Minus District	State	School Minus State
2019					
2018					

ALGEBRA EOC					
Year	School	District	School Minus District	State	School Minus State
2019	89%	64%	25%	61%	28%
2018	95%	62%	33%	62%	33%
Compare		-6%			

GEOMETRY EOC					
Year	School	District	School Minus District	State	School Minus State
2019	0%	60%	-60%	57%	-57%
2018					

**Subgroup Data**

2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2016-17	C & C Accel 2016-17
SWD	14	37	39	21	38	33	3	48			
ELL	31	45	41	30	43	52	19	59	60		

2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2016-17	C & C Accel 2016-17
BLK	46	48	40	45	54	47	39	79	70		
HSP	45	53	46	44	53	48	26	67	64		
WHT	46	49		50	47		42	80			
FRL	44	51	45	44	53	48	33	73	68		

2018 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2015-16	C & C Accel 2015-16
SWD	19	43	40	19	33	32	16	54			
ELL	19	37	36	19	29	33		77			
BLK	50	55	57	42	50	49	28	84	85		
HSP	40	47	43	43	45	45	29	82	71		
WHT	53	56		42	50		50	57	80		
FRL	45	51	51	43	47	47	29	81	79		

**ESSA Data**

This data has been updated for the 2018-19 school year as of 7/16/2019.

ESSA Federal Index	
ESSA Category (TS&I or CS&I)	TS&I
OVERALL Federal Index - All Students	52
OVERALL Federal Index Below 41% All Students	NO
Total Number of Subgroups Missing the Target	1
Progress of English Language Learners in Achieving English Language Proficiency	56
Total Points Earned for the Federal Index	516
Total Components for the Federal Index	10
Percent Tested	100%

**Subgroup Data**

**Students With Disabilities**

Federal Index - Students With Disabilities	30
Students With Disabilities Subgroup Below 41% in the Current Year?	YES
Number of Consecutive Years Students With Disabilities Subgroup Below 32%	1

**English Language Learners**

Federal Index - English Language Learners	44
English Language Learners Subgroup Below 41% in the Current Year?	NO

<b>English Language Learners</b>	
Number of Consecutive Years English Language Learners Subgroup Below 32%	0
<b>Asian Students</b>	
Federal Index - Asian Students	
Asian Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Asian Students Subgroup Below 32%	0
<b>Black/African American Students</b>	
Federal Index - Black/African American Students	53
Black/African American Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Black/African American Students Subgroup Below 32%	0
<b>Hispanic Students</b>	
Federal Index - Hispanic Students	49
Hispanic Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Hispanic Students Subgroup Below 32%	0
<b>Multiracial Students</b>	
Federal Index - Multiracial Students	
Multiracial Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Multiracial Students Subgroup Below 32%	0
<b>Native American Students</b>	
Federal Index - Native American Students	
Native American Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Native American Students Subgroup Below 32%	0
<b>Pacific Islander Students</b>	
Federal Index - Pacific Islander Students	
Pacific Islander Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Pacific Islander Students Subgroup Below 32%	0
<b>White Students</b>	
Federal Index - White Students	52
White Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years White Students Subgroup Below 32%	0

Economically Disadvantaged Students	
Federal Index - Economically Disadvantaged Students	52
Economically Disadvantaged Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32%	0

## Analysis

### **Data Reflection**

Answer the following reflection prompts after examining any/all relevant school data sources (see guide for examples for relevant data sources).

#### **Which data component showed the lowest performance? Explain the contributing factor(s) to last year’s low performance and discuss any trends**

When looking at the subgroup data across the board, our ELL and SWD population have the lowest achievement in Math and ELA. ELL students increased by 7.6% in ELA and 1.2% in Math. SWD student dropped 5.5% in ELA and increased by 4.9% in Math. The contributing factors were an increase in enrollment in our SWD student population as well as difficulty in implementing interventions (i.e. before- and after-school tutoring) due to transportation issues. Teachers received limited training during pre-school; however, could have benefited with additional professional development throughout the school year.

#### **Which data component showed the greatest decline from the prior year? Explain the factor(s) that contributed to this decline**

When looking at our grade level data within Civics, our school had a 8% decline from 2018. We went from 81% to 73%. Additionally, our school demonstrated a 7% drop in 7th grade Math from 2018 due to lack of rigor in classrooms and inconsistency with assessments being given across the content area. As a result, the department meetings were not data driven in which teachers would be able to utilize the data from assessments to drive their instruction.

#### **Which data component had the greatest gap when compared to the state average? Explain the factor(s) that contributed to this gap and any trends**

Our Science proficiency had the greatest gap where we were 17% below state average. Contributing factors included difficulty recruiting highly qualified content area instructors, students performing below grade level in ELA and Math as well as the early departure of the Department Chair, leaving mid-year.; all resulting in a decrease in student and teacher morale.

#### **Which data component showed the most improvement? What new actions did your school take in this area?**

Math learning gains increased by 5%. This was attributed to having a highly qualified team, targeted tutorials and Professional Learning Communities focused on reading across the content areas. Our 8th grade Math achievement improved by 25% based on the cohort comparison. This demonstrated consistent overall growth for students who were on grade level in 6th or 7th grade.

**Reflecting on the EWS data from Part I (D), identify one or two potential areas of concern? (see Guidance tab for additional information)**

When looking at the Early Warning Systems, two potential areas on concern are the number of students with course failures in ELA and Math and the number of Level 1 students on the statewide assessment.

**Rank your highest priorities (maximum of 5) for schoolwide improvement in the upcoming school year**

1. Integrate ELA/Reading standards across content areas, which will result in an increase in targeted professional development to support teachers with the integration.
2. Increase parental involvement.

## **Part III: Planning for Improvement**

### **Areas of Focus:**

<b>#1</b>	
<b>Title</b>	To ensure progress towards achievement in ELA, Math and Science. A large percentage of students demonstrate a lack of proficiency in the areas of ELA, Math, and Science. Students will be provided additional opportunities to practice these skills through various problem-solving and critical thinking activities. This will lead to more students demonstrating proficiency in these areas.
<b>Rationale</b>	When looking at our grade level data within Civics, our school had a 8% decline from 2018. We went from 81% to 73%. Additionally, our school demonstrated a 7% drop in 7th grade Math from 2018. When looking at our grade level data within Civics, our school had a 8% decline from 2018. We went from 81% to 73%. Additionally, our school demonstrated a 7% drop in 7th grade Math from 2018.
<b>State the measurable outcome the school plans to achieve</b>	Our measurable goals for FY20 will be to have a 10% increase in our SWD and ELL subgroups in ELA and Math, and Science. SWD will increase from 14% to to 15% in ELA; 21% to 23% in Math; and 3% to 10% in Science. ELL will increase from 31% to 34% in ELA; 30% to 33% in Math, and 19% to 21% in Science.
<b>Person responsible for monitoring outcome</b>	nicole handy (nicole.handy@pbcharterschools.org)
<b>Evidence-based Strategy</b>	Enroll students in extended learning opportunities Provide professional development in data analysis Utilize supplemental software programs to increase student academic growth Enroll students in extended learning opportunities - Level 1 and 2 students as determined by FSA scores will require additional support before and/or after school as a means to increase proficiency.
<b>Rationale for Evidence-based Strategy</b>	Provide professional development in data analysis - teaches will utilize data as a means to drive their instruction. (EDW reports; action plan templates; goal-setting worksheet)  Ensure teachers are implementing software programs into the lesson plans to support student learning..

**Action Step**

<b>Description</b>	<ol style="list-style-type: none"> <li>1. Enroll students in extended learning opportunities             <ol style="list-style-type: none"> <li>a. Review Level 1 and 2 students on 632 EDW reports</li> <li>b. Determine students' needs based on data</li> <li>c. Plan a curriculum focusing on areas of need</li> </ol> </li> <li>2. Provide professional development in data analysis             <ol style="list-style-type: none"> <li>a. Meet with department chairs to determine needs of teachers in data analysis</li> <li>b. Conduct professional development for teachers requesting additional support</li> <li>c. Meet with content area teams to be a part of the conversation regarding analysis and action plan</li> </ol> </li> </ol>
--------------------	---

3. Purchase supplemental software programs and provide professional development on programs.

**Person Responsible** nicole handy (nicole.handy@pbcharterschools.org)

---



<b>#2</b>	
<b>Title</b>	<p>Parental Involvement.</p> <p>To increase parent and family involvement in their students' academic success.</p>
<b>Rationale</b>	<p>Parents are often hindered in helping their children to do well in school due to barriers such as the complexity of course content, lack of time and availability to meet with their child's teachers, language barriers to effective communication between school staff and families, and lack of familiarity with the school culture.</p> <p>We will work to eliminate these barriers so that families can assist their children in being successful in school.</p>

<b>State the measureable outcome the school plans to achieve</b>	Our measurable goal for FY20 will be to have an increase in parent attendance by 10% from 50 to 55.
<b>Person responsible for monitoring outcome</b>	Chimere Brown (chimere.brown@pbcharterschools.org)
<b>Evidence-based Strategy</b>	<p>Employ and retain a Parent Liaison/Language Facilitator                      School Counselor to coordinate parent/teacher conferences                      Family Academic Training Nights                      Parent/Family recruitment for SISC and PTO</p> <p>Employ and retain a Parent Liaison/Language Facilitator - Effective communication between parent and teacher. (Sign-in sheets as well as notes taken during meetings).</p>
<b>Rationale for Evidence-based Strategy</b>	<p>School Counselor to coordinate parent/teacher conferences - ensures there is consistency in the collaboration between teacher and parent. (Sign-in sheets).</p> <p>Family Academic Training Nights - ensures parents become familiar with the content as a means to support their child at home. (Teachers will review strategies and provide sign-in sheets and agendas).</p> <p>Parent/Family recruitment for SISC and PTO - ensures there is an ample amount of parent representation during each meeting. (Sign-in sheets and notes taken during meetings).</p>

**Action Step**

<b>Description</b>	<ol style="list-style-type: none"> <li>1. Employ and retain a Parent Liaison/Language Facilitator -                         <ol style="list-style-type: none"> <li>a. Post ad requesting a facilitator based on criteria with proficiency in communication via specific language and English as a priority</li> <li>b. Interview applicants</li> <li>c. Hire facilitator</li> </ol> </li> <li>2. School Counselor to coordinate parent/teacher conferences</li> </ol>
--------------------	---

- a. Teacher contacts Counselor to initiate parent conference
  - b. Counselor contacts parent via phone/email
  - c. Counselor schedules conference with teacher and serves as facilitator
3. Family Academic Training Nights
    - a. Recruit and meet with teachers to conduct training (review schedule)
    - b. Provide a plan of action in regards to strategies to be reviewed with parents
    - c. Invite parents via Remind text/email and flyers
  4. Parent/Family recruitment for SISC and PTO
    - a. Meet with parents during Open House for recruitment
    - b. Invite parents via Remind text/email and flyers

**Person**

**Responsible**

Chimere Brown (chimere.brown@pbcharterschools.org)

**Additional Schoolwide Improvement Priorities** (optional)

**After choosing your Area(s) of Focus, explain how you will address the remaining schoolwide improvement priorities (see the Guidance tab for more information)**

Pillars of Effective Instruction: Students are immersed in rigorous task encompassing the full intent of the Florida State Standards and content required by Florida State Statute 1003.42 continuing to develop a single school culture and appreciation of multicultural diversity in alignment to S.B. 2.09 with a focus on reading and writing across all content areas. Our students focus on content and curriculum related to:

The History of the Holocaust

The History of Black and African Americans

The Contributions of Latino and Hispanics

The Contributions of Women

The Sacrifices of Veterans and Medal of Honor recipients within US History.

Our school integrates Single School Culture by sharing our Universal Guidelines for Success and communicating these expectations to parents via student protocols, and monitoring SwPBS through data. In alignment Florida State statute 1003.42 our school highlights multicultural diversity within the curriculum and the arts. Our students participate in activities and studies including, but not limited to, art expos of different cultures and in music our students study music of different eras and countries. Our instructional staff are provided extensive and continuous professional development to ensure seamless integration. Administration reviews lesson plans to ensure compliance with F.S. 1002.42.

**Part IV: Title I Requirements**

**Additional Title I Requirements**

This section must be completed if the school is implementing a Title I, Part A schoolwide program and opts to use the Pilot SIP to satisfy the requirements of the schoolwide program plan, as outlined in the Every Student Succeeds Act, Public Law No. 114-95, § 1114(b). This section is not required for non-Title I schools.

**Describe how the school plans to build positive relationships with parents, families, and other community stakeholders to fulfill the school's mission and support the needs of students**

SouthTech Prep will encourage parent involvement in school activities and decision making through academic family participation events, School Improvement Steering Committee participation, parent volunteer opportunities, and our PTO. We will provide advance notice of these events through parent links, flyers, and parent contact software. The school will employ a Parent Liaison to increase family relations and encourage parent participation in school events.

### **PFEP Link**

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

### **Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

School climate and student achievement will be enhanced with specific, research-based programs including, peer conflict resolution and other social development programs headed by the School Counseling Department, and through student involvement in self-empowerment initiatives, such as Safe Schools Ambassadors. STPA will commit to managing school environment in a developmental fashion versus through remediation or crisis control. Students will attend in school tutorials to increase academics as needed. Morning Meetings are held two to three times weekly in students' homeroom where social emotional skills are discussed and developed.

### **Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

All students are enrolled in a Career Prep class that introduces the students to all the Career Clusters offered at SouthTech Academy High School. Students are introduced to all academy choices through frequent visits to each academy throughout the year. During these visits, students are given the opportunity to experience hands on activities and learning opportunities. By the 8th grade, students will begin to narrow down their choice for the SouthTech Academy High School Career academy. Students in 8th grade will take career courses for High School credit and certification in Information Technology, STEM, or Medical Instructional Technology. All students will participate in a Career and Education Planning course prior to leaving middle school which will result in a completed, personalized academic and career plan that may be revised as the student progresses through middle and high school. The school will employ a Graduation Coach to work with an monitor student's academic progress towards meeting high school requirements.

### **Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

Our data-based problem solving process identifies students requiring academic, behavioral, social, or emotional interventions. We provide interventions that match the student's needs, monitor the progress and make decisions about change. Teachers offer support by differentiating instruction and guiding students to seek out tutoring. Teachers also discuss students in grade level team meetings to seek solutions to individual student challenges. The school-based team which meets at least monthly, with additional meeting times

scheduled as needed, can help each SouthTech Prep student to meet or exceed their academic and academy standards by giving students intervention so that they may become successful.

SouthTech Prep will integrate academic software across the curriculum to enhance instructional requirements, increase student achievement, and improve parental awareness.

As family involvement is key in student achievement, it is necessary to appropriate funds to keep parents abreast of school-wide initiatives and academic accomplishments.

Title I Part A will support the reading resource teacher, supplemental classroom supplies, staff development, Parent Liaison, software and hardware for intervention programs, and family involvement supplies and activities.

Title I Part C will support any future migrant students when identified.

Title II will support teacher recruitment incentive for high need certified instruction and targeted professional development.

Title III assists with helping eligible limited English proficient and immigrant students obtain English proficiency and meet the same standards required for all students.

Title X in accordance with the McKinney-Vento Homeless Education Program, SouthTech Prep provides immediate public school enrollment for students - provided it is in the best interest of the student, is requested, and is feasible.

SouthTech Prep participates in anti-bullying programs in conjunction with all State statutes and Board policies.

SouthTech Prep utilizes the School District's food service program, meeting all nutritional program guidelines.

**Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

SouthTech Prep continuously promotes academic and career planning through career preparatory courses. At least twice annually, all students will receive information about academic and post secondary planning. Individual counseling is also used as a delivery method for academic and career planning. Students are asked to take ownership in their course planning by applying what is learned in the group or individual counseling lessons to their course selection each year. A career and technical education is an integral part of SouthTech Prep. In our preparatory school, every student who attends is enrolled in a career cluster class. Students will explore 13 career academies.

**Part V: Budget**

1	III.A	Areas of Focus: To ensure progress towards achievement in ELA, Math and Science.				\$115,465.89
	Function	Object	Budget Focus	Funding Source	FTE	2019-20
	5100	120-Classroom Teachers	3441 - South Tech Preparatory Academy	Title, I Part A	1.0	\$54,254.25
<i>Notes: Intensive Reading teacher and benefits</i>						
	6000	120-Classroom Teachers	3441 - South Tech Preparatory Academy	Title, I Part A	0.13	\$2,322.40
<i>Notes: Classroom Teacher supplements for Extended Day Tutorials and benefits</i>						
	5100	360-Rentals	3441 - South Tech Preparatory Academy	Title, I Part A	0.0	\$8,060.14

			<i>Notes: Computer Software license rentals such as Reading Plus, NewsELA, Gizmos, NearPod, USA Test Prep, etc.</i>			
	5100	510-Supplies	3441 - South Tech Preparatory Academy	Title, I Part A	0.0	\$4,526.00
			<i>Notes: Educational supplies: Student planners, student STEM project supplies, tutoring consumables, manipulatives, graph paper, copy paper, markers, colored pencils, glue, paint, calculators, student workbooks, etc.</i>			
	6000	130-Other Certified Instructional Personnel	3441 - South Tech Preparatory Academy	Title, I Part A	0.25	\$10,044.39
			<i>Notes: Other Support Personnel: Graduation Coach and benefits @25%</i>			
	6000	130-Other Certified Instructional Personnel	3441 - South Tech Preparatory Academy	Title, I Part A	0.5	\$36,258.71
			<i>Notes: Instructional Coach @0.50% with benefits</i>			
<b>2</b>	<b>III.A</b>	<b>Areas of Focus: Parental Involvement.</b>				<b>\$36,815.28</b>
	Function	Object	Budget Focus	Funding Source	FTE	2019-20
	6150	160-Other Support Personnel	3441 - South Tech Preparatory Academy	Title, I Part A	0.75	\$36,815.28
			<i>Notes: School Parent Liaison @.75%</i>			
					<b>Total:</b>	<b>\$158,982.67</b>

**Board Meeting  
October 10, 2019**

**Governing Board of Directors/SAC  
SouthTech Preparatory Academy, Inc.**

**Agenda Item  
PD-2**

**Motion:**

I recommend that the School Advisory Council (SAC) approve the 2019-2020 Parent and Family Engagement Plan (PFEP) as recommended by the School Improvement Steering Committee.

**Summary Information:**

The Parent and Family Engagement Plan (PFEP) outlines activities parents can participate in to support their child's academic achievement. Title I schools, along with parents and community members, must jointly develop this plan, document parent input, provide agendas, sign-in sheets, and minutes, and finally, the PFEP will be submitted to Federal Grants and Support Administrator for SouthTech Schools by October 31, 2019 for monitoring and evaluation over the course of the 2019-2020 school year.

Attachments: 2019-2020 Parent and Family Engagement Plan (PFEP)

**Presented By:**

School Improvement Steering Committee Chairperson

**Financial Impact:**

There is no financial impact for this item.

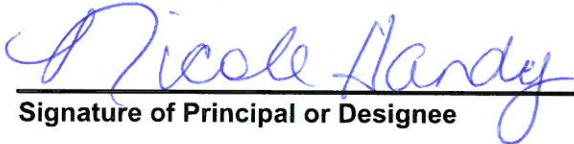
## SOUTH TECH PREPARATORY ACADEMY

### Parent and Family Engagement Plan (PFEP) 2019-2020

I, Nicole Handy, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

#### Assurances

- The school will involve the parents of children served in Title I, Part A in decisions about how Title I, Part funds will be spent.
- The school will maintain a description of how the school carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- The school will jointly develop/revise the Parent and Family Engagement Plan (PFEP) with parents and make the plan available to local community.
- The school will involve parents and families in the planning, reviewing and improving of the schoolwide program plan.
- The school will use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is out of field.
- The school will provide each family with an individualized report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee



Date Signed

#### Mission Statement

Describe how the parent and family engagement plan is a shared responsibility and how the parent and family engagement will assist in providing high quality instruction for all learners.

Parental Involvement Mission Statement (Optional)

**Response:** The mission of SouthTech Prep Academy is to encourage, assist and involve parents in regular meaningful communication in regards to students' academic learning and other school activities ensuring that they are full partners in their child's education.

#### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [ESEA Section 1116].

**Response:** Parents of SouthTech Prep Academy are invited to attend School Improvement Steering Committee (SISC) meetings and Governing Board Meetings via email, school website, posted announcements and newsletters. Open houses and teacher conference also utilized in order to address Title 1 programming and the needs of the school. Parents are given the opportunity to provide input for the Title 1 budget and how funds are spent through the SISC meetings. Parents/guardians will be consulted in the development of the SIP, PFEP, and the School/Parent Compact.

## Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities. Describe how the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]

count	Program	Coordination
1	Title I	SouthTech Preparatory Academy will aligns with District to improve the education opportunities for all students
2	Title I	Guidance counselor will maintain continuous verbal and written communication to equip parents with the knowledge and tools necessary to help students at home
3	Title I	Title 1 funds are utilized to keep parents/guardians informed about school programs through multiple mediums.
4	Title I	SouthTech Preparatory Academy (STPA) will offer Open Houses and Parent Workshops/Meetings geared towards increasing parental involvement and academic achievement of students.
5	Academy Advisory Meetings	Parents of STPA are encouraged to SISC and the School Advisory Committee (SAC), and attend monthly Governing Board Meeting. These meetings include teachers and various local business leaders involved with the Career Clusters

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Distribute Invitations	Title I Parent Liaison	August 26, 2019	Sign-in Sheet
2	Website Notice	IT	August 28, 2019	Visit the website
3	Conduct Annual Meeting and Items of Discussion	Title I Contact	August 28, 2019	Sign-in Parent Evaluation/Feedback

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement [ESEA Section 1116].

**Response:** All parent notices/flyers will be sent in English, Spanish, Creole, and Portuguese. Family Involvement meetings will be held at flexible times. Title I funds will be used to purchase incentives, such as refreshments and childcare to increase parental involvement. Parent workshops will be scheduled. Time, topics and discussion items will be determined based on suggestions from the SISC meeting on September 11, 2019.



## Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement. Describe how the school will implement activities that will build relationships with the community to improve student achievement. Describe how the school will provide materials and trainings to assist parents/families to work with their children. Describe how the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Night	Administration, Teachers	Parents meet teachers and receive course syllabus and class rules.	August 28, 2019	Sign-in Sheets
2	Fall Parent Training	Administration, Teachers	Parent training will be provided	October 23, 2019	Sign-in Sheets
3	Parent Training	Administration, Teachers	Strategies will be provided to parents to increase parental awareness, academic support.	Fall, 2019 and Spring, 2020	Sign-in Sheets and Evaluations
4	SISC	SISC Chair	SISC meets to discuss strategies to empower parents to guide students in attaining higher levels of achievement.	Monthly meetings	Sign-in Sheets
5	PTO	Administration, Parents	Parents will have an opportunity to volunteer on campus and gain a better understanding of how to directly help their child succeed.	Ongoing	Documentation of Parent Volunteers

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners. Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Faculty Meeting	Julie Williams Federal Grants and Support Administrator	Communicate the importance of parental communication on student achievement.	August 5, 2019	Sign-in Sheets
2	Parent Contact Plan	Gustavo Guzman Parent Liaison	Increase support system for students by increasing parents to school communication.	August 28, 2019	Sign-in Sheets

3	Parent Involvement Training	Denise Beattie - Assistant Principal	Promote parents involvement strategies.	October 2018 through May 2020	Sign-in Sheets and Evaluations.
4	Faculty Anti-Bullying Meeting	School Counselor	Eliminate bullying that could negatively impact students achievements.	Fall, 2019	Sign-in Sheets
5	SWPBS	Lakilya Johnson	School Wide Positive Behavior Program.	Fall, 2019	Sign-in Sheets
6	ESE Sensitivity Training	Kristie Vullo - ESE Contact	Increase awareness to ESE needs.	Fall, 2019	Sign-in Sheets

---

## Other Activities

Describe how other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116].

**Response:** South Tech Prep Academy has established a parent resource room for information and tools focused on increasing student achievement as well as providing information which parents can access with regards to outside community resources that are available. Computers, software, and other supports are available for parent use.

---

## Communication

Describe how the school will provide timely information about the Title I programs. Describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain. Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren). Describe how the school will submit parents/families comments if the schoolwide plan is not satisfactory to them.

**response:** South Tech Preparatory Academy will host Annual meetings which will inform parents of the total school-wide program and assessments. Also, information will be communicated on an ongoing basis through, Progress Reports, Mid-Terms, Report Cards, Newsletters, SISC Meetings, Governing Board Meetings, and the School Website. Comments from discussions will be documented in the meeting minutes.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families. Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

**Response:** STPA will provide Advocacy and family support are offered through our Guidance Department and supported by Administration. There are language facilitators available for all meeting with parents and information is disbursed in English, Spanish, Creole and Portuguese. When there are requests, every effort will be made to accommodate the needs of parents so they will receive all the necessary information with regards to school and their child's development in school.

---

## Discretionary Activities

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training	Parent training offered in the fall to provide literacy strategy training for parents	Denise Beattie	Increase ELA proficiency	June 2020
2	Training parents to enhance the involvement of other parents	Parent Liaison reaching out to parents individually to encourage participation and to recruit other parents.	Gustavo Guzman	Increase parent support of student learning	June 2020
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at	Parent conferences, meetings, and trainings offered at various times. Meals provided if applicable	Gustavo Guzman	Improved reading and math performance	June 2020

## Barriers

A description of the barriers that hindered participation by parents during the previous school year. A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language barrier (limited English proficiency)	Bilingual employee in the role of parent liaison and send home communication in four languages.
2	Communication	Increasing our efforts to secure emails and other contact information.



## Parent and Family Engagement Plan Summary SY20

**School Name:** SouthTech Preparatory Academy

**School Mission:** To graduate citizens prepared for work, higher education, and productive citizenship

**SCHOOL agrees to:**

- Share and review the Title I Family Involvement Survey results
- Review, evaluate and update the school's Parent and Family Engagement Plan and the Parent Compact
- Utilize the Title I Family Survey results to initiate change to either of the previous mentioned documents
- Provide input on how the Title I parent involvement funds are being used
- Invite parents to attend School Improvement Steering Committee (SISC) meetings
- Conduct parent training nights
- Hold flexible parent meetings
- Provide translated documents to families when needed
- Have language facilitators
- Provide parents the opportunity to contribute to the celebration of their culture through volunteer work

**PARENT/GUARDIAN are given:**

- School Parent Compact
- Title I Parent and Family Engagement Plan
- School Improvement Plan
- Topics for future parent involvement activities
- Title I budget
- Volunteering opportunities
- The opportunity to attend meeting to learn more about Title I

✂.....

**Please cut along the dotted line. Retain the top portion of the Parent and Family Engagement Plan for your records, and return the signed portion to your student's period 2 teacher.**

Parent and Family Engagement Plan Summary

STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_



# SY20 TITLE I COMPACT FOR PARENTS, TEACHERS AND STUDENTS

*This compact recognizes the shared responsibility of the school, home, and student for high student academic achievement.*

School Name: SouthTech Preparatory Academy

School Mission: To graduate students prepared for work, higher education, and productive citizenship.

### SCHOOL agrees:

- To provide high-quality curriculum and instruction that enables students to meet high standards.
- To show respect for each student and value the wide variety of cultural differences of students and families.
- To provide a safe school building and environment conducive to learning.
- To maintain open lines of communication with students and families.
- To seek ways to involve parents with school programs.
- To maintain a high standard of integrity.
- To inform parents via electronic communications during times of an emergency.

### PARENT/GUARDIAN agrees:

- To see that my child attends school respectfully, responsibly and ready to learn.
- To provide a home environment that encourages my child to learn.
- To insist that all homework assignments are completed and notify the teacher if problems with completion arise.
- To schedule parent-teacher conferences.
- To volunteer and attend parent trainings at school.
- To talk to my child about their school activities every day.
- To encourage my child to read at home.
- To show respect and support for my child, the teacher, and the school.
- To maintain a high standard of integrity.

### STUDENT agrees:

- To be prompt.
- To come to school respectfully, responsibly, and ready to learn.
- To always try to do my best in my work and my behavior.
- To work cooperatively with my classmates.
- To show respect for myself, my school, and other people.
- To take pride in my school.
- To obey school rules.
- To report dangerous situations or problems to school and/or families.
- To use technology at the teachers' discretion.
- To maintain a high standard of integrity.



.....  
**Please cut along the dotted line. Retain the top portion of the Compact for your records, and return the signed portion to your student's first period teacher.**

PRINCIPAL Micole Handy DATE 9/23/19  
 STUDENT \_\_\_\_\_ DATE \_\_\_\_\_  
 PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_