

**STA/STPA/SAC
GOVERNING BOARD
STSC FOUNDING BOARD
MEMBER PACKET
REGULAR MEETING
June 22, 2017**

**SouthTech Charter
Academy, Inc.**

SouthTech Preparatory Academy, Inc.

SouthTech Success Center, Inc.

Founding Board

Jim Kidd, President & CEO

**John-Anthony Boggess – Director of Professional
Programs/STA Acting Principal**

Nicole Handy, STPA Middle School Principal

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC.
STA/STPA Governing Board/SAC/STSC Founding Board Meeting Agenda
June 22, 2017**

1. Call to Order

2. Pledge of Allegiance

3. Roll Call: Board Secretary – Confirm Quorum Present

Donna Baize	Aram Bloom	Roger Dunson
Nancy Ernst	Russell Feldman	Dan Heller
Diane Heinz	Robert Kesten	Carl McKoy
James Notter	Suzanne Nicolini	

Mr. Robert Kesten has tendered his resignation, effective July 1, 2017.

Motion to accept Mr. Kesten's resignation: _____

Second: _____

All in favor: _____

4. Open Meeting Act Statement

Chairperson asks if public notice has been made.

5. Public Presentation: None.

6. Approval of the Minutes for the STA/STPA Governing Board/SAC-STSC Founding Board Meeting on May 11, 2017.

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

7. Treasurer's/Financial Report for STA/STPA: Current monthly Bank Reconciliation and Disbursement Report

8. Reports

- a. **President & CEO**
- b. **Director of Professional Programs – STA/STPA/Adult Ed**
- c. **Principal – South Tech Academy**
- d. **Principal – South Tech Preparatory Academy**
- e. **Committees**

9. Public Comments on Agenda Items – *Five (5) Minutes Maximum Each Person*
SouthTech Academy
SouthTech Preparatory Academy

10. Introduction of Consent Agenda for SOUTHTECH ACADEMY – *President & Chief Executive Officer Jim Kidd*
Old Business
None.

Administrative Items

- A-1 I recommend that the Board approve the donations for the period from May 11, 2017 to June 22, 2017.
- A-2 I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.
- A-3 I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.
- A-4 I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P).

Personnel Items

- B-1 I recommend that the Board approve the Personnel actions for the previous month.
- B-2 I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.
- B-3 I recommend that the Board approve a three-month extension of the existing President/CEO’s contract and addendum until the September 14, 2017 Governing Board meeting.

Financial Items

- C-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending April 30, 2017 as required by the Sponsor.
- C-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for months ending April 30, 2017 as required by the Sponsor.
- C-3 I recommend that the Board approve and ratify the monthly financial statements for month ending April 30, 2017 as required by the Sponsor.
- C-4 I recommend that the Board approve the FY18 Operating Budget.
- C-5 I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.
- C-6 I recommend that the Board renew the Workers’ Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.
- C-7 I recommend that the Board approve the Consulting Agreement between SouthTech Charter Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.
- C-8 I recommend that the Board renew the contract with Spectrum Public Relations, LLC for public relation services.

Emergency Items

None.

11. Poll Board for Items to be Pulled for Comment or Questions

12. Approval of Consent Agenda Except for Items Pulled

Introduced by _____ Seconded by _____
 All in favor _____ Opposed _____

13. Approval of Each Pulled Item (Item-by Item) – Introduction by President & Chief Executive Officer

14. Public Comments on non Agenda Items – Five (5) Minutes Maximum Each Person

15. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY – President & Chief Executive Officer Jim Kidd

Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

PA-2 I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.

PA-3 I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P).

Personnel Items

PB-1 I recommend that the Board approve the Personnel actions for the previous month.

PB-2 I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

PB-3 I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

Financial Items

PC-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending April 30, 2017 as required by the Sponsor.

PC-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending April 30, 2017 as required by the Sponsor.

PC-3 I recommend that the Board approve and ratify the monthly financial statements for month ending April 30, 2017 as required by the Sponsor.

PC-4 I recommend that the Board approve the FY17 Amended Operating Budget.

PC-5 I recommend that the Board approve the FY18 Operating Budget.

PC-6 I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.

PC-7 I recommend that the Board renew the Workers' Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.

PC-8 I recommend that the Board approve the Consulting Agreement between SouthTech Preparatory Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.

Emergency Items

None.

16. Poll Board for Items to be Pulled for Comment or Questions

17. Approval of Consent Agenda Except for Items Pulled

Introduced by _____ Seconded by _____
All in favor _____ Opposed _____

18. Approval of Each Pulled Item (Item-by Item) – Introduction by President & Chief Executive Officer

19. Public Comments on non Agenda Items – Five (5) Minutes Maximum Each Person

20. Introduction of Consent Agenda for SOUTHTECH SUCCESS CENTER FOUNDING BOARD – President & Chief Executive Officer Jim Kidd

Administrative Items

SCA-1 I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

Personnel

SCB-1 I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

SCB-2 I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

21. Poll Board for Items to be Pulled for Comment or Questions

22. Approval of Consent Agenda Except for Items Pulled

Introduced by _____ Seconded by _____
All in favor _____ Opposed _____

23. Approval of Each Pulled Item (Item-by Item) – Introduction by President & Chief Executive Officer

25. GOVERNING BOARD IN THE CAPACITY OF SCHOOL ADVISORY COUNCIL (SAC)

South Tech Academy: NO MEETINGS UNTIL AUGUST

School Improvement Steering Committee (SISC) Report – Russ Feldman, Chairperson; Donna Baize, Suzanne Nicolini, Alternate Chairpersons

Introduction of the SouthTech Academy SAC Consent Agenda – No Agenda.
Russ Feldman, Chairperson

26. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions: NONE.

27. Approval of SAC Consent Agenda Except for Items Pulled: None.

Introduced by: _____ Seconded by: _____
All in favor: _____ Opposed: _____

28. Approval of Each Pulled Item (Item-by Item) – Introduction by Russell Feldman, Chairperson – NONE.

29. South Tech Preparatory Academy: NO MEETINGS UNTIL AUGUST
School Improvement Steering Committee (SISC) Report –Diane Heinz, Chairperson

Introduction of the SouthTech Preparatory Academy SAC Consent Agenda – No Agenda– Diane Heinz, Chairperson

30. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions - NONE

31. Approval of SAC Consent Agenda Except for Items Pulled – NONE.

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

32. Approval of Each Pulled Item (Item-by Item) – Introduction by School Improvement Steering Committee Chairperson, Diane Heinz. – NONE.

33. Board Comments

34. Motion to Adjourn

Introduced by: _____

All in favor: _____ Opposed: _____

Time _____

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC. FOUNDING BOARD
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1. *Call to order* by Mr. Notter at 7:00pm
2. *Pledge of Allegiance*
3. *Roll Call* by Donna Baize:

Present: Donna Baize, Roger Dunson, Russell Feldman, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, James Notter **Absent:** Aram Bloom, Carl McKoy, Nancy Ernst **Quorum**

4. *Open Public Meetings Act Statement* – The meeting has been properly noticed.
5. *Public Presentation:* Alley McGinnis said that this is the 50th Anniversary of SkillsUSA, which started in 1966, and had approximately 29,534 students and advisors, 1074 clubs in 26 chartered states and territories. There are now 335,000 students and advisors, 18,000 chapters in 52 states and territories. This year, we started with 52 students and advisors with 43 students competing, and out of the 43, you can see the results were (Mr. McInnis handed out a list of winners' names). The students were so thrilled and so well behaved. He said that SouthTech had 21 winners in either 1st, 2nd or 3rd place. Mr. McInnis related a story about the bus driver, who wanted his photo taken with SouthTech's team of advisors. The bus driver said that in 30 years that he had been driving the students, he had never seen such well-behaved students as our students. Mr. McInnis then introduced one of the participating students, Andy Argueta, who came in 2nd in Action Skills. Andy is one of Lynn Moran's students, and she is a big supporter of Skills and runs the DECA program. Andy then spoke to the Board about his positive experience and told the Board he will compete next year again. Mr. McInnis said there were other students who were supposed to come, but unfortunately, they could not make it. Mr. McInnis said that next year, SouthTech will be running the Regional Competition for two days with 500 students from Broward and Miami-Dade counties, and he probably will ask some of the Board members to serve as judges. He invited Tommy Terry to say a few words, who did, thanking everyone and the Board for supporting them and he added that Mr. McInnis did a wonderful job. He said that next year, they hope to get a SkillsUSA chapter back in SouthTech, and he will share all of that with the Board when he gets more information. He said that the Middle Schools would also be starting Skills next year. Mrs. Moran also spoke to the Board about DECA, and the many events that the 104 student members participated in 45 different events to serve the community over the past year, collectively earning 2,881 community service hours. She said they always wear SouthTech shirts and it is another way to get our name out in the community. Mrs. Moran thanked the Board for their support.

Mr. McInnis mentioned that he and Board member Roger Dunson are both members of the Boynton/Lantana Rotary Club, Mr. Dunson being the Chair of the Scholarship Committee. Every year that Mr. McInnis has been with Rotary, Mr. Dunson has presented \$1200 scholarships to the SouthTech students presented to him. The scholarships are given to all of the Boynton Beach high school students, and there are six or seven students hoping to get the scholarship this year. Mr. McInnis told Mr. Dunson that we appreciate what he does for SouthTech as a Rotarian and as a Board member.

Mr. Notter added that while Mr. McInnis, Mrs. Moran and Mr. Terry are here, many times they do not hear the quality words that we say about this school because it is the end of the meeting, and they are usually gone. Given the 50th Anniversary and all that goes on here, Mr. Notter said that the Board needs to have the opportunity to say something to them while they are here. Mr. Kidd that Alley, Tommy and Lynn are definite pillars of support in SkillsUSA. There are others that put a lot into it as far as traveling with the students. Mr. Kidd said that he may overlook some, but he named Cathy Sweeney with the Nursing Program, who has had National Winners three times out of the past four-five years. Others are Chef Tanner and Chef O'Neil, Julius Guerra, Christopher White and Crystal Hyett. On the state level, Mary Carstarphen, Tim Brown, Earl Murray and Gary Coy. What these people put in to this program goes far beyond what you would think. The National competition is a week away from their family and with responsibility of taking care of the kids. State is up to four days and three nights. Our performance in this outweighs much larger schools all over the state. We had one of the top numbers of competitors at state again this year. Mr. Kidd and the Board members applauded. Ms. Heinz said that she was very proud of all and told Andy that he did a great job of explaining Skills,

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because she did not have a good understanding of it before with the acronyms. She thanked all the teachers for their dedication. Ms. Heinz said that she is prouder to sit on this Board serving the fabulous students and teachers than she ever was when she was on the County School Board. Mrs. Nicolini thanked both gentlemen (Alley and Tommy) for what they do with the SkillsUSA, because it is a lot of work and personal time, but it is showing excellent results. She would like to see more advertising in the school about it, through signs, etc. She thanked the student Andy, saying that he did a good job and that it takes a lot of courage to go up to a microphone. Mr. Feldman congratulated Andy and the staff for a terrific job. Mr. Dunson congratulated the staff for the great job, that he is proud of them, and encouraged them to keep on doing it. Mr. Heller told Andy that the accolades are well deserved, and that the more he gets in front of people on the microphone, the more confidence he will be. Mr. Heller told the staff and Alley that they do present what the school is about, not only the students, but also how they represent us out in public. Mr. Kesten said “ditto” to all that was said. He congratulated to all of the students that participated, whether they were first, second and third, because they are a testament to the staff, administration and to the school. As a Board member, he said he appreciates all that they do to help the students move along. Mrs. Baize said that she appreciates all the time that they put into it, because she has first-hand experience, having had two children that went to SkillsUSA. It really changes them. It is putting their skills to work. Mr. Notter addressed Alley, Tommy, Lynn and Andy, saying that as a 39 year veteran in education, they are quintessential components of what makes SouthTech what it is, a national, and now recently, a global model of excellence for all students, not just the elite, but all students. He loves to come to these Board meetings because of them. You all do what we all believe in as Team SouthTech. He said that they are his idols. Please pass it on to the rest of your colleagues and students who are really part of the action of SkillsUSA.

GRANT WRITING TEAM REPORT: Meghan Shamdasani, Jacqueline Sonora and Tina DeLaFe updated the Board on their progress this year from the grant writing. Mrs. Shamdasani started by saying they have earned over \$24,000 in different grants and classroom donations during this school year. They presented a seminar in grant writing at the Florida Career Path Network Conference for the second year in a row. They have increased the funding and materials received by over \$8,000 this year from last year – a 54% increase. We received recognition and funding from very prestigious local organizations, such as, The Education Foundation of Palm Beach County and most recently, the Impact 100 Foundation. Ms. Sonara said that earlier this year, they received several awards, one being the VOYA Grant that Ms. Sonara received for the purpose of transforming her classroom into An Elizabethan theatre. They also won the Education Foundation grant award twice this year, one for the ELA Department and one for the Science Department. Ms. Sonara proceeded to name all of the grants awarded to SouthTech this year as well as those they are currently in the process of seeking, which she named. Mrs. Shamdasani said that this year, they have had increased engagement from the staff and were able to work with several academic and academy instructors. They will be posting photos of grant-funded outings. To conclude, Mrs. Shamdasani and Ms. Sonara requested an allocation for funding to continue to work during the summer for two weeks, and additional hours after school during the 2017-2018 academic year, and they provided the Board with a cost breakdown. (Please see the attached report).

Ms. Heinz made mention of a group that received a Whole Foods grant that gave 5% of one days’ take, over \$20,000, and Ms. Heinz suggested that they approach them.

Mr. Kidd congratulated the Grant Writing Team for ramping up each year over the past three years, as indicated on the bar chart in their report. He said that he is confident that if they continue working together, they will get the big one before long. The hours that they charge is not the time they put in to working on the grants. Mr. Kidd said that the cost is within his realm of responsibility to approve it and notify the Board of the same, and it is his intention to continue to work with them as long as it stays below his limit of authority. He thanked the team for what they do.

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6. *Approval of the minutes from the SouthTech Academy and SouthTech Preparatory Academy Special Board meeting – AdvancED Accreditation Exit Report on May 3, 2017.*

Motion by: Mr. Kesten Second by: Ms. Heinz

All in favor. Motion carries.

Approval of the minutes from the SouthTech Academy and SouthTech Preparatory Academy Governing Board/SAC/STSC Founding Board meeting on May 11, 2017.

Motion by: Mr. Kesten Second by: Mrs. Baize

All in favor. Motion carries.

7. *Treasurer's/Financial Report:* Mr. Heller reported that the STA/STPA Finance Committee met prior to the Board meeting at 6pm and they recommend approval for SouthTech Academy Items A-3 and A-4, and Items C-1 through C-5, and for SouthTech Preparatory Academy, they recommend approval for Items PC-1 through PC-3.

- 8A. *Chief Executive Officer Report:*

AdvancED Accreditation Participation: Mr. Kidd began his report by thanking the Board members that were able to participate in AdvancED Accreditation for their faithfulness and for showing up on those days. He also thanked the Board members who could not attend in person, but interviewed by phone. The Exit Report was great. Out of 32,000 entities that they accredit around the globe, SouthTech in the four categories overall and in each of the three categories, teaching, learning and leadership, and resource utilization, we were significantly above the average of the median for those categories. They were extremely offering praise to the Board. Leadership was the highest and it was almost half a point higher on a scale of 0 to 4. Mr. Kidd thanked the Board for the job they do and that earned the recognition.

Move to Odyssey: Mr. Kidd said he did not have a lot to say about moving to Odyssey, as it is a work in progress and will not be a simple thing. Nothing is official yet.

Application for STSC: If the Board approves the schematic tonight, it will be completed and presented to the State and the School District for ratification. The application is complete except for Governance.

Charter School Review: We will have the District's Charter School Review tomorrow for STA. They decided to do a review and use it as a renewal review, which means that we do not have to write the application. He believes that they will allow graft on that as well, and not have to go through the renewal process again. This is what Mr. Kidd has been promised, but we will see how it works out. If this is the case, it will save us a lot of work and money.

Graduation for STA and Moving On Ceremony for STPA: Mr. Kidd reminded the Board members that the STA Graduation will be on May 24, 2017 at 7:30pm at the Fairgrounds and the STPA Moving On Ceremony will be held at Boynton Beach High School on May 25, 2017 at 6:00pm. Please respond to Ruthy, Mr. Boggess' secretary.

Leadership Palm Beach County Luncheon: Mr. Kidd said that Erica Whitfield, School Board members in whose district SouthTech is in, and who is very active in Leadership Palm Beach County, called him to invite him to their monthly luncheon where Bob Haag from Florida Consortium of Public Charter Schools was supposed to be at that luncheon. They were going to discuss whether charter schools are needed in Palm Beach County. Mr. Haag was busy with the legislative budget coming out and was not able to keep his commitment, and Mrs. Whitfield asked Mr. Kidd if he would be able to come and take his place. Mr. Kidd asked Mrs. Whitfield if he could invite Mr. Boggess to go with him. They would be debating Mike Burke and Jim Pegg and they put out the questions that their moderator was going to ask, the focus being how many support more or less charter schools and who is most persuasive. Mr. Kidd said it would be a good opportunity to showcase SouthTech.

- 8B. *Director of Professional Programs Report – STA/STPA/Adult Ed Program:*

Mr. Boggess said that right now, we are looking at 204 graduates this year, presenting college, career and productive citizenship, and he is looking forward to that evening. Mr. Boggess spoke about two events at the

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last Board meeting, specifically, the Boynton Beach Film Festival and the inaugural Workforce Training Expo for Adult Education. The Film Festival was an incredible success, a three-day event with over 135 short films showcased. On opening night, there were dignitaries such as Mayor Grant of Boynton Beach and City Commissioner Christina Romelus. The Mayor stayed from beginning to end, a three-hour event. Mr. Messmer helped to host the Workforce Training Expo with ABC Contractors and Career Source of Palm Beach County. Twelve different industry partners came out to showcase apprenticeship and pre-apprenticeship programs. It was an incredible success, and once again, we were able to partner with the City of Boynton Beach. We got to speak at their City Commission meeting. Mr. Boggess said that he sees this as a first in many of these types of Expos to help push Workforce readiness. Mr. Boggess said he is looking forward to seeing the Board members in celebrating the success of our graduates for the Class of 2017.

8C. *Principal's Report: Same as Director's Report.*

8D. *Middle School Principal:* Mrs. Handy said that STPA has almost completed their FSA/EOC testing, except for Civics, which we will have next week. Mrs. Handy once again invited the Board members to the Moving On Ceremony on May 25 at 6:00pm at Boynton Beach High School, and requested that they let her know if they are attending to be sure they have a spot on the stage. The sixth graders will begin their STA career visits next week and they are ecstatic about it. We have 35 – seventh and eighth graders taking their CTE exams tomorrow. Last year, we had nine students, so we are moving in the right direction. The eighth graders are going to one of our business partners, Hack Lab, to participate in makerspace activities. The best news is that we are currently on a wait list at all grade levels with 530 students enrolled.

8E. *Committee Reports:* Mr. Notter asked if there were any committee meetings. No committees met.

9. *Public Comments on Agenda Items – Five (5 Minutes Maximum Each Person)*

SouthTech Academy – None.

SouthTech Preparatory Academy – None.

10. *Introduction of Consent Agenda for South Tech Academy – Mr. Kidd introduced the Consent Agenda:*

Old Business

Tabled Item from April 13, 2017 Board Meeting

Item A-3

I recommend that the Board authorize the President & CEO to take necessary steps to create a Fictitious Name (DBA) component of SouthTech Charter Academy, Inc., which will be entitled SouthTech Schools, to serve as a system wide support organization and authorize the President & CEO and Board Chair to sign all related documents.

(This item will be pulled for discussion by the Board Chair and an informational presentation made for information purposes).

Administrative Items

A-1 I recommend that the Board approve the donations for the period from April 13, 2017 to May 11, 2017.

A-2 I recommended that the Board approve the FY18 SouthTech Schools calendar revisions to align with recent changes made by the Palm Beach County School District.

A-3 I recommend that the Board to approve the Vocational Rehabilitation Summer Youth Program agreement, pending approval by the Vocational Rehabilitation Board.

A-4 I recommend that the Board ratify the Vocational Rehabilitation Third-Party Cooperative Arrangement agreement, once approved by the Vocational Rehabilitation Board.

Personnel Items

None.

Financial Items

C-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending March 31, 2017 as required by the Sponsor.

C-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending March 31, 2017 as required by the Sponsor.

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- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending March 31, 2017 as required by the Sponsor.
- C-4** I recommend that the Board approve the continuation of the consulting agreement with ALANN, LLC to coordinate school programs of Business Partners, Industrial Cooperative Partners, Volunteers, and Skills USA.
- C-5** I recommend the Board approve the Law Enforcement Service Agreement with School Police for continuation of services for FY18.

Emergency Items

None.

11. *Poll Board for Items to be Pulled for Comment or Questions:*

Tabled Item A-3 from the April 13, 2017 meeting was brought to the floor for discussion.

12. *Approval of SouthTech Academy Consent Agenda with exception of the items pulled:*

Motion: Mr. Kesten Second by: Ms. Heinz

All in favor. Motion carries.

13. *Approval of Each Pulled Item (Item-by-Item):*

Tabled Item A-3

I recommend that the Board authorize the President & CEO to take necessary steps to create a Fictitious Name (DBA) component of SouthTech Charter Academy, Inc., which will be entitled SouthTech Schools, to serve as a system wide support organization and authorize the President & CEO and Board Chair to sign all related documents.

(This item will be pulled for discussion by the Board Chair and an informational presentation made for information purposes).

Mr. Kidd said that he and Mr. Kesten spoke and came up with a plan for Mr. Kidd to identify an attorney and speak with them on the best way to address this issue. Kathleen Schoenberg could not handle this because she is involved with her family issues, but she recommended an attorney out of Jacksonville, Melissa Gross-Arnold. She is very knowledgeable and both she and her husband work with charter schools. Mr. Kidd spoke with her and asked her to come up with a schematic that would work for us. Mr. Kidd gave Board members a Corporate Structure Models table of the four possible ways to address this issue, as sent to him by Attorney Melissa Gross-Arnold. (See attached.) He said that two of them, #1 and #4 are variations of what we are currently doing; the #2 is a consolidation into one of the current corporations, and she recommended STCAI, and #3 is creating a new umbrella corporation, which would be the fourth corporation. After she sent this schematic, Mr. Kidd spoke to her and together they crafted a fifth scenario, as related in the attorney's email attached to the larger sheet. Mr. Kidd proceeded to read Scenario #5 from the email:

"South Tech Charter Academy, Inc. could register a fictitious name of "South Tech Schools." It could then enter into Licensing Agreements with South Tech Prep and South Tech Success Center, allowing those corporations to use the "South Tech Schools" name when referring to the schools within the South Tech Schools District and to provide for common marketing strategy, branding and mission/vision that would be directed through the central office personnel employed by South Tech Charter Academy. My understanding is that there is no formal cost-sharing agreement currently in place, so another suggestion is to create a simple cost-sharing agreement and to include the licensing/branding/mission/vision provisions in that agreement. This agreement could also be the way that South Tech Schools show that they will maintain the standards and practices necessary for AdvancED Accreditation through the South Tech Schools District."

Mr. Kidd said that his recommendation is that we go with Scenario #5. Mr. Kidd also recommended, that, if the Board did approve this, that Mr. Kesten could modify the motion that was made at the last meeting. Mr. Kidd was open to questions. Mr. Feldman asked about the employee eligibility for FRS being affected, and Mr. Kesten said they only would have been affected with Scenario #3, which we are not doing.

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He said it should also avoid any problems with the AdvancED Accreditation. Ms. Heinz said that as long as the attorney says it is legally sufficient for what we need to accomplish, that is the issue. She was wondering about the licensing part. Mr. Kesten explained that what Ms. Heinz is talking about is the agreement between South Tech Charter Academy, South Tech Prep and South Tech Success Center having an agreement with South Tech Charter Academy to use South Tech Schools in their advertising as a branding. The additional part of the same agreement would allow South Tech Charter Academy to handle the bookkeeping and other administrative items for South Tech Prep and South Tech Success Center and to be able to operate all the corporations under South Tech Charter Academy. Mr. Feldman asked if the same Governing Board would make that agreement for all three and it would not a conflict for us serving on this side, and Mr. Kidd said that he already is. Mr. Kesten added that the Governing Board is entering into an agreement to be able to have all three schools use the d/b/a that will be set up for South Tech Charter Academy, for branding purposes. It is not a corporation. With the licensing agreement, South Tech Prep and South Tech Success Center would be able to use the branding South Tech Schools. Mr. Kidd said it is to legitimize what we are practically already doing.

**Mr. Kesten made the motion that we proceed with Option #5 as presented in the document titled 5:13PM by Attorney Melissa Gross-Arnold. Second: Mr. Feldman
All in favor; motion carries.**

14. *Public Comments on non-Agenda Items:* **None.**

15. *Introduction of Consent Agenda for SouthTech Preparatory Academy* – Mr. Kidd introduced the Consent Agenda:

Old Business

None.

Administrative Items

PA-1 I recommended that the Board approve the FY18 SouthTech Schools calendar revisions to align with recent changes made by the Palm Beach County School District.

Personnel Items

None.

Financial Items

PC-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending March 31, 2017 as required by the Sponsor.

PC-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending March 31, 2017 as required by the Sponsor.

PC-3 I recommend that the Board approve and ratify the monthly financial statements for month ending March 31, 2017 as required by the Sponsor.

Emergency Items

None.

16. *Poll Board for Items to be Pulled for Comment or Questions:*

None.

17. *Approval of SouthTech Preparatory Academy Consent Agendas with exception of the items pulled:*

Motion: Mr. Kesten Second by: Mr. Heller

All in favor. Motion carries.

18. *Approval of Each Pulled Item (Item-by-Item):*

None.

19. *Public Comments on non-Agenda Items:* **None.**

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC. FOUNDING BOARD**

May 11, 2017 Minutes of the Regular Governing Board/SAC Meeting

Page 7

20. *Introduction of Consent Agenda for SouthTech Success Center Founding Board – President & Chief Executive Officer Jim Kidd:*

None.

Mr. Kidd said that he is going to operate under the general assumption that he is still authorized to present the STSC application, when it is revised, in accordance with the initial Board action. Mr. Kesten said that the authorization has not been withdrawn. Mr. Kidd thought so, but wanted to point it out as a matter of record. He said that as soon as he has the Governance portion intact, he would submit it as soon as he can. There was further discussion on the process of negotiating the charter once the School Board approves the application.

21. *Poll Board for Items to be Pulled for Comment or Question:* **None.**
22. *Approval of SouthTech Success Center Founding Board Consent Agenda Except for Items Pulled:* **None.**
23. *Approval of Each Pulled Item (Item-by-Item):* **None.**
24. *Public Comments on non-Agenda Items:* **None.**
25. **Board in the Capacity of School Advisory Council (SAC) for:**

South Tech Academy:

School Improvement Steering Committee (SISC) Report – STA SISC – Mr. Feldman, Chairperson; Mrs. Baize, Alternate Chairperson; Suzanne Nicolini, Alternate Chairperson.

Mrs. Nicolini said that basically the SISC discussed everything that has been discussed here, the SkillsUSA, the Accreditation process and the positive report we received on that. She said that she wanted to personally comment on how great the school did on the accreditation and the work they put into it and it showed. She had not realized the background that went with it, and we only saw the frosting on the cake. Mrs. Nicolini said that the graduating class this year received more than half a million dollars in scholarships. Mrs. Turenne added that is the most that our students have ever received in scholarships and percentage-wise, compared to much larger graduating classes, we did very well. Mr. Kesten suggested that, if we could get that information, it would be a good marketing piece. Mrs. Turenne agreed.

Introduction of the SouthTech Academy SAC Consent Agenda – Mr. Feldman, Chairperson –
None.

26. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:*
27. *Approval of SAC Consent Agenda Except for Items Pulled:*

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

28. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson:*
29. **Board in Capacity of School Advisory Council (SAC) for:**

South Tech Preparatory Academy

School Improvement Steering Committee (SISC) Report – Ms. Heinz, Chairperson

Mr. Hardy said that their last meeting was last month.

Introduction of the SouthTech Preparatory Academy SAC Consent Agenda - Ms. Heinz, Chairperson
None.

30. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions - NONE*
31. *Approval of SAC Consent Agenda Except for Items Pulled – NONE.*

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

32. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson: NONE.*
33. *Board Comments:*

Mrs. Baize reiterated what an awesome school this is, as a parent, as a Board member, she loves coming and seeing the students and the teachers, students like Andy, who blossoms in a school that really does care about him. She said she cannot stress enough that the staff and the leadership here is amazing. She thanked everyone for all the work they do.

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC. FOUNDING BOARD**

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Mr. Kesten said that he is so proud to serve on the Board, and that he has served on many Boards in his life, but he has received the most pleasure out of this Board, because he sees how much all the staff does for the students. He thanked everyone.

Mr. Heller said ditto, as Mr. Kesten expressed it so well.

Mr. Dunson said that everyone has done a great job and this has been another great year. One of the young men on the list for Skills is Alex Bartoszek, whom Mr. Dunson and his wife have known since he was born. Alex came over to SouthTech three years ago and has done very well, finishing as number eight in the graduating class. He really thrived here at SouthTech and Mr. Dunson believes he will have a great future. Mr. Dunson thanked everyone.

Mr. Feldman said that he was happy to see the agreements for the Vocation Rehabilitation. It will serve our students quite well this summer and whoever thought about it did a great job. He said that he visited SouthTech Prep a few weeks ago and was very impressed with the school's culture, the teachers, the administration and the students. He encouraged everyone to visit the school. He added, if you knew where these kids were coming from, you will see the remarkable difference and how students can learn to behave in a polite and trusting manner.

Mrs. Nicolini thanked the staff and said they did a great job.

Ms. Heinz said that today was an exciting day and she will let Mrs. Turenne tell you about it. She rejoined Executive Women of Palm Beach and some of our students got to attend a huge luncheon and got to talk with Mark Kelly, the Astronaut. Mrs. Turenne said that she was with five sophomores, who had all previously did some homework to learn about Mark Kelly. There were about 40 students from a variety of schools in the room and Mr. Kelly spoke to them. One of our students, Loncsey Elie, asked the most intelligent question out of all of the students from any of the schools. She asked how one's genetic makeup is altered after spending time in space, knowing that Mark Kelly and his identical twin brother are the only two astronauts to be studied, based on their genetic composition in time and space. Mr. Kelly gave a great response to Loncsey. We later went downstairs to eat – wonderful food, wonderful company and presentation. Mr. Kelly's keynote speech was fantastic. The students were so appreciative and we hope to do things like this in the future. Ms. Heinz said that the students were very polite and well behaved. Ms. Heinz said that hopefully, we could continue doing this in the future and that she would get on the scholarship committee.

Mr. Kidd said concerning Mr. Feldman's comment about the VR Summer camp, that it is just another advantage of being an LEA. Shawna Kingsley, being the leadership for the IDEA grant for both schools, attends meetings, which ended up in Hendry County School Board coming to visit SouthTech and other recognitions that we have had. We have been trying to open that stream for several years, and never could. By being part of those meetings, Shawna found out about the grant, which needed to be approved by the deadline April 28, and which Mr. Kidd sent out to the Board. In Palm Beach County, for every dollar from Title I revenue that goes to the students, only fifty-nine cents goes to charter schools, and it varies from county to county. He told the Governing Board that when they allowed SouthTech to become an LEA, they really did the students and the school a favor.

Mr. Notter said that all that is in him believes that from the teachers to the custodians and all who are affiliated with SouthTech Schools, and this Board, are consonant problem solvers. Reflect on your way home tonight all that you heard because you all hit a home run tonight. Everything that Alley talked about, everything that all of us talked about goes back to mean consonant problem solvers. You do not put up barriers, you do not whine, you work hard, and our kids are successful. There is no place else you will go and see, majority and minority schools, where 82% free and reduced lunch and 95.8% graduation rate. Be proud about it, reflect on it, and dream about it because you are all part of it. Mr. Kesten asked if we were still on the path to the 95.8% graduation rate and Mr. Boggess said that he could not give him an exact number, but it will definitely be in the 90's.

34. *Motion to Adjourn:*

Mr. Kesten motioned to adjourn at 8:25 pm until the the Regular Board meeting on June 22, 2017.

Minutes Prepared by: _____ Approved by: _____
Barbara J. Fraga James F. Notter, Chair

SOUTHTECH CHARTER ACADEMY, INC.
CONSENT AGENDA
June 22, 2017

Old Business

None.

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from May 11, 2017 to June 22, 2017.
- A-2** I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.
- A-3** I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.
- A-4** I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P).

Personnel Items

- B-1** I recommend that the Board approve the Personnel actions for the previous month.
- B-2** I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.
- B-3** I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

Financial Items

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending April 30, 2017 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for months ending April 30, 2017 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending April 30, 2017 as required by the Sponsor.
- C-4** I recommend that the Board approve the FY18 Operating Budget.
- C-5** I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.
- C-6** I recommend that the Board renew the Workers' Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.
- C-7** I recommend that the Board approve the Consulting Agreement between SouthTech Charter Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.
- C-8** I recommend that the Board renew the contract with Spectrum Public Relations, LLC for public relation services.

Emergency Items

None.

Board Meeting
June 22, 2017

Governing Board of Directors
SouthTech Charter Academy, Inc.

Agenda Item
A-1

Motion:

I recommend that the Board approve the donations for the period from May 11, 2017 to June 22, 2017.

Summary Information:

In following Board Policies 6.104 and 6.1041, these donations are brought forth for Board approval.

Attachments: Donations

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for this item varies depending on the various items donated.

South Tech Academy Donations For The Governing Board

Donations

Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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Non-Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
Alley	Mcinnis		5/24/17	Subway 6ft Party Sub
Anthony	Principe		5/24/17	Whirlpool Refridgerator Model# WRS526S1AH00 Serial # HR33807222
Roger	Brown		5/24/17	GE Washer (Model # WCSR4170D5WW, Serial #DH102559G) & GE Dryer (Model# DBXR463ED1WW, Serial #VG748494A) & Hoses for Was & Vents for Dryer

Marketable Donations

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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Board Meeting
June 22, 2017

Governing Board of Directors
SouthTech Charter Academy, Inc.

Agenda Item
A-2

Motion:

I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

Summary Information:

The SouthTech Schools Organizational Chart reflects a formal system alignment with the Board approved reorganization format forthcoming from Attorney Melissa Gross-Arnold.

Attachments: SouthTech Schools Organizational Chart FY17-18

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SouthTech Schools

Corporation
Organizational Chart

GOVERNING BOARD

SUPERINTENDENT

Executive Secretary

Contracted CPA

Legal Service

DEPUTY SUPERINTENDENT

SouthTech Preparatory

SouthTech Academy

SouthTech Success Center

SouthTech Adult Education

PRINCIPAL

PRINCIPAL

PRINCIPAL

DIRECTOR

Assistant Principal

Assistant Principal

Assistant Principal

Assistant Principal

Instructional & Support Staff

Instructional & Support Staff

Instructional & Support Staff

Instructional & Support Staff

Instructional & Support Staff

Financial Officer

Human Resources Manager

Transportation & Compliance Ana-

Accounting Clerk

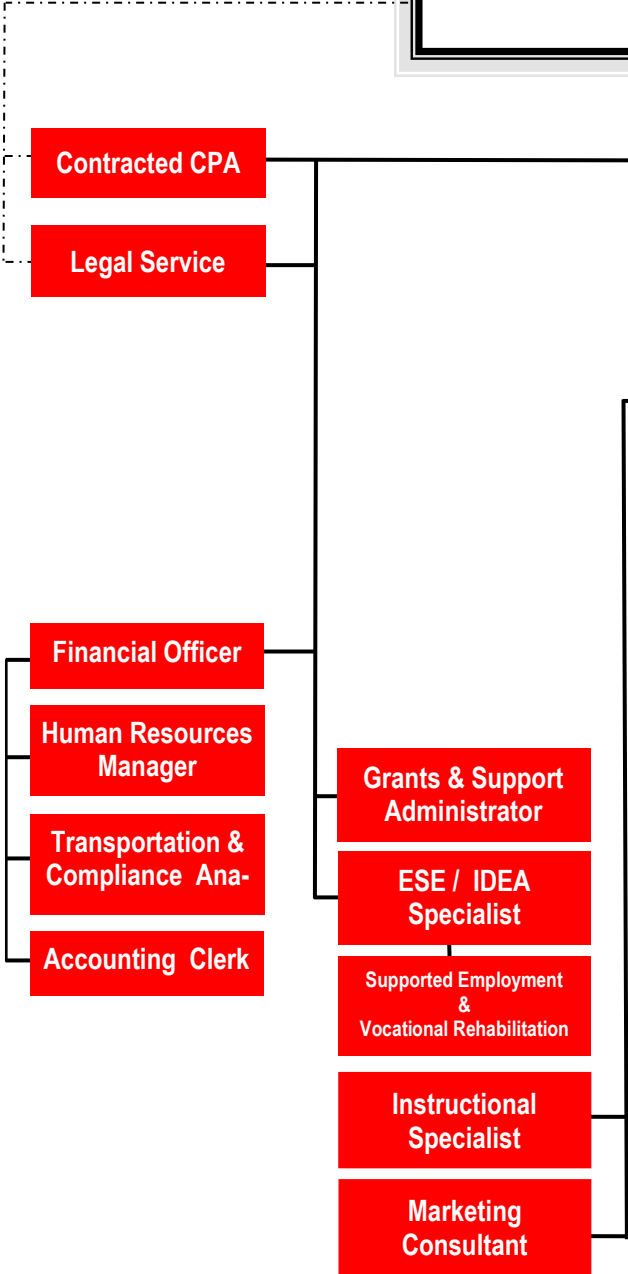
Grants & Support Administrator

ESE / IDEA Specialist

Supported Employment & Vocational Rehabilitation

Instructional Specialist

Marketing Consultant



**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
A-3**

Motion:

I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.

Summary Information:

The original deadline for Grant submission was June 30. The submission deadline for Title I, and II Grants was altered due to late approval of 2017 legislation. Revised requirements dictate submission of the cover sheet and signed assurances only by June 30 and submission of the full grant was extended to July 28th. It is likely that they will not be finalized until after the June 22, 2017 Board Meeting. Therefore, these grants will be submitted in a timely manner, signed by the President & CEO, and brought to the Board for ratification at the August 10, 2017 meeting.

Attachments: None.

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

Motion:

I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P)

Summary Information:

The Individuals with Disabilities Education Act (IDEA) Grant requires that a related Exceptional Student Education (ESE) Policies and Procedures (SP&P) be updated as needed to be compliant with grant requirements. The Governing Board approved SP&P must be submitted as part of the grant submission package to the Florida Department of Education. Compliance with granting requirements necessitates separate Board actions for approval of the SP&P and that for approval of the IDEA Grant. Due to impending deadlines and time constraints, Agenda Item A-3 authorizes the SouthTech President and CEO to serve as signatory and submit the Federal Grants on or before the deadline. The grants will then be presented to the Board at the next meeting.

Attachments: Exceptional Student Education (ESE) Policies and Procedures (SP&P)
President & CEO Signature Page

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

FLORIDA DEPARTMENT OF EDUCATION

DIVISION OF K-12 PUBLIC SCHOOLS

BUREAU OF EXCEPTIONAL EDUCATION AND STUDENT SERVICES

School District

SouthTech

**EXCEPTIONAL STUDENT EDUCATION
POLICIES AND PROCEDURES (SP&P)**

EFFECTIVE DATE:

2016-2017 through 2018-2019 school years

SP&P SIGNATURE PAGE

School District: **SOUTH TECH 50D**

Administrator of Exceptional Student Education: **SHAWNA SCOTT**

This document is effective for the **2016–2017 through 2018–2019** school years.

CERTIFICATION OF APPROVAL

JAMES R. KIDD

I, **JAMES R. KIDD**, do hereby certify that each of the statements below are true:



Signature of Superintendent of School District
or Authorized Representative of Governing Body or Agency

6/22/17

Date of Approval

SPECIAL PROGRAMS AND PROCEDURES

The district's *Exceptional Student Education (ESE) Policies and Procedures (SP&P)* document was approved by the governing body for submission to the Florida Department of Education on the date indicated.

The contents of this document preprinted by the Florida Department of Education have not been altered in any way.

The school district shall implement the requirements of any statutes or State Board of Education rules affecting programs for exceptional students during the effective dates of this document.

The school district shall implement the requirements of the Individuals with Disabilities Education Act (IDEA) and its implementing requirements at Section 300 of Title 34 of the Code of Federal Regulations.

SCHOOL DISTRICT POLICIES AND PROCEDURES

Any district-produced policy and procedures documents that meet the following criteria have been submitted to the Florida Department of Education with the SP&P. Such documents:

- Supplement the information contained in the district's SP&P
- Address school district exceptional student education procedures or policies
- Are adopted by the school board as school district policy

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
B-1**

Motion:

I recommend that the Board approve the Personnel actions for the previous month.

Summary Information:

This item covers Personnel actions for the previous month, including any resignations, terminations, and new hires.

Attachments: Personnel Actions List

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for this item is indicated on the individual contracts of new hires.

**SOUTH TECH ACADEMY
PERSONNEL ACTIONS
June 2017**

<u>Personnel Action</u>	<u>Employee Name</u>	<u>Position</u>	<u>Effective Date</u>
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New Hires/ Transfers

Resignations/Terminations

Resignation:

Tina DeLaFe	Literacy Coach	6/5/17
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Termination:

Kelly Lamerson	Assistant Principal	6/22/17
Chris Hand	Supportive Employment	6/8/17
Chris Pilato	Reading Instructor	6/8/17

Retirement/Leave of Absence

NONE

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
B-2**

Motion:

I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

Summary Information:

The reorganization as a System of Charter Schools/LEA has required a need for System-level positions as reflected on the Organizational Chart. The ESE Specialist and Federal Grants and Support Administrator report to the Superintendent and provide support services to the System Schools and the Federal Grant administrator. The Supported Employment and Vocational Rehabilitation Instructor reports to the ESE Specialist.

Attachments: ESE Specialist, Federal Grants Support Administrator and Supported Employment and Vocational Rehabilitation Instructor Job Descriptions Drafts.

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS SYSTEM

EXCEPTIONAL STUDENT EDUCATION (ESE) SPECIALIST

JOB DESCRIPTION: Exceptional Student Education (ESE) Specialist reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of exceptional student education and administering related grants.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of, and a minimum of five years' experience in, performing ESE/504 related services, including teaching, creating and supervising Individualized Education Plans (IEPs), and other duties involved with providing services to ESE/504 students.

DUTIES: Provides administrative and supervisory oversight of the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other grants related to ESE and 504 student educational programs; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to the exceptional student education process; and supervises the Supported Employment and Vocational Rehabilitation programs and related personnel, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to serving ESE and 504 student populations
2. Writes and administers the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other related grants which might become available
3. Supervises, directs, and evaluates the Supported Employment and Vocational Rehabilitation staff and monitors related services
4. Provides ESE support and oversight at all levels of the instructional process and works closely with school-based ESE coordinators, assuring compliance in all areas of the educational process, with emphasis on data collection, recording, and implementation of appropriate student interventions
5. Monitors grant and operational compliance in accordance with granting conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs), provides oversight of ESE and 504 student records, files, Individual Education Plans and service implementation, and adherence to Student Policies and Procedures (SP& P)
6. Assists with Grant Budgets and Develops State-compliant Student Policies and Procedures annually
7. Develops and provides related staff professional development activities in collaboration with the Grants and Support Administrator
8. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
9. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible
10. Trouble shoots ESE/504 operations, implements corrective or improvement strategies as needed, and is continually vigilant for new, innovative methods of improving the learning process
11. Assists system and school leadership in attaining system-wide improved student achievement
12. Actively involved member in School-Based Team functions and interventions
13. Conducts staffing meetings with administration, school staff, and others as needed
14. Attends Governing Board and SISC Meetings
15. Performs other duties as assigned by the Superintendent
16. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
17. Performs other duties as assigned

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM

Third Party Cooperative Arrangement (TPCA) Employment Instructor

JOB DESCRIPTION: The Third Party Cooperative Arrangement (TPCA) Employment Specialist will provide community based work experience supports and services to eligible Vocational Rehabilitation (VR) Supported Employment transition students with an Individualized Plan for Employment (IPE) to assist them in developing relevant post high school employment goals and job readiness skills and achieve successful postsecondary employment outcomes.

REQUIREMENTS: B.S. or B.A. degree minimum. Knowledge of, and a minimum of five years' experience in, performing ESE related services, prior experience as a secondary teacher working with students with significant cognitive, physical, or mental disabilities or vocational certification.

DUTIES: Provides community based work experiences, and related supports and services to VR eligible Supported Employment transition students; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to Vocational Rehabilitation Supported Employment process; and collects, monitors and documents ESE data and student portfolios for Supported Employment transition students not limited to:

1. Plan, meet, and collaborate with ESE students, VR Counselors, South Tech School Systems Staff, District ESE personnel and parents regarding implementation of VR Individual Plan for Employment (IPE) and Transition Individual Education Plan Transition Individualized Education Plan (TIEP).
2. Collect, monitor, and document ESE data and student portfolio information required by DOE as related to job placement of students.
3. Administer formal and informal vocational/career assessments.
4. Collaborate with employers and ESE OJT coaches to develop and/or identify worksites and work experience opportunities consistent with the expectations outlined in the student's TIEP and IEP.
5. Develop paid and non-paid community based work experiences through job development and networking activities with community employers.
6. Place at least six (6) students during the school year in a Career Based Work Experience (CBWE) program as specified in the student's Transition Individual Education Plan (TIEP) and the Vocational Rehabilitation Individual Plan for Employment (IPE).
7. Develop Pre Community Based Work Experience (CBWE) learning and preparation activities (i.e.: soft skill training, mock interviews, job shadows, informational interviews)
8. Provide Job coaching and retention services.
9. Establish, maintain, and submit related TPCA records into Rehabilitation Electronic Billing Application (REBA) (i.e.: Student Progress Reports, CBWE Rating Forms, CBWE Site Rating Forms)
10. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action; inform supervisor of potential problems or unusual events;
11. Communicate regularly with VR Counselors and ESE Staff to promote and encourage students to participate in career/vocational exploration activities.
12. Attend Department of Education (DOE), VR, South Tech School Systems, and Sponsor District's staff development workshops as appropriate.
13. Performs other duties as assigned by the Exceptional Student Education Specialist
14. Collaborates with System staff to assure staff unity, mission alignment, and achievement

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

FEDERAL GRANTS AND SUPPORT ADMINISTRATOR

JOB DESCRIPTION: Federal Grants and Support Administrator reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of Federal Grants, administrative responsibilities related to developing and maintaining the Single School Culture Initiative, and administrative responsibilities related to creating, maintaining, and implementing Professional Staff Development program portfolio.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of position responsibilities, and a minimum of five years' experience in performing same or similar duties is preferred, but proven performance in similar responsibilities is acceptable.

DUTIES: Provides administrative and supervisory oversight of the Title I, and Title II Federal Grants, duties related to the Single System Culture Initiative, and duties related to the Professional Staff Development program, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to Title I and Title II Grants, Single System Culture, and Professional Staff Development
2. Collaborates with Federal Grant writer(s) and Financial Officer during the writing process and administers the Title I, Title II Grants and other related grants which might become available, from initiation through completion, working collaboratively and effectively with all involved parties
3. Assists in the preparation of grant budgets and board reports; Interprets regulations and guidelines for program implementation, aligns them with System policies and procedures, and develops State-compliant Student Policies and Procedures annually, based on changes in governing regulations; assures compliance with federal, state, and local laws, regulations, and reporting requirements; monitors grant and operational compliance in accordance with grant conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs)
4. Develops project management schedules to ensure that all imposed deadlines are met; assures that grant applications and requisite reports for funding are submitted prior to deadlines; ensures support of performance measures and student achievement outcomes; assures successful grant outcomes
5. Performs duties related to maintaining, reinforcing, embellishing, and improving the Single System Culture Initiative throughout the System and Schools; plan, monitor, and evaluate related programs, events, projects, and initiatives; implements classroom management strategies; provides training for whole school behavior and climate reform; utilize Sponsor/District discipline coding system and provide training and assistance in using the coding system with fidelity; provide other related staff development activities as needed; utilize student discipline data analysis to identify trends and be proactive in responses to those identified; reduce risk factors and implement protective factors; Coordinates School-Based Team functions and interventions;
6. Collaboratively develops, implements, and evaluates professional development events and activities with school-based administration and other personnel; identifies areas of perceived weaknesses and needs; assists the Financial Officer with development of a professional development budget; schedules, coordinates, and provides activities; arranges for and maintains in-service points records; assesses certification needs and assists in providing appropriate activities; implements and administrates Beginning Teacher Assistance Program; collaborates with the ESE Specialist on provision of ESE Staff development activities
7. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
8. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible (Continued to Page 2)

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

9. Assists system and school leadership in attaining system-wide improved student achievement
10. Conducts staffing meetings with administration, school staff, and others as needed
11. Attends Governing Board and School Improvement Steering Committee (SISC) Meetings
12. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
13. Performs other duties as assigned by the Superintendent

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

DRAFT

**Board Meeting
June 22, 2017**

**Governing Board of Directors
South Tech Charter Academy, Inc.**

**Agenda Item
B-3**

Motion:

I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

Summary Information:

The Evaluation Committee met and completed the President's annual evaluation, which was brought to the March 9, 2017 Board meeting and approved. The contract will be negotiated and presented for Board approval at the September 14, 2017. In the interim, a three-month extension of the existing contract and addendum is required to be in place for the beginning of the fiscal year.

Attachments: President/CEO Contract
Addendum to Contract

Presented By:

Aram Bloom, Vice Chair

Financial Impact:

There is no financial impact for this item.

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 12 day of January, 2012, by and between SOUTH TECH CHARTER ACADEMY, INC. (hereinafter referred to as "SOUTH TECH"), and JAMES R. KIDD (hereinafter referred to as "MR. KIDD").

WITNESSETH:

WHEREAS, the SOUTH TECH GOVERNING BOARD desires to employ MR. KIDD as President and Chief Executive Officer (CEO) of SOUTH TECH; and

WHEREAS, MR. KIDD desires to accept the position of President and CEO of the SOUTH TECH; and

NOW, THEREFORE, the parties, intending to be legally bound, for good and valuable consideration, the sufficiency of which is hereby acknowledged, agree as follows:

1. EMPLOYMENT AS PRESIDENT AND CHIEF EXECUTIVE OFFICER

SOUTH TECH GOVERNING BOARD agrees to employ MR. KIDD as President and CEO of SOUTH TECH commencing January 1, 2012. MR. KIDD shall be responsible only to the Board of Directors of South Tech and shall satisfactorily perform the duties of President and CEO as mutually agreed upon in the evaluation process. MR. KIDD shall have the authority and responsibility to direct and supervise the operation of SOUTH TECH and to appoint, employ, and terminate the employment or services of such individuals as may be necessary for the proper and efficient operation of SOUTH TECH, in accordance with SOUTH TECH GOVERNING BOARD'S Personnel Policies and other SOUTH TECH GOVERNING BOARD policies, as amended from time to time. MR. KIDD agrees to provide services as President and CEO including the following primary services:

- Report directly to the SOUTH TECH GOVERNING BOARD
- Responsible for the overall administration of SOUTH TECH
- Serve as Academy President and CEO responsible for all facets of SOUTH TECH operations including secondary, post-secondary, on-campus, and off-campus programs, grants, or other business endeavors of SOUTH TECH
- Recommend duties and responsibilities which need to be performed and positions needed to produce an adequate school program appropriate for the organizational model
- Recommend terms for employee contracts and prepare such contracts as are approved
- Arrange for the proper direction and improvement of the work of all members of the instructional staff and other employees of SOUTH TECH and take such steps as are necessary to bring about continuous improvement
- Evaluate personnel, recommend annual contracts, suspend and terminate personnel in accordance with SOUTH TECH GOVERNING BOARD policies
- Oversee student achievement and accountability mandates
- Develop marketable and practical educational programs and courses
- Oversee the educational process, by working with the school administrators, utilizing data-driven decision-making strategies to drive instruction and instructional program development, evaluation, and revision.
- Provide administrative oversight of all business matters and compliance issues, in accordance with State and Federal Statutes, State Department of Education Rules, Corporate By-Laws, and SOUTH TECH GOVERNING BOARD Policy
- Identify, pursue, and administrate grant opportunities commensurate with school philosophy, purpose, and capabilities
- Serve as the third and final step in all grievance due process matters prior to them being elevated to the SOUTH TECH GOVERNING BOARD
- Perform Other Projects as Assigned by the SOUTH TECH GOVERNING BOARD

2. CONTRACT COMMENCEMENT AND TERMINATION

This contract shall commence on the 1st day of January, 2012 and continue until June 30, 2013. Either party may terminate this contract without cause by providing the other party one hundred twenty (120) calendar days' written notice of said intent to cancel. This Agreement may be terminated on fifteen (15) day's notice by either for any breach by the other party of the terms of this Agreement, or if funds to finance this Agreement become unavailable. If this contract is terminated, SOUTH TECH's obligation for payment for services rendered under this contract shall equal, but not exceed, payment

for proper costs and expenses incurred through the date of termination less all payments due SOUTH TECH from MR. KIDD, if any.

3. ANNUAL RENEWAL

The term of this contract is subject to annual renewal, as of each July 1st. On or before each March 1st, the parties shall decide whether to renew this contract for the upcoming year. Either party may notify the other by March 1st that they do not wish to renew this agreement. If neither party provides the requisite notice not to renew by March 1st, the contract shall automatically renew and continue for another year (i.e., if notice is not provided by March 1, 2013, this contract will be renewed for the period of July 1, 2013 through June 30, 2014).

4. EVALUATION OF PERFORMANCE

A. Annually, SOUTH TECH GOVERNING BOARD, after receiving input from MR. KIDD shall define such goals and performance objectives which it determines are necessary for the proper operation of SOUTH TECH and the attainment of SOUTH TECH GOVERNING BOARD'S policy objectives. SOUTH TECH GOVERNING BOARD shall establish goals and objectives and develop a relative priority among those various goals and objectives which shall be reduced to writing. These measurable goals and objectives shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

B. SOUTH TECH GOVERNING BOARD shall review and evaluate the performance of MR. KIDD annually. SOUTH TECH GOVERNING BOARD shall establish an evaluation instrument and process to be utilized for this purpose by May 1,

2012.

5. SALARY

MR. KIDD shall be paid an annual base salary of \$147,048 payable in accordance with the SOUTH TECH payroll schedule.

6. BENEFITS

A. Vacation Leave – MR. KIDD shall accrue twenty-four (24) days of vacation leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy which requires days of vacation leave to be used within two years of being earned and are not eligible for pay out.

B. Sick Leave – MR. KIDD shall accrue twelve (12) days of sick leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy.

C. Personal Leave – MR. KIDD shall receive six (6) days of paid personal leave per year. These days are a part of, and not in addition to, the sick days mentioned in B, above.

D. Cell Phone – MR. KIDD will receive a supplement of \$50 per month in addition to his annual salary to offset the cost of cell phone and data expenses.

E. Dues, Subscriptions and Education – SOUTH TECH GOVERNING BOARD agrees to a budget of up to \$2500 and to pay for participation in such conference or seminars as approved by the SOUTH TECH GOVERNING BOARD, and to pay such professional dues and subscriptions of MR. KIDD that SOUTH TECH GOVERNING BOARD deems necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for

the good of SOUTH TECH.

F. Transportation – SOUTH TECH GOVERNING BOARD shall provide MR. KIDD with a supplement for in-county travel in the amount of \$200 per month. Out-of-county travel will be compensated at the IRS standard rate and per diem paid at the rate approved for all SOUTH TECH employees.

G. Insurance – SOUTH TECH GOVERNING BOARD agrees to provide MR. KIDD with health insurance coverage, equivalent to that provided for other SOUTH TECH employees.

H. Other Benefits – MR. KIDD shall receive all such other benefits as are provided to other employees of SOUTH TECH if said benefits are not provided pursuant to this Agreement, subject to applicable State and Federal law.

7. **AMENDMENTS**

This Agreement may only be amended by a written document signed by all parties.

8. **GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the State of Florida and venue of any litigation related to this Agreement shall be in Palm Beach County, Florida, exclusively.

9. **SEVERABILITY**

If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

10. ATTORNEY'S FEES

In the event that litigation is commenced to enforce any term or provision of this contract or alleging a breach of this contract, each party shall bear their own attorney's fees and costs through and including all trial and appellate proceedings.

11. NOTICES

All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person or sent by certified mail return receipt requested and addressed as follows:

A. If to SOUTH TECH, addressed to:

Board Chairperson
South Tech Charter Academy, Inc.
1300 S.W. 30th Avenue
Boynton Beach, FL 33426

B. If to MR. KIDD, addressed to:

Mr. James R. Kidd
5280 Colbright Road
Lake Worth, FL 33467

12. ENTIRE AGREEMENT

This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous telecommunications, representations, or agreements, either verbal or written, between the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be made and entered into the day and year first written above.

SOUTH TECH CHARTER ACADEMY, INC.

JAMES R. KIDD

By: 

Robert M. Kesten, Chair

By: 

ADDENDUM TO CONTRACT

Between: South Tech Charter Academy, Inc. (hereinafter referred to as "South Tech")

And: James R. Kidd (hereinafter referred to as "Mr. Kidd")

FOR THE SAME CONSIDERATION contained in the Employment Agreement between the parties bearing an Effective Date of January 12, 2012 (the "Agreement"), to which this Addendum is attached and for other good and valuable consideration, the parties agree that said Agreement shall reflect the following additions, changes or deletions:

1. **Section 3 Annual Renewal:** shall be altered to reflect that the Agreement shall be renewed through June 30, 2017;
2. **Section 5 Salary:** shall be altered to reflect an annual base salary of \$152,048. Section 5 shall likewise be altered to include:
 - a. Mr. Kidd shall receive a cost-of-living pay raise on July 1, 2014, July 1, 2015; and, July 1, 2016. The cost of living amount shall be determined by accepted cost of living index.
 - b. Mr. Kidd may be entitled to additional incentives, to be awarded as a lump sum bonus and to be based on "Evaluation of Performance as set forth in **Section 4 Evaluation of Performance** and based on an average of performance ratings from the Personnel Committee as follows:

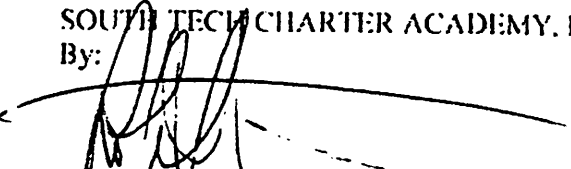
Rating	Incentive Amount
4.0-4.49	\$1500.00
4.5-4.99	\$2000.00
5	\$3000.00

ALL OTHER TERMS AND CONDITIONS INCLUDING AS SET FORTH IN THE EMPLOYMENT AGREEMENT DATED JANUARY 12, 2012 SHALL REMAIN UNCHANGED.

Agreed this ____ day of June, 2013.

SOUTH TECH CHARTER ACADEMY, INC.

By:


Robert M. Kesten (Chair)

6/13/13
Date


James R. Kidd

6/13/13
Date

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
C-1**

Motion:

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending April 30, 2017 as required by the Sponsor.

Summary Information:

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact related to this item.

2:26 PM

05/16/17

South Tech Charter Academy, Inc
Reconciliation Summary
1111 - South Tech Operating 2973, Period Ending 04/30/2017

	<u>Apr 30, 17</u>
Beginning Balance	207,794.37
Cleared Transactions	
Checks and Payments - 99 Items	-688,437.99
Deposits and Credits - 44 Items	1,057,131.29
Total Cleared Transactions	<u>368,693.30</u>
Cleared Balance	<u>576,487.67</u>
Uncleared Transactions	
Checks and Payments - 18 Items	-80,969.54
Deposits and Credits - 4 Items	890.00
Total Uncleared Transactions	<u>-80,079.54</u>
Register Balance as of 04/30/2017	<u>496,408.13</u>
New Transactions	
Checks and Payments - 49 Items	-197,139.41
Deposits and Credits - 14 Items	634,710.21
Total New Transactions	<u>437,570.80</u>
Ending Balance	<u>933,978.93</u>

South Tech Charter Academy, Inc
Reconciliation Detail
1111 - South Tech Operating 2973, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						207,794.37
Cleared Transactions						
Checks and Payments - 99 items						
General Journal	03/16/2017	1243	Valic	X	-1,575.00	-1,575.00
General Journal	03/31/2017	1245	Florida Retirement ...	X	-56,638.26	-58,213.26
Bill Pmt -Check	03/31/2017	4339	Capital Contractors	X	-13,613.76	-71,827.02
Bill Pmt -Check	03/31/2017	4346	Impact Learning Str...	X	-4,650.00	-76,477.02
Bill Pmt -Check	03/31/2017	4340	City of Boynton Bea...	X	-3,366.45	-79,843.47
Bill Pmt -Check	03/31/2017	4338	BookSmart	X	-3,228.15	-83,071.62
Bill Pmt -Check	03/31/2017	4341	Clean Supply	X	-2,320.90	-85,392.52
Bill Pmt -Check	03/31/2017	4334	Advance Education ...	X	-1,750.00	-87,142.52
Bill Pmt -Check	03/31/2017	4343	FJ Vodolo & Associ...	X	-1,625.00	-88,767.52
Bill Pmt -Check	03/31/2017	4335	All Metro Health Care	X	-1,624.00	-90,391.52
General Journal	03/31/2017	1244	Valic	X	-1,575.00	-91,966.52
Bill Pmt -Check	03/31/2017	4348	Jason H. Klein, CPA	X	-1,400.00	-93,366.52
Bill Pmt -Check	03/31/2017	4344	Florida School Boo...	X	-1,124.65	-94,491.17
Bill Pmt -Check	03/31/2017	4352	Spectrum Public Re...	X	-1,000.00	-95,491.17
Bill Pmt -Check	03/31/2017	4350	Neofunds by Neopost	X	-400.00	-95,891.17
Bill Pmt -Check	03/31/2017	4351	Sam's Club Direct	X	-268.02	-96,159.19
Bill Pmt -Check	03/31/2017	4336	AT&T	X	-233.63	-96,392.82
Bill Pmt -Check	03/31/2017	4354	Valdez, Miguel	X	-225.00	-96,617.82
Bill Pmt -Check	03/31/2017	4345	Herff Jones	X	-209.25	-96,827.07
Bill Pmt -Check	03/31/2017	4355	Williams, Julie	X	-200.00	-97,027.07
Bill Pmt -Check	03/31/2017	4337	Avis Rent A Car Sy...	X	-142.39	-97,169.46
Bill Pmt -Check	03/31/2017	4349	Messmer, Eric	X	-69.78	-97,239.24
Bill Pmt -Check	03/31/2017	4347	International Fire S...	X	-25.00	-97,264.24
Bill Pmt -Check	03/31/2017	4342	De La Fe, Tina	X	-19.00	-97,283.24
Bill Pmt -Check	03/31/2017	4353	Susan, Ben	X	-16.27	-97,299.51
Check	04/03/2017	Credit	Merchant Service Fee	X	-234.35	-97,533.86
Check	04/03/2017	credit	FDGL	X	-35.28	-97,569.14
Check	04/03/2017	credit	Authnet Gateway	X	-28.30	-97,597.44
Check	04/05/2017	credit	Bank United	X	-10.00	-97,607.44
Bill Pmt -Check	04/07/2017	4358	Blue Cross Blue Shi...	X	-51,176.41	-148,783.85
Bill Pmt -Check	04/07/2017	4368	FPL	X	-17,985.61	-166,769.46
Bill Pmt -Check	04/07/2017	4380	Palm Beach County...	X	-16,166.99	-182,936.45
Bill Pmt -Check	04/07/2017	4369	GIS Benefits	X	-4,907.01	-187,843.46
Bill Pmt -Check	04/07/2017	4372	Impact Learning Str...	X	-4,600.00	-192,443.46
Bill Pmt -Check	04/07/2017	4357	A & S Transportation	X	-4,116.00	-196,559.46
Bill Pmt -Check	04/07/2017	4371	ICW Group	X	-3,669.33	-200,208.79
Bill Pmt -Check	04/07/2017	4363	Dax Imaging	X	-3,401.07	-203,609.86
Bill Pmt -Check	04/07/2017	4391	Voya	X	-2,950.00	-206,559.86
Bill Pmt -Check	04/07/2017	4386	Staples Advantage	X	-2,070.47	-208,630.33
Bill Pmt -Check	04/07/2017	4373	Kendall Hunt	X	-1,530.88	-210,161.21
Bill Pmt -Check	04/07/2017	4384	Pocket Nurse	X	-1,262.00	-211,423.21
Bill Pmt -Check	04/07/2017	4379	Met Life	X	-1,094.00	-212,517.21
Bill Pmt -Check	04/07/2017	4376	Life Insurance Com...	X	-901.92	-213,419.13
Bill Pmt -Check	04/07/2017	4390	Verizon Wireless	X	-809.09	-214,228.22
Bill Pmt -Check	04/07/2017	4364	Executive Women o...	X	-750.00	-214,978.22
Bill Pmt -Check	04/07/2017	4389	Trinity 3 LLC	X	-732.00	-215,710.22
Bill Pmt -Check	04/07/2017	4383	PHEAA	X	-566.84	-216,277.06
Bill Pmt -Check	04/07/2017	4380	Chapters Group	X	-496.61	-216,773.67
Bill Pmt -Check	04/07/2017	4370	Home Depot	X	-410.35	-217,184.02
Bill Pmt -Check	04/07/2017	4367	Fidelity Investments	X	-400.00	-217,584.02
Bill Pmt -Check	04/07/2017	4361	Charter School Ser...	X	-325.00	-217,909.02
Bill Pmt -Check	04/07/2017	4375	Lamerson, Kelly	X	-302.36	-218,211.38
Bill Pmt -Check	04/07/2017	4365	F. Mandley & Asso...	X	-281.25	-218,492.63
Bill Pmt -Check	04/07/2017	4362	Conney Safety	X	-215.87	-218,708.50
Bill Pmt -Check	04/07/2017	4366	1st In Padlock.com ...	X	-150.29	-218,858.79
Bill Pmt -Check	04/07/2017	4387	Stericycle	X	-116.80	-218,975.59
Bill Pmt -Check	04/07/2017	4385	Pollack & Rosen, P...	X	-100.00	-219,075.59
Bill Pmt -Check	04/07/2017	4366	FedEx	X	-69.38	-219,144.97
Bill Pmt -Check	04/07/2017	4381	Paramount Coffee ...	X	-58.85	-219,203.82
Bill Pmt -Check	04/07/2017	4388	Total Compliance N...	X	-30.00	-219,233.82
Bill Pmt -Check	04/07/2017	4392	Williams, Julie	X	-20.00	-219,253.82
Bill Pmt -Check	04/07/2017	4378	Messmer, Eric	X	-18.89	-219,272.81
Bill Pmt -Check	04/13/2017	4394	American Express -...	X	-3,704.73	-222,977.54
Bill Pmt -Check	04/13/2017	4404	Philadelphia Insura...	X	-3,501.08	-226,478.62
Bill Pmt -Check	04/13/2017	4403	NHA	X	-3,055.00	-229,533.62

2:26 PM
05/16/17

South Tech Charter Academy, Inc Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/13/2017	4397	Cengage Learning	X	-2,002.55	-231,536.17
Bill Pmt -Check	04/13/2017	4400	Great American Fi...	X	-1,297.98	-232,834.15
Bill Pmt -Check	04/13/2017	4395	Amerigas	X	-774.91	-233,609.06
Bill Pmt -Check	04/13/2017	4399	FI Consortium of Pu...	X	-500.00	-234,109.06
Bill Pmt -Check	04/13/2017	4401	Managed Care Con...	X	-445.50	-234,554.56
Bill Pmt -Check	04/13/2017	4396	Bogges, John-Ant...	X	-238.80	-234,793.16
Bill Pmt -Check	04/13/2017	4411	Valdez, Miguel	X	-225.00	-235,018.16
Bill Pmt -Check	04/13/2017	4393	All Metro Health Care	X	-203.00	-235,221.16
Bill Pmt -Check	04/13/2017	4407	Staples Advantage	X	-202.20	-235,423.36
Bill Pmt -Check	04/13/2017	4402	NexAir, LLC	X	-138.78	-235,562.14
Bill Pmt -Check	04/13/2017	4410	Tire Equipment Sal...	X	-111.95	-235,674.09
Bill Pmt -Check	04/13/2017	4409	Sun Sentinel	X	-55.70	-235,729.79
Bill Pmt -Check	04/13/2017	4408	State Of Florida Dis...	X	-35.35	-235,765.14
Bill Pmt -Check	04/13/2017	4398	FL Assoc of Partne...	X	-25.00	-235,790.14
Bill Pmt -Check	04/13/2017	4412	Wards Science	X	-21.98	-235,812.10
General Journal	04/14/2017	1252	Payroll	X	-160,630.54	-396,442.64
General Journal	04/14/2017	1252	Payroll	X	-66,115.26	-462,557.90
General Journal	04/14/2017	1252	Payroll	X	-1,075.30	-463,633.20
General Journal	04/14/2017	1252	Payroll	X	-284.40	-463,917.60
Bill Pmt -Check	04/21/2017	4429	Speech Rehab Serv...	X	-3,680.50	-457,608.10
Bill Pmt -Check	04/21/2017	4415	Clean Supply	X	-2,108.05	-459,716.15
Bill Pmt -Check	04/21/2017	4432	US Postal Service	X	-1,200.00	-460,916.15
Bill Pmt -Check	04/21/2017	4423	McCullough, Keefe	X	-1,025.00	-461,941.15
Bill Pmt -Check	04/21/2017	4417	Engler, Charles P.	X	-780.00	-462,721.15
Bill Pmt -Check	04/21/2017	4431	Terry's Auto Supply	X	-518.92	-463,240.07
Bill Pmt -Check	04/21/2017	4434	Williams, Julie	X	-506.00	-463,746.07
Bill Pmt -Check	04/21/2017	4435	Wright, Landis	X	-275.00	-464,021.07
Bill Pmt -Check	04/21/2017	4425	Messmer, Eric	X	-16.46	-464,037.53
General Journal	04/24/2017	1257		X	-55.00	-464,092.53
General Journal	04/30/2017	1237	Payroll	X	-165,171.98	-629,264.51
General Journal	04/30/2017	1237	Payroll	X	-57,305.78	-686,570.29
General Journal	04/30/2017	1237	Payroll	X	-1,584.55	-688,154.84
General Journal	04/30/2017	1237	Payroll	X	-276.25	-688,431.09
Check	04/30/2017			X	-6.90	-688,437.99
Total Checks and Payments					-688,437.99	-688,437.99
Deposits and Credits - 44 items						
Deposit	04/03/2017			X	40.00	40.00
Deposit	04/03/2017			X	50.00	90.00
Deposit	04/03/2017			X	280.00	370.00
Deposit	04/03/2017			X	4,685.00	5,055.00
Deposit	04/03/2017			X	16,820.00	21,875.00
Deposit	04/04/2017			X	3,320.00	25,195.00
Deposit	04/05/2017			X	175.00	25,370.00
Deposit	04/05/2017			X	1,300.00	26,670.00
Deposit	04/05/2017			X	3,915.56	30,585.56
Deposit	04/06/2017			X	320.00	30,905.56
Deposit	04/06/2017			X	1,570.00	32,475.56
Bill Pmt -Check	04/07/2017	4382	Pemco & Co, LLC	X	0.00	32,475.56
Deposit	04/07/2017			X	775.00	33,250.56
Deposit	04/10/2017			X	850.00	34,100.56
Deposit	04/10/2017			X	4,195.00	38,295.56
Deposit	04/10/2017			X	618,754.80	657,050.36
Deposit	04/11/2017			X	2,115.00	659,165.36
Deposit	04/12/2017			X	780.00	659,945.36
Deposit	04/12/2017			X	1,380.00	661,325.36
Deposit	04/12/2017			X	2,085.00	663,420.36
Deposit	04/12/2017			X	2,230.00	665,650.36
Deposit	04/13/2017			X	320.00	665,970.36
Deposit	04/13/2017			X	3,050.00	669,020.36
Deposit	04/17/2017			X	165.00	669,185.36
Deposit	04/17/2017			X	405.00	669,590.36
Deposit	04/17/2017			X	2,660.00	672,250.36
Deposit	04/18/2017			X	350.00	672,600.36
Deposit	04/19/2017			X	753.00	673,353.36
Bill Pmt -Check	04/21/2017	4418	Expose Yourself	X	0.00	673,353.36
Bill Pmt -Check	04/21/2017	4421	Keleou, Frank	X	0.00	673,353.36
Deposit	04/21/2017			X	330.00	673,683.36

South Tech Charter Academy, Inc

Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	04/21/2017			X	400.00	674,083.36
Deposit	04/21/2017			X	570.00	674,653.36
Deposit	04/24/2017			X	165.00	674,818.36
Deposit	04/24/2017			X	809.00	675,627.36
Deposit	04/24/2017			X	1,262.00	676,889.36
Deposit	04/24/2017			X	22,419.70	699,309.06
Deposit	04/24/2017			X	354,689.00	1,053,998.06
Deposit	04/25/2017			X	1,274.98	1,055,273.04
Deposit	04/26/2017			X	30.00	1,055,303.04
Deposit	04/28/2017			X	1,775.00	1,057,078.04
Deposit	04/30/2017			X	53.25	1,057,131.29
Bill Pmt -Check	05/04/2017	4467	GFS Gordon Food ...	X	0.00	1,057,131.29
Bill Pmt -Check	05/04/2017	4471	Managed Care Con...	X	0.00	1,057,131.29
Total Deposits and Credits					1,057,131.29	1,057,131.29
Total Cleared Transactions					368,693.30	368,693.30
Cleared Balance					368,693.30	576,487.67
Uncleared Transactions						
Checks and Payments - 18 Items						
Bill Pmt -Check	04/07/2017	4374	Kovi, Suzanne		-150.00	-150.00
Bill Pmt -Check	04/13/2017	4406	Powell Landscaping...		-900.00	-1,050.00
Bill Pmt -Check	04/13/2017	4405	Pollack & Rosen, P....		-200.00	-1,250.00
Bill Pmt -Check	04/21/2017	4414	Capital Contractors		-12,390.00	-13,640.00
Bill Pmt -Check	04/21/2017	4413	Alann Corporation		-3,000.00	-16,640.00
Bill Pmt -Check	04/21/2017	4430	Staples Advantage		-1,236.56	-17,876.56
Bill Pmt -Check	04/21/2017	4427	Safety-Kleen Syste...		-1,161.07	-19,037.63
Bill Pmt -Check	04/21/2017	4419	FJ Vodolo & Associ...		-1,125.00	-20,162.63
Bill Pmt -Check	04/21/2017	4428	Spectrum Public Re...		-1,063.53	-21,226.16
Bill Pmt -Check	04/21/2017	4426	Neofunds by Neopost		-446.16	-21,672.32
Bill Pmt -Check	04/21/2017	4416	EBS Healthcare		-225.00	-21,897.32
Bill Pmt -Check	04/21/2017	4433	Wards Science		-129.99	-22,027.31
Bill Pmt -Check	04/21/2017	4420	Fonseca, Mariela		-120.00	-22,147.31
Bill Pmt -Check	04/21/2017	4422	Lamerson, Kelly		-93.44	-22,240.75
Bill Pmt -Check	04/21/2017	4424	McInerney, Kathryn		-19.98	-22,260.73
General Journal	04/30/2017	1241	Florida Retirement ...		-55,558.81	-77,819.54
General Journal	04/30/2017	1239	Valic		-1,575.00	-79,394.54
General Journal	04/30/2017	1238	Valic		-1,575.00	-80,969.54
Total Checks and Payments					-80,969.54	-80,969.54
Deposits and Credits - 4 Items						
Deposit	04/26/2017				155.00	155.00
Deposit	04/27/2017				240.00	395.00
Deposit	04/27/2017				330.00	725.00
Deposit	04/28/2017				165.00	890.00
Total Deposits and Credits					890.00	890.00
Total Uncleared Transactions					-80,079.54	-80,079.54
Register Balance as of 04/30/2017					288,613.76	496,408.13
New Transactions						
Checks and Payments - 49 Items						
Bill Pmt -Check	05/01/2017	4436	A & S Transportation		-54,357.57	-54,357.57
Bill Pmt -Check	05/01/2017	4448	Palm Beach State ...		-7,629.88	-61,987.45
Bill Pmt -Check	05/01/2017	4454	WPGL Consulting, ...		-6,400.00	-68,387.45
Bill Pmt -Check	05/01/2017	4447	Need A Bus		-3,695.00	-72,082.45
Bill Pmt -Check	05/01/2017	4437	All Metro Health Care		-2,958.00	-75,040.45
Bill Pmt -Check	05/01/2017	4441	Jason H. Klein, CPA		-1,400.00	-76,440.45
Bill Pmt -Check	05/01/2017	4446	Mobile Fingerprints		-1,105.00	-77,545.45
Bill Pmt -Check	05/01/2017	4440	Expose Yourself		-572.50	-78,117.95
Bill Pmt -Check	05/01/2017	4452	South Tech Academy		-430.00	-78,547.95
Bill Pmt -Check	05/01/2017	4442	Lamerson, Kelly		-382.15	-78,930.10
Bill Pmt -Check	05/01/2017	4443	McGuire, Shelly		-350.00	-79,280.10
Bill Pmt -Check	05/01/2017	4449	Ritchey, Marianne		-300.00	-79,580.10
Bill Pmt -Check	05/01/2017	4439	Banyan Printing		-289.89	-79,869.99
Bill Pmt -Check	05/01/2017	4451	Sam's Club Direct		-274.72	-80,144.71

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South Tech Charter Academy, Inc
Reconciliation Detail
1111 - South Tech Operating 2973, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/01/2017	4438	AT&T		-233.77	-80,378.48
Bill Pmt -Check	05/01/2017	4453	Staples Advantage		-161.29	-80,539.77
Bill Pmt -Check	05/01/2017	4444	McInerney, Kathryn		-65.50	-80,605.27
Bill Pmt -Check	05/01/2017	4445	Messmer, Eric		-54.53	-80,659.80
Bill Pmt -Check	05/01/2017	4450	Ruiz, Marilyn		-40.00	-80,699.80
Bill Pmt -Check	05/04/2017	4459	Blue Cross Blue Shi...		-50,357.41	-131,057.21
Bill Pmt -Check	05/04/2017	4483	Traveltime		-16,301.00	-147,358.21
Bill Pmt -Check	05/04/2017	4474	Palm Beach County...		-16,166.99	-163,525.20
Bill Pmt -Check	05/04/2017	4456	Adult & Community ...		-10,110.00	-173,635.20
Bill Pmt -Check	05/04/2017	4468	GIS Benefits		-4,842.37	-178,477.57
Bill Pmt -Check	05/04/2017	4469	Impact Learning Str...		-3,767.72	-182,245.29
Bill Pmt -Check	05/04/2017	4485	Voya		-2,950.00	-185,195.29
Bill Pmt -Check	05/04/2017	4462	City of Boynton Bea...		-2,633.97	-187,829.26
Bill Pmt -Check	05/04/2017	4457	Advance Education ...		-1,800.00	-189,629.26
Bill Pmt -Check	05/04/2017	4473	Met Life		-1,329.28	-190,958.54
Bill Pmt -Check	05/04/2017	4458	All Metro Health Care		-1,015.00	-191,973.54
Bill Pmt -Check	05/04/2017	4484	Verizon Wireless		-808.48	-192,782.02
Bill Pmt -Check	05/04/2017	4470	Life Insurance Com...		-666.64	-193,448.66
Bill Pmt -Check	05/04/2017	4475	PHEAA		-586.84	-194,015.50
Bill Pmt -Check	05/04/2017	4464	F. Mandley & Asso...		-488.75	-194,484.25
Bill Pmt -Check	05/04/2017	4455	A & S Transportation		-412.50	-194,896.75
Bill Pmt -Check	05/04/2017	4466	Fidelity Investments		-400.00	-195,296.75
Bill Pmt -Check	05/04/2017	4472	McInerney, Kathryn		-384.92	-195,681.67
Bill Pmt -Check	05/04/2017	4481	Charter School Ser...		-325.00	-195,986.67
Bill Pmt -Check	05/04/2017	4463	Expose Yourself		-275.00	-196,261.67
Bill Pmt -Check	05/04/2017	4478	Staples Advantage		-165.39	-196,427.06
Bill Pmt -Check	05/04/2017	4465	FedEx		-142.75	-196,569.81
Bill Pmt -Check	05/04/2017	4480	Stericycle		-116.80	-196,686.61
Bill Pmt -Check	05/04/2017	4481	Terry's Auto Supply		-110.95	-196,797.56
Bill Pmt -Check	05/04/2017	4476	Pollack & Rosen, P...		-100.00	-196,897.56
Bill Pmt -Check	05/04/2017	4486	Williams, Julie		-75.00	-196,972.56
Bill Pmt -Check	05/04/2017	4480	Buchholz, Debbie		-62.48	-197,035.04
Bill Pmt -Check	05/04/2017	4482	Total Compliance N...		-60.00	-197,095.04
Bill Pmt -Check	05/04/2017	4479	State Of Florida Dis...		-35.37	-197,130.41
Bill Pmt -Check	05/04/2017	4477	Ruiz, Marilyn		-9.00	-197,139.41
Total Checks and Payments					-197,139.41	-197,139.41
Deposits and Credits - 14 Items						
Deposit	05/01/2017				30.00	30.00
Deposit	05/01/2017				135.57	165.57
Deposit	05/03/2017				90.00	255.57
Deposit	05/03/2017				270.00	525.57
Deposit	05/04/2017				30.00	555.57
Deposit	05/04/2017				405.00	960.57
Deposit	05/05/2017				30.00	990.57
Deposit	05/08/2017				30.00	1,020.57
Deposit	05/09/2017				30.00	1,050.57
Deposit	05/09/2017				7,890.00	8,940.57
Deposit	05/10/2017				30.00	8,970.57
Deposit	05/10/2017				88.40	9,058.97
Deposit	05/10/2017				625,591.24	634,650.21
Deposit	05/11/2017				60.00	634,710.21
Total Deposits and Credits					634,710.21	634,710.21
Total New Transactions					437,570.80	437,570.80
Ending Balance					726,184.56	933,978.93

P.O. Box 521599 Miami, FL 33152-1599

Statement Date: April 30, 2017

Account Number: *****2973



>000524 7501825 0001 008229 30Z
 SOUTH TECH CHARTER ACADEMY INC
 OPERATING ACCOUNT
 1300 SW 30TH AVE
 BOYNTON BEACH FL 33426-9018

Customer Service Information

-  Client Care: 877-779-BANK (2265)
-  Web Site: www.bankunited.com
-  Bank Address: BankUnited
 P.O. Box 521599
 Miami, FL 33152-1599

Customer Message Center



Deposit checks fast with your mobile device. Take advantage of our remote deposit service.

PUBLIC FUNDS INTEREST CHECKING Account ***2973**

Account Summary

Statement Balance as of 03/31/2017			\$207,794.37
Plus	39	Deposits and Other Credits	\$1,058,570.24
Less	105	Withdrawals, Checks, and Other Debits	\$689,923.29
Less		Service Charge	\$6.90
Plus		Interest Paid	\$53.25
Statement Balance as of 04/30/2017			\$576,487.67

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$53.25
Interest Paid Year to Date	\$215.46
Interest Paid Prior Year 2016	\$613.94
Interest Withheld Prior Year 2016	\$0.00

Statement Date: April 30, 2017

Account Number: *****2973

Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
04/03/2017	Customer Deposit		\$50.00	\$207,844.37
04/03/2017	Customer Deposit		\$40.00	\$207,884.37
04/03/2017	STATE OF FLORIDA PAYMENTS 193881980533111 SOUTH TECH CHART		\$16,820.00	\$224,704.37
04/03/2017	FDGL LEASE PYMT SOUTH TECHNICAL CHART	\$35.28		\$224,669.09
04/03/2017	MERCHANT BANKCD INTERCHNG 498232636882 SOUTH TECH CHARTER ACA	\$24.72		\$224,644.37
04/03/2017	MERCHANT BANKCD INTERCHNG 498242150882 SOUTH TECH CHARTER ACA	\$139.95		\$224,504.42
04/03/2017	MERCHANT BANKCD DISCOUNT 498232636882 SOUTH TECH CHARTER ACA	\$5.12		\$224,499.30
04/03/2017	MERCHANT BANKCD DISCOUNT 498242150882 SOUTH TECH CHARTER ACA	\$30.11		\$224,469.19
04/03/2017	MERCHANT BANKCD FEE 498232636882 SOUTH TECH CHARTER ACA	\$15.21		\$224,453.98
04/03/2017	MERCHANT BANKCD FEE 498242150882 SOUTH TECH CHARTER ACA	\$19.24		\$224,434.74
04/04/2017	AUTHNET GATEWAY BILLING 95931306 SOUTH TECH ACADEMY	\$10.00		\$224,424.74
04/04/2017	AUTHNET GATEWAY BILLING 95972925 SOUTH TECH ACADEMY	\$18.30		\$224,406.44
04/05/2017	Customer Deposit		\$3,915.56	\$228,322.00
04/05/2017	PAYPAL TRANSFER SOUTH TECH CHARTER ACA		\$1,492.20	\$229,814.20
04/05/2017	SOUTH TECH ACADE TELECHECK		\$280.00	\$230,094.20

Statement Date: April 30, 2017
Account Number: ***2973**

Activity By Date



<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
	38181342			
	SOUTH TECH ACADE			
04/05/2017	MERCHANT BANKCD DEPOSIT 498232636882		\$4,685.00	\$234,779.20
	SOUTH TECH CHARTER ACA			
04/05/2017	ACC VERIFICATION FEE 3/10	\$10.00		\$234,769.20
04/05/2017	CHECK #4342	\$19.00		\$234,750.20
04/05/2017	CHECK #4355	\$200.00		\$234,550.20
04/06/2017	MERCHANT BANKCD DEPOSIT 498232636882		\$3,320.00	\$237,870.20
	SOUTH TECH CHARTER ACA			
04/06/2017	CHECK #4334	\$1,750.00		\$236,120.20
04/06/2017	CHECK #4341	\$2,320.90		\$233,799.30
04/06/2017	CHECK #4343	\$1,625.00		\$232,174.30
04/06/2017	CHECK #4346	\$4,650.00		\$227,524.30
04/06/2017	CHECK #4348	\$1,400.00		\$226,124.30
04/06/2017	CHECK #4349	\$69.78		\$226,054.52
04/06/2017	FLA DEPT REVENUE CRC 000000000060304	\$56,638.26 ✓		\$169,416.26
	SOUTH TECH CHARTER ACA			
04/07/2017	WEB TFR TO 000119002965 WEB RF#063009002321	\$1,492.20		\$167,924.06
04/07/2017	Customer Deposit		\$775.00	\$168,699.06
04/07/2017	MERCHANT BANKCD DEPOSIT 498232636882		\$1,300.00	\$169,999.06
	SOUTH TECH CHARTER ACA			
04/07/2017	SOUTH TECH ACADE TELECHECK 38181342		\$175.00	\$170,174.06
	SOUTH TECH ACADE			
04/07/2017	CHECK #4336	\$233.63		\$169,940.43
04/07/2017	CHECK #4337	\$142.39		\$169,798.04
04/07/2017	CHECK #4340	\$3,366.45		\$166,431.59
04/07/2017	CHECK #4345	\$209.25		\$166,222.34
04/07/2017	CHECK #4354	\$225.00		\$165,997.34
04/07/2017	VALIC EREMIT PRM	\$1,575.00 ✓		\$164,422.34

Statement Date: April 30, 2017

Account Number: *****2973

Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
	66804 TSA			
04/07/2017	VALIC EREMIT PRM 66804 TSA	\$1,575.00 ✓		\$162,847.34
04/10/2017	Customer Deposit		\$850.00	\$163,697.34
04/10/2017	PalmBeachSchools DIRECT PAY SOUTH TECH CHARTER ACA		\$618,754.80	\$782,452.14
04/10/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$1,570.00	\$784,022.14
04/10/2017	SOUTH TECH ACADE TELECHECK 38181342 SOUTH TECH ACADE		\$320.00	\$784,342.14
04/10/2017	CHECK #4335	\$1,624.00		\$782,718.14
04/10/2017	CHECK #4339	\$13,613.76		\$769,104.38
04/10/2017	CHECK #4351	\$268.02		\$768,836.36
04/10/2017	CHECK #4352	\$1,000.00		\$767,836.36
04/10/2017	CHECK #4353	\$16.27		\$767,820.09
04/11/2017	CHECK #4344	\$1,124.65		\$766,695.44
04/12/2017	Customer Deposit		\$1,380.00	\$768,075.44
04/12/2017	Customer Deposit		\$2,230.00	\$770,305.44
04/12/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$4,195.00	\$774,500.44
04/12/2017	CHECK #4368	\$17,965.61		\$756,534.83
04/12/2017	CHECK #4378	\$18.99		\$756,515.84
04/12/2017	5BCW10TN SOUTH T IMPOUND DD IMPOUND	\$160,630.54		\$595,885.30
04/12/2017	5BCW10TN SOUTH T IMPOUND BILLING IMPOUND	\$284.40		\$595,600.90
04/12/2017	5BCW10TN SOUTH T IMPOUND TRUST IMPOUND	\$1,075.30		\$594,525.60
04/12/2017	5BCW10TN SOUTH T IMPOUND TAX IMPOUND	\$56,115.26		\$538,410.34

Statement Date: April 30, 2017

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
04/13/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$2,115.00	\$540,525.34
04/13/2017	CHECK #4360	\$496.61		\$540,028.73
04/13/2017	CHECK #4350	\$400.00		\$539,628.73
04/13/2017	CHECK #4363	\$3,401.07		\$536,227.66
04/13/2017	CHECK #4380	\$16,166.99		\$520,060.67
04/13/2017	CHECK #4384	\$1,262.00		\$518,798.67
04/13/2017	CHECK #4388	\$30.00		\$518,768.67
04/14/2017	SOUTH TECH ACADE TELECHECK 38181342 SOUTH TECH ACADE		\$780.00	\$519,548.67
04/14/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$2,095.00	\$521,643.67
04/14/2017	CHECK #4362	\$215.87		\$521,427.80
04/14/2017	CHECK #4364	\$750.00		\$520,677.80
04/14/2017	CHECK #4366	\$69.38		\$520,608.42
04/14/2017	CHECK #4367	\$400.00		\$520,208.42
04/14/2017	CHECK #4372	\$4,600.00		\$515,608.42
04/14/2017	CHECK #4373	\$1,530.88		\$514,077.54
04/14/2017	CHECK #4376	\$901.92		\$513,175.62
04/14/2017	CHECK #4379	\$1,094.00		\$512,081.62
04/14/2017	CHECK #4383	\$566.84		\$511,514.78
04/14/2017	CHECK #4386	\$2,070.47		\$509,444.31
04/14/2017	CHECK #4387	\$116.80		\$509,327.51
04/14/2017	CHECK #4390	\$809.09		\$508,518.42
04/17/2017	Customer Deposit		\$2,660.00	\$511,178.42
04/17/2017	SOUTH TECH ACADE TELECHECK 38181342 SOUTH TECH ACADE		\$320.00	\$511,498.42
04/17/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$3,050.00	\$514,548.42
04/17/2017	CHECK #4347	\$25.00		\$514,523.42

Statement Date: April 30, 2017

Account Number: *****2973

Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
04/17/2017	CHECK #4358	\$51,176.41		\$463,347.01
04/17/2017	CHECK #4365	\$281.25		\$463,065.76
04/17/2017	CHECK #4370	\$410.35		\$462,655.41
04/17/2017	CHECK #4375	\$302.36		\$462,353.05
04/17/2017	CHECK #4391	\$2,950.00		\$459,403.05
04/18/2017	CHECK #461	\$325.00		\$459,078.05
04/18/2017	CHECK #4356	\$150.29		\$458,927.76
04/18/2017	CHECK #4357	\$4,116.00		\$454,811.76
04/18/2017	CHECK #4369	\$4,907.01		\$449,904.75
04/18/2017	CHECK #4385	\$100.00		\$449,804.75
04/18/2017	CHECK #4389	\$732.00		\$449,072.75
04/18/2017	CHECK #4394	\$3,704.73		\$445,368.02
04/18/2017	CHECK #4396	\$238.60		\$445,129.42
04/18/2017	CHECK #4402	\$138.78		\$444,990.64
04/18/2017	CHECK #4404	\$3,501.08		\$441,489.56
04/18/2017	CHECK #4409	\$55.70		\$441,433.86
04/18/2017	CHECK #4410	\$111.95		\$441,321.91
04/18/2017	CHECK #4412	\$21.96		\$441,299.95
04/19/2017	Customer Deposit		\$753.00	\$442,052.95
04/19/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$405.00	\$442,457.95
04/19/2017	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$165.00	\$442,622.95
04/19/2017	CHECK #4397	\$2,002.55		\$440,620.40
04/19/2017	CHECK #4400	\$1,297.98		\$439,322.42
04/19/2017	CHECK #4401	\$445.50		\$438,876.92
04/19/2017	CHECK #4407	\$202.20		\$438,674.72
04/19/2017	CHECK #4408	\$35.35		\$438,639.37
04/20/2017	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$350.00	\$438,989.37
04/20/2017	CHECK #4371	\$3,669.33		\$435,320.04
04/20/2017	CHECK #4392	\$20.00		\$435,300.04

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South Tech Charter Academy, Inc
Reconciliation Summary
1112 · South Tech Internal 2965, Period Ending 04/30/2017

	<u>Apr 30, 17</u>
Beginning Balance	186,800.51
Cleared Transactions	
Checks and Payments - 53 items	-37,829.97
Deposits and Credits - 28 Items	24,566.10
Total Cleared Transactions	<u>-13,263.87</u>
Cleared Balance	173,536.64
Uncleared Transactions	
Checks and Payments - 13 items	-1,999.36
Deposits and Credits - 1 Item	81.00
Total Uncleared Transactions	<u>-1,918.36</u>
Register Balance as of 04/30/2017	171,618.28
New Transactions	
Checks and Payments - 19 items	-6,032.91
Deposits and Credits - 15 Items	15,614.43
Total New Transactions	<u>9,581.52</u>
Ending Balance	181,199.80

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South Tech Charter Academy, Inc Reconciliation Detail

1112 - South Tech Internal 2965, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						186,800.51
Cleared Transactions						
Checks and Payments - 63 Items						
Bill Pmt -Check	01/27/2017	1836	GFS Gordon Food ...	X	-648.17	-648.17
Bill Pmt -Check	02/10/2017	1860	The Boynton Beach...	X	-500.00	-1,148.17
Bill Pmt -Check	02/10/2017	1863	Fraga, Barbara	X	-215.90	-1,364.07
Bill Pmt -Check	02/24/2017	1880	Sysco SouthEast Fl...	X	-495.21	-1,859.28
Bill Pmt -Check	03/03/2017	1884	Brown, Michelle	X	-60.00	-1,919.28
Bill Pmt -Check	03/31/2017	1927	Universal Orlando	X	-7,739.10	-9,658.38
Bill Pmt -Check	03/31/2017	1913	Andersons	X	-6,005.74	-15,664.12
Bill Pmt -Check	03/31/2017	1925	Skills USA Florida	X	-5,610.00	-21,274.12
Bill Pmt -Check	03/31/2017	1912	Academy	X	-1,580.00	-22,854.12
Bill Pmt -Check	03/31/2017	1923	Positive Promotions	X	-502.00	-23,356.12
Bill Pmt -Check	03/31/2017	1926	Terry's Auto Supply	X	-457.99	-23,814.11
Bill Pmt -Check	03/31/2017	1915	Culinary Solutions I...	X	-425.00	-24,239.11
Bill Pmt -Check	03/31/2017	1914	Cold Air Distributors	X	-299.23	-24,538.34
Bill Pmt -Check	03/31/2017	1917	GFS Gordon Food ...	X	-290.12	-24,828.46
Bill Pmt -Check	03/31/2017	1916	Fraga, Barbara	X	-258.21	-25,086.67
Bill Pmt -Check	03/31/2017	1924	Sam's Club Direct	X	-202.77	-25,289.44
Bill Pmt -Check	03/31/2017	1922	Paramount Coffee ...	X	-193.46	-25,482.90
Bill Pmt -Check	03/31/2017	1918	Hagood, Sandi	X	-131.58	-25,614.48
Bill Pmt -Check	03/31/2017	1921	Palardis, Jon	X	-51.98	-25,666.46
Bill Pmt -Check	03/31/2017	1919	Jl Distributors	X	-51.94	-25,718.40
Bill Pmt -Check	03/31/2017	1920	Jones, Latoya	X	-16.64	-25,735.04
Check	04/03/2017	Debit	Merchant Bank CD ...	X	-49.76	-25,784.80
Bill Pmt -Check	04/07/2017	1935	Mcinnis, Alley	X	-4,761.00	-30,545.80
Bill Pmt -Check	04/07/2017	1940	Sysco SouthEast Fl...	X	-344.86	-30,890.66
Bill Pmt -Check	04/07/2017	1929	Brilliant Supply	X	-327.00	-31,217.66
Bill Pmt -Check	04/07/2017	1936	Palardis, Jon	X	-324.46	-31,542.12
Bill Pmt -Check	04/07/2017	1930	Dade Paper & Bag ...	X	-316.01	-31,858.13
Bill Pmt -Check	04/07/2017	1933	Herff Jones	X	-285.00	-32,143.13
Bill Pmt -Check	04/07/2017	1932	GFS Gordon Food ...	X	-261.40	-32,404.53
Bill Pmt -Check	04/07/2017	1934	Marsh, Patrice	X	-209.63	-32,614.16
Bill Pmt -Check	04/07/2017	1937	Paramount Coffee ...	X	-127.85	-32,742.01
Bill Pmt -Check	04/07/2017	1931	Dolandis Enterprise...	X	-100.00	-32,842.01
Bill Pmt -Check	04/07/2017	1943	Texta, Miriam	X	-65.00	-32,907.01
Bill Pmt -Check	04/07/2017	1939	Publix Super Marke...	X	-56.00	-32,963.01
Bill Pmt -Check	04/07/2017	1928	American Express ...	X	-47.17	-33,010.18
Bill Pmt -Check	04/13/2017	1953	Moran, Lynn	X	-997.22	-34,007.40
Bill Pmt -Check	04/13/2017	1958	Terry's Auto Supply	X	-435.84	-34,443.24
Bill Pmt -Check	04/13/2017	1954	NAPA Auto Parts	X	-308.96	-34,752.20
Bill Pmt -Check	04/13/2017	1951	Inlet Grove Commu...	X	-300.00	-35,052.20
Bill Pmt -Check	04/13/2017	1944	American Express -...	X	-275.00	-35,327.20
Bill Pmt -Check	04/13/2017	1945	Awesome Greyhou...	X	-230.00	-35,557.20
Bill Pmt -Check	04/13/2017	1955	Navarte, Melchor	X	-130.00	-35,687.20
Bill Pmt -Check	04/13/2017	1947	Dolandis Enterprise...	X	-100.00	-35,787.20
Bill Pmt -Check	04/13/2017	1946	De La Fe, Tina	X	-77.97	-35,865.17
Bill Pmt -Check	04/13/2017	1949	GFS Gordon Food ...	X	-59.57	-35,924.74
Bill Pmt -Check	04/13/2017	1956	Salas, Roman	X	-23.98	-35,948.72
Bill Pmt -Check	04/13/2017	1957	Sally Beauty Supply	X	-23.22	-35,971.94
Bill Pmt -Check	04/19/2017	1980	Schroeder, David	X	-500.00	-36,471.94
Bill Pmt -Check	04/19/2017	1961	Smith, Molly	X	-300.00	-36,771.94
Bill Pmt -Check	04/21/2017	1967	Palardis, Jon	X	-572.22	-37,344.16
Bill Pmt -Check	04/21/2017	1963	Cappuccino Express	X	-395.00	-37,739.16
Bill Pmt -Check	04/21/2017	1966	O'Neil, Suzanne	X	-87.06	-37,826.22
Check	04/30/2017			X	-3.75	-37,829.97
Total Checks and Payments						-37,829.97

2:29 PM

05/16/17

South Tech Charter Academy, Inc Reconciliation Detail

1112 · South Tech Internal 2965, Period Ending 04/30/2017

Type	Date	Num	Name	Cir	Amount	Balance
Deposits and Credits - 28 Items						
Deposit	03/31/2017			X	265.00	265.00
Deposit	04/03/2017			X	416.00	681.00
Deposit	04/03/2017			X	4,149.00	4,830.00
Deposit	04/04/2017			X	244.00	5,074.00
Deposit	04/04/2017			X	1,492.20	6,566.20
Deposit	04/05/2017			X	1,982.90	8,549.10
Deposit	04/08/2017			X	150.00	8,699.10
Deposit	04/07/2017			X	65.00	8,764.10
Deposit	04/07/2017			X	1,137.00	9,901.10
Deposit	04/10/2017			X	1,315.95	11,217.05
Deposit	04/11/2017			X	188.00	11,405.05
Deposit	04/12/2017			X	105.00	11,510.05
Deposit	04/12/2017			X	154.00	11,664.05
Deposit	04/12/2017			X	572.00	12,236.05
Deposit	04/17/2017			X	293.00	12,529.05
Deposit	04/17/2017			X	2,864.21	15,393.26
Bill Pmt -Check	04/19/2017	1959	Mendez Jr, Luis	X	0.00	15,393.26
Deposit	04/19/2017			X	180.00	15,573.26
Deposit	04/19/2017			X	399.00	15,972.26
Deposit	04/21/2017			X	197.00	16,169.26
Deposit	04/21/2017			X	1,473.40	17,642.66
Deposit	04/24/2017			X	1,170.23	18,812.89
Deposit	04/25/2017			X	3,822.40	22,635.29
Deposit	04/26/2017			X	98.00	22,731.29
Deposit	04/26/2017			X	134.00	22,865.29
Deposit	04/27/2017			X	157.96	23,023.25
Deposit	04/28/2017			X	1,521.00	24,544.25
Deposit	04/30/2017			X	21.85	24,566.10
Total Deposits and Credits					24,566.10	24,566.10
Total Cleared Transactions					-13,263.87	-13,263.87
Cleared Balance					-13,263.87	173,536.64
Uncleared Transactions						
Checks and Payments - 13 Items						
Bill Pmt -Check	04/07/2017	1941	Tanner, Walter		-129.37	-129.37
Bill Pmt -Check	04/07/2017	1938	Pinales, Eric Augus...		-10.00	-139.37
Bill Pmt -Check	04/13/2017	1948	Elionel Metzeler		-250.00	-389.37
Bill Pmt -Check	04/13/2017	1952	Moore, Nancy		-63.19	-452.56
Bill Pmt -Check	04/13/2017	1950	Hyett, Crystal		-40.32	-492.88
Bill Pmt -Check	04/21/2017	1964	GFS Gordon Food ...		-342.98	-835.86
Bill Pmt -Check	04/21/2017	1985	Hyett, Crystal		-338.78	-1,174.64
Bill Pmt -Check	04/21/2017	1970	Sysco SouthEast Fl...		-217.52	-1,392.16
Bill Pmt -Check	04/21/2017	1968	Paramount Coffee ...		-155.35	-1,547.51
Bill Pmt -Check	04/21/2017	1972	Terry's Auto Supply		-146.95	-1,694.46
Bill Pmt -Check	04/21/2017	1971	Tanner, Walter		-140.40	-1,834.86
Bill Pmt -Check	04/21/2017	1962	Arenda, Ezequie		-120.00	-1,954.86
Bill Pmt -Check	04/21/2017	1969	Sweetwater		-44.50	-1,999.36
Total Checks and Payments					-1,999.36	-1,999.36
Deposits and Credits - 1 Item						
Deposit	04/28/2017				81.00	81.00
Total Deposits and Credits					81.00	81.00
Total Uncleared Transactions					-1,918.36	-1,918.36
Register Balance as of 04/30/2017					-15,182.23	171,618.28

2:29 PM
05/16/17

South Tech Charter Academy, Inc
Reconciliation Detail
1112 · South Tech Internal 2965, Period Ending 04/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 19 Items						
Bill Pmt -Check	05/01/2017	1980	Richman, Laurence B		-421.00	-421.00
Bill Pmt -Check	05/01/2017	1981	Sam's Club Direct		-339.98	-760.98
Bill Pmt -Check	05/01/2017	1977	Mileti, Lisa		-221.00	-981.98
Bill Pmt -Check	05/01/2017	1973	GFS Gordon Food ...		-191.81	-1,173.79
Bill Pmt -Check	05/01/2017	1978	Millan, Joarys		-130.00	-1,303.79
Bill Pmt -Check	05/01/2017	1979	Palardis, Jon		-45.99	-1,349.78
Bill Pmt -Check	05/01/2017	1976	Memigan, Christina		-37.98	-1,387.76
Bill Pmt -Check	05/01/2017	1974	Hagood, Sandi		-31.85	-1,419.61
Bill Pmt -Check	05/01/2017	1975	Kelacou, Frank		-10.00	-1,429.61
Bill Pmt -Check	05/04/2017	1982	Academy		-3,400.00	-4,829.61
Bill Pmt -Check	05/04/2017	1990	Richman, Laurence B		-300.00	-5,129.61
Bill Pmt -Check	05/04/2017	1985	Fraga, Barbara		-240.26	-5,369.87
Bill Pmt -Check	05/04/2017	1987	Hyeit, Crystal		-162.24	-5,522.11
Bill Pmt -Check	05/04/2017	1986	Gill, Donna		-130.00	-5,652.11
Bill Pmt -Check	05/04/2017	1988	Paramount Coffee ...		-116.35	-5,768.46
Bill Pmt -Check	05/04/2017	1984	Fernandez, Maria		-100.00	-5,868.46
Bill Pmt -Check	05/04/2017	1983	Ellison, Carolee		-62.59	-5,931.05
Bill Pmt -Check	05/04/2017	1989	Pelaez, Ruthy		-59.70	-5,990.75
Bill Pmt -Check	05/04/2017	1991	Salas, Roman		-42.16	-6,032.91
Total Checks and Payments					-6,032.91	-6,032.91
Deposits and Credits - 15 Items						
Deposit	05/01/2017				430.00	430.00
Deposit	05/03/2017				1,581.00	2,011.00
Deposit	05/04/2017				50.00	2,061.00
Deposit	05/04/2017				270.99	2,331.99
Deposit	05/04/2017				1,613.20	3,945.19
Deposit	05/05/2017				333.00	4,278.19
Deposit	05/05/2017				1,517.34	5,795.53
Deposit	05/08/2017				1,019.00	6,814.53
Deposit	05/10/2017				205.00	7,019.53
Deposit	05/10/2017				205.00	7,224.53
Deposit	05/10/2017				1,918.40	9,142.93
Deposit	05/10/2017				3,885.50	13,028.43
Deposit	05/11/2017				1,373.00	14,401.43
Deposit	05/12/2017				310.00	14,711.43
Deposit	05/12/2017				903.00	15,614.43
Total Deposits and Credits					15,614.43	15,614.43
Total New Transactions					9,581.52	9,581.52
Ending Balance					-5,600.71	191,199.80

(A) SouthTech Academy

Title II, Part A

(B) Program Name:

Project #

50D-2247B-7CT01

Invoice#: 50D-2-IIA -2017

Teacher and Principal Training and Recruiting Fund

Dates: Through 3/31/17

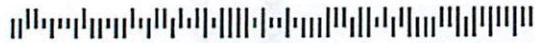
Func	Obj	Description	Type	Date	Check #	Name	Amount
6400	310	Prof Dev	Invoice	1/26/2017	CK#4209, 2/3/1	WPLG Consulting LLC	1,000.00
6400	310	Prof Dev	Invoice	12/1/2016	CK#4101, 12/12/16	Z Space	1,350.00
6400	310	Prof Dev	Invoice	4/25/2017		WPLG Consulting LLC	6,400.00
TOTAL		6400-310		Prof & Tech Services			\$8,750.00
6400	100	Prof Dev/ Stipends	Payroll Journal	9/25/16 Mtg	3/17/17 Register	Staff Listing/sign In	4,650.00
6400	100	Prof Dev/ Stipends	Payroll Journal	9/29/17 & 11/9/17 Mtgs	3/30/17 Register	Staff Listing/sign In	6,000.00
TOTAL		6400-100		Salaries/Stipends			\$10,650.00
TOTAL		6400 330		Travel - Conference			\$0.00
TOTAL		6400-310		Supplies			\$0.00

690 310
1350
4416 1984

10650

15756 3644 19,400.00
STA STP
5,600.00 19,400.00
\$25,000.00

TOTAL	\$19,400.00
--------------	--------------------



>004864 7501822 0001 008229 20Z
 SOUTH TECH CHARTER ACADEMY INC
 INTERNAL ACCOUNT
 1300 SW 30TH AVE
 BOYNTON BEACH FL 33426-9018


Statement Date: April 30, 2017

Account Number: *****2965

Customer Service Information


Client Care: 877-779-BANK (2265)



Web Site: www.bankunited.com


 Bank Address: BankUnited
 P.O. Box 521599
 Miami, FL 33152-1599

Customer Message Center

Deposit checks fast with your mobile device. Take advantage of our remote deposit service.

PUBLIC FUNDS INTEREST CHECKING Account ***2965**
Account Summary

Statement Balance as of 03/31/2017			\$186,800.51
Plus	27	Deposits and Other Credits	\$24,544.25
Less	54	Withdrawals, Checks, and Other Debits	\$37,826.22
Less		Service Charge	\$3.75
Plus		Interest Paid	\$21.85
Statement Balance as of 04/30/2017			\$173,536.64

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$21.85
Interest Paid Year to Date	\$89.26
Interest Paid Prior Year 2016	\$254.16
Interest Withheld Prior Year 2016	\$0.00

Statement Date: April 30, 2017

Account Number: *****2965

Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
04/03/2017	Customer Deposit		\$416.00	\$187,216.51
04/03/2017	Customer Deposit		\$4,149.00	\$191,365.51
04/03/2017	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$265.00	\$191,630.51
04/03/2017	MERCHANT BANKCD INTERCHNG 498232637880 SOUTH TECH CHRTR ACAD	\$16.86		\$191,613.65
04/03/2017	MERCHANT BANKCD DISCOUNT 498232637880 SOUTH TECH CHRTR ACAD	\$4.00		\$191,609.65
04/03/2017	MERCHANT BANKCD FEE 498232637880 SOUTH TECH CHRTR ACAD	\$28.90		\$191,580.75
04/04/2017	CHECK #1880	\$495.21		\$191,085.54
04/05/2017	Customer Deposit		\$1,982.90	\$193,068.44
04/05/2017	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$244.00	\$193,312.44
04/05/2017	CHECK #1921	\$51.98		\$193,260.46
04/06/2017	CHECK #1860	\$500.00		\$192,760.46
04/06/2017	CHECK #1926	\$457.99		\$192,302.47
04/06/2017	CHECK #1927	\$7,739.10		\$184,563.37
04/07/2017	WEB TFR FR 000119002973 063009002321 WEB RF#063009002321		\$1,492.20	\$186,055.57
04/07/2017	Customer Deposit		\$1,137.00	\$187,192.57
04/07/2017	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$150.00	\$187,342.57
04/07/2017	CHECK #1836	\$648.17		\$186,694.40
04/07/2017	CHECK #1912	\$1,580.00		\$185,114.40
04/07/2017	CHECK #1918	\$131.58		\$184,982.82
04/07/2017	CHECK #1919	\$51.94		\$184,930.88
04/07/2017	CHECK #1920	\$16.64		\$184,914.24

1:08 PM
05/16/17

South Tech Charter Academy, Inc
Reconciliation Summary
1113 · Money Market Account 2981, Period Ending 04/30/2017

	<u>Apr 30, 17</u>
Beginning Balance	1,063,175.22
Cleared Transactions	
Deposits and Credits - 1 Item	<u>348.66</u>
Total Cleared Transactions	<u>348.66</u>
Cleared Balance	<u>1,063,523.88</u>
Register Balance as of 04/30/2017	<u>1,063,523.88</u>
Ending Balance	1,063,523.88

1:08 PM
05/16/17

South Tech Charter Academy, Inc
Reconciliation Detail
1113 - Money Market Account 2981, Period Ending 04/30/2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,063,175.22
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	04/30/2017			X	348.66	348.66
Total Deposits and Credits					348.66	348.66
Total Cleared Transactions					348.66	348.66
Cleared Balance					348.66	1,063,523.88
Register Balance as of 04/30/2017					348.66	1,063,523.88
Ending Balance					348.66	1,063,523.88

P.O. Box 521599 Miami, FL 33152-1599



>004376 7499940 0001 008229 10Z
 SOUTH TECH CHARTER ACADEMY INC
 1300 SW 30TH AVE
 BOYNTON BEACH FL 33426-9018



Customer Message Center


Deposit checks fast with your mobile device. Take advantage of our remote deposit service.


Statement Date: April 30, 2017

Account Number: *****2981

Customer Service Information

 Client Care: 877-779-BANK (2265)

 Web Site: www.bankunited.com

 Bank Address: BankUnited
 P.O. Box 521599
 Miami, FL 33152-1599

PUBLIC FUNDS MONEY MARKET Account *****2981

Account Summary

Statement Balance as of 03/31/2017		\$1,063,175.22
Plus	0 Deposits and Other Credits	\$0.00
Less	0 Withdrawals, Checks, and Other Debits	\$0.00
Less	Service Charge	\$0.00
Plus	Interest Paid	\$348.66
Statement Balance as of 04/30/2017		\$1,063,523.88

Interest Summary

Beginning Interest Rate	0.40%
Interest Period Days	30
Interest Annual Percentage Yield Earned this Statement Period (APYE)	0.40%
Interest Paid this Statement Period	\$348.66
Interest Paid Year to Date	\$1,393.96
Interest Paid Prior Year 2016	\$4,770.21
Interest Withheld Prior Year 2016	\$0.00



Statement Date: April 30, 2017
Account Number: *****2981

Activity By Date

<i>Date</i>	<i>Description</i>	<i>Withdrawals</i>	<i>Deposits</i>	<i>Balance</i>
04/28/2017	Interest Paid		\$348.66	\$1,063,523.88

Rates By Date


<i>Date</i>	<i>Rate</i>
03/31	0.40%

Balances by Date

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
03/31	\$1,063,175.22	04/28	\$1,063,523.88

Other Balances

Minimum Balance this Statement Period \$1,063,175.22



With BankUnited Mobile Deposit you can deposit checks from your mobile device from anywhere at any time. Download our app on the App Store or Google Play today.

Statement Date: April 30, 2017

Account Number: *****2981

If your account does not balance please check the following carefully:

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error
7815 NW 148th ST, Miami Lakes, FL 33016

For Consumer Customers Only

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

For Electronic Funds Transfers, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

For Substitute Checks, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



Member
FDIC

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
C-2**

Motion:

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending April 30, 2017 as required by the Sponsor.

Summary Information:

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact related to this item.

South Tech Charter Academy, Inc
Account QuickReport
 As of April 30, 2017

Date	Num	Name	Amount
1111 - South Tech Operating 2973			
04/30/2017	1237	Payroll	-165,171.98
04/14/2017	1252	Payroll	-160,630.54
04/30/2017	1237	Payroll	-57,305.78
04/14/2017	1252	Payroll	-56,115.26
04/30/2017	1241	Florida Retirement System	-55,558.81
04/07/2017	4358	Blue Cross Blue Shield	-51,176.41
04/07/2017	4368	FPL	-17,965.61
04/07/2017	4380	Palm Beach County School Distr...	-16,166.99
04/21/2017	4414	Capital Contractors	-12,390.00
04/07/2017	4369	GIS Benefits	-4,907.01
04/07/2017	4372	Impact Learning Strategies LLC	-4,600.00
04/07/2017	4357	A & S Transportation	-4,116.00
04/13/2017	4394	American Express - 21015	-3,704.73
04/21/2017	4429	Speech Rehab Services, LLC	-3,690.50
04/07/2017	4371	ICW Group	-3,669.33
04/13/2017	4404	Philadelphia Insurance Compani...	-3,501.08
04/07/2017	4363	Dex Imaging	-3,401.07
04/13/2017	4403	NHA	-3,055.00
04/21/2017	4413	Alann Corporation	-3,000.00
04/07/2017	4391	Voya	-2,950.00
04/21/2017	4415	Clean Supply	-2,108.05
04/07/2017	4386	Staples Advantage	-2,070.47
04/13/2017	4397	Cengage Learning	-2,002.55
04/30/2017	1237	Payroll	-1,584.55
04/30/2017	1238	Valic	-1,575.00
04/30/2017	1239	Valic	-1,575.00
04/07/2017	4373	Kendall Hunt	-1,530.88
04/13/2017	4400	Great American Financial Service	-1,297.98
04/07/2017	4384	Pocket Nurse	-1,262.00
04/21/2017	4430	Staples Advantage	-1,236.56
04/21/2017	4432	US Postal Service	-1,200.00
04/21/2017	4427	Safety-Kleen Systems Inc	-1,161.07
04/21/2017	4419	FJ Vodolo & Associates, LLC	-1,125.00
04/07/2017	4379	Met Life	-1,094.00
04/14/2017	1252	Payroll	-1,075.30
04/21/2017	4428	Spectrum Public Relations	-1,063.53
04/21/2017	4423	McCullough, Keefe	-1,025.00
04/07/2017	4376	Life Insurance Company of the ...	-901.92
04/13/2017	4406	Powell Landscaping & Design	-900.00
04/07/2017	4390	Verizon Wireless	-809.09
04/21/2017	4417	Engler, Charles P.	-780.00
04/13/2017	4395	Amerigas	-774.91
04/07/2017	4364	Executive Women of Palm Bchs...	-750.00
04/07/2017	4389	Trinity 3 LLC	-732.00
04/07/2017	4383	PHEAA	-566.84
04/21/2017	4431	Terry's Auto Supply	-518.92
04/21/2017	4434	Williams, Julie	-506.00
04/13/2017	4399	FI Consortium of Public Charter ...	-500.00
04/07/2017	4360	Chapters Group	-496.61
04/21/2017	4426	Neofunds by Neopost	-446.16
04/13/2017	4401	Managed Care Concepts	-445.50
04/07/2017	4370	Home Depot	-410.35
04/07/2017	4367	Fidelity Investments	-400.00
04/07/2017	4361	Charter School Services Corp	-325.00
04/07/2017	4375	Lamerson, Kelly	-302.36
04/14/2017	1252	Payroll	-284.40
04/07/2017	4365	F. Mandley & Associates	-281.25
04/30/2017	1237	Payroll	-276.25
04/21/2017	4435	Wright, Landis	-275.00
04/13/2017	4396	Boggess, John-Anthony	-238.60
04/03/2017	Credit	Merchant Service Fee	-234.35
04/13/2017	4411	Valdez, Miguel	-225.00
04/21/2017	4416	EBS Healthcare	-225.00
04/07/2017	4362	Conney Safety	-215.87
04/13/2017	4393	All Metro Health Care	-203.00
04/13/2017	4407	Staples Advantage	-202.20
04/13/2017	4405	Pollack & Rosen, P.A.	-200.00

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 05/16/17
 Accrual Basis

South Tech Charter Academy, Inc

Account QuickReport

As of April 30, 2017

Date	Num	Name	Amount
04/07/2017	4356	1st in Padlock.com LLC	-150.29
04/07/2017	4374	Kovi, Suzanne	-150.00
04/13/2017	4402	NexAir, LLC	-138.78
04/21/2017	4433	Wards Science	-129.99
04/21/2017	4420	Fonseca, Mariela	-120.00
04/07/2017	4387	Stericycle	-116.80
04/13/2017	4410	Tire Equipment Sales & Serv	-111.95
04/07/2017	4385	Pollack & Rosen, P.A.	-100.00
04/21/2017	4422	Lamerson, Kelly	-93.44
04/07/2017	4366	FedEx	-69.38
04/07/2017	4381	Paramount Coffee Service	-58.85
04/13/2017	4409	Sun Sentinel	-55.70
04/24/2017	1257		-55.00
04/13/2017	4408	State Of Florida Disbursement Unit	-35.35
04/03/2017	credit	FDGL	-35.28
04/07/2017	4388	Total Compliance Network Inc	-30.00
04/03/2017	credit	Authnet Gateway	-28.30
04/13/2017	4398	FL Assoc of Partners in Educati...	-25.00
04/13/2017	4412	Wards Science	-21.96
04/07/2017	4392	Williams, Julie	-20.00
04/21/2017	4424	McInerney, Kathryn	-19.98
04/07/2017	4378	Messmer, Eric	-18.99
04/21/2017	4425	Messmer, Eric	-16.46
04/05/2017	credit	Bank United	-10.00
04/30/2017			-6.90
04/07/2017	4359	Bogges, John-Anthony	0.00
04/07/2017	4377	Managed Care Concepts	0.00
04/07/2017	4382	Pemco & Co, LLC	0.00
04/21/2017	4418	Expose Yourself	0.00
04/21/2017	4421	Keleou, Frank	0.00
Total 1111 · South Tech Operating 2973			-672,108.02
1112 · South Tech Internal 2965			
04/07/2017	1935	Mcinnis, Alley	-4,761.00
04/13/2017	1953	Moran, Lynn	-997.22
04/21/2017	1967	Palardis, Jon	-572.22
04/19/2017	1960	Schroeder, David	-500.00
04/13/2017	1958	Terry's Auto Supply	-435.84
04/21/2017	1963	Cappuccino Express	-395.00
04/07/2017	1940	Sysco SouthEast Florida	-344.86
04/21/2017	1964	GFS Gordon Food Services Miami	-342.98
04/21/2017	1965	Hytt, Crystal	-338.78
04/07/2017	1929	Brilliant Supply	-327.00
04/07/2017	1936	Palardis, Jon	-324.46
04/07/2017	1930	Dade Paper & Bag Co.	-316.01
04/13/2017	1954	NAPA Auto Parts	-308.96
04/13/2017	1951	Inlet Grove Community High Sc...	-300.00
04/19/2017	1961	Smith, Molly	-300.00
04/07/2017	1933	Herff Jones	-285.00
04/13/2017	1944	American Express - 21015	-275.00
04/07/2017	1932	GFS Gordon Food Services Miami	-261.40
04/13/2017	1948	Elionel Metezier	-250.00
04/13/2017	1945	Awesome Greyhound Adoptions	-230.00
04/21/2017	1970	Sysco SouthEast Florida	-217.52
04/07/2017	1934	Marsh, Patrice	-209.63
04/21/2017	1968	Paramount Coffee Service	-155.35
04/21/2017	1972	Terry's Auto Supply	-146.95
04/21/2017	1971	Tanner, Walter	-140.40
04/13/2017	1955	Navartte, Melchor	-130.00
04/07/2017	1941	Tanner, Walter	-129.37
04/07/2017	1937	Paramount Coffee Service	-127.85
04/21/2017	1962	Arenda, Ezequie	-120.00
04/07/2017	1931	Dolandis Enterprises Inc	-100.00
04/13/2017	1947	Dolandis Enterprises Inc	-100.00
04/21/2017	1966	O'Neil, Suzanne	-87.06
04/13/2017	1946	De La Fe, Tina	-77.97
04/07/2017	1943	Texta, Miriam	-65.00
04/13/2017	1952	Moore, Nancy	-63.19

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Accrual Basis

South Tech Charter Academy, Inc
Account QuickReport
As of April 30, 2017

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
04/13/2017	1949	GFS Gordon Food Services Miami	-59.57
04/07/2017	1939	Publix Super Markets, Inc	-56.00
04/03/2017	Debit	Merchant Bank CD Fee	-49.76
04/07/2017	1928	American Express 11003	-47.17
04/21/2017	1969	Sweetwater	-44.50
04/13/2017	1950	Hyett, Crystal	-40.32
04/13/2017	1956	Salas, Roman	-23.98
04/13/2017	1957	Sally Beauty Supply	-23.22
04/07/2017	1938	Pinales, Eric Augustine	-10.00
04/30/2017			-3.75
04/07/2017	1942	Terry's Auto Supply	0.00
04/19/2017	1959	Mendez Jr, Luis	0.00
Total 1112 · South Tech Internal 2965			-14,094.29
TOTAL			-686,202.31

Motion:

I recommend that the Board approve and ratify the monthly financial statements for month ending April 30, 2017 as required by the Sponsor.

Summary Information:

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

Governmental Accounting Standards Board (GASB) Monthly Financial Form
South Tech Academy with MSID Number 1571
Palm Beach County, Florida
For the Month Ended April 30, 2017 and For the Year Ending June 30, 2017
April 30, 2017

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	1110	\$ 1,731,402	\$ -	\$ -	\$ -	\$ 1,731,402
Investments	1160					-
Grant receivables	1130					-
Other current assets	12XX	3,676				3,676
Deposits	1210					-
Due from other funds	1140	199,004				199,004
Other long-term assets	1400					-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Assets		<u>1,934,082</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,934,082</u>
LIABILITIES AND FUND BALANCE						
Liabilities						
Accounts payable	2120	156,274	-	-	-	156,274
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	285,318				285,318
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX					-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities		<u>441,592</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>441,592</u>
Fund Balance						
Nonspendable	2710	202,680				202,680
Restricted	2720					-
Committed	2730					-
Assigned	2740	146,271				146,271
Unassigned	2750	1,143,539				1,143,539
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Balance		<u>1,492,490</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,492,490</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>1,934,082</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,934,082</u>

South Tech Academy with MSID Number 1571
Palm Beach County, Florida
Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)
For the Month Ended April 30, 2017 and For the Year Ending June 30, 2017

FTE Projected
FTE Actual

1116
1108 99% Percent of Projected

	General Fund					Special Revenue			
	Account Number	Month/ Quarter		Annual Budget	% of YTD	Month/ Quarter	YTD Actual	Annual Budget	% of YTD
		Actual	YTD Actual		Actual to				Actual to
Revenues									
FEDERAL SOURCES									
Federal direct	3100	-	-	-	%	-	-	-	%
Federal through state and local	3200					39,961	338,737	575,800	59%
STATE SOURCES									
FEFP	3310	505,392	5,430,230	6,579,887	83%				
Capital outlay	3397	9,233	96,536	116,212	83%				
Class size reduction	3355	82,887	859,872	1,034,877	83%				
School recognition	3361								
Other state revenue	33XX	432,035	902,585	595,620	152%				
LOCAL SOURCES									
Interest	3430	424	4,481	4,700	95%				
Local capital improvement tax	3413								
Other local revenue	34XX	25,220	224,816	251,200	89%				
Total Revenues		1,055,191	7,518,520	8,582,496	88%	39,961	338,737	575,800	59%
Expenditures									
Current Expenditures									
Instruction	5000	382,382	4,145,304	4,758,081	87%	28,810	267,832	356,610	75%
Instructional support services	6000	44,941	525,429	714,724	74%	40,656	125,057	141,690	88%
Board	7100	8,229	89,924	105,182	85%				
General administration	7200	19,988	154,203	183,403	84%				
School administration	7300	64,573	663,546	772,953	86%				
Facilities and acquisition	7400								
Fiscal services	7500	15,830	166,085	204,610	81%				
Food services	7600								
Central services	7700	14,583	191,291	279,083	69%				
Pupil transportation services	7800	43,010	430,178	479,680	90%	11,760	11,760	7,500	157%
Operation of plant	7900	82,593	668,191	716,636	93%				
Maintenance of plant	8100	1,148	15,875	58,480	27%				
Administrative technology services	8200	11,175	110,686	122,517	90%				
Community services	9100	16,019	195,052	250,000	78%				
Debt service	9200								
Total Expenditures		704,471	7,355,764	8,645,349	85%	81,226	404,649	505,800	80%
Excess (Deficiency) of Revenues Over Expenditures		350,720	162,756	(62,853)		(41,265)	(65,912)	70,000	-94%
Other Financing Sources (Uses)									
Transfers in	3600	(41,265)	(65,912)			41,265	65,912		
Transfers out	9700								
Total Other Financing Sources (Uses)		(41,265)	(65,912)	-		41,265	65,912	-	
Net Change in Fund Balances		309,455	96,844	(62,853)		-	-	70,000	0%
Fund balances, beginning		1,190,909	1,395,646	1,395,646					
Adjustments to beginning fund balance		(7,874)							
Fund Balances, Beginning as Restated		1,183,035	1,395,646	1,395,646		-	-	-	
Fund Balances, Ending		\$ 1,492,490	\$ 1,492,490	\$ 1,332,793		\$ -	\$ -	\$ 70,000	0%

Debt Service				Capital Outlay				Total Governmental Funds					
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month			% of YTD		
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget		YTD Actual	Annual Budget	Actual to Annual Budget		
\$	-	\$	-	\$	-	\$	-				%		
								39,961	338,737	575,800	59%		
								505,392	5,430,230	6,579,887	83%		
								9,233	96,536	116,212	83%		
								82,887	859,872	1,034,877	83%		
								-	-	-			
								432,035	902,585	595,620	152%		
								-	-	-			
								424	4,481	4,700	95%		
								-	-	-			
								25,220	224,816	251,200	89%		
								1,095,152	7,857,257	9,158,296	86%		
								411,192	4,413,136	5,114,691	86%		
								85,597	650,486	856,414	76%		
								8,229	89,924	105,182	85%		
								19,988	154,203	183,403	84%		
								64,573	663,546	772,953	86%		
								-	-	-			
								15,830	166,085	204,610	81%		
								-	-	-			
								14,583	191,291	279,083	69%		
								54,770	441,938	487,180	91%		
								82,593	668,191	716,636	93%		
								1,148	15,875	58,480	27%		
								11,175	110,686	122,517	90%		
								16,019	195,052	250,000	78%		
								-	-	-			
								785,697	7,760,413	9,151,149	85%		
								309,455	96,844	7,147			
								-	-	-			
								-	-	-			
								-	-	-			
								309,455	96,844	7,147			
								1,190,909	1,395,646	1,395,646			
								(7,874)	-	-			
								1,183,035	1,395,646	1,395,646			
\$	-	\$	-	\$	-	\$	-	\$	1,492,490	\$	1,492,490	\$	1,402,793

**Board Meeting
June 22, 2017**

**Governing Board of Directors
South Tech Charter Academy, Inc.**

**Agenda Item
C-4**

Motion:

I recommend that the Board approve the FY18 Operating Budget.

Summary Information:

The South Tech Academy charter mandates a proposed FY18 Operating Budget be approved by the Governing Board and presented to the sponsor prior to 07/01/17. The budget is based on revenues and expenditures reflecting an enrollment or FTE (Full Time Equivalent students) of 1115. The budget includes all staff salaries and benefits, program adjustments and projected expenditures for the year. Budget sources of revenue include the IDEA grant, Title I grant and Adult Continuing Education programs.

Attachments: Budget Projection FY18

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for FY18 is \$9,597,710.90.

South Tech Academy Budget FY18 Budget

June 2017

Revenue Based on 1,115 students

110-R · General Operating

3310000 · Base Student Allocation	4,797,359.52
3310002 · Discretionary Local Efforts	685,259.66
3310005 · Supplemental Academic Instructi	211,851.22
3310006 · ESE Guarantee	311,261.21
3310012 · Digital Classrooms	20,434.46
3310217 · Safe Schools	24,925.00
3310216 · Reading Allocation	46,698.38
3336000 · Instructional Materials	88,744.47
3344000 · Discretionary Lottery	18,079.97
3354000 · Transportation	321,988.50
3355000 · Class Size Reduction 9-12	1,043,131.35
3310390 · FEFP for Capital Projects	117,548.16

Total 110-R · General Operating (FEFP Payments) 7,687,281.90

3334000 · Teacher Lead Program	18,750.00
3431000 · Interest On Investments	4,700.00
3375000 · AP Funding	25,000.00
3390000 · Industry Certification	300,000.00
3490100 · Misc Local Grants	2,000.00
3496000 · PB School of Autism	5,000.00

Total 110-R · General Operating 355,450.00

3500000 · Non County FTE

32510 · Rev-GF-Adult General Education	382,000.00
34560 · Other - TABE Test	1,000.00
34650 · Lab Fees	1,200.00
3465005 · Insurance Fees	250.00
34750 · Prof Medical Ed	16,500.00
34770 · FPAB Certification Fees	30,000.00
35001 · Course Fees	150,000.00
67550 · Registration Fees	15,000.00
67554 · GED Registration	3,500.00
67555 · ESOL	17,500.00

Total 1 Total 3500000 · Non County FTE 616,950.00

421-R · Federal Grants

3240000 · Title 1	330,000.00
3250000 · Title I, Part C	8,400.00
3230000 · IDEA	238,000.00
3298000 · Perkins	19,129.00
3250000 · Title II	17,000.00

Total - 421-R - Federal Grants 612,529.00

425-R · Vocational Rehab Grants

3253000 · Voc Rehab Summer Youth	43,500.00
3254000 · Voc Rehab TCIP	57,000.00

TOTAL - 425-R · Vocational Rehab Grants 100,500.00

Total - 891-R - Internal Activity Revenues 225,000.00

TOTAL - Revenue 9,597,710.90

Expenses FY18

110-E · Expenditures

5100000 · Instruction

5100120 · Classroom Teachers	1,335,579.80
5100130 - Instructional Support	152,411.00
5100140 · Substitutes	75,600.00
5100210 · FRS Teachers	110,790.00
5100220 · Social Security	115,207.88
5100230 · Employee Health Benefits	174,688.00
5100240 · Workers Compensation	8,500.00
5100250 · Unemployment Teacher	1,000.00
5100290 · Employee Benefits -Other	16,500.00
5100310 · Teacher Consultant	18,500.00
5100330 · Travel Teachers	1,200.00
5100370 - Communications	4,000.00
5100399 - Academic Testing	5,000.00
5100510 · Classroom Supplies	49,827.00
5100520 · Textbooks	78,000.00
5100570 · Classroom Food	5,000.00
5100642 · Furniture Non Capitalized	7,000.00
5100692 · Software	15,000.00
5100730 · Dues and Fees	20,000.00
5100799 · Miscellaneous	

Total 5100000 · Instruction 2,193,803.68

5200000 · ESE Instruction

5200120 · ESE Teachers	119,650.00
5200210 · FRS Teachers ESE	14,657.50
5200220 · Social Security ESE	14,912.50
5200230 · Employee Health Benefits ESE	32,250.00
5200240 · Workers Compensation ESE	2,500.00
5200290 · Employee Benefits -Other	3,500.00
5200310 · Contract ESE Teacher	6,500.00
5200320 - STS ESE Support	26,051.00
5200330 - Travel ESE	500.00
5200510 · Supplies ESE	900.00
5200730 - Due & Fees	150.00

Total 5200000 · ESE Instruction 221,571.00

5300000 · Career Education

5300120 · Teacher Vocational	1,512,250.00
5300210 - FRS Vocational	103,130.00
5300220 · Social Security Vocational	115,700.00
5300230 - Employee Health Benefits	159,515.00
5300240 · Workers Compensation Vocational	7,800.00
5300290 · Employee Benefits -Other	14,500.00
5300310 · Consulting Vocational	39,800.00
5300330 · Travel Vocational	25,000.00
5300350 · Repairs Vocational	3,000.00
5300399 · Other Purchased Serv Vocational	70,000.00

5300510 · Supplies Vocational	25,000.00	
5300520 · Textbooks - Vocational Instruc	20,000.00	
5300642 · Furniture & Equip Non Capitalized	1,000.00	
5300644 · Comp Hardware - Non-Cap	7,000.00	
5300692 · Software - Non-Cap	8,800.00	
5300730 · Dues and Fees - Vocational	3,500.00	
Total 5300000 · Career Education		2,115,995.00

54000000 · Adult School

5400110 · Adult School Salary - Admin	120,300.00	
5400160 · Adult School Salary - office	7,000.00	
5400184- Adult Part time	200,000.00	
5400210 · FRS Adult	8,841.25	
5400220 · Social Security Adult	25,000.00	
5400230 - Employee Health Benefits Adult	7,000.00	
5400240 · Workers Compensation Adult	1,200.00	
5400250 · Unemployment Adult	2,750.00	
5400290 · Employee Benefits -Other	1,000.00	
5400310 · Adult School Consultants	14,000.00	
5400370 · Communication	3,000.00	
5400510 · Supplies	5,000.00	
5400570- Food Adult	1,000.00	
5400730 · Adult fees	40,100.00	
Total 5400000 - Adult Education		436,191.25

5600000 · Classroom Costs

5600270 · Lead Funds/Stipend	18,750.00	
5600360 · Rental Equipment	15,000.00	
5600510 · Supplies General Instructional	1,600.00	
5600730 · Dues and Fees General Instruct	5,500.00	
5600790 · Miscellaneous	2,600.00	
Total 5600000 · Classroom Costs		43,450.00

6000000 · Instructional Support Services

6120130 · Guidance Salary	220,402.61	
6120160 - Guidance - Secretary	30,000.00	
6100210 · FRS Guidance	18,400.00	
6120220 · Social Security Guidance	19,200.00	
6120230 - Employee Health Benefits Guidance	20,296.00	
6120240 · Workers Compensation Guidance	1,200.00	
6120290 · Employee Benefits -Other	2,000.00	
6120330 - Guidance - Travel	1,000.00	
6120510 · Instructional Supplies	1,000.00	
6130310 · Consultant Instructional	36,540.00	
6190110- Student Services	200,343.00	
6190210 - FRS Retirement	14,725.00	
6190220 · Social Security	15,325.00	
6190230 - Employee Health Benefits Student Se	36,715.00	
6190240 · Workers Compensation Student Serv	1,000.00	
6190290 · Employee Benefits -Other	2,500.00	
6190590 · Uniforms - Student Services	300.00	
Total 6000000 · Instructional Support Services		620,946.61

6300000 · Curriculum Development		
6300510 · Supples Tech Supp	300.00	
6300690 · Computer Software	6,000.00	
Total 6300000 · Curriculum Development		6,300.00

6400000 · Instructional/Staff Professional Development		
6400310 - Prof. Dev. Consultant	7,400.00	
6400320 - STS Support	58,050.00	
6400330 - Prof. Dev. - Travel	2,500.00	
6400510 - Prof Dev - supplies	2,000.00	
6400692 · Prof. Dev. Software Instruct	1,400.00	
Total 6400000 · Instructional/Staff Prof Dev		71,350.00

6500000 · Instructional Tech		
6500350 · Instructional Tech Repairs	1,500.00	
6500510 · Instructional Tech Supplies	15,000.00	
6500642 · Instructional Tech Hardware-Non Cap	8,000.00	
6500644 · Hardware Instruct Related Tech	102,000.00	
6500691 · Software Instruct Relate Tech	11,000.00	
Total 6500000 · Instructional Tech		137,500.00

7100000 · Board Expenses		
7100320 - STS- Board Secretary	50,670.00	
7100310 · Prof Service - Consultant Board	18,775.00	
7100310 · Legal Service -Board	6,000.00	
7100393 · Advertising Board	490.00	
7100510 · Supples Board	500.00	
7100730 · Dues and Fees Board	10,750.00	
Total 7100000 · Board Expenses		87,185.00

7200000 · General Administration		
7200310 · Prof Services General Admin	12,000.00	
7200320 - STS School Admin	138,118.55	
720330 - Travel	500.00	
7200510 · Supplies General Admin	250.00	
7200520 · Books General Admin	100.00	
7200730 - District Admin Fee	37,973.00	
Total 7200000 · General Administration		188,941.55

7300000 · School Administration		
7300110 - Admin salary	82,100.00	
7300160 · Administrative Support	159,615.00	
7300210 · FRS Admin	17,766.00	
7300220 · Social Security Admin	18,500.00	
7300230 · Employee Benefits Insurance	41,354.00	
7300240 · Workers Compensation Admin	3,800.00	
7300290 - Employee Benefits	2,500.00	
7300310 · Prof and Tech Admin	48,000.00	
7300320 - STS Administration	154,450.00	
7300330 · Travel Costs	5,000.00	
7300370 Communications	4,000.00	
7300510 · Office Supplies	5,500.00	

7300642 - Equip & Furn - Non Cap	1,600.00	
7300644 - Comp Hdware - Non-Cap	5,000.00	
7300692 - Software	1,600.00	
7300730 · Dues and Subscriptions	6,600.00	
Total 7300000 · School Administration		557,385.00
7500000 · Fiscal Services		
7500310 · Prof Services	42,200.00	
7500320 - STS - Finance Teacm	101,800.00	
7500330 · Travel	2,500.00	
7500370 - Communications	400.00	
7500510 - Supplies	500.00	
7500730 · Dues & Fees	500.00	
Total 7500000 · Fiscal Services		147,900.00
7700000 · Central Services		
7700310 · Prof Services Central Services	1,800.00	
7700320 · Ins Bond Prem	50,000.00	
7700370 · Postage	15,000.00	
7700390 · Marketing	20,000.00	
7700510 · Supplies Central Services	15,000.00	
7700590 · Uniforms /Marketing	2,500.00	
7700730 · Dues and Fees Central Services	2,000.00	
7730320 · STS Human Resources	59,800.00	
Total 7700000 · Central Services		166,100.00
7800000 · Transportation		
7800390 · Transportation Expense	600,000.00	
Total 7800000 · Transportation		600,000.00
7900000 · Operations of Plant		
7900160 · Facility Salary	26,000.00	
7900210 - FRS - Facility	1,911.00	
7900220 · Social Security Facility	1,989.00	
7900230 - Employee Health Benefits - Facility	1,296.00	
7900240 - Workers Comp - Facility	150.00	
7900290 -Employee Benefits Other	500.00	
7900310 · Prof Service Operations	84,700.00	
7900350 · Maintenance	165,000.00	
7900360 - Rental Equip	1,140.00	
7900370 · Communications	12,000.00	
7900380 Utilities	32,000.00	
7900390 Other Purchased Services	7,600.00	
7900421 Bottled Gas	2,700.00	
7900430 · Electricity	225,485.00	
7900430 · Pemco	78,240.00	
7900510 · Warehouse Supplies	25,000.00	
7900730 · Dues and Fees Operations	1,000.00	
Total 7900000 · Operations of Plant		666,711.00
8100000 · Maintenance of Plant		
8100160 · Maintenance Salary	31,930.00	
8100210 - FRS - Maintenance	2,347.00	
8100220 · Social Security Maintenance	2,443.00	
8100230 - Employee Health Benefits	11,260.00	
8100240 - Workers Comp	225.00	
8100290 -Employee Benefits Other	500.00	

8100350 · Repairs	1,000.00	
8100450 · Gasoline	500.00	
8100510 · Repair Supplies	6,500.00	
Total 8100000 · Maintenance of Plant		56,705.00

8200000 · Technology Services		
8200160 · Tech Support Salary	94,121.00	
8200210 · FRS Tech Support	6,920.00	
8200220 · Social Security Tech Support	7,200.00	
8200230 Employee Health Benefits Tech Suppo	7,000.00	
8200240 · Workers Compensation Tech Support	400.00	
8200290 · Employee Benefits -Other	1,000.00	
8200330 - Tech Serv - Travel	2,000.00	
8200510 · Supplies	7,500.00	
Total 8200000 · Technology Services		126,141.00

TOTAL OPERATING EXPENSES

\$8,444,176.09

421 - E - Grant Expenses

510000T · Instruction - Title 1		
510-120 · Classroom Teacher T1	48,000.00	
510-210 · Grant Instr FRS	2,145.00	
510-220 · Grant Instr SS	2,295.00	
510-184 - Part Time	20,000.00	
510-510 · Grant Supplies	27,501.00	
510-520 - Grant - Textbooks	10,000.00	
510-610 - Grant Prof Services	12,000.00	
510-692 - Instructional Software	19,630.00	
Total 510000T · Instruction		141,571.00

520000T · Grant ESE - IDEA Grant		
520-120 · IDEA ESE Teacher	150,000.00	
520-129 · IDEA Coordinator	25,000.00	
520-210 · IDEA FRS	12,512.50	
520-220 · IDEA FICA	13,387.50	
520-310 · IDEA Consulting	36,100.00	
520-510 ·IDEA - Grant Supplies	1,000.00	
Total 520000T · Grant ESE		238,000.00

425-E · Vocational Rehab Grants		
520-399 Voc Rehab Summer Youth	43,500.00	
520-310 - Voc Rehab TCIP	57,000.00	
TOTAL -425-E · Vocational Rehab Grants		100,500.00

615000T · Parent Liaison- Title 1		
615-130 · Parent Liaison	20,000.00	
615-220 · Parent Liaison FRS	1,430.00	
615-220 · Parent Liaison SS	1,530.00	
615-510 · Parent Liaison Supplies	2,673.00	
Total 600000T · Grant Instruc Support		25,633.00

640000T · Grant Instructional		
640-120 · Grant Instructional	127,000.00	
640-210 · Grant FRS Instruc	9,080.50	
640-220 · Grant SS Instruc	9,715.50	
640-330 · Grant Travel	2,500.00	

640-366- Software application	13,500.00	
640-511- Supplies	1,000.00	
Total 640000T - Grant Instructional		162,796.00
Total - Title I, Part C - Expense		8,400.00
Total - Title II - Expense		17,000.00
Total - Perkins Grant -Expense		19,129.00
TOTAL GRANT EXPENSES		\$713,029.00
9800000 - Internal Acct Supplies	225,000.00	
TOTAL INTERNAL ACCOUNT EXPENSES		225,000.00
	Total Expense	\$9,382,205.09
	Total Revenue	\$9,597,710.90
	Profit/(Loss)	\$215,505.81

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
C-5**

Motion:

I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.

Summary Information:

The aforementioned insurance is a requirement of a Charter and the policies appear to be in line with industry standards. This insurance is inclusive of Property coverage, crime coverage, automobile coverage, General Liability coverage, School Leaders liability at \$4 million, and umbrella policy. Florida Insurance Alliance is a non-assessable pool. Please see attached for further information on structure and liability.

Attachments: Proposal for Insurance
Structure/Liability Information

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for this item is \$47,550.
This is a decrease of \$13,800 from SY17.

Item C-5backup Florida Insurance Alliance Information

STRUCTURE

Florida Insurance Alliance is a non-assessable pool. A non-assessable policy is a type of insurance policy that cannot require the policyholder to pay additional funds to cover an insurer's losses if the losses are greater than the insurer's reserves. Non-assessable policies are the most commonly found commercial line insurance policies offered.

The FIA liability reinsurance treaty **has a self-insured aggregate retention which is fully funded** by the premiums charged to the members and maintained in a separate escrow account to pay for losses. A portion of the unused retention funds may be returned to participating members with Board approval. The reinsurance treaty includes each member as a named insured.

LIABILITY

FIA reinsurance is provided by Hudson Insurance Company which enjoys an AM Best financial rating of A XV, with over \$1 billion in retained earnings according to AM Best. Claims are handled by Network Adjuster TPA.

Abuse & Molestation liability limits are available up to \$5,000,000 per occurrence. Limits of liability of up to \$10,000,000 per policy period are available for all other lines of coverage.

Each member's limits are separate and fully reinsured by Hudson and there are no shared limits. Member deductibles are zero for general liability and automobile liability and \$2,500 for public officials' liability, educator's legal liability and employment practices liability. Each member receives their own coverage agreement issued by the Florida Insurance Alliance which fully presents the terms of the coverage provided by the pool. FIA coverage agreements are written utilizing ISO policy forms and standard Public Entity policy terms and conditions.



Date: June 12, 2017

South Tech Charter Academy Inc. dba South Tech Academy (1571)

1300 SW 30th Avenue
Boynton Beach, FL 33426

Payment Information	
Invoice Summary:	\$47,550.00
Due Date:	Upon Receipt
Invoice Number	P-2017-06-001833

Please note new payment remittal details below

Invoice	Effective	Transaction	Amount
P-1833	July 1, 2017	Florida Insurance Alliance Package Policy Premium Effective: 07/01/2017 to 07/01/2018	\$47,550.00
Premium Due Upon Receipt			Total
			\$47,550.00

Please Make Check Payable To:
EGIS INSURANCE ADVISORS LLC
LOCKBOX: 234021
PO BOX 84021
Chicago, IL 60689-4002

Print Date: June 12, 2017



Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

**South Tech Charter Academy Inc. dba South Tech
Academy (1571)**

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

Quotation being provided for:

South Tech Charter Academy Inc. dba South Tech Academy (1571)
1300 SW 30th Avenue
Boynton Beach, FL 33426

Term: July 1, 2017 to July 1, 2018

Quote Number: 70117057

PROPERTY COVERAGE

Limits

Blanket Building & Contents Limit (To Be Endorsed 8/24/17)	\$3,516,000
Inland Marine (To Be Endorsed 8/9/17)	\$1,505,000
Flood Limit Excess of NFIP, whether purchased or not	Included
Earthquake Limit	Included
Boiler & Machinery	Included
TRIA	Not Included

Deductibles

Per Occurrence Building & Contents and Extensions of Coverage	\$2,500
Per Occurrence for Named Windstorm	5 %*
Subject to Minimum of:	\$10,000
Per Flood, (except zones A, V see page 8, Terms and Conditions) excess of NFIP, whether purchased or not	\$2,500
Per Earth Movement	\$2,500

*5 % of Total Insured Values per location, at each affected location throughout Florida
subject to a minimum of \$10,000 per occurrence, per Named Insured.

TOTAL PROPERTY PREMIUM **\$21,700**

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
X	A	Accounts Receivable	\$1,000,000 any one occurrence
	B	Animals	No Coverage
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	Y	Money and Securities	\$10,000 any one occurrence
X	Z	Exhibitions, Fair or Trade Shows	Included
X	AA	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence

X	BB	Ingress / Egress	45 Consecutive Days
X	CC	Lock and Key Replacement	Included
X	DD	Tracks and Fields	\$25,000 Per Occurrence or \$50,000 annual aggregate in any one coverage period or Up to the declared value if it is specifically listed as "Tracks and Fields" in the schedule of values
X	EE	Awnings, Gutters and Downspouts	Included
X	Section II B1	Business Income	\$1,000,000 in any one occurrence
X	Section II B2	Additional Expenses	\$1,000,000 in any one occurrence
X	FIA 120	Active Assailant(s) Event	\$1,000,000 in any one occurrence

CRIME COVERAGE

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	\$500,000	\$5,000
Theft, Disappearance or Destruction	\$500,000	\$5,000
Computer Fraud including Funds Transfer Fraud	\$500,000	\$5,000
Employee Dishonesty, including faithful performance, per loss	\$500,000	\$5,000

AUTOMOBILE COVERAGE

COVERAGES	SYMBOL	LIMIT	DEDUCTIBLE
LIABILITY	N/A	Not Included	Not Included
HIRED NON OWNED LIABILITY	8,9	\$1,000,000	\$0
PERSONAL INJURY PROTECTION	5	STATUTORY	\$0
AUTO MEDICAL PAYMENTS	N/A	Not Included	Not Included
UNINSURED MOTORISTS/ UNDERINSURED MOTORISTS	N/A	Not Included	Not Included
AUTO PHYSICAL DAMAGE	N/A	Not Included	Not Included

Symbol 8, 9 Hired Non-Owned Autos only

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
General Aggregate Limit	\$3,000,000
Employee Benefits Liability Limit, per person	\$1,000,000
Employee Benefits Liability Aggregate Limit	\$2,000,000
Abuse and Molestation	\$1,000,000
Abuse and Molestation Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
General Liability Deductible	\$0

SCHOOL LEADERS LIABILITY/EMPLOYMENT PRACTICES LIABILITY (Claims Made)

School Leaders Liability /Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
School Leaders Liability /Employment Practices Liability Deductible		\$2,500

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.
Non-Monetary \$100,000 aggregate.

EXCESS LIABILITY COVERAGE

Aggregate Limit	Aggregate	\$4,000,000
Retention		\$10,000

Excess liability applies over and above the following underlying lines of coverage in this quote:

General Liability
Educators Legal Liability
Auto Liability

****Excess coverage does not apply to Abuse and Molestation and Employment Practices Liability Insurance (EPLI).**



PARTICIPATION AGREEMENT
Application for Membership in the Florida Insurance Alliance

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 07/01/2017, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

South Tech Charter Academy Inc. dba South Tech Academy (1571)

(Name of Local Governmental Entity)

By: _____
Signature Print Name

Witness By: _____
Signature Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE THE ____ DAY _____, 20 ____.
SIGNED THIS ____ DAY OF _____, 20 ____.

By: _____
Administrator



PROPERTY VALUATION AUTHORIZATION

South Tech Charter Academy Inc. dba South Tech Academy (1571)
1300 SW 30th Avenue
Boynton Beach, FL 33426

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 100% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

- Building and Content TIV \$3,516,000 As per schedule attached
Inland Marine \$1,505,000 As per schedule attached
Auto Physical Damage Not Included
I reject TRIA (Terrorism Risk Insurance Act) coverage

Signature: _____ Date: _____

Name: _____

Title: _____



**Florida
Insurance
Alliance™**

Inland Marine Schedule

Schedule Items Effective As of: 07/01/2017

South Tech Charter Academy Inc. dba South Tech Academy (1571)

Quote No.: 70117057
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Item #	Department	Serial Number	Classification Code	Eff. Date	Value	Deductible
	Description			Term Date		
1	Electronic Equipment (Max \$15,000 Per Item)		Electronic data processing equipment	07/01/2017	\$1,505,000	\$1,000
				07/01/2018		
Total					\$1,505,000	

Sign: _____

Print Name: _____

Date: _____

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Charter Academy, Inc.**

**Agenda Item
C-6**

Motion:

I recommend that the Board renew the Workers' Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.

Summary Information:

Although the State approved a 14.5% increase in Workers' Compensation Insurance, SouthTech's Experience MOD rate decreased to .97%, resulting in a lower policy premium. The school could receive a refund if claims are minimal in SY18.

Attachment: Premium information.

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for this item for SY18 for SouthTech Academy and SouthTech Preparatory Academy is \$36,321.

This amount is a decrease of \$372 from SY17.

Workers' Compensation / Employers Liability

Named Insured: South Tech Charter Academy, Inc.
Insurance Company: FFVA Mutual
 Admitted - A.M. Best Rating: A - (Excellent)
Proposed Policy Period: 7/1/2017 to 7/1/2018

Applicant: South Tech Charter Academy, Inc.
 1300 SW 30th Avenue
 Boynton Beach, FL 33426
Agency: 0161-01
 Wallace, Welch & Willingham
 PO Box 33020
 St Petersburg, FL 33733

Application: 540141

Effective Date: 07/01/2017

Employers Liability:
 Bodily Injury By Accident 1,000,000 Each Accident
 Bodily Injury By Disease 1,000,000 Policy Limit
 Bodily Injury By Disease 1,000,000 Each Employee

Unit 1 - South Tech Charter Academy, Inc.
 From 07/01/2017 to 07/01/2018

Florida

Classifications	Code No.	Premium Basis		Estimated Annual Premium
		Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	
College: Professional Employees & Clerical	8868	6,344,000	0.59	37,430
College: All Other Employees	9101	63,440	5.25	3,331
Manual Premium				40,761
Excess Employers Liability		1.40%	571	41,332
Subject Premium				41,332
Safety Credit		2.00%	(827)	40,505
Drugfree Workplace Credit		5.00%	(2,025)	38,480
Experience Mod				38,480
Experience Mod		0.97	(1,154)	37,326
Standard Premium				37,326
Premium Discount		6.66%	(2,486)	34,840
Normal Premium				34,840
Expense Constant			200	35,040
Terrorism			1,281	36,321
Total Estimated Premium				36,321

Dividend Product: D72

Estimated Discounted Premium: \$34,840.00	
Loss Ratio (%)	Indicated Dividend %
0.00 - 7.51	28.00
7.51 - 12.51	23.00
12.51 - 17.51	21.00
17.51 - 22.51	17.00
22.51 - 27.51	13.00
27.51 - 32.51	11.00
32.51 - 37.51	9.00
37.51 - 42.51	7.00
42.51 - 45.01	2.00
45.01 - 99999.99	0.00

Product Parameters:

1. Dividends, by law, cannot be guaranteed and will be paid upon declaration of the Board of Directors.
 2. Incurred loss ratio shall be determined by dividing total incurred losses by the audited discounted premium (does not include expense constant & terrorism charges).
 3. The first dividend calculation will occur 6 months after normal policy expiration with a payable amount equal to 50% of the indicated dividend, if declared. The second and final calculation will occur 18 months after policy expiration, with any remaining dividend, if declared, payable thereafter.
 4. The policy must be in force for the full twelve months.
 5. All policy premiums, including final audit adjustments, must be paid in full and disputed audits resolved prior to any dividend distributions.
 6. The dividend will be forfeited if the policyholder incurs two or more cancellation notices during the policy period.
 7. Policies placed in Collections are not eligible for dividend distribution.
 8. Policies with audited discounted premium less than \$10,000 are not eligible for dividend distribution.
 9. This is a sliding scale dividend product. Any potential dividend, if declared, may be higher or lower than indicated based on the final audited discounted premium.
-

Board Meeting
June 22, 2017

Governing Board of Directors
SouthTech Charter Academy, Inc.

Agenda Item
C-7

Motion:

I recommend that the Board renew the Consulting Agreement between SouthTech Charter Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.

Summary Information:

Total contract amount of \$28,800 will be divided proportionately between SouthTech Academy and SouthTech Preparatory Academy.

Attachments: Jason H. Klein PA, CPA Agreement

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for SY18 for this item is \$28,800.
There is no change from SY17.

JASON H KLEIN PA
CERTIFIED PUBLIC ACCOUNTANT
8306 MILLS DR #249
MIAMI, FLORIDA 33183
(305) 273-6303 - (305) 450-3062 cell - (305) 596-1792 Fax
Jason@JasonHKleinCPA.com

May 23, 2017

South Tech Charter Academy Inc
South Tech Preparatory Academy Inc
1300 SW 30th Avenue
Boynton Beach, Fl 33426
James Kidd, President and Chief Executive Officer

Dear Mr. Kidd:

My practice, Jason H Klein PA (“practice”), is pleased to provide South Tech Charter Academy Inc and South Tech Preparatory Academy Inc (“you” or “your” or “SouthTech”) with the professional services described below. This letter confirms our understanding of the terms and objectives of our engagement and the nature and limitations of the services I will provide. The engagement between you and my practice will be governed by the terms of this Agreement.

The objectives and deliverables of this engagement are to assist you on an ongoing basis in the following services:

1. Monthly Financials – Unaudited
2. Budget to Actual Reports – District format and detailed reports
3. Assist bookkeeper in preparing payroll, insurance and other journal entries
4. Assist in preparing the fixed assets inventory report
5. Monitor general ledger accounts on a monthly basis
6. When requested, assist in preparing various reports including adult programs and grants.
7. Attend in person, or via Skype monthly Finance Committee meeting. In event I am not available for the meeting, I will prepare my report beforehand and be available via phone or email to answer questions.

8. Assist in preparing yearly cost reports to the district
9. During the annual financial audit, be available to communicate and provide information to the Outside Auditors.
10. Annual internal account budgets / rollover
11. Be available to discuss various issues including payroll, contracts, and other consulting areas.
12. Assist in additional compliance reports for the District when requested.
13. Help coordinate the Quickbooks program to be controlled internally and have daily backups.

I will provide draft deliverables (such as monthly financials, reports, etc) to you for review and comment prior to delivery (to various entities such as County and State).

1. Deliverables will not be prepared on Jason H Klein PA (or, CPA) letterhead or contain references to Jason H Klein PA firm (CPA). These deliverables may be prepared on your letterhead or contain your logo, as instructed by you.
2. Each deliverable will be provided to you and other members of management, as applicable, for their review. You accept full responsibility for each deliverable is considered an internal report or deliverable that may be distributed as you determine to be appropriate for the needs of SouthTech.

Responsibilities of SouthTech

I will require the support of your personnel to complete the project in a timely manner. Support includes, but is not limited to, making personnel available during our ongoing work, providing timely responses to questions, including requests for management decisions, devoting resources necessary to achieve engagement objectives, the collection of all relevant documents (paper or electronic) and the scheduling of interviews and coordination of meetings. Failure to expeditiously provide such support may result in delays in the completion of our work.

As a condition of my performing the services described and deliverables above, you agree to:

- make all management decisions and perform all management functions, including determining account codings and approving all proposed journal entries;
- evaluate the adequacy and results of the services performed;
- accept responsibility for the results of the services, including decisions regarding the implementation of any recommendations noted; and

- establish and maintain internal controls over the processes related to the services to be provided and monitor the effectiveness of such internal controls.

You agree that your management and employees are responsible for the proper recording of transactions in the records, the safekeeping of assets, and the accuracy of any prepared financial statements.

CPA Practice Responsibilities

I will perform our services in accordance with the Statement on Standards for Consulting Services issued by the American Institute of Certified Public Accountants (“AICPA”). Such services are not intended to represent an audit, examination, attestation, special report or agreed-upon procedures engagement as those services are defined in AICPA literature applicable to such engagements. Accordingly, these services will not result in the issuance of a written communication to third parties by Jason H Klein PA regarding financial data or internal controls, or expressing a conclusion or any other form of assurance.

This engagement is limited to the professional services outlined above. Jason H Klein PA, in its sole professional judgment, reserves the right to refuse to take any action that may be construed as making management decisions or performing management functions. However, I may provide advice and recommendations to assist management in performing its functions and making decisions. Our advice and services will be based upon our knowledge, training and experience, but the decisions you make are strictly yours.

The above professional services will be performed based upon information you provide to us. I will not verify or audit this information. Our engagement does not include any procedures designed to detect errors, fraud, or theft. Therefore, our engagement cannot be relied upon to disclose such matters. You understand that we do not guarantee the results of any analysis that we may undertake, and agree that any report or analysis we provide represents our professional judgment based upon the data provided to us. I cannot guarantee its accuracy or completeness.

Timing of the Engagement

My initial engagement previously started on June 2016. This is a continuation of the engagement as of July 1, 2017. My services will conclude after one of the following events has occurred:

- issuance of our closure letter
- written notification by either party that the engagement is terminated.

Professional Fees

My monthly professional fee for the services outlined above is to be \$2,400. This fee is based upon the complexity of the work to be performed, and my professional time. My fee is dependent upon the timely

delivery, availability, quality, and completeness of your records. You agree that you will deliver all records requested by our staff to complete this engagement on a timely basis.

If any additional costs are necessary, I will first discuss with you before proceeding.

* * * * *

I appreciate the opportunity to be of service to you. Please date and execute the enclosed copy of this Agreement and return it to us to acknowledge your agreement with its terms. We will not initiate services until we receive the executed Agreement.

Very truly yours,



Jason H Klein CPA

ACCEPTED:

James Kidd
President and Chief Executive Officer

Date

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PC-8**

Motion:

I recommend that the Board renew the contract with Spectrum Public Relations, LLC for public relation services.

Summary Information:

Marketing for SouthTech Schools is both a necessity for student recruitment and has been a concern for the Governing board in the past. Spectrum Public Relations, LLC has provided services at a satisfactory level for the past two years. Administration would like to renew the agreement for the FY18 school year.

Attachments: Spectrum Public Relations, LLC Agreement

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for this item is proportionate between SouthTech Academy and SouthTech Preparatory Academy.

Financial Impact is \$24,000.

No change from SY17.

June 7, 2017

**Jim Kidd
President & CEO
SouthTech Academy
1300 SW 30th Avenue
Boynton Beach, FL 33426**

Dear **Mr. Kidd**:

Spectrum Public Relations, LLC is pleased that you have hired us to work with you. This letter serves as the agreement between **Spectrum Public Relations, LLC** ("Agency"/"we"/"us"/"our") and **SouthTech Academy / SouthTech Preparatory Academy** ("Client"/"you"/"your"), under which we are hired to provide public relations services and advice for you.

I. SERVICES

We shall provide **public relations/media relations and marketing consulting services to assist the academy in meeting short and long-term goals, including building brand awareness through the generation of targeted publicity and marketing so the community has a better understanding of the mission and services offered by the academy for increased and targeted enrollment.** The program shall consist of such elements and budgetary allocations as set forth in Addendum A attached to this agreement. **Note:** We will be acting as your agent when purchasing materials or services on your behalf, and you agree that we may disclose this agency agreement to our suppliers when orders are placed and contracts entered into by us on your behalf. You acknowledge that we may from time to time use consultants and/or subcontractors in the performance of our services hereunder.

II. FINANCIAL ARRANGEMENTS

1. Fees

We will bill you for our services as follows:

Minimum Monthly Fees: A **\$2000.00** minimum monthly fee will be billed to you on the last day of each month. Time charges will be incurred at our standard hourly rates, **\$100/hr** and **20** hours of service will be provided each month. If time charges exceed **\$2000.00** per month, excess fees will be billed shortly after the month in which we provide our services. [We agree that we will not incur time charges in excess of the minimum monthly fee unless you or your designee have authorized such additional time charges in writing.]

If time charges for a month are less than the minimum monthly fee, the unused portion of the minimum monthly fee will be credited against time charges in the subsequent calendar month. The maximum credit that can be applied against time charges for any such subsequent month is one month's minimum monthly fee, and no portion of the minimum monthly fee is refundable.

2. Expenses

a. Production Expenses. If we use the services of a supplier to provide services to you, or purchase media on your behalf, and we pay for the services or media instead of you, you agree to pay us the cost of the supplier services together with a mark-up that will yield us **15%** of the gross amount as a commission to cover administrative fees. Depending on our scope of work, these services may include mechanical and art costs (including typography, artwork and comprehensive layouts), news distribution costs (including wire services and mailing houses), audiovisual production costs (including photography, slide and video production), research activities (including market research fees, on-line database charges, clipping services, and focus group costs), producer's or packager's fees, and third party spokesperson fees and expenses. We shall have the right to require reasonable assurance of the availability of your funds in advance of undertaking commitments on your behalf.

We will obtain your written authorization before making any commitments for any expenditure on your behalf.

b. Other Expenses. We will also bill you monthly for all incidental and other expenses incurred on your behalf, including, but not limited to, items such as travel, copying, messengers, press mailings, fax charges, printing, and telephone. All charges from outside vendors, excluding travel expenses, will be subject to a standard **15%** commission to cover administrative fees.

3. Invoice Payment Terms

You agree to pay all undisputed invoices within 30 days. We reserve the right to assess a 1-1/2% per month finance charge for invoices that remain unpaid after 30 days. You also agree to reimburse us for all expenses, including reasonable attorneys' fees, incurred in the collection of any overdue and unpaid invoices. In the event that our invoices remain unpaid for more than 30 days, we may suspend work on your account. In addition, in the event any invoices become overdue, all subsequent payments may first be applied to those invoices, which are overdue for the longest period of time until all payments are up to date.

If, for any reason, you do not approve of any portions of our invoices, you agree to notify us in writing immediately so that we may address the problem. If we do not receive a written objection to an invoice within 30 days after we mail it to you, the invoice in its entirety will be deemed approved.

III. TERM; TERMINATION

This agreement shall commence on **July 1, 2017** and shall terminate on **June 30, 2018**, unless terminated earlier for any reason by Client or Agency upon 30 days prior written notice.

IV. INDEMNIFICATION; LIMITATIONS OF LIABILITY

Because of your intimate familiarity with your business and the fact that we serve as your agent, we cannot undertake to verify all the facts supplied to us by you. Therefore, you agree to indemnify, defend and hold harmless us, our employees, officers, directors, shareholders, licensees and agents from and against all liabilities, losses, damages or expenses, including reasonable attorneys' fees and costs, which we or such other party may incur as the result of any claim, suit or proceeding brought or threatened arising out of the nature or use of your products or services or any assertions we may make on your behalf, including assertions about your company, your products or services, or about your competitors and any of their products or services, in any materials we may prepare for you, if the assertions are based on information, representations, reports, data or releases supplied to us by or through you, or which you approve (excluding claims covered under our indemnity below).

Likewise, we will indemnify, defend and hold harmless you against all liabilities, losses, damages or expenses, including reasonable attorneys' fees and costs, which you may incur as the result of any claim, suit or proceeding brought or threatened against you pertaining to libel, slander, defamation, copyright infringement, trademark infringement, invasion of privacy and/or plagiarism, except to the extent that such claims arise from information or materials supplied by or through you. Our total aggregate liability for any claim of any kind arising as a result of or related to this agreement, whether based in contract, warranty, or any other legal or equitable grounds, shall be limited to the amounts received by us from you for the particular project(s) which form(s) the basis of such claim.

If we are required to assist you in connection with litigation commenced or threatened against you by third parties (for example, in complying with a document subpoena), we will be entitled to staff time charges and reimbursement of out-of-pocket expenses for services rendered to you, or time spent by us in connection with such matters.

After we have issued material to the press or to another third party, its use is no longer under our control. Therefore, we shall not be responsible for costs, expenses, losses or damages arising out of the use of materials and/or information obtained by any media, and/or that any materials and/or information published will accurately convey the information provided by us.

V. CONFIDENTIALITY

Client and Agency agree to keep confidential and not to disclose or use for its own benefit or for the benefit of any third party (except as may be required for the performance of services under this agreement or as may be required by law), any information, documents or materials which are identified by a party, at the time that they are made available, to be proprietary or confidential. The confidentiality obligations in the preceding sentence, however, shall not extend to any information, documents, or materials that (a) become publicly available without breach of this provision, (b) are received from a third party without restriction, or (c) are independently developed without reference to information received hereunder from the other party, and provided further that such obligations shall expire upon the 3-year anniversary of the effective date of termination of this contract.

VI. OWNERSHIP OF MATERIALS

Client and Agency agree that upon payment of all sums due to us under this Agreement, all photography, brochures, manuals, film, signage, and other materials (collectively referred to as "Materials") generated by or for Agency in the performance of this Agreement shall be deemed "work made for hire" and shall be your exclusive property, subject to any third party rights, restrictions or obligations of which we notify you. Client agrees that Agency retains ownership of all works of authorship created by or for Agency prior to or separate from the performance of services under this agreement, including, but not limited to, our proprietary information/services, media lists, and third party relationships held by us.

VII. AGREEMENT DISCLOSURE

We may publicize this agreement with you in the form of press releases and announcements and will immediately include your name in our client roster for the purpose of further business developments efforts. You will be given reasonable opportunity to review and approve all information pertaining to your company prior to public disclosure. You may also be requested to participate in additional activities, such as success stories, references and public relations initiatives.

VIII. WAIVER; DEFAULT; DISPUTE RESOLUTION; REMEDIES

Any purported waiver by either party of a default or failure by either party to claim a default of any provision of this agreement by the other party shall not be considered a waiver of any subsequent default of the same provision or of any other provision of this agreement.

In the event of default or dispute over any provision of this agreement or performance hereunder, Client and Agency agree to make a good faith effort to resolve all differences by mediation before a neutral mediator. If a neutral mediator cannot be agreed upon, a Court appointed mediator shall be used. Mediation shall take place in Palm Beach County, Florida, and each party shall bear half the costs of mediation. If the default or dispute is not resolved in mediation, either party may have the remedies afforded at law or equity.

IX. GENERAL TERMS

Nothing contained in this Agreement shall create any partnership or joint venture between the parties and we shall not be deemed to be your employee. This agreement shall be binding on the parties, their successors and assigns. This agreement may not be assigned, amended, altered, modified or supplemented in any manner by either party without the prior written consent of the other. This agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, written or oral. The obligations, rights and duties of the parties under Sections 4, 7 and 8 hereof shall survive the termination of this agreement.

NOTICE: All notices or communications permitted or required by this agreement shall be deemed effective when personally delivered or deposited, postage prepaid, by first-class regular mail, addressed to the other party's last known business address.

SEVERABILITY: The invalidity or unenforceability of any provision of the agreement shall not affect the validity or enforceability of any other provision herein.

GOVERNING LAW: This agreement and the rights and obligations of the parties hereunder shall be subject to, governed by, construed and interpreted in accordance with the laws of the State of Florida. Venue for any dispute hereunder shall be in Palm Beach County, Florida.

ATTORNEYS' FEES: The prevailing party in any litigation hereunder shall be entitled to its reasonable attorney's fees and costs, though all trial and appellate proceedings.

Please acknowledge your agreement by signing this letter and returning a copy to us. We look forward to a mutually rewarding relationship.

AGREED TO AND ACCEPTED this 7th day of June, 2017.

SouthTech Academy

Spectrum Public Relations

By: _____

By: _____

Printed Name: **Jim Kidd**

Printed Name: **Kristine M. Gobbo**

Title: **President & CEO**

Title: **President**

Address: **1300 SW 30th Avenue**
Boynton Beach, FL 33426

Address: **9543 Sun Pointe Drive**
Boynton Beach, FL 33437

ADDENDUM A
SERVICES

Provide public relations and marketing consulting services to assist SouthTech Schools in meeting short and long-term goals, including building brand awareness through the generation of targeted publicity and marketing so the community has a better understanding of the mission and services offered by SouthTech for increased and targeted enrollment.

Deliverables may include:

1. Consultation services
2. Development of a short/long-term marketing plan/goals
3. Development of designed materials
4. Advertising, primarily digital
5. Social media management
6. Edit and distribute newsworthy press releases and serve as a liaison to the media
7. Develop weekly and monthly newsletters
8. Other items, as needed, and agreed upon by both parties.

SOUTHTECH PREPARATORY ACADEMY
CONSENT AGENDA

SOUTHTECH PREPARATORY ACADEMY, INC.
CONSENT AGENDA
June 22, 2017

Old Business
None.

Administrative Items

- PA-1** I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.
- PA-2** I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.
- PA-3** I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P).

Personnel Items

- PB-1** I recommend that the Board approve the Personnel actions for the previous month.
- PB-2** I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.
- PB-3** I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

Financial Items

- PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending April 30, 2017 as required by the Sponsor.
- PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending April 30, 2017 as required by the Sponsor.
- PC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending April 30, 2017 as required by the Sponsor.
- PC-4** I recommend that the Board approve the FY18 Amended Operating Budget.
- PC-5** I recommend that the Board approve the FY18 Operating Budget.
- PC-6** I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.
- PC-7** I recommend that the Board renew the Workers' Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.
- PC-8** I recommend that the Board approve the Consulting Agreement between SouthTech Preparatory Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.
- PC-9** I recommend that the Board renew the contract with Spectrum Public Relations, LLC for public relation services.

Emergency Items

None.

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PA-1**

Motion:

I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

Summary Information:

The SouthTech Schools Organizational Chart reflects a formal system alignment with the Board approved reorganization format forthcoming from Attorney Melissa Gross-Arnold.

Attachments: SouthTech Schools Organizational Chart FY17-18

Presented By:

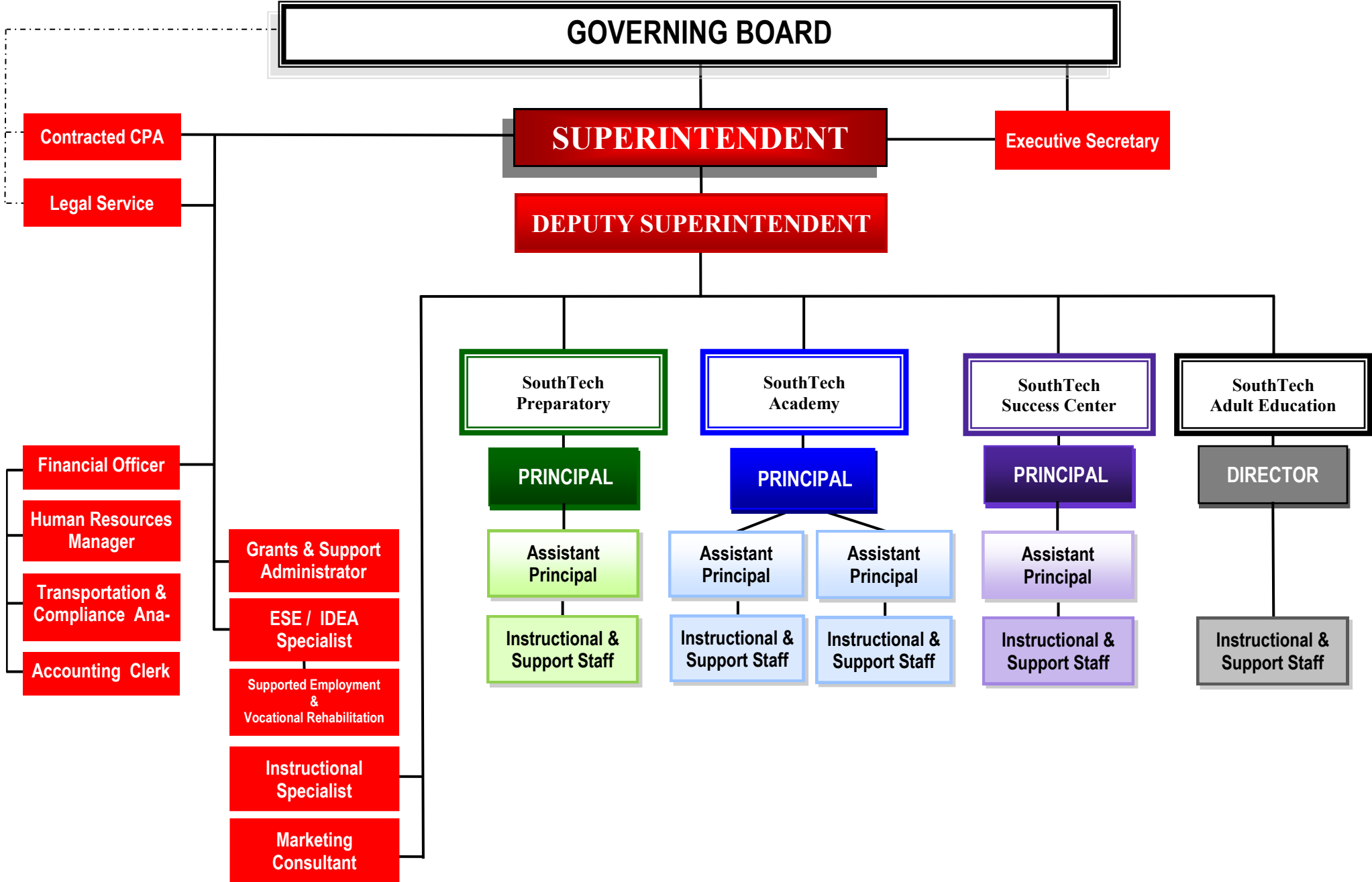
Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SouthTech Schools

Corporation
Organizational Chart



**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PA-2**

Motion:

I recommend that the Board authorize Mr. Kidd, President and CEO, to serve as the signatory and submission agent for FY18 Title I, Title II, Carl D. Perkins, and IDEA Grants for SouthTech Academy and SouthTech Preparatory Academy.

Summary Information:

The original deadline for Grant submission was June 30. The submission deadline for Title I, and II Grants was altered due to late approval of 2017 legislation. Revised requirements dictate submission of the cover sheet and signed assurances only by June 30 and submission of the full grant was extended to July 28th. It is likely that they will not be finalized until after the June 22, 2017 Board Meeting. Therefore, these grants will be submitted in a timely manner, signed by the President & CEO, and brought to the Board for ratification at the August 10, 2017 meeting.

Attachments: None.

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

Motion:

I recommend that the Board approve the Exceptional Student Education (ESE) Policies and Procedures (SP&P).

Summary Information:

The Individuals with Disabilities Education Act (IDEA) Grant requires that a related Exceptional Student Education (ESE) Policies and Procedures (SP&P) be updated as needed to be compliant with grant requirements. The Governing Board approved SP&P must be submitted as part of the grant submission package to the Florida Department of Education. Compliance with granting requirements necessitates separate Board actions for approval of the SP&P and that for approval of the IDEA Grant. Due to impending deadlines and time constraints, Agenda Item A-3 authorizes the SouthTech President and CEO to serve as signatory and submit the Federal Grants on or before the deadline. The grants will then be presented to the Board at the next meeting.

Attachments: Exceptional Student Education (ESE) Policies and Procedures (SP&P)
President & CEO Signature Page

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SP&P SIGNATURE PAGE

School District: **SOUTH TECH 50D**

Administrator of Exceptional Student Education: **SHAWNA SCOTT**

This document is effective for the **2016–2017 through 2018–2019** school years.

CERTIFICATION OF APPROVAL

JAMES R. KIDD

I, **JAMES R. KIDD**, do hereby certify that each of the statements below are true:



Signature of Superintendent of School District
or Authorized Representative of Governing Body or Agency

6/22/17

Date of Approval

SPECIAL PROGRAMS AND PROCEDURES

The district's *Exceptional Student Education (ESE) Policies and Procedures (SP&P)* document was approved by the governing body for submission to the Florida Department of Education on the date indicated.

The contents of this document preprinted by the Florida Department of Education have not been altered in any way.

The school district shall implement the requirements of any statutes or State Board of Education rules affecting programs for exceptional students during the effective dates of this document.

The school district shall implement the requirements of the Individuals with Disabilities Education Act (IDEA) and its implementing requirements at Section 300 of Title 34 of the Code of Federal Regulations.

SCHOOL DISTRICT POLICIES AND PROCEDURES

Any district-produced policy and procedures documents that meet the following criteria have been submitted to the Florida Department of Education with the SP&P. Such documents:

- Supplement the information contained in the district's SP&P
- Address school district exceptional student education procedures or policies
- Are adopted by the school board as school district policy

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PB-1**

Motion:

I recommend that the Board approve the Personnel actions for the previous month.

Summary Information:

This item covers Personnel actions for the previous month, including any resignations, terminations, and new hires.

Attachments: Personnel Actions List

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for this item is indicated on the individual contracts of new hires.

**SOUTH TECH PREPARATORY ACADEMY
PERSONNEL ACTIONS
June 2017**

<u>Personnel Action</u>	<u>Employee Name</u>	<u>Position</u>	<u>Effective Date</u>
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New Hires/ Transfers

Resignations/Terminations

Resignation:

Carine Guillaume	Guidance	6/22/17
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Termination:

Rozanne Sonneborn	Math	6/5/17
William Sherry	Math	6/5/17
Ngozi Mensah	Science	6/5/17
Louie Remy	Art	6/5/17

Retirement/Leave of Absence

NONE

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PB-2**

Motion:

I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

Summary Information:

The Evaluation Committee met and completed the President's annual evaluation, which was brought to the March 9, 2017 Board meeting and approved. The contract will be negotiated and presented for Board approval at the September 14, 2017. In the interim, a three-month extension of the existing contract and addendum is required to be in place for the beginning of the fiscal year.

Attachments: President/CEO Contract
Addendum to Contract

Presented By:

Aram Bloom, Vice Chair

Financial Impact:

There is no financial impact for this item.

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 12 day of January, 2012, by and between SOUTH TECH CHARTER ACADEMY, INC. (hereinafter referred to as "SOUTH TECH"), and JAMES R. KIDD (hereinafter referred to as "MR. KIDD").

WITNESSETH:

WHEREAS, the SOUTH TECH GOVERNING BOARD desires to employ MR. KIDD as President and Chief Executive Officer (CEO) of SOUTH TECH; and

WHEREAS, MR. KIDD desires to accept the position of President and CEO of the SOUTH TECH; and

NOW, THEREFORE, the parties, intending to be legally bound, for good and valuable consideration, the sufficiency of which is hereby acknowledged, agree as follows:

1. EMPLOYMENT AS PRESIDENT AND CHIEF EXECUTIVE OFFICER

SOUTH TECH GOVERNING BOARD agrees to employ MR. KIDD as President and CEO of SOUTH TECH commencing January 1, 2012. MR. KIDD shall be responsible only to the Board of Directors of South Tech and shall satisfactorily perform the duties of President and CEO as mutually agreed upon in the evaluation process. MR. KIDD shall have the authority and responsibility to direct and supervise the operation of SOUTH TECH and to appoint, employ, and terminate the employment or services of such individuals as may be necessary for the proper and efficient operation of SOUTH TECH, in accordance with SOUTH TECH GOVERNING BOARD'S Personnel Policies and other SOUTH TECH GOVERNING BOARD policies, as amended from time to time. MR. KIDD agrees to provide services as President and CEO including the following primary services:

- Report directly to the SOUTH TECH GOVERNING BOARD
- Responsible for the overall administration of SOUTH TECH
- Serve as Academy President and CEO responsible for all facets of SOUTH TECH operations including secondary, post-secondary, on-campus, and off-campus programs, grants, or other business endeavors of SOUTH TECH
- Recommend duties and responsibilities which need to be performed and positions needed to produce an adequate school program appropriate for the organizational model
- Recommend terms for employee contracts and prepare such contracts as are approved
- Arrange for the proper direction and improvement of the work of all members of the instructional staff and other employees of SOUTH TECH and take such steps as are necessary to bring about continuous improvement
- Evaluate personnel, recommend annual contracts, suspend and terminate personnel in accordance with SOUTH TECH GOVERNING BOARD policies
- Oversee student achievement and accountability mandates
- Develop marketable and practical educational programs and courses
- Oversee the educational process, by working with the school administrators, utilizing data-driven decision-making strategies to drive instruction and instructional program development, evaluation, and revision.
- Provide administrative oversight of all business matters and compliance issues, in accordance with State and Federal Statutes, State Department of Education Rules, Corporate By-Laws, and SOUTH TECH GOVERNING BOARD Policy
- Identify, pursue, and administrate grant opportunities commensurate with school philosophy, purpose, and capabilities
- Serve as the third and final step in all grievance due process matters prior to them being elevated to the SOUTH TECH GOVERNING BOARD
- Perform Other Projects as Assigned by the SOUTH TECH GOVERNING BOARD

2. CONTRACT COMMENCEMENT AND TERMINATION

This contract shall commence on the 1st day of January, 2012 and continue until June 30, 2013. Either party may terminate this contract without cause by providing the other party one hundred twenty (120) calendar days' written notice of said intent to cancel. This Agreement may be terminated on fifteen (15) day's notice by either for any breach by the other party of the terms of this Agreement, or if funds to finance this Agreement become unavailable. If this contract is terminated, SOUTH TECH's obligation for payment for services rendered under this contract shall equal, but not exceed, payment

for proper costs and expenses incurred through the date of termination less all payments due SOUTH TECH from MR. KIDD, if any.

3. ANNUAL RENEWAL

The term of this contract is subject to annual renewal, as of each July 1st. On or before each March 1st, the parties shall decide whether to renew this contract for the upcoming year. Either party may notify the other by March 1st that they do not wish to renew this agreement. If neither party provides the requisite notice not to renew by March 1st, the contract shall automatically renew and continue for another year (i.e., if notice is not provided by March 1, 2013, this contract will be renewed for the period of July 1, 2013 through June 30, 2014).

4. EVALUATION OF PERFORMANCE

A. Annually, SOUTH TECH GOVERNING BOARD, after receiving input from MR. KIDD shall define such goals and performance objectives which it determines are necessary for the proper operation of SOUTH TECH and the attainment of SOUTH TECH GOVERNING BOARD'S policy objectives. SOUTH TECH GOVERNING BOARD shall establish goals and objectives and develop a relative priority among those various goals and objectives which shall be reduced to writing. These measurable goals and objectives shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

B. SOUTH TECH GOVERNING BOARD shall review and evaluate the performance of MR. KIDD annually. SOUTH TECH GOVERNING BOARD shall establish an evaluation instrument and process to be utilized for this purpose by May 1,

2012.

5. SALARY

MR. KIDD shall be paid an annual base salary of \$147,048 payable in accordance with the SOUTH TECH payroll schedule.

6. BENEFITS

A. Vacation Leave – MR. KIDD shall accrue twenty-four (24) days of vacation leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy which requires days of vacation leave to be used within two years of being earned and are not eligible for pay out.

B. Sick Leave – MR. KIDD shall accrue twelve (12) days of sick leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy.

C. Personal Leave – MR. KIDD shall receive six (6) days of paid personal leave per year. These days are a part of, and not in addition to, the sick days mentioned in B, above.

D. Cell Phone – MR. KIDD will receive a supplement of \$50 per month in addition to his annual salary to offset the cost of cell phone and data expenses.

E. Dues, Subscriptions and Education – SOUTH TECH GOVERNING BOARD agrees to a budget of up to \$2500 and to pay for participation in such conference or seminars as approved by the SOUTH TECH GOVERNING BOARD, and to pay such professional dues and subscriptions of MR. KIDD that SOUTH TECH GOVERNING BOARD deems necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for

the good of SOUTH TECH.

F. Transportation – SOUTH TECH GOVERNING BOARD shall provide MR. KIDD with a supplement for in-county travel in the amount of \$200 per month. Out-of-county travel will be compensated at the IRS standard rate and per diem paid at the rate approved for all SOUTH TECH employees.

G. Insurance – SOUTH TECH GOVERNING BOARD agrees to provide MR. KIDD with health insurance coverage, equivalent to that provided for other SOUTH TECH employees.

H. Other Benefits – MR. KIDD shall receive all such other benefits as are provided to other employees of SOUTH TECH if said benefits are not provided pursuant to this Agreement, subject to applicable State and Federal law.

7. **AMENDMENTS**

This Agreement may only be amended by a written document signed by all parties.

8. **GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the State of Florida and venue of any litigation related to this Agreement shall be in Palm Beach County, Florida, exclusively.

9. **SEVERABILITY**

If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

10. ATTORNEY'S FEES

In the event that litigation is commenced to enforce any term or provision of this contract or alleging a breach of this contract, each party shall bear their own attorney's fees and costs through and including all trial and appellate proceedings.

11. NOTICES

All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person or sent by certified mail return receipt requested and addressed as follows:

A. If to SOUTH TECH, addressed to:

Board Chairperson
South Tech Charter Academy, Inc.
1300 S.W. 30th Avenue
Boynton Beach, FL 33426

B. If to MR. KIDD, addressed to:

Mr. James R. Kidd
5280 Colbright Road
Lake Worth, FL 33467

12. ENTIRE AGREEMENT

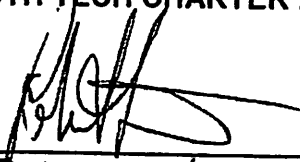
This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous telecommunications, representations, or agreements, either verbal or written, between the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be made and entered into the day and year first written above.

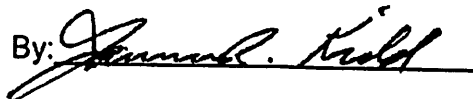
SOUTH TECH CHARTER ACADEMY, INC.

JAMES R. KIDD

By:


Robert M. Kesten, Chair

By:



ADDENDUM TO CONTRACT

Between: South Tech Charter Academy, Inc. (hereinafter referred to as "South Tech")

And: James R. Kidd (hereinafter referred to as "Mr. Kidd")

FOR THE SAME CONSIDERATION contained in the Employment Agreement between the parties bearing an Effective Date of January 12, 2012 (the "Agreement"), to which this Addendum is attached and for other good and valuable consideration, the parties agree that said Agreement shall reflect the following additions, changes or deletions:

1. **Section 3 Annual Renewal:** shall be altered to reflect that the Agreement shall be renewed through June 30, 2017;
2. **Section 5 Salary:** shall be altered to reflect an annual base salary of \$152,048. Section 5 shall likewise be altered to include:
 - a. Mr. Kidd shall receive a cost-of-living pay raise on July 1, 2014, July 1, 2015; and, July 1, 2016. The cost of living amount shall be determined by accepted cost of living index.
 - b. Mr. Kidd may be entitled to additional incentives, to be awarded as a lump sum bonus and to be based on "Evaluation of Performance as set forth in **Section 4 Evaluation of Performance** and based on an average of performance ratings from the Personnel Committee as follows:

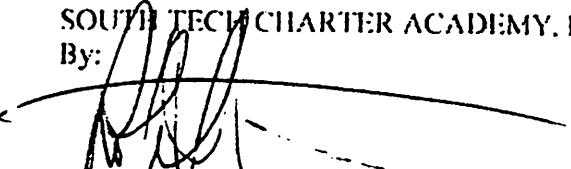
Rating	Incentive Amount
4.0-4.49	\$1500.00
4.5-4.99	\$2000.00
5	\$3000.00

ALL OTHER TERMS AND CONDITIONS INCLUDING AS SET FORTH IN THE EMPLOYMENT AGREEMENT DATED JANUARY 12, 2012 SHALL REMAIN UNCHANGED.

Agreed this ____ day of June, 2013.

SOUTH TECH CHARTER ACADEMY, INC.

By:


Robert M. Kesten (Chair)

6/13/13
Date


James R. Kidd

6/13/13
Date

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PB-3**

Motion:

I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

Summary Information:

The reorganization as a System of Charter Schools/LEA has required a need for System-level positions as reflected on the Organizational Chart. The ESE Specialist and Federal Grants and Support Administrator report to the Superintendent and provide support services to the System Schools and the Federal Grant administrator. The Supported Employment and Vocational Rehabilitation Instructor reports to the ESE Specialist.

Attachments: ESE Specialist, Federal Grants Support Administrator and Supported Employment and Vocational Rehabilitation Instructor Job Descriptions Drafts.

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS SYSTEM

EXCEPTIONAL STUDENT EDUCATION (ESE) SPECIALIST

JOB DESCRIPTION: Exceptional Student Education (ESE) Specialist reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of exceptional student education and administering related grants.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of, and a minimum of five years' experience in, performing ESE/504 related services, including teaching, creating and supervising Individualized Education Plans (IEPs), and other duties involved with providing services to ESE/504 students.

DUTIES: Provides administrative and supervisory oversight of the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other grants related to ESE and 504 student educational programs; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to the exceptional student education process; and supervises the Supported Employment and Vocational Rehabilitation programs and related personnel, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to serving ESE and 504 student populations
2. Writes and administers the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other related grants which might become available
3. Supervises, directs, and evaluates the Supported Employment and Vocational Rehabilitation staff and monitors related services
4. Provides ESE support and oversight at all levels of the instructional process and works closely with school-based ESE coordinators, assuring compliance in all areas of the educational process, with emphasis on data collection, recording, and implementation of appropriate student interventions
5. Monitors grant and operational compliance in accordance with granting conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs), provides oversight of ESE and 504 student records, files, Individual Education Plans and service implementation, and adherence to Student Policies and Procedures (SP& P)
6. Assists with Grant Budgets and Develops State-compliant Student Policies and Procedures annually
7. Develops and provides related staff professional development activities in collaboration with the Grants and Support Administrator
8. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
9. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible
10. Trouble shoots ESE/504 operations, implements corrective or improvement strategies as needed, and is continually vigilant for new, innovative methods of improving the learning process
11. Assists system and school leadership in attaining system-wide improved student achievement
12. Actively involved member in School-Based Team functions and interventions
13. Conducts staffing meetings with administration, school staff, and others as needed
14. Attends Governing Board and SISC Meetings
15. Performs other duties as assigned by the Superintendent
16. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
17. Performs other duties as assigned

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM

Third Party Cooperative Arrangement (TPCA) Employment Instructor

JOB DESCRIPTION: The Third Party Cooperative Arrangement (TPCA) Employment Specialist will provide community based work experience supports and services to eligible Vocational Rehabilitation (VR) Supported Employment transition students with an Individualized Plan for Employment (IPE) to assist them in developing relevant post high school employment goals and job readiness skills and achieve successful postsecondary employment outcomes.

REQUIREMENTS: B.S. or B.A. degree minimum. Knowledge of, and a minimum of five years' experience in, performing ESE related services, prior experience as a secondary teacher working with students with significant cognitive, physical, or mental disabilities or vocational certification.

DUTIES: Provides community based work experiences, and related supports and services to VR eligible Supported Employment transition students; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to Vocational Rehabilitation Supported Employment process; and collects, monitors and documents ESE data and student portfolios for Supported Employment transition students not limited to:

1. Plan, meet, and collaborate with ESE students, VR Counselors, South Tech School Systems Staff, District ESE personnel and parents regarding implementation of VR Individual Plan for Employment (IPE) and Transition Individual Education Plan Transition Individualized Education Plan (TIEP).
2. Collect, monitor, and document ESE data and student portfolio information required by DOE as related to job placement of students.
3. Administer formal and informal vocational/career assessments.
4. Collaborate with employers and ESE OJT coaches to develop and/or identify worksites and work experience opportunities consistent with the expectations outlined in the student's TIEP and IEP.
5. Develop paid and non-paid community based work experiences through job development and networking activities with community employers.
6. Place at least six (6) students during the school year in a Career Based Work Experience (CBWE) program as specified in the student's Transition Individual Education Plan (TIEP) and the Vocational Rehabilitation Individual Plan for Employment (IPE).
7. Develop Pre Community Based Work Experience (CBWE) learning and preparation activities (i.e.: soft skill training, mock interviews, job shadows, informational interviews)
8. Provide Job coaching and retention services.
9. Establish, maintain, and submit related TPCA records into Rehabilitation Electronic Billing Application (REBA) (i.e.: Student Progress Reports, CBWE Rating Forms, CBWE Site Rating Forms)
10. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action; inform supervisor of potential problems or unusual events;
11. Communicate regularly with VR Counselors and ESE Staff to promote and encourage students to participate in career/vocational exploration activities.
12. Attend Department of Education (DOE), VR, South Tech School Systems, and Sponsor District's staff development workshops as appropriate.
13. Performs other duties as assigned by the Exceptional Student Education Specialist
14. Collaborates with System staff to assure staff unity, mission alignment, and achievement

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

FEDERAL GRANTS AND SUPPORT ADMINISTRATOR

JOB DESCRIPTION: Federal Grants and Support Administrator reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of Federal Grants, administrative responsibilities related to developing and maintaining the Single School Culture Initiative, and administrative responsibilities related to creating, maintaining, and implementing Professional Staff Development program portfolio.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of position responsibilities, and a minimum of five years' experience in performing same or similar duties is preferred, but proven performance in similar responsibilities is acceptable.

DUTIES: Provides administrative and supervisory oversight of the Title I, and Title II Federal Grants, duties related to the Single System Culture Initiative, and duties related to the Professional Staff Development program, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to Title I and Title II Grants, Single System Culture, and Professional Staff Development
2. Collaborates with Federal Grant writer(s) and Financial Officer during the writing process and administers the Title I, Title II Grants and other related grants which might become available, from initiation through completion, working collaboratively and effectively with all involved parties
3. Assists in the preparation of grant budgets and board reports; Interprets regulations and guidelines for program implementation, aligns them with System policies and procedures, and develops State-compliant Student Policies and Procedures annually, based on changes in governing regulations; assures compliance with federal, state, and local laws, regulations, and reporting requirements; monitors grant and operational compliance in accordance with grant conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs)
4. Develops project management schedules to ensure that all imposed deadlines are met; assures that grant applications and requisite reports for funding are submitted prior to deadlines; ensures support of performance measures and student achievement outcomes; assures successful grant outcomes
5. Performs duties related to maintaining, reinforcing, embellishing, and improving the Single System Culture Initiative throughout the System and Schools; plan, monitor, and evaluate related programs, events, projects, and initiatives; implements classroom management strategies; provides training for whole school behavior and climate reform; utilize Sponsor/District discipline coding system and provide training and assistance in using the coding system with fidelity; provide other related staff development activities as needed; utilize student discipline data analysis to identify trends and be proactive in responses to those identified; reduce risk factors and implement protective factors; Coordinates School-Based Team functions and interventions;
6. Collaboratively develops, implements, and evaluates professional development events and activities with school-based administration and other personnel; identifies areas of perceived weaknesses and needs; assists the Financial Officer with development of a professional development budget; schedules, coordinates, and provides activities; arranges for and maintains in-service points records; assesses certification needs and assists in providing appropriate activities; implements and administrates Beginning Teacher Assistance Program; collaborates with the ESE Specialist on provision of ESE Staff development activities
7. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
8. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible (Continued to Page 2)

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

9. Assists system and school leadership in attaining system-wide improved student achievement
10. Conducts staffing meetings with administration, school staff, and others as needed
11. Attends Governing Board and School Improvement Steering Committee (SISC) Meetings
12. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
13. Performs other duties as assigned by the Superintendent

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

DRAFT

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PC-4**

Motion:

I recommend that the Board approve the FY17 Amended Operating Budget.

Summary Information:

The South Tech Preparatory Academy charter mandates the FY17 Amended Operating Budget be approved by the Governing Board. The amended budget is based on current revenues and expenditures. The budget includes all staff salaries and benefits, program adjustments and projected expenditures for the year. This is a School District requirement.

Attachments: FY17 STPA Amended Operating Budget

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for FY17 January Amended Budget is approximately \$18,431.

South Tech Preparatory Academy FY17 Amended Budget

Revenue Based on 500 students

110-R · General Operating		
3310000 · Base Student Allocation	2,116,222.11	
3310002 · Discretionary Local Efforts	301,877.07	
3310005 · Supplemental Academic Instruction	93,244.75	
3310006 · ESE Guarantee	79,228.12	
3310012 · Digital Classrooms	8,994.08	
3310216 · Reading Allocation	20,572.01	
3310217 · Safe Schools	10,970.56	
3336000 · Instructional Materials	38,314.78	
3354000 · Transportation	157,182.00	
3355000 · Class Size Reduction 9-12	458,465.37	
3310390 · FEFP for Capital Projects	172,554.00	
Total 110-R · General Operating (FEFP Payments)		3,457,624.85
3334000 · Teacher Lead Program	5,250.00	
3431000 · Interest On Investments	1,100.00	
Total 110-R · General Operating		6,350.00
3500000 · Non County FTE		
3500500 · Donations		
Total 13500000 · Non County FTE		-
921-R After Care Program		
347300 - AfterCare Program Revenue	11,000.00	
Total 921-R After Care Program Revenue		11,000.00
421-R · Federal Grants		
3240000 · Title 1	153,050.00	
3230000 - IDEA Grant	60,000.00	
3250000 - Title II	1,350.00	
Total - 4211-R - Federal Grants		214,400.00
Total - 891-R - Internal Activity Revenues		68,000.00
TOTAL - Revenue		<u><u>3,757,374.85</u></u>

SouthTech Preparatory Academy
FY17 Projected Expenses

Amended May 2017

110-E · Expenditures

5100000 · Instruction

5100120 · Classroom Teachers	969,057.00
5100140 · Substitutes	13,000.00
5100210 · FRS Teachers	70,000.00
5100220 · Social Security	80,904.33
5100230 · Employee Health Benefits	84,000.00
5100250 · Unemployment Teacher	5,000.00
5100290 · Employee Benefits -Other	11,500.00
5100399 · Other Purchased Serv - testing	5,225.00
5100510 · Classroom Supplies	18,000.00
5100520 · Textbooks	79,000.00
5100570 · Classroom Food	801.00
5100642 · Furniture Non Capitalized	6,142.00
5100692 · Software	5,859.22
5100730 · Dues and Fees	5,000.00

Total 5100000 · Instruction 1,353,488.55

5200000 · ESE Instruction

5200120 · ESE Teachers	11,684.00
5200210 · FRS Teachers ESE	1,064.69
5200220 · Social Security ESE	1,245.91
5200230 · Employee Health Benefits ESE	6,156.00
5200290 · Employee Benefits -Other	750.00
5200310 · Contract ESE Teacher	
5200510 · Supplies ESE	

Total 5200000 · ESE Instruction 20,900.60

5600000 · Classroom Costs

5600270 · Lead Funds/Stipend	5,250.00
5600360 · Rental Equipment	3,740.00

Total 5600000 · Classroom Costs 8,990.00

6000000 · Instructional Support Services

6120130 · Guidance Salary	48,805.00
6100210 · FRS Guidance	3,587.17
6120220 · Social Security Guidance	3,733.58
6120230 · Employee Health Benefits Guidance	5,158.00
6120290 · Employee Benefits -Other	500.00
6120510 · Instructional Supplies	500.00
6120799 · Instructional Misc.	
6130310 · Consultant Instructional	
6190110 · Student Services	20,000.00
6190210 FRS Retirement	1,430.00
6190220 · Social Security	1,530.00
6190230 · Employee Health Benefits Student Serv	7,750.00
6190290 · Employee Benefits -Other	1,500.00
6190590 · Uniforms - Student Services	250.00

Total 6000000 · Instructional Support Services 94,743.75

6400000 · Curriculum Development

6400310 · Prof Dev Services	8,000.00
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Total 6400000 · Professional Development 8,000.00

6500000 · Instructional Tech		
6500310 · Instructional Tech Services	8,900.00	
6500350 · Instructional Tech Repairs		
6500510 · Instructional Tech Supplies	600.00	
6500644 · Hardware Instruct Related Tech	2,800.00	
6500691 · Software Instruct Relate Tech		
Total 6500000 · Instructional Tech	12,300.00	115,043.75
7100000 · Board Expenses		
7100160 · Board Secretary	6,180.00	
7100220 · Social Security Board	472.77	
7100310 · Prof Service - Consultant Board	7,500.00	
7100310 · Legal Service -Board	1,000.00	
7100390 · Advertising Board	400.00	
7100730 · Dues & Subscriptions Board	4,060.00	
Total 7100000 · Board Expenses	19,612.77	
7200000 · General Administration		
7200100 · President	50,985.70	
7200210 · FRS Retirement	3,747.45	
7200220 · Social Security	3,900.41	
7200230 · Employee Health Benefits	3,759.48	
7200310 · Prof Services - Gen Admin	8,156.00	
7200730 · District Admin Fee	83,898.08	
Total 7200000 · General Administration	154,447.12	
7300000 · School Administration		
7300110 · Admin salary	213,116.00	
7300160 · Administrative Support	190,142.00	
7300210 · FRS Admin	31,192.00	
7300220 · Social Security Admin	34,000.00	
7300230 · Employee Benefits Insurance	37,000.00	
7300290 · Employee Benefits	2,750.00	
7300310 · Professional & Tech	28,000.00	
7300330 · Travel Costs	500.00	
7300370 · Communications	10,000.00	
7300510 · Office Supplies	1,500.00	
7300642 · Equip & Furn - Non-Cap	950.00	
7300690 · Software	1,000.00	
7300730 · Dues and Subscriptions	3,200.00	
Total 7300000 · School Administration	553,350.00	
7500000 · Fiscal Services		
7500160 · Finance Team	13,226.00	
7500220 · Social Security Finance	1,011.79	
7500310 · Prof Services	18,700.00	
7500330 · Travel	-	
7500510 · Supplies	100.00	
7500730 · Dues & Fees	100.00	
Total 7500000 · Fiscal Services	33,137.79	
7700000 · Central Services		
7700310 · Prof Services Central Services	500.00	
7700320 · Ins Bond Prem	11,441.00	
7700370 · Postage	4,500.00	

7700390 · Marketing	16,500.00	
7700510 · Supplies Central Services	100.00	
7730160 · Personnel Mgr.-	7,416.00	
7730220 · Social Security Personnel	567.32	
Total 7700000 · Central Services		41,024.32
7800000 · Transportation		
7800390 · Transportation Expense	483,000.00	
Total 7800000 · Transportation		483,000.00
7900000 · Operations of Plant		
7900310 · Prof Service Operations	15,000.00	
7900350 · Maintenance	75,600.00	
7900360 - Rent	401,100.00	
7900370 · Communications	4,500.00	
7900380 Utilities	6,000.00	
7900430 · Electricity	43,000.00	
7900510 · Warehouse Supplies	11,000.00	
7900730 · Dues and Fees Operations	1,000.00	
Total 7900000 · Operations of Plant		557,200.00
8100000 · Maintenance of Plant		
8100160 ·Maint of Plant - Salary	21,000.00	
8100210 - FRS - Maint of Plant	1,501.50	
8100220 · Social Security Facility	1,606.50	
8100230 - Employee Health Benefits -Plant	650.00	
8100290 -Employee Benefits Other	250.00	
Total 8100000 · Maintenance of Plant		25,008.00
8200000 · Technology Services		
8200160 · Tech Support Salary	36,050.00	
8200210 · FRS Tech Support	2,649.68	
8200220 · Social Security Tech Support	2,757.83	
8200230 Employee Health Benefits Tech Support	1,650.00	
8200290 · Employee Benefits -Other	500.00	
8200510 · Supplies	250.00	
Total 8200000 · Technology Services		43,857.51
921 E - After Care Program Expenses		
9100100 - Part Time Salaries	1,900.00	
9100290 - After School Program Employ Benefits	1,350.00	
9100510 - Aftercare Supplies	125.88	
Total 9100000 · Technology Services		3,375.88
Total 110-E · Expenditures		\$3,412,436.29
421- 510000T · Instruction - Title 1		
510-120 · Classroom Teacher T1	38,516.00	
510-220 · Grant Instr SS	3,444.00	
510-184 - Part Time Tutoring	5,000.00	
510-510 · Grant Supplies	3,311.00	
510-640 - Grant - Equip	18,000.00	
510-692 · Grant Software	15,000.00	
Total 510000T · Instruction		83,271.00

520000T · Grant ESE		
520-120 · IDEA ESE Teacher	24,000.00	
520-129 · IDEA Coordinator	15,380.00	
520-220 · IDEA FICA	3,100.00	
520-310 · IDEA Consulting	13,950.00	
520-510 · ESE Supplies	3,570.00	
Total 520000T · Grant ESE		60,000.00
615000T · Parent Liaison- Title 1		
615-130 · Parent Liaison	30,813.00	
615-220 · Parent Liaison SS	2,356.00	
615-510 · Parent Liaison Supplies	5,000.00	
		38,169.00
Total 600000T · Grant Instruc Support		
640000T · Grant Instructional		
640-120 · Grant Instructional	27,486.96	
640-220 · Grant SS Instruc	2,102.75	
640-330 · Grant Travel	2,020.29	
Total 640000T · Grant Instructional		31,610.00
Title II		1,350.00
Total 421-E · Federal Grant Expenses		\$214,400.00
9800-E · Internal Acct Expenses		
9800000 - Internal Acct	68,000.00	68,000.00
	Total Expense	\$3,694,836.29
	Total Revenue	\$3,757,374.85
	Profit/ (Loss)	\$62,538.56

**Board Meeting
June 22, 2017**

**Governing Board of Directors
South Tech Preparatory Academy, Inc.**

**Agenda Item
PC-5**

Motion:

I recommend that the Board approve the FY18 Operating Budget.

Summary Information:

The SouthTech Preparatory Academy charter mandates a proposed FY18 Operating Budget be approved by the Governing Board and presented to the sponsor prior to 07/01/17. The budget is based on revenues and expenditures reflecting an enrollment or FTE (Full Time Equivalent students) of 500. The budget includes all staff salaries and benefits, program adjustments and projected expenditures for the year. Budget sources of revenue include the IDEA grant, Title I grant.

Attachments: Budget Projection FY18

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for FY18 is \$4,131,520.85.

South Tech Preparatory Academy FY18 Projected Budget

Revenue Based on 535 students

110-R · General Operating

3310000 · Base Student Allocation	2,169,722.11
3310002 · Discretionary Local Efforts	301,877.07
3310005 · Supplemental Academic Instruction	93,244.75
3310006 · ESE Guarantee	79,228.12
3310012 · Digital Classrooms	8,994.08
3310216 · Reading Allocation	20,572.01
3310217 · Safe Schools	10,970.56
3336000 · Instructional Materials	38,314.78
3354000 · Transportation	157,182.00
3355000 · Class Size Reduction 9-12	458,465.37
3310390 · Capital Projects**	428,000.00

Total 110-R · General Operating (FEFP Payments) 3,766,570.85

3334000 · Teacher Lead Program	5,250.00
3390000 · Industry Certification	5,000.00
3431000 · Interest On Investments	1,100.00

Total 110-R · General Operating 11,350.00

3500000 · Non County FTE	
3500500 · Donations	5,000.00

Total 13500000 · Non County FTE 5,000.00

421-R · Federal Grants

3240000 · Title 1	160,000.00
3250000 · Title I, Part C	1,600.00
3230000 · IDEA Grant	112,000.00
3250000 · Title II	7,000.00

Total - 4211-R - Federal Grants 280,600.00

Total - 891-R - Internal Activity Revenues 68,000.00

TOTAL - Revenue 4,131,520.85

SouthTech Preparatory Academy
FY18 Projected Expenses

June 2017

110-E · Expenditures

5100000 · Instruction

5100120 · Classroom Teachers	920,811.00
5100160 - Instructional Support	233,998.00
5100140 - Substitutes	21,000.00
5100210 · FRS Teachers	80,300.00
5100220 · Social Security	89,949.00
5100230 · Employee Health Benefits	141,968.00
5100250 · Unemployment Teacher	5,000.00
5100290 · Employee Benefits -Other	16,000.00
5100310 - Consultant - Prof	5,000.00
5100320 -STS	27,755.00
5100399 - Other Purchased Serv - testing	5,225.00
5100510 · Classroom Supplies	8,500.00
5100520 · Textbooks	60,000.00
5100570 · Classroom Food	801.00
5100642 · Furniture Non Capitalized	5,000.00
510644 - Comp Hardware	30,000.00
5100692 · Software	55,740.00
5100730 · Dues and Fees	5,000.00

Total 5100000 · Instruction

1,712,047.00

5200000 · ESE Instruction

5200120 · ESE Teachers	2,900.00
5200210 · FRS Teachers ESE	1,000.00
5200220 · Social Security ESE	1,250.00
5200230 · Employee Health Benefits ESE	7,388.00
5200290 · Employee Benefits -Other	500.00
5200310 · Contract ESE Teacher	5,000.00
5200320 - STS	8,759.00
5200510 · Supplies ESE	100.00

Total 5200000 · ESE Instruction

26,897.00

5600000 · Classroom Costs

5600270 · Lead Funds/Stipend	5,250.00
5600360 · Rental Equipment	3,740.00

Total 5600000 · Classroom Costs

8,990.00

6000000 · Instructional Support Services

6120130 · Guidance Salary	48,805.00
6100210 · FRS Guidance	3,587.17
6120220 · Social Security Guidance	3,733.58
6120230 - Employee Health Benefits Guidance	5,158.00
6120290 · Employee Benefits -Other	500.00
6120510 · Instructional Supplies	500.00
6130310 · Consultant Instructional	15,000.00
6190110- Student Services	46,000.00
6190210 - FRS Retirement	3,441.00
6190220 · Social Security	3,519.00
6190230 - Employee Health Benefits Student Serv	6,996.00
6190290 · Employee Benefits -Other	1,000.00
6190590 · Uniforms - Student Services	300.00

Total 6000000 · Instructional Support Services		138,539.75
6400000 · Curriculum Development		
6400320 - STS	33,294.00	
6400310 - Prof Dev Services	8,000.00	
Total 6400000 · Professional Development		41,294.00
6500000 · Instructional Tech		
6500310 · Instructional Tech Services	8,900.00	
6500350 · Instructional Tech Repairs		
6500510 · Instructional Tech Supplies	600.00	
6500644 · Hardware Instruct Related Tech	2,800.00	
6500691 · Software Instruct Relate Tech		
Total 6500000 · Instructional Tech		12,300.00
7100000 · Board Expenses		
7100320 · STS	23,844.00	
7100310 · Prof Service - Consultant Board	7,500.00	
7100310 · Legal Service -Board	1,000.00	
7100390 · Advertising Board	400.00	
7100730 · Dues & Subscriptions Board	4,060.00	
Total 7100000 · Board Expenses		36,804.00
7200000 · General Administration		
7200320 - STS	64,997.00	
7200310 - Prof Services - Gen Admin	8,156.00	
7200730 - District Admin Fee	83,898.08	
Total 7200000 · General Administration		157,051.08
7300000 · School Administration		
7300110 - Admin salary	277,795.00	
7300160 · Administrative Support		
7300210 · FRS Admin	20,417.00	
7300220 · Social Security Admin	21,251.00	
7300230 · Employee Benefits Insurance	31,201.00	
7300290 - Employee Benefits	2,500.00	
7300310 - Professional & Tech	28,000.00	
7300320 - STS	72,682.00	
7300330 · Travel Costs	500.00	
7300370 Communications	10,000.00	
7300510 · Office Supplies	1,500.00	
7300642 - Equip & Furn - Non-Cap	950.00	
7300690 - Software	1,000.00	
7300730 · Dues and Subscriptions	3,200.00	
Total 7300000 · School Administration		470,996.00
7500000 · Fiscal Services		
7500310 · Prof Services	18,700.00	
730320 - STS	47,720.00	
7500330 · Travel	-	
7500510 - Supplies	100.00	
7500730 · Dues & Fees	100.00	
Total 7500000 · Fiscal Services		66,620.00
7700000 · Central Services		
7700310 · Prof Services Central Services	500.00	
7700320- Ins Bond Prem	11,441.00	

7700370 · Postage	4,500.00	
7700390 · Marketing	16,500.00	
7700510 · Supplies Central Services	100.00	
7730320 · STS	28,129.97	
Total 7700000 · Central Services		61,170.97
7800000 · Transportation		
7800390 · Transportation Expense	400,000.00	
Total 7800000 · Transportation		400,000.00
7900000 · Operations of Plant		
7900310 · Prof Service Operations	15,000.00	
7900350 · Maintenance	75,600.00	
7900360 - Rent	401,100.00	
7900370 · Communications	4,500.00	
7900380 Utilities	6,000.00	
7900430 · Electricity	43,000.00	
7900510 · Warehouse Supplies	11,000.00	
7900730 · Dues and Fees Operations	1,000.00	
Total 7900000 · Operations of Plant		557,200.00
8100000 · Maintenance of Plant		
8100160 · Maint of Plant - Salary	25,800.00	
8100210 - FRS - Maint of Plant	1,296.00	
8100220 · Social Security Facility	1,973.00	
8100230 - Employee Health Benefits -Plant	1,296.00	
8100290 -Employee Benefits Other	500.00	
Total 8100000 · Maintenance of Plant		30,865.00
8200000 · Technology Services		
8200160 · Tech Support Salary	36,050.00	
8200210 · FRS Tech Support	2,649.68	
8200220 · Social Security Tech Support	2,757.83	
8200230 Employee Health Benefits Tech Support	5,158.00	
8200290 · Employee Benefits -Other	500.00	
8200510 · Supplies	250.00	
Total 8200000 · Technology Services		47,365.51
TOTAL OPERATING EXPENSES		\$3,768,140.31

421- 510000T · Instruction - Title 1		
510-120 · Classroom Teacher T1	50,000.00	
510-210 - Instructional FRS	3,575.00	
510-220 · Grant Instr SS	3,825.00	
510-510 · Grant Supplies	260.00	
510-692 · Grant Software	4,000.00	
Total 510000T · Instruction		61,660.00
520000T · Grant ESE		
520-120 · IDEA ESE Teacher	45,000.00	
520-129 · IDEA Coordinator	25,000.00	
520-210 - IDEA FRS	5,005.00	
520-220 · IDEA FICA	5,355.00	
520-310 · IDEA Consulting	26,640.00	
520-510 - ESE Supplies	5,000.00	
Total 520000T · Grant ESE		112,000.00

615000T · Parent Liaison- Title 1		
615-130 · Parent Liaison	30,000.00	
615-220 · Parent Liaison FRS	2,145.00	
615-220 · Parent Liaison SS	2,295.00	
615-510 · Parent Liaison Supplies	5,000.00	
		39,440.00
Total 600000T · Grant Instruc Support		
640000T · Grant Instructional		
640-120 · Grant instructional	50,000.00	
640-210 · Grant FRS Instructional	3,575.00	
640-220 · Grant SS Instruc	3,825.00	
640-330 · Grant Travel	1,500.00	
Total 640000T · Grant Instructional		58,900.00
Total - Title I, Part C - Expense		1,600.00
Total - Title II - Expense		7,000.00
	TOTAL GRANT EXPENSES	\$280,600.00
9800-E · Internal Acct Expenses		
9800000 - Internal Acct	68,000.00	68,000.00
	Total Expense	\$4,116,740.31
	Total Revenue	\$4,131,520.85
	Profit/ (Loss)	\$14,780.54

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PC-6**

Motion:

I recommend that the Board approve insurance coverage with The Florida Insurance Alliance through egis insurance agency for the period 7/1/17 – 7/1/18 and to authorize the President to sign all related documents.

Summary Information:

The aforementioned insurance is a requirement of a Charter and the policies appear to be in line with industry standards. This insurance is inclusive of Property coverage, crime coverage, automobile coverage, General Liability coverage, School Leaders liability at \$4 million, and umbrella policy. Florida Insurance Alliance is a non-assessable pool. Please see attached for further information on structure and liability.

Attachments: Proposal for Insurance
Structure/Liability Information

Presented By:

Jim Kidd, President & CEO

Financial Impact:

The financial impact for SY18 for this item is \$17,361
This is a decrease of \$1,838 from SY17.



Date: June 12, 2017

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)

1325 W Gateway Blvd
Boynton Beach, FL 33426

Payment Information	
Invoice Summary:	\$17,361.00
Due Date:	Upon Receipt
Invoice Number	P-2017-06-001834

Please note new payment remittal details below

Invoice	Effective	Transaction	Amount
P-1834	July 1, 2017	Florida Insurance Alliance Package Policy Premium Effective: 07/01/2017 to 07/01/2018	\$17,361.00
			Total
Premium Due Upon Receipt			\$17,361.00

Please Make Check Payable To:
EGIS INSURANCE ADVISORS LLC
LOCKBOX: 234021
PO BOX 84021
Chicago, IL 60689-4002

Print Date: June 12, 2017



Florida
Insurance
Alliance™



Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

Quotation being provided for:

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)
1325 W Gateway Blvd
Boynton Beach, FL 33426

Term: July 1, 2017 to July 1, 2018

Quote Number: 70117059

PROPERTY COVERAGE

Limits

Blanket Building & Contents Limit (To Be Endorsed 8/1/17)	\$500,000
Inland Marine	\$500,000
Flood Limit Excess of NFIP, whether purchased or not	Included
Earthquake Limit	Included
Boiler & Machinery	Included
TRIA	Not Included

Deductibles

Per Occurrence Building & Contents and Extensions of Coverage	\$2,500
Per Occurrence for Named Windstorm	5 %*
Subject to Minimum of:	\$10,000
Per Flood, (except zones A, V see page 8, Terms and Conditions) excess of NFIP, whether purchased or not	\$2,500
Per Earth Movement	\$2,500

*5 % of Total Insured Values per location, at each affected location throughout Florida
subject to a minimum of \$10,000 per occurrence, per Named Insured.

TOTAL PROPERTY PREMIUM **\$4,788**

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
General Aggregate Limit	\$3,000,000
Employee Benefits Liability Limit, per person	\$1,000,000
Employee Benefits Liability Aggregate Limit	\$2,000,000
Abuse and Molestation	\$1,000,000
Abuse and Molestation Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
General Liability Deductible	\$0

SCHOOL LEADERS LIABILITY/EMPLOYMENT PRACTICES LIABILITY (Claims Made)

School Leaders Liability /Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
School Leaders Liability /Employment Practices Liability Deductible		\$2,500

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.
Non-Monetary \$100,000 aggregate.

EXCESS LIABILITY COVERAGE

Aggregate Limit	Aggregate	\$2,000,000
Retention		\$10,000

Excess liability applies over and above the following underlying lines of coverage in this quote:

General Liability
Educators Legal Liability
Auto Liability

****Excess coverage does not apply to Abuse and Molestation and Employment Practices Liability Insurance (EPLI).**



PREMIUM SUMMARY

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)
1325 W Gateway Blvd
Boynton Beach, FL 33426

Term: July 1, 2017 to July 1, 2018

Quote Number: 70117059

PREMIUM BREAKDOWN

Property (Building & Contents) (To Be Endorsed 8/1/17)	\$2,288
Scheduled Inland Marine	\$2,500
Crime	\$268
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$7,490
Abuse and Molestation Liability	Included
School Leaders Liability/Employment Practices Liability	\$3,745
Excess Liability	\$1,070
TOTAL PREMIUM DUE	\$17,361

Additional Notes:

Annual Property Premium: \$2,500



Florida Insurance Alliance™

PARTICIPATION AGREEMENT

Application for Membership in the Florida Insurance Alliance

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 07/01/2017, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)

(Name of Local Governmental Entity)

By: _____
Signature Print Name

Witness By: _____
Signature Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE THE ____ DAY _____, 20 ____.
SIGNED THIS ____ DAY OF _____, 20 ____.

By: _____
Administrator



PROPERTY VALUATION AUTHORIZATION

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)
1325 W Gateway Blvd
Boynton Beach, FL 33426

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 100% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

- Building and Content TIV \$500,000 As per schedule attached
Inland Marine \$500,000 As per schedule attached
Auto Physical Damage Not Included
I reject TRIA (Terrorism Risk Insurance Act) coverage

Signature: _____ Date: _____

Name: _____

Title: _____



Florida Insurance Alliance™

Property Schedule

Schedule Items Effective As of: 07/01/2017

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)

Quote No.: 70117059

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address		Year Built	Eff. Date	Building Value		Total Insured Value
			Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
1	Fixtures & Equipment		2003	07/01/2017			\$500,000
	1325 W Gateway Blvd Boynton Beach FL 33426		Masonry non combustible	07/01/2018	\$500,000		
			Total:	Building Value	Contents Value	Insured Value	
				\$0	\$500,000	\$500,000	

Sign: _____

Print Name: _____

Date: _____



**Florida
Insurance
Alliance™**

Inland Marine Schedule

Schedule Items Effective As of: 07/01/2017

South Tech Preparatory Academy Inc. dba South Tech Preparatory Academy (3441)

Quote No.: 70117059
Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Item #	Department	Serial Number	Classification Code	Eff. Date	Value	Deductible
	Description			Term Date		
1	Electronic Equipment		Electronic data processing equipment	07/01/2017	\$500,000	\$1,000
				07/01/2018		
Total					\$500,000	

Sign: _____

Print Name: _____

Date: _____

Item C-5backup Florida Insurance Alliance Information

STRUCTURE

Florida Insurance Alliance is a non-assessable pool. A non-assessable policy is a type of insurance policy that cannot require the policyholder to pay additional funds to cover an insurer's losses if the losses are greater than the insurer's reserves. Non-assessable policies are the most commonly found commercial line insurance policies offered.

The FIA liability reinsurance treaty **has a self-insured aggregate retention which is fully funded** by the premiums charged to the members and maintained in a separate escrow account to pay for losses. A portion of the unused retention funds may be returned to participating members with Board approval. The reinsurance treaty includes each member as a named insured.

LIABILITY

FIA reinsurance is provided by Hudson Insurance Company which enjoys an AM Best financial rating of A XV, with over \$1 billion in retained earnings according to AM Best. Claims are handled by Network Adjuster TPA.

Abuse & Molestation liability limits are available up to \$5,000,000 per occurrence. Limits of liability of up to \$10,000,000 per policy period are available for all other lines of coverage.

Each member's limits are separate and fully reinsured by Hudson and there are no shared limits. Member deductibles are zero for general liability and automobile liability and \$2,500 for public officials' liability, educator's legal liability and employment practices liability. Each member receives their own coverage agreement issued by the Florida Insurance Alliance which fully presents the terms of the coverage provided by the pool. FIA coverage agreements are written utilizing ISO policy forms and standard Public Entity policy terms and conditions.

Board Meeting
June 22, 2017

Governing Board of Directors
SouthTech Preparatory Academy, Inc.

Agenda Item
PC-7

Motion:

I recommend that the Board renew the Workers' Compensation Insurance for FY18 with FFVA Mutual through Wallace, Welch & Willingham and authorize the President to sign all related documents.

Summary Information:

Although the State approved a 14.5% increase in Workers' Compensation Insurance, SouthTech's Experience MOD rate decreased to .97%, resulting in a lower policy premium. The school could receive a refund if claims are minimal in SY18.

Attachment: Premium information.

Presented By:

Jim Kidd, President & CEO

Financial Impact:

See SouthTech Academy Item C-6 for the financial impact.

Workers' Compensation / Employers Liability

Named Insured: South Tech Charter Academy, Inc.
 Insurance Company: FFVA Mutual
 Admitted - A.M. Best Rating: A - (Excellent)
 Proposed Policy Period: 7/1/2017 to 7/1/2018

Applicant:
 South Tech Charter Academy, Inc.
 1300 SW 30th Avenue
 Boynton Beach, FL 33426

Agency: 0161-01
 Wallace, Welch & Willingham
 PO Box 33020
 St Petersburg, FL 33733

Application: 540141

Effective Date: 07/01/2017

Employers Liability:
 Bodily Injury By Accident 1,000,000 Each Accident
 Bodily Injury By Disease 1,000,000 Policy Limit
 Bodily Injury By Disease 1,000,000 Each Employee

Unit 1 - South Tech Charter Academy, Inc.
 From 07/01/2017 to 07/01/2018

Florida

Classifications	Code No.	Premium Basis	Rate Per \$100 of Remuneration	Estimated Annual Premium
		Total Estimated Annual Remuneration		
College: Professional Employees & Clerical	8868	6,344,000	0.59	37,430
College: All Other Employees	9101	63,440	5.25	3,331
Manual Premium				40,761
Excess Employers Liability		1.40%	571	41,332
Subject Premium				41,332
Safety Credit		2.00%	(827)	40,505
Drugfree Workplace Credit		5.00%	(2,025)	38,480
Experience Mod				38,480
Experience Mod		0.97	(1,154)	37,326
Standard Premium				37,326
Premium Discount		6.66%	(2,485)	34,840
Normal Premium				34,840
Expense Constant			200	35,040
Terrorism			1,281	36,321
Total Estimated Premium				36,321

Dividend Product: 072

Estimated Discounted Premium: \$34,840.00	
Loss Ratio (%)	Indicated Dividend %
0.00 - 7.51	28.00
7.51 - 12.51	23.00
12.51 - 17.51	21.00
17.51 - 22.51	17.00
22.51 - 27.51	13.00
27.51 - 32.51	11.00
32.51 - 37.51	9.00
37.51 - 42.51	7.00
42.51 - 45.01	2.00
45.01 - 99999.99	0.00

Product Parameters:

1. Dividends, by law, cannot be guaranteed and will be paid upon declaration of the Board of Directors.
 2. Incurred loss ratio shall be determined by dividing total incurred losses by the audited discounted premium (does not include expense constant & terrorism charges).
 3. The first dividend calculation will occur 6 months after normal policy expiration with a payable amount equal to 50% of the indicated dividend, if declared. The second and final calculation will occur 18 months after policy expiration, with any remaining dividend, if declared, payable thereafter.
 4. The policy must be in force for the full twelve months.
 5. All policy premiums, including final audit adjustments, must be paid in full and disputed audits resolved prior to any dividend distributions.
 6. The dividend will be forfeited if the policyholder incurs two or more cancellation notices during the policy period.
 7. Policies placed in Collections are not eligible for dividend distribution.
 8. Policies with audited discounted premium less than \$10,000 are not eligible for dividend distribution.
 9. This is a sliding scale dividend product. Any potential dividend, if declared, may be higher or lower than indicated based on the final audited discounted premium.
-

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PC-8**

Motion:

I recommend that the Board approve the Consulting Agreement between SouthTech Preparatory Academy, Inc. and Jason H. Klein PA, CPA and authorize the President to sign all related documents.

Summary Information:

In an effort to cut costs for FY18 and going forward, administration recommends that the Board approves non-renewal with Tarsha Jacobs, CPA, and approve the agreement with Jason H. Klein PA, CPA. Additionally, Mr. Klein has agreed to be on site on a regular basis.

Total contract amount of \$28,800 will be divided proportionally between SouthTech Academy and SouthTech Preparatory Academy.

Attachments: Jason H. Klein PA, CPA Agreement

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

See STA Item C-7 for the financial impact.

JASON H KLEIN PA
CERTIFIED PUBLIC ACCOUNTANT
8306 MILLS DR #249
MIAMI, FLORIDA 33183
(305) 273-6303 - (305) 450-3062 cell - (305) 596-1792 Fax
Jason@JasonHKleinCPA.com

May 23, 2017

South Tech Charter Academy Inc
South Tech Preparatory Academy Inc
1300 SW 30th Avenue
Boynton Beach, Fl 33426
James Kidd, President and Chief Executive Officer

Dear Mr. Kidd:

My practice, Jason H Klein PA (“practice”), is pleased to provide South Tech Charter Academy Inc and South Tech Preparatory Academy Inc (“you” or “your” or “SouthTech”) with the professional services described below. This letter confirms our understanding of the terms and objectives of our engagement and the nature and limitations of the services I will provide. The engagement between you and my practice will be governed by the terms of this Agreement.

The objectives and deliverables of this engagement are to assist you on an ongoing basis in the following services:

1. Monthly Financials – Unaudited
2. Budget to Actual Reports – District format and detailed reports
3. Assist bookkeeper in preparing payroll, insurance and other journal entries
4. Assist in preparing the fixed assets inventory report
5. Monitor general ledger accounts on a monthly basis
6. When requested, assist in preparing various reports including adult programs and grants.
7. Attend in person, or via Skype monthly Finance Committee meeting. In event I am not available for the meeting, I will prepare my report beforehand and be available via phone or email to answer questions.

8. Assist in preparing yearly cost reports to the district
9. During the annual financial audit, be available to communicate and provide information to the Outside Auditors.
10. Annual internal account budgets / rollover
11. Be available to discuss various issues including payroll, contracts, and other consulting areas.
12. Assist in additional compliance reports for the District when requested.
13. Help coordinate the Quickbooks program to be controlled internally and have daily backups.

I will provide draft deliverables (such as monthly financials, reports, etc) to you for review and comment prior to delivery (to various entities such as County and State).

1. Deliverables will not be prepared on Jason H Klein PA (or CPA) letterhead or contain references to Jason H Klein PA firm (CPA). These deliverables may be prepared on your letterhead or contain your logo, as instructed by you.
2. Each deliverable will be provided to you and other members of management, as applicable, for their review. You accept full responsibility for each deliverable is considered an internal report or deliverable that may be distributed as you determine to be appropriate for the needs of SouthTech.

Responsibilities of SouthTech

I will require the support of your personnel to complete the project in a timely manner. Support includes, but is not limited to, making personnel available during our ongoing work, providing timely responses to questions, including requests for management decisions, devoting resources necessary to achieve engagement objectives, the collection of all relevant documents (paper or electronic) and the scheduling of interviews and coordination of meetings. Failure to expeditiously provide such support may result in delays in the completion of our work.

As a condition of my performing the services described and deliverables above, you agree to:

- make all management decisions and perform all management functions, including determining account codings and approving all proposed journal entries;
- evaluate the adequacy and results of the services performed;
- accept responsibility for the results of the services, including decisions regarding the implementation of any recommendations noted; and

- establish and maintain internal controls over the processes related to the services to be provided and monitor the effectiveness of such internal controls.

You agree that your management and employees are responsible for the proper recording of transactions in the records, the safekeeping of assets, and the accuracy of any prepared financial statements.

CPA Practice Responsibilities

I will perform our services in accordance with the Statement on Standards for Consulting Services issued by the American Institute of Certified Public Accountants (“AICPA”). Such services are not intended to represent an audit, examination, attestation, special report or agreed-upon procedures engagement as those services are defined in AICPA literature applicable to such engagements. Accordingly, these services will not result in the issuance of a written communication to third parties by Jason H Klein PA regarding financial data or internal controls, or expressing a conclusion or any other form of assurance.

This engagement is limited to the professional services outlined above. Jason H Klein PA, in its sole professional judgment, reserves the right to refuse to take any action that may be construed as making management decisions or performing management functions. However, I may provide advice and recommendations to assist management in performing its functions and making decisions. Our advice and services will be based upon our knowledge, training and experience, but the decisions you make are strictly yours.

The above professional services will be performed based upon information you provide to us. I will not verify or audit this information. Our engagement does not include any procedures designed to detect errors, fraud, or theft. Therefore, our engagement cannot be relied upon to disclose such matters. You understand that we do not guarantee the results of any analysis that we may undertake, and agree that any report or analysis we provide represents our professional judgment based upon the data provided to us. I cannot guarantee its accuracy or completeness.

Timing of the Engagement

My initial engagement previously started on June 2016. This is a continuation of the engagement as of July 1, 2017. My services will conclude after one of the following events has occurred:

- issuance of our closure letter
- written notification by either party that the engagement is terminated.

Professional Fees

My monthly professional fee for the services outlined above is to be \$2,400. This fee is based upon the complexity of the work to be performed, and my professional time. My fee is dependent upon the timely

delivery, availability, quality, and completeness of your records. You agree that you will deliver all records requested by our staff to complete this engagement on a timely basis.

If any additional costs are necessary, I will first discuss with you before proceeding.

* * * * *

I appreciate the opportunity to be of service to you. Please date and execute the enclosed copy of this Agreement and return it to us to acknowledge your agreement with its terms. We will not initiate services until we receive the executed Agreement.

Very truly yours,



Jason H Klein CPA

ACCEPTED:

James Kidd
President and Chief Executive Officer

Date

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PC-9**

Motion:

I recommend that the Board renew the contract with Spectrum Public Relations, LLC for public relation services.

Summary Information:

Marketing for SouthTech Schools is both a necessity for student recruitment and has been a concern for the Governing board in the past. Spectrum Public Relations, LLC has provided services at a satisfactory level for the past two years. Administration would like to renew the agreement for the FY18 school year.

Attachments: Spectrum Public Relations, LLC Agreement

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

The financial impact for this item is proportionate between SouthTech Academy and SouthTech Preparatory Academy.

Financial Impact for SY18 is \$24,000.

No change from SY17.

June 7, 2017

**Jim Kidd
President & CEO
SouthTech Academy
1300 SW 30th Avenue
Boynton Beach, FL 33426**

Dear **Mr. Kidd**:

Spectrum Public Relations, LLC is pleased that you have hired us to work with you. This letter serves as the agreement between **Spectrum Public Relations, LLC** ("Agency"/"we"/"us"/"our") and **SouthTech Academy / SouthTech Preparatory Academy** ("Client"/"you"/"your"), under which we are hired to provide public relations services and advice for you.

I. SERVICES

We shall provide **public relations/media relations and marketing consulting services to assist the academy in meeting short and long-term goals, including building brand awareness through the generation of targeted publicity and marketing so the community has a better understanding of the mission and services offered by the academy for increased and targeted enrollment.** The program shall consist of such elements and budgetary allocations as set forth in Addendum A attached to this agreement. **Note:** We will be acting as your agent when purchasing materials or services on your behalf, and you agree that we may disclose this agency agreement to our suppliers when orders are placed and contracts entered into by us on your behalf. You acknowledge that we may from time to time use consultants and/or subcontractors in the performance of our services hereunder.

II. FINANCIAL ARRANGEMENTS

1. Fees

We will bill you for our services as follows:

Minimum Monthly Fees: A **\$2000.00** minimum monthly fee will be billed to you on the last day of each month. Time charges will be incurred at our standard hourly rates, **\$100/hr** and **20** hours of service will be provided each month. If time charges exceed **\$2000.00** per month, excess fees will be billed shortly after the month in which we provide our services. [We agree that we will not incur time charges in excess of the minimum monthly fee unless you or your designee have authorized such additional time charges in writing.]

If time charges for a month are less than the minimum monthly fee, the unused portion of the minimum monthly fee will be credited against time charges in the subsequent calendar month. The maximum credit that can be applied against time charges for any such subsequent month is one month's minimum monthly fee, and no portion of the minimum monthly fee is refundable.

2. Expenses

a. Production Expenses. If we use the services of a supplier to provide services to you, or purchase media on your behalf, and we pay for the services or media instead of you, you agree to pay us the cost of the supplier services together with a mark-up that will yield us **15%** of the gross amount as a commission to cover administrative fees. Depending on our scope of work, these services may include mechanical and art costs (including typography, artwork and comprehensive layouts), news distribution costs (including wire services and mailing houses), audiovisual production costs (including photography, slide and video production), research activities (including market research fees, on-line database charges, clipping services, and focus group costs), producer's or packager's fees, and third party spokesperson fees and expenses. We shall have the right to require reasonable assurance of the availability of your funds in advance of undertaking commitments on your behalf.

We will obtain your written authorization before making any commitments for any expenditure on your behalf.

b. Other Expenses. We will also bill you monthly for all incidental and other expenses incurred on your behalf, including, but not limited to, items such as travel, copying, messengers, press mailings, fax charges, printing, and telephone. All charges from outside vendors, excluding travel expenses, will be subject to a standard **15%** commission to cover administrative fees.

3. Invoice Payment Terms

You agree to pay all undisputed invoices within 30 days. We reserve the right to assess a 1-1/2% per month finance charge for invoices that remain unpaid after 30 days. You also agree to reimburse us for all expenses, including reasonable attorneys' fees, incurred in the collection of any overdue and unpaid invoices. In the event that our invoices remain unpaid for more than 30 days, we may suspend work on your account. In addition, in the event any invoices become overdue, all subsequent payments may first be applied to those invoices, which are overdue for the longest period of time until all payments are up to date.

If, for any reason, you do not approve of any portions of our invoices, you agree to notify us in writing immediately so that we may address the problem. If we do not receive a written objection to an invoice within 30 days after we mail it to you, the invoice in its entirety will be deemed approved.

III. TERM; TERMINATION

This agreement shall commence on **July 1, 2017** and shall terminate on **June 30, 2018**, unless terminated earlier for any reason by Client or Agency upon 30 days prior written notice.

IV. INDEMNIFICATION; LIMITATIONS OF LIABILITY

Because of your intimate familiarity with your business and the fact that we serve as your agent, we cannot undertake to verify all the facts supplied to us by you. Therefore, you agree to indemnify, defend and hold harmless us, our employees, officers, directors, shareholders, licensees and agents from and against all liabilities, losses, damages or expenses, including reasonable attorneys' fees and costs, which we or such other party may incur as the result of any claim, suit or proceeding brought or threatened arising out of the nature or use of your products or services or any assertions we may make on your behalf, including assertions about your company, your products or services, or about your competitors and any of their products or services, in any materials we may prepare for you, if the assertions are based on information, representations, reports, data or releases supplied to us by or through you, or which you approve (excluding claims covered under our indemnity below).

Likewise, we will indemnify, defend and hold harmless you against all liabilities, losses, damages or expenses, including reasonable attorneys' fees and costs, which you may incur as the result of any claim, suit or proceeding brought or threatened against you pertaining to libel, slander, defamation, copyright infringement, trademark infringement, invasion of privacy and/or plagiarism, except to the extent that such claims arise from information or materials supplied by or through you. Our total aggregate liability for any claim of any kind arising as a result of or related to this agreement, whether based in contract, warranty, or any other legal or equitable grounds, shall be limited to the amounts received by us from you for the particular project(s) which form(s) the basis of such claim.

If we are required to assist you in connection with litigation commenced or threatened against you by third parties (for example, in complying with a document subpoena), we will be entitled to staff time charges and reimbursement of out-of-pocket expenses for services rendered to you, or time spent by us in connection with such matters.

After we have issued material to the press or to another third party, its use is no longer under our control. Therefore, we shall not be responsible for costs, expenses, losses or damages arising out of the use of materials and/or information obtained by any media, and/or that any materials and/or information published will accurately convey the information provided by us.

V. CONFIDENTIALITY

Client and Agency agree to keep confidential and not to disclose or use for its own benefit or for the benefit of any third party (except as may be required for the performance of services under this agreement or as may be required by law), any information, documents or materials which are identified by a party, at the time that they are made available, to be proprietary or confidential. The confidentiality obligations in the preceding sentence, however, shall not extend to any information, documents, or materials that (a) become publicly available without breach of this provision, (b) are received from a third party without restriction, or (c) are independently developed without reference to information received hereunder from the other party, and provided further that such obligations shall expire upon the 3-year anniversary of the effective date of termination of this contract.

VI. OWNERSHIP OF MATERIALS

Client and Agency agree that upon payment of all sums due to us under this Agreement, all photography, brochures, manuals, film, signage, and other materials (collectively referred to as "Materials") generated by or for Agency in the performance of this Agreement shall be deemed "work made for hire" and shall be your exclusive property, subject to any third party rights, restrictions or obligations of which we notify you. Client agrees that Agency retains ownership of all works of authorship created by or for Agency prior to or separate from the performance of services under this agreement, including, but not limited to, our proprietary information/services, media lists, and third party relationships held by us.

VII. AGREEMENT DISCLOSURE

We may publicize this agreement with you in the form of press releases and announcements and will immediately include your name in our client roster for the purpose of further business developments efforts. You will be given reasonable opportunity to review and approve all information pertaining to your company prior to public disclosure. You may also be requested to participate in additional activities, such as success stories, references and public relations initiatives.

VIII. WAIVER; DEFAULT; DISPUTE RESOLUTION; REMEDIES

Any purported waiver by either party of a default or failure by either party to claim a default of any provision of this agreement by the other party shall not be considered a waiver of any subsequent default of the same provision or of any other provision of this agreement.

In the event of default or dispute over any provision of this agreement or performance hereunder, Client and Agency agree to make a good faith effort to resolve all differences by mediation before a neutral mediator. If a neutral mediator cannot be agreed upon, a Court appointed mediator shall be used. Mediation shall take place in Palm Beach County, Florida, and each party shall bear half the costs of mediation. If the default or dispute is not resolved in mediation, either party may have the remedies afforded at law or equity.

IX. GENERAL TERMS

Nothing contained in this Agreement shall create any partnership or joint venture between the parties and we shall not be deemed to be your employee. This agreement shall be binding on the parties, their successors and assigns. This agreement may not be assigned, amended, altered, modified or supplemented in any manner by either party without the prior written consent of the other. This agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, written or oral. The obligations, rights and duties of the parties under Sections 4, 7 and 8 hereof shall survive the termination of this agreement.

NOTICE: All notices or communications permitted or required by this agreement shall be deemed effective when personally delivered or deposited, postage prepaid, by first-class regular mail, addressed to the other party's last known business address.

SEVERABILITY: The invalidity or unenforceability of any provision of the agreement shall not affect the validity or enforceability of any other provision herein.

GOVERNING LAW: This agreement and the rights and obligations of the parties hereunder shall be subject to, governed by, construed and interpreted in accordance with the laws of the State of Florida. Venue for any dispute hereunder shall be in Palm Beach County, Florida.

ATTORNEYS' FEES: The prevailing party in any litigation hereunder shall be entitled to its reasonable attorney's fees and costs, though all trial and appellate proceedings.

Please acknowledge your agreement by signing this letter and returning a copy to us. We look forward to a mutually rewarding relationship.

AGREED TO AND ACCEPTED this 7th day of June, 2017.

SouthTech Academy

Spectrum Public Relations

By: _____

By: _____

Printed Name: **Jim Kidd**

Printed Name: **Kristine M. Gobbo**

Title: **President & CEO**

Title: **President**

Address: **1300 SW 30th Avenue**
Boynton Beach, FL 33426

Address: **9543 Sun Pointe Drive**
Boynton Beach, FL 33437

ADDENDUM A
SERVICES

Provide public relations and marketing consulting services to assist SouthTech Schools in meeting short and long-term goals, including building brand awareness through the generation of targeted publicity and marketing so the community has a better understanding of the mission and services offered by SouthTech for increased and targeted enrollment.

Deliverables may include:

1. Consultation services
2. Development of a short/long-term marketing plan/goals
3. Development of designed materials
4. Advertising, primarily digital
5. Social media management
6. Edit and distribute newsworthy press releases and serve as a liaison to the media
7. Develop weekly and monthly newsletters
8. Other items, as needed, and agreed upon by both parties.

SOUTHTECH SUCCESS CENTER
CONSENT AGENDA

SOUTHTECH SUCCESS CENTER, INC.
CONSENT AGENDA
June 22, 2017

Administrative Items

SCA-1 I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

Personnel

SCB-1 I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

SCB-2 I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Success Center, Inc.**

**Agenda Item
SCA-1**

Motion:

I recommend that the Board approve the SouthTech Schools Organizational Chart FY17-18.

Summary Information:

The SouthTech Schools Organizational Chart reflects a formal system alignment with the Board approved reorganization format forthcoming from Attorney Melissa Gross-Arnold.

Attachments: SouthTech Schools Organizational Chart FY17-18

Presented By:

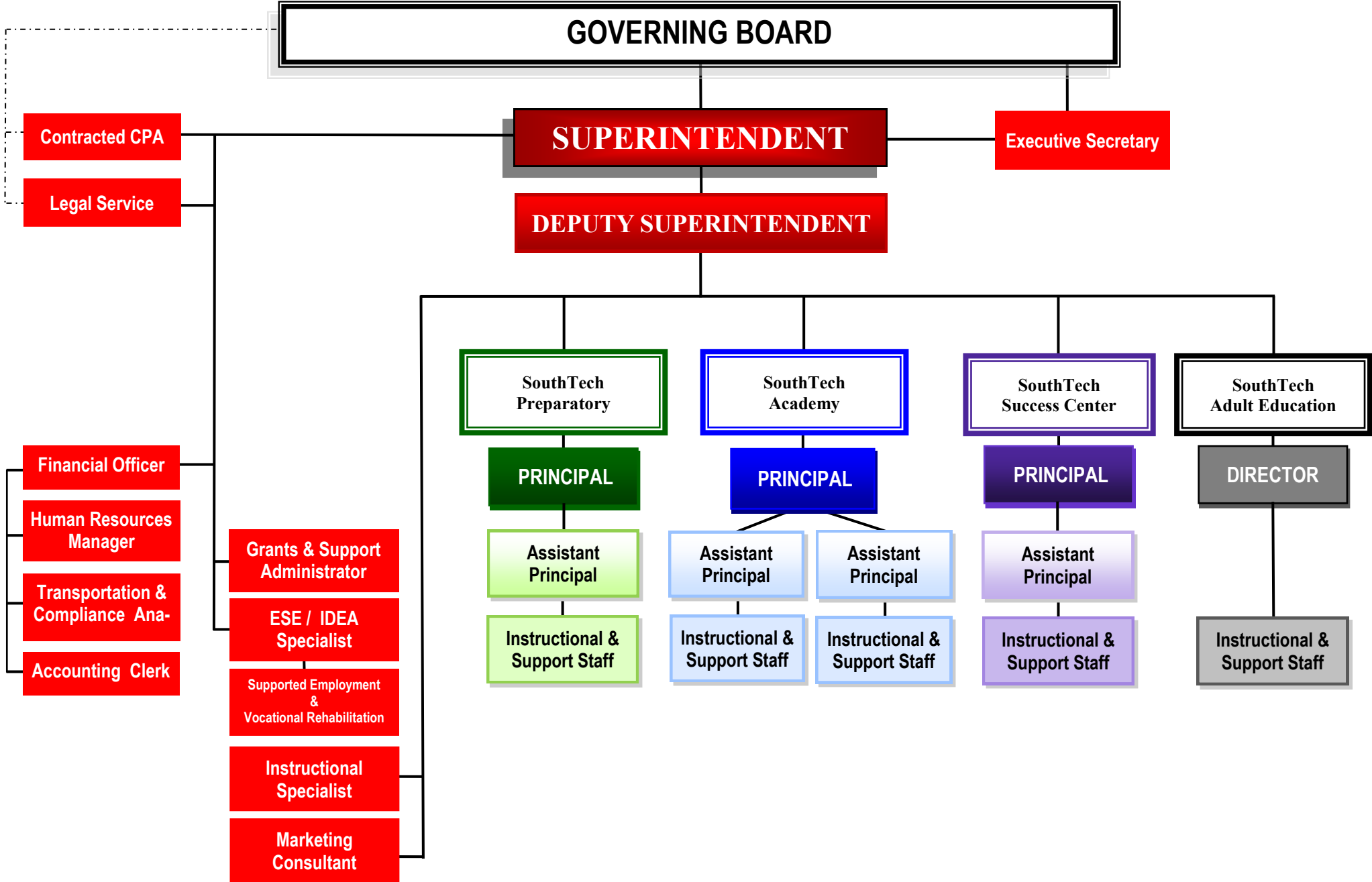
Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SouthTech Schools

Corporation
Organizational Chart



**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Success Center, Inc.**

**Agenda Item
SCB-1**

Motion:

I recommend that the Board approve a three-month extension of the existing President/CEO's contract and addendum until the September 14, 2017 Governing Board meeting.

Summary Information:

The Evaluation Committee met and completed the President's annual evaluation, which was brought to the March 9, 2017 Board meeting and approved. The contract will be negotiated and presented for Board approval at the September 14, 2017. In the interim, a three-month extension of the existing contract and addendum is required to be in place for the beginning of the fiscal year.

Attachments: President/CEO Contract
Addendum to Contract

Attachments: President & CEO Contract and Addendum

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 12 day of January, 2012, by and between SOUTH TECH CHARTER ACADEMY, INC. (hereinafter referred to as "SOUTH TECH"), and JAMES R. KIDD (hereinafter referred to as "MR. KIDD").

WITNESSETH:

WHEREAS, the SOUTH TECH GOVERNING BOARD desires to employ MR. KIDD as President and Chief Executive Officer (CEO) of SOUTH TECH; and

WHEREAS, MR. KIDD desires to accept the position of President and CEO of the SOUTH TECH; and

NOW, THEREFORE, the parties, intending to be legally bound, for good and valuable consideration, the sufficiency of which is hereby acknowledged, agree as follows:

1. EMPLOYMENT AS PRESIDENT AND CHIEF EXECUTIVE OFFICER

SOUTH TECH GOVERNING BOARD agrees to employ MR. KIDD as President and CEO of SOUTH TECH commencing January 1, 2012. MR. KIDD shall be responsible only to the Board of Directors of South Tech and shall satisfactorily perform the duties of President and CEO as mutually agreed upon in the evaluation process. MR. KIDD shall have the authority and responsibility to direct and supervise the operation of SOUTH TECH and to appoint, employ, and terminate the employment or services of such individuals as may be necessary for the proper and efficient operation of SOUTH TECH, in accordance with SOUTH TECH GOVERNING BOARD'S Personnel Policies and other SOUTH TECH GOVERNING BOARD policies, as amended from time to time. MR. KIDD agrees to provide services as President and CEO including the following primary services:

- Report directly to the SOUTH TECH GOVERNING BOARD
- Responsible for the overall administration of SOUTH TECH
- Serve as Academy President and CEO responsible for all facets of SOUTH TECH operations including secondary, post-secondary, on-campus, and off-campus programs, grants, or other business endeavors of SOUTH TECH
- Recommend duties and responsibilities which need to be performed and positions needed to produce an adequate school program appropriate for the organizational model
- Recommend terms for employee contracts and prepare such contracts as are approved
- Arrange for the proper direction and improvement of the work of all members of the instructional staff and other employees of SOUTH TECH and take such steps as are necessary to bring about continuous improvement
- Evaluate personnel, recommend annual contracts, suspend and terminate personnel in accordance with SOUTH TECH GOVERNING BOARD policies
- Oversee student achievement and accountability mandates
- Develop marketable and practical educational programs and courses
- Oversee the educational process, by working with the school administrators, utilizing data-driven decision-making strategies to drive instruction and instructional program development, evaluation, and revision.
- Provide administrative oversight of all business matters and compliance issues, in accordance with State and Federal Statutes, State Department of Education Rules, Corporate By-Laws, and SOUTH TECH GOVERNING BOARD Policy
- Identify, pursue, and administrate grant opportunities commensurate with school philosophy, purpose, and capabilities
- Serve as the third and final step in all grievance due process matters prior to them being elevated to the SOUTH TECH GOVERNING BOARD
- Perform Other Projects as Assigned by the SOUTH TECH GOVERNING BOARD

2. CONTRACT COMMENCEMENT AND TERMINATION

This contract shall commence on the 1st day of January, 2012 and continue until June 30, 2013. Either party may terminate this contract without cause by providing the other party one hundred twenty (120) calendar days' written notice of said intent to cancel. This Agreement may be terminated on fifteen (15) day's notice by either for any breach by the other party of the terms of this Agreement, or if funds to finance this Agreement become unavailable. If this contract is terminated, SOUTH TECH's obligation for payment for services rendered under this contract shall equal, but not exceed, payment

for proper costs and expenses incurred through the date of termination less all payments due SOUTH TECH from MR. KIDD, if any.

3. ANNUAL RENEWAL

The term of this contract is subject to annual renewal, as of each July 1st. On or before each March 1st, the parties shall decide whether to renew this contract for the upcoming year. Either party may notify the other by March 1st that they do not wish to renew this agreement. If neither party provides the requisite notice not to renew by March 1st, the contract shall automatically renew and continue for another year (i.e., if notice is not provided by March 1, 2013, this contract will be renewed for the period of July 1, 2013 through June 30, 2014).

4. EVALUATION OF PERFORMANCE

A. Annually, SOUTH TECH GOVERNING BOARD, after receiving input from MR. KIDD shall define such goals and performance objectives which it determines are necessary for the proper operation of SOUTH TECH and the attainment of SOUTH TECH GOVERNING BOARD'S policy objectives. SOUTH TECH GOVERNING BOARD shall establish goals and objectives and develop a relative priority among those various goals and objectives which shall be reduced to writing. These measurable goals and objectives shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

B. SOUTH TECH GOVERNING BOARD shall review and evaluate the performance of MR. KIDD annually. SOUTH TECH GOVERNING BOARD shall establish an evaluation instrument and process to be utilized for this purpose by May 1,

2012.

5. SALARY

MR. KIDD shall be paid an annual base salary of \$147,048 payable in accordance with the SOUTH TECH payroll schedule.

6. BENEFITS

A. Vacation Leave – MR. KIDD shall accrue twenty-four (24) days of vacation leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy which requires days of vacation leave to be used within two years of being earned and are not eligible for pay out.

B. Sick Leave – MR. KIDD shall accrue twelve (12) days of sick leave per year, accrued in accordance with SOUTH TECH GOVERNING BOARD policy.

C. Personal Leave – MR. KIDD shall receive six (6) days of paid personal leave per year. These days are a part of, and not in addition to, the sick days mentioned in B, above.

D. Cell Phone – MR. KIDD will receive a supplement of \$50 per month in addition to his annual salary to offset the cost of cell phone and data expenses.

E. Dues, Subscriptions and Education – SOUTH TECH GOVERNING BOARD agrees to a budget of up to \$2500 and to pay for participation in such conference or seminars as approved by the SOUTH TECH GOVERNING BOARD, and to pay such professional dues and subscriptions of MR. KIDD that SOUTH TECH GOVERNING BOARD deems necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for

the good of SOUTH TECH.

F. Transportation – SOUTH TECH GOVERNING BOARD shall provide MR. KIDD with a supplement for in-county travel in the amount of \$200 per month. Out-of-county travel will be compensated at the IRS standard rate and per diem paid at the rate approved for all SOUTH TECH employees.

G. Insurance – SOUTH TECH GOVERNING BOARD agrees to provide MR. KIDD with health insurance coverage, equivalent to that provided for other SOUTH TECH employees.

H. Other Benefits – MR. KIDD shall receive all such other benefits as are provided to other employees of SOUTH TECH if said benefits are not provided pursuant to this Agreement, subject to applicable State and Federal law.

7. **AMENDMENTS**

This Agreement may only be amended by a written document signed by all parties.

8. **GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the State of Florida and venue of any litigation related to this Agreement shall be in Palm Beach County, Florida, exclusively.

9. **SEVERABILITY**

If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

10. ATTORNEY'S FEES

In the event that litigation is commenced to enforce any term or provision of this contract or alleging a breach of this contract, each party shall bear their own attorney's fees and costs through and including all trial and appellate proceedings.

11. NOTICES

All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person or sent by certified mail return receipt requested and addressed as follows:

A. If to SOUTH TECH, addressed to:

Board Chairperson
South Tech Charter Academy, Inc.
1300 S.W. 30th Avenue
Boynton Beach, FL 33426

B. If to MR. KIDD, addressed to:

Mr. James R. Kidd
5280 Colbright Road
Lake Worth, FL 33467

12. ENTIRE AGREEMENT

This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous telecommunications, representations, or agreements, either verbal or written, between the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be made and entered into the day and year first written above.

SOUTH TECH CHARTER ACADEMY, INC.

JAMES R. KIDD

By: 

Robert M. Kestel, Chair

By: 

ADDENDUM TO CONTRACT

Between: South Tech Charter Academy, Inc. (hereinafter referred to as "South Tech")

And: James R. Kidd (hereinafter referred to as "Mr. Kidd")

FOR THE SAME CONSIDERATION contained in the Employment Agreement between the parties bearing an Effective Date of January 12, 2012 (the "Agreement"), to which this Addendum is attached and for other good and valuable consideration, the parties agree that said Agreement shall reflect the following additions, changes or deletions:

1. **Section 3 Annual Renewal:** shall be altered to reflect that the Agreement shall be renewed through June 30, 2017;
2. **Section 5 Salary:** shall be altered to reflect an annual base salary of \$152,048. Section 5 shall likewise be altered to include:
 - a. Mr. Kidd shall receive a cost-of-living pay raise on July 1, 2014, July 1, 2015; and, July 1, 2016. The cost of living amount shall be determined by accepted cost of living index.
 - b. Mr. Kidd may be entitled to additional incentives, to be awarded as a lump sum bonus and to be based on "Evaluation of Performance as set forth in **Section 4 Evaluation of Performance** and based on an average of performance ratings from the Personnel Committee as follows:

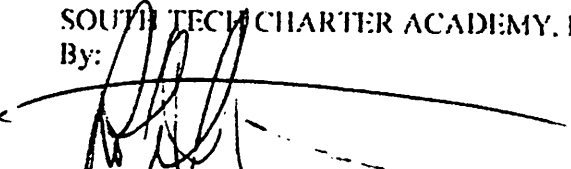
Rating	Incentive Amount
4.0-4.49	\$1500.00
4.5-4.99	\$2000.00
5	\$3000.00

ALL OTHER TERMS AND CONDITIONS INCLUDING AS SET FORTH IN THE EMPLOYMENT AGREEMENT DATED JANUARY 12, 2012 SHALL REMAIN UNCHANGED.

Agreed this ____ day of June, 2013.

SOUTH TECH CHARTER ACADEMY, INC.

By:


Robert M. Kesten (Chair)

6/13/13
Date


James R. Kidd

6/13/13
Date

**Board Meeting
June 22, 2017**

**Governing Board of Directors
SouthTech Success Center, Inc.**

**Agenda Item
SCB-2**

Motion:

I recommend that the Board approve the Job Descriptions drafts for ESE Specialist, Federal Grants & Support Administrator and Supported Employment and Vocational Rehabilitation Instructor.

Summary Information:

The reorganization as a System of Charter Schools/LEA has required a need for System-level positions as reflected on the Organizational Chart. The ESE Specialist and Federal Grants and Support Administrator report to the Superintendent and provide support services to the System Schools and the Federal Grant administrator. The Supported Employment and Vocational Rehabilitation Instructor reports to the ESE Specialist.

Attachments: ESE Specialist, Federal Grants and Support Administrator, Supported Employment and Vocational Rehabilitation Instructor Job Description Drafts

Presented By:

Jim Kidd, President & Chief Executive Officer

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS SYSTEM

EXCEPTIONAL STUDENT EDUCATION (ESE) SPECIALIST

JOB DESCRIPTION: Exceptional Student Education (ESE) Specialist reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of exceptional student education and administering related grants.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of, and a minimum of five years' experience in, performing ESE/504 related services, including teaching, creating and supervising Individualized Education Plans (IEPs), and other duties involved with providing services to ESE/504 students.

DUTIES: Provides administrative and supervisory oversight of the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other grants related to ESE and 504 student educational programs; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to the exceptional student education process; and supervises the Supported Employment and Vocational Rehabilitation programs and related personnel, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to serving ESE and 504 student populations
2. Writes and administers the IDEA Grant, miscellaneous Vocational Rehabilitation Grants, and other related grants which might become available
3. Supervises, directs, and evaluates the Supported Employment and Vocational Rehabilitation staff and monitors related services
4. Provides ESE support and oversight at all levels of the instructional process and works closely with school-based ESE coordinators, assuring compliance in all areas of the educational process, with emphasis on data collection, recording, and implementation of appropriate student interventions
5. Monitors grant and operational compliance in accordance with granting conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs), provides oversight of ESE and 504 student records, files, Individual Education Plans and service implementation, and adherence to Student Policies and Procedures (SP& P)
6. Assists with Grant Budgets and Develops State-compliant Student Policies and Procedures annually
7. Develops and provides related staff professional development activities in collaboration with the Grants and Support Administrator
8. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
9. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible
10. Trouble shoots ESE/504 operations, implements corrective or improvement strategies as needed, and is continually vigilant for new, innovative methods of improving the learning process
11. Assists system and school leadership in attaining system-wide improved student achievement
12. Actively involved member in School-Based Team functions and interventions
13. Conducts staffing meetings with administration, school staff, and others as needed
14. Attends Governing Board and SISC Meetings
15. Performs other duties as assigned by the Superintendent
16. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
17. Performs other duties as assigned

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM

Third Party Cooperative Arrangement (TPCA) Employment Instructor

JOB DESCRIPTION: The Third Party Cooperative Arrangement (TPCA) Employment Specialist will provide community based work experience supports and services to eligible Vocational Rehabilitation (VR) Supported Employment transition students with an Individualized Plan for Employment (IPE) to assist them in developing relevant post high school employment goals and job readiness skills and achieve successful postsecondary employment outcomes.

REQUIREMENTS: B.S. or B.A. degree minimum. Knowledge of, and a minimum of five years' experience in, performing ESE related services, prior experience as a secondary teacher working with students with significant cognitive, physical, or mental disabilities or vocational certification.

DUTIES: Provides community based work experiences, and related supports and services to VR eligible Supported Employment transition students; supports, monitors, and provides related professional staff development to Administrative, Supervisory, and Instructional school-based staff in all activities and functions related to Vocational Rehabilitation Supported Employment process; and collects, monitors and documents ESE data and student portfolios for Supported Employment transition students not limited to:

1. Plan, meet, and collaborate with ESE students, VR Counselors, South Tech School Systems Staff, District ESE personnel and parents regarding implementation of VR Individual Plan for Employment (IPE) and Transition Individual Education Plan Transition Individualized Education Plan (TIEP).
2. Collect, monitor, and document ESE data and student portfolio information required by DOE as related to job placement of students.
3. Administer formal and informal vocational/career assessments.
4. Collaborate with employers and ESE OJT coaches to develop and/or identify worksites and work experience opportunities consistent with the expectations outlined in the student's TIEP and IEP.
5. Develop paid and non-paid community based work experiences through job development and networking activities with community employers.
6. Place at least six (6) students during the school year in a Career Based Work Experience (CBWE) program as specified in the student's Transition Individual Education Plan (TIEP) and the Vocational Rehabilitation Individual Plan for Employment (IPE).
7. Develop Pre Community Based Work Experience (CBWE) learning and preparation activities (i.e.: soft skill training, mock interviews, job shadows, informational interviews)
8. Provide Job coaching and retention services.
9. Establish, maintain, and submit related TPCA records into Rehabilitation Electronic Billing Application (REBA) (i.e.: Student Progress Reports, CBWE Rating Forms, CBWE Site Rating Forms)
10. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action; inform supervisor of potential problems or unusual events;
11. Communicate regularly with VR Counselors and ESE Staff to promote and encourage students to participate in career/vocational exploration activities.
12. Attend Department of Education (DOE), VR, South Tech School Systems, and Sponsor District's staff development workshops as appropriate.
13. Performs other duties as assigned by the Exceptional Student Education Specialist
14. Collaborates with System staff to assure staff unity, mission alignment, and achievement

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

FEDERAL GRANTS AND SUPPORT ADMINISTRATOR

JOB DESCRIPTION: Federal Grants and Support Administrator reports to the Superintendent, and is responsible for the duties specific to the role of supporting, monitoring, maintaining, improving, and providing oversight of Federal Grants, administrative responsibilities related to developing and maintaining the Single School Culture Initiative, and administrative responsibilities related to creating, maintaining, and implementing Professional Staff Development program portfolio.

REQUIREMENTS: B.S. or B.A. degree minimum. M. S. Degree in Educational Leadership or equivalent (including the optional requirements of F.S. 1002.33) or higher is preferred. Knowledge of position responsibilities, and a minimum of five years' experience in performing same or similar duties is preferred, but proven performance in similar responsibilities is acceptable.

DUTIES: Provides administrative and supervisory oversight of the Title I, and Title II Federal Grants, duties related to the Single System Culture Initiative, and duties related to the Professional Staff Development program, more specifically including, but not limited to:

1. Serves as a liaison with individual schools, the SouthTech School System, the Sponsor/District, and State and Federal Agencies in all matters relating to Title I and Title II Grants, Single System Culture, and Professional Staff Development
2. Collaborates with Federal Grant writer(s) and Financial Officer during the writing process and administers the Title I, Title II Grants and other related grants which might become available, from initiation through completion, working collaboratively and effectively with all involved parties
3. Assists in the preparation of grant budgets and board reports; Interprets regulations and guidelines for program implementation, aligns them with System policies and procedures, and develops State-compliant Student Policies and Procedures annually, based on changes in governing regulations; assures compliance with federal, state, and local laws, regulations, and reporting requirements; monitors grant and operational compliance in accordance with grant conditions, state and federal statutes, and related educational rules and Technical Assistance Papers (TAPs)
4. Develops project management schedules to ensure that all imposed deadlines are met; assures that grant applications and requisite reports for funding are submitted prior to deadlines; ensures support of performance measures and student achievement outcomes; assures successful grant outcomes
5. Performs duties related to maintaining, reinforcing, embellishing, and improving the Single System Culture Initiative throughout the System and Schools; plan, monitor, and evaluate related programs, events, projects, and initiatives; implements classroom management strategies; provides training for whole school behavior and climate reform; utilize Sponsor/District discipline coding system and provide training and assistance in using the coding system with fidelity; provide other related staff development activities as needed; utilize student discipline data analysis to identify trends and be proactive in responses to those identified; reduce risk factors and implement protective factors; Coordinates School-Based Team functions and interventions;
6. Collaboratively develops, implements, and evaluates professional development events and activities with school-based administration and other personnel; identifies areas of perceived weaknesses and needs; assists the Financial Officer with development of a professional development budget; schedules, coordinates, and provides activities; arranges for and maintains in-service points records; assesses certification needs and assists in providing appropriate activities; implements and administrates Beginning Teacher Assistance Program; collaborates with the ESE Specialist on provision of ESE Staff development activities
7. Attends workshops and other information-disseminating activities and communicates the information gained to all affected personnel, including an executive summary to administrators
8. Attends District training sessions relative to the position, when available, and school leadership team meetings when possible (Continued to Page 2)

SOUTHTECH SCHOOLS SYSTEM (2 Pages)

9. Assists system and school leadership in attaining system-wide improved student achievement
10. Conducts staffing meetings with administration, school staff, and others as needed
11. Attends Governing Board and School Improvement Steering Committee (SISC) Meetings
12. Collaborates with Principals and other school staff to assure staff unity and mission alignment and achievement
13. Performs other duties as assigned by the Superintendent

SALARY: Commensurate with education, experience, and SouthTech Schools Salary Schedule

DRAFT



SOUTHTECH SCHOOLS SYSTEM



Florida Department of Education Approved Local Educational Agency

Nicole Handy, PRINCIPAL
Kevin Hardy, ASSISTANT PRINCIPAL

James R. Kidd
SUPERINTENDENT
John-Anthony Boggess
DEPUTY SUPERINTENDENT
Eric Messmer
DIRECTOR—ADULT EDUCATION

Erin Kurtz, ASSISTANT PRINCIPAL
Eileen Turenne, ASSISTANT PRINCIPAL
Julie Williams, GRANTS/SUPPORT ADMIN
Shawna Kingsley, ESE/IDEA SPECIALIST
Kathryn McInerney, FINANCIAL OFFICER
Jennifer Melillo, HUMAN RESOURCES MGR

MEMORANDUM

June 22, 2017

TO: South Tech Academy/South Tech Preparatory Academy Governing Board
FROM: Jim Kidd, President/CEO
SUBJECT: AGREEMENTS APPROVED BY PRESIDENT/CEO IN ACCORDANCE WITH POLICY 6.14

<u>Consultant/Vendor Name</u>	<u>Purpose</u>	<u>Cost</u>
Rock and Roll Academy	RRA Licensing, Inc.	\$18,500.
ARM (just as an FYI)	Security for Campus in May, 2017	\$2,821.50
Powell's Landscaping	Basic Lawn Maintenance Service	\$11,700.
Shmoop	Literacy/Testing Software	\$7,500.
Title 1 Crate	An online platform that will collect required compliance information for all State/Federal grants.	\$1,900.

ADDITIONAL ACTIONS:

*STPA Governing Board Calendar, originally approved by the Board May 11, 2017, is revised to change the dates of the Recruitment Open Houses from 11/28/17 to 9/20/17 and 3/14/18 to 4/12/18 and the School hours to 9:00am – 3:45pm.

*SouthTech Schools Calendar will also reflect these same revisions.

South Tech Charter Academy, Inc. prohibits discrimination against students, employees, and applicants on the basis of religion, race, ethnicity, national origin, color, sex, marital status, age, parental status, pregnancy, or disability in all employment practices, programs, services or activities.

For questions contact, 561-369-7042.

www.southtechacademy.org

STA 1300 SW 30th Avenue, Boynton Beach, FL 33426 • (561) 369-7000 • fax (561) 369-7024
STPA 1325 Gateway Blvd., Boynton Beach, FL 33426 • (561) 318-8087 • fax (561) 318-8294



"Creating Success Stories...One Student At A Time"



NAME: South Tech Academy
SUBMITTED BY: Amanda Robinson
DATE: April 5, 2017

Subject: A school Shmoop license (schools.shmoop.com) to provide South Tech Academy access to Shmoop's online educational program.

Target Audience: High School and middle schools students, teachers, counselors, administrators, and District personnel.

PROPOSAL	AMOUNT
<p>Bundle 1</p> <p>1 All-Access School Pilot License for all (1200) students and teachers enrolled in South Tech Academy for full-year online access to Shmoop's Test Prep for College Readiness (SAT, ACT, PSAT, SAT Subject Tests), FSA/FL EOC and all Advanced Placement Exams, plus access to 250+ Online Courses and Common Core-aligned Teacher Resources.</p> <p>Includes 2-days of on-site Professional Development by a certified Shmoop trainer to meet school site needs.</p> <p>Start date: 6/01/2017 End Date: 6/01/2018</p>	<p>\$7,500</p>

PROGRAM BENEFITS

Shmoop can provide access for South Tech Academy students, teachers, counselors, and administrators to Shmoop's online College and Career Readiness, Test Prep Guides, Math and ELA Remediation, Online Courses, Day-by-Day Lesson Plans, and Common Core Resources.



ABOUT US

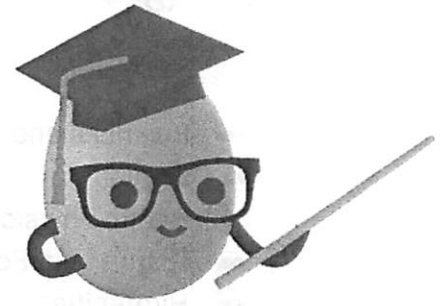
Since 2008, Shmoop has been a digital publishing company with a point of view. Our teaching method revolves around the basic idea that learning is often too hard, so we carry gallons of academic WD-40 to squirt on the tracks whenever we can.

We own 100% of our content and present both a consistent voice and a distinctive product offering. Our Test Prep, Online Courses, and Study Tools balance an approachable style with academically rigorous materials to help students connect with the material. We also offer resources for teachers that allow them to focus on doing what they do best: teaching. And with prices well below the market rate, we're an administrator's dream.

TEST PREP

All of Shmoop's Test Prep guides (schools.shmoop.com/test-prep/) include comprehensive resources to help students get ready for test day. Students start by taking a diagnostic exam, which will help them determine their strengths and...not so strengths. Next, they can spend as much or as little time as they want on topic review, brushing up on the spots that gave them trouble. Once they feel ready, it's off to hundreds (sometimes thousands) of drill questions to help them get a feel for the types of questions on the test; with engaging answer explanations and accompanying videos, they'll hone their skills step by step. Last stop: multiple full-length practice exams. Students can take the exams throughout the studying process to see where they're improving and where they still need to review.

Features



- Diagnostic exam
- Topic review
- Drills
- Practice exams
- Answer explanations
- Math Shack (infinite math drills)
- Flashcards
- Videos

Offerings

- SAT®
- ACT®
- PSAT®
- Every single AP® exam
- ACT Explore®
- ACT Plan®
- ACT Aspire™
- SAT Subject Tests™
- ASVAB
- State Exit Exams (Florida, Texas, California, Tennessee, and more)
- ACCUPLACER®
- COMPASS®
- Smarter Balanced
- PARCC
- ISEE®
- SSAT®
- GED®
- TOEFL®
- U.S. Civics Test

ONLINE COURSES

Our online courses (schools.shmoop.com/courses/) are designed to give students the tools and skills they need to meet national and state educational standards and to help explore their academic and professional interests. We offer over 300 standards-aligned courses for middle school, high school, and college in a dozen subject areas:

- Business and Career Preparation
- English
- Health, Physical Education, and Counseling
- History and Social Science
- Humanities
- Life Skills
- Literature
- Math
- PBIS
- Science
- Technology and Computer Science
- Writing



Our courses are designed around the concept of active learning. Students do not passively listen to lectures and take multiple-choice exams. Rather, each lesson is accompanied by an activity or project that promotes interactive, hands-on learning. While we strive to make our activities fun, each assignment is rigorous and goes beyond regurgitation of the material, instead promoting a range of critical thinking, reading, and writing skills which will prepare students for success in higher education and the workplace.

Complete curriculum that engages and excites:

Lesson Intros and Readings: Each course is broken down into units, with introductions and study tools. Each unit is then broken down further into lessons, which begin with an introduction and reading to familiarize students with the content. Think of it as an online textbook.

Activities: Each lesson includes at least one activity for students to complete. Our activities are engaging, rigorous, and directly relate to the lesson's concepts.

Formative and Summative Assessments: Pre-assessments, quizzes, unit tests, and cumulative projects allow teachers to be sure each student's progress is accounted for.

Appropriate for every type of classroom:



The Flipped Classroom: Teachers can have their students read the lesson intros and readings at home—at their own pace—and then come together as a class to complete the activities and/or assessments for each lesson. We also provide suggestions for differentiation and extension, which can be completed in class. And with just two clicks, teachers can access Shmoop's virtual classrooms to review student data and gauge student understanding before beginning in-class work.

The Blended Classroom: Shmoop provides comprehensive curriculum, and teachers can choose which aspects to employ in their blended classroom. By introducing the lesson and then allowing students to work with Shmoop independently or in groups, teachers will have flexibility and time to differentiate their instruction.

The Standard Classroom: Shmoop's lessons and activities are standards-based, tech-based, and uniquely engage students by relating the material to their lives. Teachers can use our online courses for inspiration or as a twist on a regular lesson plan.

Teacher support and customization:

Customization: Shmoop allows teachers to design their own syllabus by pulling units from the entire course catalog to build a course unique to their classroom—or even to a particular student.

Teacher Notes, Rubrics, and Scaffolding: Shmoop provides grading rubrics and teacher notes, conveniently located inside the course and in the classroom feature next to each student's assignment. Shmoop courses also have tips for scaffolding, differentiation, and extension, to accommodate all learners.

Virtual Classrooms and Gradebook: Shmoop's virtual classrooms and gradebook allow teachers to closely monitor student progress at both the individual and class level.

RESPONSE TO INTERVENTION (RTI)

Response to Intervention (schools.shmoop.com/response-to-intervention/) is all about assessing each student individually and providing targeted intervention at their level—whatever it may be. Students take diagnostic exams and then complete leveled

instruction to help them master each and every concept. Consistent progress monitoring allows teachers and parents to monitor student work and provide extra resources as needed.



With our RTI tools, you can assess students' mastery of third-through eighth-grade concepts and provide individualized, direct, and engaging intervention to support growth and mastery. Each question includes a detailed, engaging answer explanation. Within the student's practice and assessment, the questions adjust adaptively as they progress through multiple choice, true/false, and drag and drop questions covering various concepts:

Let's Conquer Math

schools.shmoop.com/math-rti/

- Operations and Algebraic Thinking
- Numbers and Operations
- Measurement and Data
- Ratios and Proportional Relationships
- The Number Sense
- Expression and Equations
- Geometry
- Statistics and Probability

Let's Conquer ELA

schools.shmoop.com/ela-rti/

- Punctuation and Capitalization
- Spelling
- Parts of Speech
- Word Meanings
- Main Ideas
- Points of View
- Comparing and Contrasting
- Textual Analysis

You can quickly and easily assess students' skills and competencies, view individual progress reports on students' mastery levels in each standard as well as their estimated grade levels, and receive classroom reports on the mastery levels over time of all your

students in one quick, easy-to-scan view. Administrators get a bird's-eye view of school and district performance, as well as classroom growth over time.



COLLEGE AND CAREER READINESS

Shmoop's College Readiness materials help students create a college plan and make it come to life. We offer a breadth of resources and tools that ensure students have the support necessary to succeed.

College 101

shmoop.com/college/

Shmoop's College 101 section offers a breadth of information and support regarding college applications, admissions processes, and scholarships, and provides advice for students and parents on the entire process. We even include original sample essays to help students see what will make them shine.

College Essay Lab

schools.shmoop.com/essay-lab/college/

Shmoop offers Essay Labs for the common application and for college scholarship applications. The Essay Lab walks students step-by-step through the essay-writing process, providing tips and examples along the way.

College Planning Tool

shmoop.com/college/college-application/

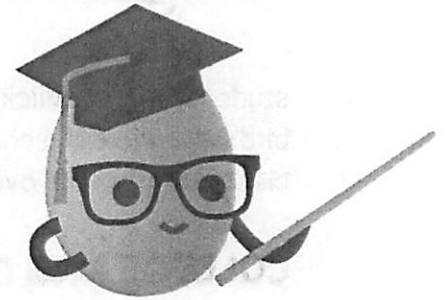
Shmoop's College Planning Tool asks students a series of questions to find out which colleges best fit their personality, which ones they have any chance of getting into, and which are going to leave them penniless and sobbing on a street corner. It will then walk them through the entire application process.

Cost of College Calculator

shmoop.com/college-calculator/

This tool will help students see how much college will really cost them. We account for inflation rate over time, food costs, and how they'll pay—or not pay—for their textbooks. If they enter their family's income, we'll also let them know their family's "estimated

financial need"; this is the number that schools and the government use to calculate how much dough they'll fork over for a student's education in the form of financial aid.



College Profiles

shmoop.com/colleges/

Our college profiles tell students everything they need to know to choose the right school, from the average SAT scores of accepted students to the hottest hangout spots on campus. We also have sections on College Majors and NCAA Sports for students looking ahead, and a section on Community College Information for students looking to go to a two-year school.

ENGLISH LANGUAGE LEARNER (ELL) SUPPORT

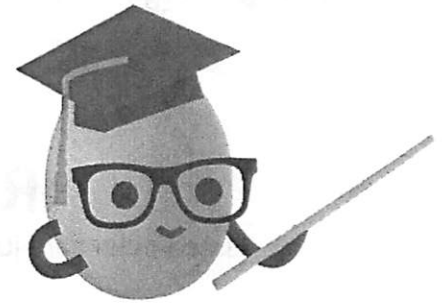
Shmoop offers specific ELL support and provides translated products (schools.shmoop.com/english-as-a-second-language/).

- *TOEFL Test Preparation and Translated SAT and ACT:* Our TOEFL resources prepare students for the exam while supporting English Language Learners with a Why's This Funny? feature that explains idiomatic language. We also offer SAT, ACT, and other test preparation in four languages in addition to English.
- *ELL Grammar Guides:* Our grammar guides include supplements specifically for English Language Learners, including a breakdown of the differences between Spanish and English.
- *Flashcards and Study Tools:* Our flashcards and other study tools (like Essay Lab) help English Language Learners develop their language skills and apply them in written settings.

PBIS

PBIS is designed to teach behavioral expectations just as a core subject would be taught. Shmoop has created 18 individualized courses that provide lesson intros, readings, auto-graded quizzes, and videos to engage and inspire students along with teacher notes for extension, discussion questions, and differentiation techniques. Additionally, Shmoop offers 18 PBIS Teacher Guides which can be used to help all educators teach the behavioral expectations in person with their students.

- PBIS: Achievement and Excellence
- PBIS: Attitude and Positivity
- PBIS: Commitment
- PBIS: Cooperation
- PBIS: Cyberbullying
- PBIS: Determination and Perseverance
- PBIS: Digital Citizenship
- PBIS: Integrity and Honesty
- PBIS: Involvement
- PBIS: Leadership
- PBIS: Organization
- PBIS: Pride
- PBIS: Reliability
- PBIS: Resiliency
- PBIS: Respect
- PBIS: Responsibility
- PBIS: Safety
- PBIS: Tolerance and Acceptance



RESOURCES

Listed below are just some examples of our thousands of resources.



TEST PREP

schools.shmoop.com/test-prep/

- AP Exams
- College Entrance
- High School Exit
- College Placement and Assessment
- SAT Subject Tests
- Common Core Tests
- Response to Intervention
- Independent School Entrance
- Independent School Entrance
- Test Prep for English Language Learners
- Teacher Guides

ONLINE COURSES

schools.shmoop.com/courses/

- Business and Career Preparation
- College
- College Prep
- Credit Recovery
- Elementary School
- English
- Health, Physical Education, and Counseling
- High School
- History and Social Science
- Humanities
- Life Skills
- Literature
- Math
- Middle School
- PBIS
- Science
- Short Courses
- Technology and Computer Science
- Test Prep
- Video
- Writing

TEACHING GUIDES

schools.shmoop.com/teaching-guides/

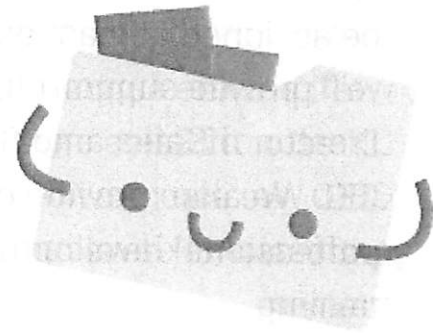
- Literature
- Digital Literacy
- U.S. History
- Civics
- Economics
- Math

CASE STUDIES

PALM DESERT HIGH SCHOOL, CA

Shmoop Smarter Balanced Exam Prep

- 80% of PDHS juniors met or exceeded ELA expectations, compared to 56% statewide.
- 41% of PDHS juniors met or exceeded math expectations, compared to 29% statewide.
- For the toe-counters out there, that's a 24% and 12% edge on the state average for ELA and math, respectively, after implementing Shmoop.



CHERRY HILL EAST HIGH SCHOOL, NJ

Shmoop AP U.S. History Exam Prep

- Cherry Hill East saw an increase in average score on the AP U.S. History exam, from 3.851 in 2015 to 4.375 in 2016.
- Students averaged the highest score on the exam that Cherry Hill East has seen in 10 years.
- For the first time ever at Cherry Hill East, there was a 100% pass rate on the exam: 64 of 64 students who took the exam received a 3 or higher.
- 92% of Shmoop's projected scores for students who took practice exams were accurate within one point, with 57% being precisely on the nose.

CROP (COLLEGE REACH-OUT PROGRAM), HILLSBOROUGH COMMUNITY COLLEGE, FL

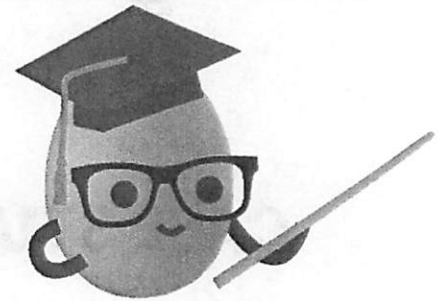
Shmoop SAT Exam Prep

- One CROP student saw his SAT practice exam score increase from 1120 to 1610 in six weeks and another saw hers go from 830 to 1460 in the same amount of time.
- Of the students who stuck with Shmoop for the entire 6-week summer program, 100% increased their scores.
- The success even inspired one student to sign up for a more rigorous course load his senior year so that he could apply to a previously out of reach college.

NEXT STEPS

We offer our resources at well below the market rate, and we'll get you a quote that suits your specific needs. Your school or district will then be assigned at least one Account Manager, and we'll provide support through our Customer Service department, Director of Sales and Services, and CEO. We also provide on-site professional development and training.

We look forward to working with you!



A. AIA Comprehensive Needs

1. AIA 1.1 School grade;

AIA 1.2 School Assessment Note;

AIA 1.3 Public Notification;

AIA 2.2 Tracking of Lower Quartile;

AIA 2.1,2.3,2.4 Data tracking;

AIA 4.2 SAC;

AIA 4.3 SAC / PIP Development;

AIA 7.3 Professional Development

🕒 06/01/2017 🗑 **District Responsibility:** Federal Programs Director 🗑 **Campus Responsibility:** Teacher
Schools

All Elementary Schools 📄 8 Required Files

B. CIA Coordination Of Effort

1. CIA 1.2 Early Childhood Program;

CIA 1.3 Early Childhood Outreach;

CIA 1.5 Early Childhood transition

🕒 06/01/2017 🗑 **District Responsibility:** Teacher 🗑 **Campus Responsibility:** Teacher

Schools

Grove Park Elementary, S. Bryan Jennings Elementary, W. E. Cherry Elementary, Wilkinson Elementary, Charles E. Bennet Elementary 📄 3 Required Files

C. IIA Funding

1. IIA 3.1 Title 1 Property Inventory;

IIA 4.5 Principals Attestation of Completion

🕒 06/01/2017 👤 Campus Responsibility: Teacher

Schools

All Elementary Schools 📁 2 Required Files

D. KIA Parent Involvement

1. KIA 2.1,3.1,3.2 PIP Distribution;

KIA 2.7 PIP Barriers;

KIA 2.8 PIP Assurances

KIA 2.5, 3.3 PIP Development;

KIA 2.2,2.6,4.1 Parent Involvement Activities;

KIA 4.1 Timely Notification;

KIA 4.2 Annual Meeting;

KIA 4.3 Flexible Meetings;

KIA 5.2 Compact Attestation;

KIA 5.3 Compact Development;

KIA 5.1,5.4 Compact Conference Review;

KIA 6.1 Right To Know Distribution;

KIA 6.2 Right To Know Attestation;

🕒 06/01/2017 👤 Campus Responsibility: Teacher

Schools

All Elementary Schools 📁 13 Required Files

E. LIA Highly Qualified

1. LIA 1.1a,KIA 6.2, Highly Qualified Principal Attestation Sept/Feb;

LIA 1.1b,1.2 Para Qualified Attestation Sept/Feb;

LIA 1.3 Para Schedules Sept/Feb

🕒 06/01/2017 🗑️ Campus Responsibility: Teacher

Schools

All Elementary Schools 📄 6 Required Files

F. School Level Work Papers

1. 2016-17 School Level Title 1 Work Papers

🕒 05/06/2017 🗑️ District Responsibility: Federal Programs Director 🗑️ Campus Responsibility: Teacher

Schools

All Elementary Schools 📄 1 Required Files

G. Parent Involvement Plan

1. 2016-17 Title 1 School Parent Involvement Plan

🕒 09/23/2016 🗑️ District Responsibility: Federal Programs Director 🗑️ Campus Responsibility: Teacher

Schools

All Elementary Schools 📄 1 Required Files

H. Compliance Items By Month



1. AUGUST:

**PAC representatives,
Statement of Assurance,**

Teacher/Asst. schedules split funded only

🕒 08/31/2016 🗑️ **District Responsibility:** Federal Programs Director 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

2. SEPTEMBER:

Title 1 Parent Involvement Contact,

Principal Attestation of Compliance State / Local Funding Title 1 Personnel,

Teacher/Asst. schedules ALL PERSONNEL

🕒 09/30/2016 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

3. OCTOBER:

Names of parents representatives,

Teacher/ Asst. split funded only

🕒 10/31/2016 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

4. NOVEMBER; (Teacher/ Assistant schedules. split funded only)

🕒 11/30/2016 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

5. DECEMBER; (Teacher/Assistant Schedules. Split funded only)

🕒 12/11/2016 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

6. JANUARY; (Teacher/Assistant Schedules Split Funded Only

🕒 01/29/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

7. FEBRUARY;

Principal Attestation of Compliance Teacher & Paras,

Teacher/Assistant Schedules ALL PERSONNEL

🕒 02/26/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

8. MARCH; (Teacher/Assistant Schedules Split Funded Only)

🕒 03/31/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

9. APRIL; (Teacher/Assistant Schedules Split Funded Only)

🕒 04/29/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

10. MAY:

Certification of Parent Conferences and Compacts,

Teacher/Assistant schedules Split Funded Only

🕒 05/31/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 2 Required Files

11. June: Teacher / Assistant schedules split funded only

🕒 06/03/2017 🗑️ **Campus Responsibility:** Teacher

Schools

All Elementary Schools 📄 1 Required Files

I. District Level Documents

1. District PIP

🕒 10/01/2016 🗑️ **District Responsibility:** Federal Programs Director


Schools

District  1 Required Files

2. DIA District

 06/01/2017  **District Responsibility:** Federal Programs Director


Schools

District  15 Required Files

3. IIA District

 06/01/2017  **District Responsibility:** Federal Programs Director


Schools

District  15 Required Files

4. AIA District

 06/01/2017  **District Responsibility:** Federal Programs Director


Schools

District  15 Required Files

5. CIA District

 06/01/2017  **District Responsibility:** Federal Programs Director


Schools

District  15 Required Files

6. LIA District

 06/01/2017  **District Responsibility:** Federal Programs Director

Schools

District  15 Required Files

7. HIA District

 06/01/2017  **District Responsibility:** Federal Programs Director


Schools

District  4 Required Files

8. KIA District

 06/01/2017  **District Responsibility:** Federal Programs Director

Schools

District  15 Required Files

9. District Level Work Papers

 06/01/2017  **District Responsibility:** Federal Programs Director

Schools

District  1 Required Files



POWELL LANDSCAPING & DESIGN, INC.

P. O. Box 7266, Delray Beach, FL 33482
Phone: (561) 493-2602 ♦ Fax: (561) 493-1554
powellandsca70@bellsouth.net

Grounds Maintenance Services

South Tech Academy, Inc.
c/o James Kidd, Principal
1300 SW 30th Avenue
Boynton Beach, FL 33436

May 5, 2017

Below is a detailed description of the Grounds Maintenance Schedule that Powell Landscaping & Design, Inc. will perform for South Tech Academy, Inc.:

- Grounds will be cut thirty-nine (39) times per year.
- Shrubs will be trimmed twelve (12) times per year, as needed.
- All plant bed areas & tree rings will be mechanically & chemically treated for weeds at each service visit.
- Irrigation maintenance & repair will take place only upon request of authorized personnel.
-Any irrigation repairs will be billed separately.
- Fertilizations will take place only upon request of authorized personnel.

TOTAL AMOUNT PER CUT: \$300.00

TOTAL YEARLY SERVICE COST: \$11,700.00

All work will be completed in a workmanlike manner according to standard practices.

Clifford J. Powell
Owner/President
Powell Landscaping & Design, Inc.

POWELL LANDSCAPING & DESIGN, INC.

P. O. Box 7266, Delray Beach, FL 33482
 Phone: (561) 493-2602 ♦ Fax: (561) 493-1554
 powelllandsca70@bellsouth.net

Basic Maintenance Service Schedule

Cuts per month	Trimming Shrubs	Chemical & Mechanical Weeding	Shrub & Tree Fertilizing (upon request)	Lawn Fertilizing (upon request) ⁽¹⁾
June-4	x	x		
Jul-4	x	x		
Aug-4	x	x		
Sept-4	x	x		
Oct-4	x	x		
Nov-4	x	x		
Dec-2	x	x		
Jan-2	x	x		
Feb-2	x	x		
Mar-3	x	x		
Apr-3	x	x		
May-3	x	x		

A Total of 39 cuts @ \$300.00 per cut = \$11,700.00

Optional Services:

- Irrigation maintenance and repair \$35.00 pmh plus the cost of parts.

Acceptance: _____
 Initials

- Fertilization once a year, 70 bags of fertilizer @ \$28.00 per bag = \$1,960.00.

Acceptance: _____
 Initials

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powelllandsca70@bellsouth.net

Contract Agreement

PROJECT: Grounds Maintenance

Powell Landscaping & Design, Inc. Proposes to: completely furnish all labor and materials in accordance with the information listed on the attached proposal and is part of this contract per plans, specifications and all other information provided for the above referenced project for South Tech Academy.

This contract agreement supersedes all conditions and/or conflicts in the attached proposal.

South Tech Academy shall pay *Powell Landscaping & Design, Inc.* for the work proposed, in which any alteration or deviation from the specified proposal involving extra costs will be executed only upon a written and signed change order by *Mr. James Kidd or Authorized Personnel* and will become an extra cost over and above this contract agreement.

South Tech Academy will be billed at the beginning of each month for the services provided.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices.

ACCEPTANCE OF PROPOSAL:

The above prices, specifications and conditions are satisfactory and are hereby accepted. Powell Landscaping & Design, Inc. is authorized to do the work as specified. Payment will be made as outlined above. Once this proposal has been signed by both parties, it becomes a contract.

DATE OF ACCEPTANCE: _____

DATE OF ACCEPTANCE: _____

PRINTED NAME: _____

PRINTED NAME: Clifford J. Powell

SIGNATURE: _____
South Tech Academy Authorized Personnel

SIGNATURE: Cliff J Powell 5-16-2017
Powell Landscaping & Design, Inc.

JULY 2017				
MON	TUE	WED	THU	FRI
3 School Closed	4 HOLIDAY School Closed	5 School Closed	6 School Closed	7 School Closed
10 School Closed	11 School Closed	12 School Closed	13 School Closed	14 School Closed
17	18	19	20	21 School Closed
Floating Week for 220 - NI Employee Contract ONLY				
24 Begin 220-A, I, IS, NI 210-I 213-I	25	26 SAM RECRUITMENT OPEN HOUSE	27 Begin 202-1	28 School Closed 4 Day Week
31				

AUGUST 2017				
MON	TUE	WED	THU	FRI
	1	2 SAM	3 Begin 191-15 Begin 197-1	4 School Closed 4 Day Week
7 Pre-School FACM	8 Pre-School FACM/LTM BTAP	9 Pre-School New Student Orientation	10 Pre-School FACM Board Meeting	11 Pre-School BTAP
14 A STUDENTS FIRST DAY Begin 1st Semester Begin 1st Nine Weeks DHM	15 B	16 A CPEM	17 B	18 A
21 B DHM	22 A	23 B CPSC	24 A	25 B
28 A DHM	29 B	30 A SISC OPEN HOUSE PARENT NIGHT/ TITLE I	31 B	

SEPTEMBER 2017				
MON	TUE	WED	THU	FRI
				1 A
4 HOLIDAY ALL	5 B	6 A CPEM	7 B	8 A
11 B DHM	12 A	13 B Progress Reports Go Home CPSC	14 A PEP FACM Annual / Regular Governing Board Meeting	15 B
18 A DHM	19 B	20 A RECRUITMENT OPEN HOUSE	21 HOLIDAY ALL	22 B
25 A DHM	26 B	27 A	28 B	29 A

OCTOBER 2017				
MON	TUE	WED	THU	FRI
2 B	3 A	4 B CPSC	5 A	6 B
9 A DHM	10 B	11 A	12 B FACM / SISC Board Meeting	13 A End 1st Nine Weeks Grades Completed
16 No Students Teacher Work Day FACM/LTM BTAP / PEP / SAM	17 B Picture Day Begin 2nd Nine Weeks Grade Verification	18 A CPEM	19 B	20 A
23 B DHM	24 A Picture Day	25 B Fall Training for Parents	26 A	27 B
BOOK FAIR				
30 A	31 B			

NOVEMBER 2017				
MON	TUE	WED	THU	FRI
		1 A CPSC	2 B	3 No Students Teacher Work Day FACM / LTM / BTAP / PEP / SAM
6 A Report Card Distribution DHM	7 B	8 A CPEM	9 B FACM / SISC Board Meeting	10 A
13 B	14 A	15 B Progress Reports Go Home	16 A DHM	17 B
20 HOLIDAY ALL	21 HOLIDAY ALL	22 HOLIDAY ALL	23 HOLIDAY ALL	24 HOLIDAY ALL
27 A	28 B	29 A	30 B	

DECEMBER 2017				
MON	TUE	WED	THU	FRI
				1 A Picture Day Retakes and Club Photos
4 B DHM	5 A	6 B CPSC	7 A	8 B
11 A	12 B	13 A CPEM	14 B Early Dismissal @ 11:30 am Staff Luncheon FACM / PEP Board Meeting	15 A
18 B	19 A	20 B Mid Term Exam Students Early Dismissal	21 A Mid Term Exam Students Early Dismissal End 2nd Nine Weeks Grades Completed End 1st Semester	22 HOLIDAY ALL
25 HOLIDAY ALL	26 HOLIDAY ALL	27 HOLIDAY ALL	28 HOLIDAY ALL	29 HOLIDAY ALL

JANUARY 2018				
MON	TUE	WED	THU	FRI
1 HOLIDAY ALL	2 HOLIDAY ALL	3 HOLIDAY ALL	4 HOLIDAY ALL	5 HOLIDAY ALL
8 No Students Teacher Work Day FACM/LTM BTAP/PEP/SAM Grade Verification	9 B Begin 3rd Nine Weeks Begin 2nd Semester DHM	10 A CPEM	11 B	12 A
15 HOLIDAY ALL	16 B	17 A CPSC	18 B FACM Board Meeting	19 A
22 B DHM	23 A Report Card Distribution	24 B RECRUITMENT OPEN HOUSE SISC	25 A	26 B
29 A	30 B	31 A		

FEBRUARY 2018				
MON	TUE	WED	THU	FRI
			1 B	2 A
5 B DHM	6 A	7 B Progress Reports go Home CPEM	8 A FACM Board Meeting	9 B
12 A	13 B	14 A CPSC PARENT NIGHT/ Parent Training	15 B	16 No Students Teacher Work Day FACM/DHM/ BTAP/PEP/SAM
19 A	20 B	21 A	22 B	23 A
26 B FSA Writing	27 A FSA Writing	28 B FSA Writing		

MARCH 2018				
MON	TUE	WED	THU	FRI
			1 A FSA Writing	2 B FSA Writing
5 A DHM FSA Writing	6 B FSA Writing	7 A CPSC FSA Writing	8 B FACM / SISC Board Meeting	9 A
12 B	13 A	14 B CPEM	15 A	16 B End 3rd Nine Weeks Grades Completed
19 HOLIDAY ALL	20 HOLIDAY ALL	21 HOLIDAY ALL	22 HOLIDAY ALL	23 HOLIDAY ALL
26 A LTM/BTAP/ PEP/SAM Grade Verification	27 B Begin 4th Nine Weeks DHM	28 A	29 B	30 HOLIDAY ALL

APRIL 2018				
MON	TUE	WED	THU	FRI
2 A	3 B	4 A	5 B	6 A
9 B DHM FSA	10 A Report Card Distribution FSA	11 B FSA	12 A FSA RECRUITMENT OPEN HOUSE FACM / SISC Board Meeting	13 B FSA
16 A FSA	17 B FSA	18 A FSA	19 B FSA	20 A FSA
23 B DHM FSA	24 A FSA	25 B FSA Progress Reports Go Home	26 A FSA	27 B FSA
30 A FSA				

MAY 2018				
MON	TUE	WED	THU	FRI
	1 B FSA	2 A FSA	3 B FSA	4 A FSA
7 B DHM FSA	8 A FSA	9 B FSA	10 A FSA FACM Board Meeting	11 B FSA 8th Grade Trip (Tentative)
14 A	15 B	16 A	17 B	18 A
21 B DHM	22 A	23 B 8th Grade Ceremony	24 A	25 B
28 HOLIDAY ALL	29 A	30 B DIL	31 A Final Exams Students Early Dismissal @ 11:30 am	

JUNE 2018				
MON	TUE	WED	THU	FRI
				1 B Final Exams Students Early Dismissal @ 11:30 am Grades Completed STUDENTS LAST DAY End Grading Period 8
4 EMD Post School BTAP / FACM Grade Verification End 202-1 196-1 191-IS	5 EMD	6 EMD	7 EMD	8 EMD School Closed 4 Day Week End 210-1
11 EMD	12 EMD	13 EMD	14 Board Meeting End 213-1	15 School Closed 4 Day Week
18	19 Report Cards Mailed After June 19, 2018	20	21 School Closed	22 School Closed End 220-A, I, IS, NI
25 School Closed	26 School Closed	27 School Closed	28 School Closed	29 School Closed

 Floating Weeks for 220 NI Contract ONLY

 Employees work 10 Hr Days M-Th and Friday school is closed

FSA FLORIDA STANDARDS ASSESSMENTS (No off-campus Activities, W/O Prior Admin Approval)

STP ~ Student Attendance Days			
Period	Begins	Ends	# of Days
1	Aug 14, 2017	Oct 13, 2017	43
2	Oct 17, 2017	Dec 21, 2017	42
3	Jan 09, 2018	Mar 16, 2018	47
4	Mar 26, 2018	Jun 1, 2018	48

Report Card Distribution Dates	
Grading Period	Distribution Dates
1	Nov 06, 2017
2	Jan 23, 2018
3	April 10, 2018
4	Mailed after June 19, 2018

EMD - Emergency Make-Up Days	
June 04, 2018	June 08, 2018
June 05, 2018	June 11, 2018
June 06, 2018	June 12, 2018
June 07, 2018	June 13, 2018

Grade 6-8 Grades
School Hours 9:00 AM to 3:45 PM

Teacher Work Days - Pre/Post School

October 16, 2017	August 03 -11, 2017 (Pre-School)
November 03, 2017	
January 08, 2018	
February 16, 2018	
	June 04, 2018 (Post School)

Scheduled Meetings
Board Meeting/Workshop @ 7:00PM ~ with Administration and Public
CPEM Common Planning for Reading, ELA, Math
CPSC Common Planning for Social Studies, Science & Career
BTAP Beginning Teacher Assistance Program Meeting with Administration
DHM Department Head Meeting @ 4:00PM with Administration
FACM Faculty Meeting with Instr. Staff, Guidance and Administration
SAM System Administrators Meeting @ 8:00AM with Administration and Managers
Recruitment Open House / Parent Night times vary with All Employees
SISC School Improvement Steering Committee @ 5:30PM with Administration and Public
PEP Personal Educational Plan with administration and admissions
NOTE: Advisory Committee Meetings of academy teachers and local business/industry volunteers occur 4 times a year and date is decided upon by the participants

Employee Contract Periods

Employee Group	Begin Date	End Date	# of Days
Administration (A)	Jul 24, 2017	Jun 22, 2018	220 Days
Non-Instructional (NI, IS)	Jul 24, 2017	Jun 22, 2018	220 Days
Instructional Support (IS)	Aug 7, 2017	Jun 04, 2018	191 Days
Instructional (I) (6 PD Holidays)	Jul 24, 2017 Jul 24, 2017 Jul 24, 2017 Jul 27, 2017 Aug 04, 2017	Jun 22, 2018 Jun 13, 2018 Jun 08, 2018 Jun 04, 2018 Jun 04, 2018	220 Days 213 Days 210 Days 202 Days 197 Days

HOLIDAYS

Date	Holiday	A/NI	IS	I/A
July 04, 2017	Independence Day	X	X	X
September 04, 2017	Labor Day	X	X	PD
September 21, 2017	Fall Holiday	X	X	X
November 20-24, 2017	Thanksgiving Holidays	X	X	1 PD
Dec 22, 2017-Jan 5, 2018	Winter Break	X	X	2 PD
January 15, 2018	M. L. King's Birthday	X	X	PD
March 19-23, 2018	Spring Break	X	X	X
March 30, 2018	Spring Holiday	X	X	X
May 28, 2018	Memorial Day	X	X	PD

JULY 2017				
MON	TUE	WED	THU	FRI
3 School Closed	4 HOLIDAY School Closed	5 School Closed	6 School Closed	7 School Closed
10 School Closed	11 School Closed	12 School Closed	13 School Closed	14 School Closed
17	18	19	20	21 School Closed
Floating Week for 220 - NI Employee Contract ONLY				
24 Begin 220 A, I, IS, NI 210-1 213-1	25	26 SAM STP ~ RE- CRUITMENT OPEN HOUSE	27 PEP STA ~ RE- CRUITMENT OPEN HOUSE Begin 202-1	28 School Closed 4 Day Week
31				

OCTOBER 2017				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12 SISC~ ALL Board Meeting	13
16 No Students Teacher Work Day PEP/SAM	17	18	19	20
23	24	25	26	27
30	31			

JANUARY 2018				
MON	TUE	WED	THU	FRI
1 HOLIDAY ALL	2 HOLIDAY ALL	3 HOLIDAY ALL	4 HOLIDAY ALL	5 HOLIDAY ALL
8 No Students Teacher Work Day PEP/SAM	9 Begin 2nd Semester	10	11	12
15 HOLIDAY ALL	16	17	18 SISC~STA Board Meeting	19
22	23	24 SISC~STP STP~RECRUIT- MENT OPEN HOUSE	25	26
29	30	31		

AUGUST 2017				
MON	TUE	WED	THU	FRI
	1	2 SAM	3 Begin 191-15 STP-Begin 197-1	4 School Closed 4 Day Week
7 Pre-School Begin 196-1 New Student Orientation	8 Pre-School	9 Pre-School	10 Pre-School PEP Board Meeting	11 Pre-School
14 STUDENTS FIRST DAY Begin 1st Semester	15	16	17	18
21	22	23	24	25
28	29	30 STP ~ SISC, OPEN HOUSE PARENT NIGHT/ TITLE I	31	

NOVEMBER 2017				
MON	TUE	WED	THU	FRI
		1 STA ~ RECRUIT- MENT OPEN HOUSE (Tentative)	2	3 No Students Teacher Work Day PEP/SAM
6	7	8	9 SISC~ ALL Board Meeting	10
13	14	15	16	17
20 HOLIDAY ALL	21 HOLIDAY ALL	22 HOLIDAY ALL	23 HOLIDAY ALL	24 HOLIDAY ALL
27	28	29	30	

FEBRUARY 2018				
MON	TUE	WED	THU	FRI
			1	2
5	6 STA~ PARENT NIGHT/ Parent Training	7	8 PEP SISC ~STA Board Meeting	9
12	13	14	15	16 No Students Teacher Work Day PEP/SAM
19	20	21 STP~ PARENT NIGHT/ Parent Training	22 STA~RECRUIT -MENT OPEN HOUSE	23
26 FSA Writing	27 FSA Writing	28 FSA Writing		

SEPTEMBER 2017				
MON	TUE	WED	THU	FRI
				1
4 HOLIDAY ALL	5	6 STA ~ PARENT NIGHT/ TITLE I	7	8
11	12	13	14 PEP SISC~ STA Annual / Regular Governing Board Meeting	15
18	19	20 STP ~ RECRUITMENT OPEN HOUSE	21 HOLIDAY ALL	22
25	26	27	28	29

DECEMBER 2017				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14 SISC~ STA PEP Board Meeting Early Dismissal	15
18	19	20	21 End 1st Semester	22 HOLIDAY ALL
25 HOLIDAY ALL	26 HOLIDAY ALL	27 HOLIDAY ALL	28 HOLIDAY ALL	29 HOLIDAY ALL

MARCH 2018				
MON	TUE	WED	THU	FRI
			1 FSA Writing	2 FSA Writing
5 FSA Writing	6 FSA Writing	7 FSA Writing	8 PEP SISC ~ ALL Board Meeting	9
12	13	14	15	16
19 HOLIDAY ALL	20 HOLIDAY ALL	21 HOLIDAY ALL	22 HOLIDAY ALL	23 HOLIDAY ALL
26 PEP/SAM	27	28	29	30 HOLIDAY ALL

APRIL 2018				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9 FSA	10 FSA	11 FSA	12 FSA PEP STP ~ RECRUIT- MENT OPEN HOUSE SISC ~ ALL Board Meeting	13 FSA
16 FSA	17 FSA	18 FSA	19 FSA	20 FSA
23 FSA	24 FSA	25 FSA	26 FSA STA ~ RECRUIT- MENT OPEN HOUSE	27 FSA
30 FSA				

MAY 2018				
MON	TUE	WED	THU	FRI
	1 FSA	2 FSA	3 FSA	4 FSA
7 FSA	8 FSA	9 FSA	10 FSA SISC ~ STA Board Meeting	11 FSA
14	15	16	17	18
21	22	23	24	25
28 HOLIDAY ALL	29	30	31	

JUNE 2018				
MON	TUE	WED	THU	FRI
				1 End 2nd Semester STUDENTS LAST DAY
4 EMD Post School End 202-I, 196-I, 191-IS	5 EMD PEP	6 EMD	7 EMD	8 EMD School Closed 4 Day Week End 210-I
11 EMD	12 EMD	13 EMD End 213-I	14 PEP Board Meeting	15 School Closed 4 Day Week
18	19	20	21	22 School Closed End 220-A,I,IS, NI
25 School Closed	26 School Closed	27 School Closed	28 School Closed	29 School Closed

Grade 9-12 School Hours 7:00 AM to 1:45 PM

STA ~ Student Attendance Days				STA ~ Report Card Distribution Dates	
Period	Begins	Ends	# of Days	Grading Period	Distribution Dates
1	Aug 14, 2017	Sep 13, 2017	22	1	Sep 20, 2017
2	Sept 14, 2017	Oct 13, 2017	21	2	Oct 23, 2017
3	Oct 17, 2017	Nov 15, 2017	21	3	Nov 30, 2017
4	Nov 16, 2017	Dec 21, 2017	21	4	Jan 12, 2018
5	Jan 09, 2018	Feb 09, 2018	23	5	Feb 19, 2018
6	Feb 12, 2018	Mar 16, 2018	24	6	April 2, 2018
7	Mar 26, 2018	Apr 23, 2018	24	7	May 07, 2018
8	Apr 30, 2018	Jun 01, 2018	24	8	Mailed after Jun 19, 2018

Grade 6-8 Grades School Hours 9:00 AM to 3:45 PM

STP ~ Student Attendance Days				STP ~ Report Card Distribution Dates	
Period	Begins	Ends	# of Days	Grading Period	Distribution Dates
1	Aug 14, 2017	Oct 13, 2017	43	1	Nov 06, 2017
2	Oct 17, 2017	Dec 21, 2017	42	2	Jan 23, 2018
3	Jan 09, 2018	Mar 16, 2018	47	3	April 10, 2018
4	Mar 26, 2018	Jun 1, 2018	48	4	Mailed after Jun 19, 2018

Employee Contract Periods				HOLIDAYS				
Employee Group	Begin Date	End Date	# of Days	Date	Holiday	A/NI	IS	I/A
Administration (A)	Jul 24, 2017	Jun 22, 2018	220 Days	July 04, 2017	Independence Day	X	X	X
Non-Instructional (NI, IS)	Jul 24, 2017	Jun 22, 2018	220 Days	Sep 04, 2017	Labor Day	X	X	PD
Instructional Support (IS)	Aug 07, 2017	Jun 04, 2018	191 Days	Sep 21, 2017	Fall Holiday	X	X	X
Instructional (I) (6 PD Holidays)	Jul 24, 2017	Jun 22, 2018	220 Days	Nov 20-24, 2017	Thanksgiving Holidays	X	X	1 PD
	Jul 24, 2017	Jun 13, 2018	213 Days	Dec 22-Jan 5, 2018	Winter Break	X	X	2 PD
	Jul 24, 2017	Jun 08, 2018	210 Days	Jan 15, 2018	M. L. King's Birthday	X	X	PD
	Jul 27, 2017	Jun 04, 2018	202 Days	Mar 19-23, 2018	Spring Break	X	X	X
Aug 03, 2017	Jun 04, 2018	197 Days	Mar 30, 2018	Spring Holiday	X	X	X	
Aug 07, 2017	Jun 04, 2018	196 Days	May 28, 2018	Memorial Day	X	X	PD	

Scheduled Meetings

Board Meeting/Workshop @ 7:00PM ~ with Administration and Public
LTM Learning Team Meeting with Instructional Staff
BTAP Beginning Teacher Assistance Program Meeting with Administration
DHM Department Head Meeting with Administration
FACM Faculty Meeting with Instr. Staff, Guidance and Administration
SAM System Administrators Meeting @ 8:00AM with Administration and Managers
Recruitment Open House / Parent Night @ 6:30PM with All Employees
SISC School Improvement Steering Committee @ 6:00PM with Administration and Public
PEP Personal Educational Plan with administration and admissions
NOTE: Advisory Committee Meetings of academy teachers and local business/industry volunteers occur 4 times a year and date is decided upon by the participants

Teacher Work Days - Pre/Post School		EMD - Emergency Make-Up Days	
Oct 16, 2017	August 03-11, 2017 (STP Pre-School)	June 04, 2018	June 08, 2018
Nov 3, 2017	August 07-11, 2017 (STA Pre-School)	June 05, 2018	June 11, 2018
Jan 8, 2018		June 06, 2018	June 12, 2018
Feb 16, 2018		June 07, 2018	June 13, 2018
	June 04, 2018 (Post School)		

Employees work 10 Hr Days M-Th and Friday school is closed

Floating Weeks for 220 NI Contract ONLY