

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.**

October 8, 2015 Minutes of the Regular Governing Board/SAC Meeting

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8E. Community School Report: Mr. Fiedor reported that he had a 16% increase in student enrollment in the fall term as compared to last year's program. The number of GED students coming in has doubled and they will have to hire another reading teacher to compensate for the increase. There was a 40% increase in dollars this term over last term. The Community Educator, which Mr. Fiedor thought they would lose as their opportunity to continue to broadcast their program to almost 500,000 people in Palm Beach County, will be continued, which will be a help and asset to the program. The Boynton Beach Human Resources Division is continuing to depend on us to do the evaluations of their respective employees, and they have asked us to TABE test another 60 employees.

- 1) Policy Committee:** Nothing to report.
 - 2) Personnel Committee:** Mr. Bloom said the committee met and the resolution from that meeting is the Old Business Item B-2.
 - 3) Business Partners/Government:** Mr. Kidd said that we have made inroads in hearing both principals talk about getting their parents mobilized to get involved in recruiting. The Florida Consortium of Public Schools, of which we are members and Mr. Kidd is a Board member, has a parent group they are putting together for lobbying purposes. We will do a drive at both schools to try to get as many parents signed up as possible, because it does give you political influence. Mr. Notter and Mr. Kidd do have some appointments scheduled with legislators and we are moving ahead with it. Mr. Notter mentioned that the District is working on proffering a bill on starting a charter school to require a security bond. This will put some people out of the market. This will be in the legislative session this year.
 - 4) Program Review:** Mr. Dunson said he had nothing to report, but hopes to get with Mr. Boggess to plan something for the last week of October and if anyone would like to participate. Ms. Heinz offered.
 - 5) Nominating Committee:** None.
 - 6) Facility Committee:** Mr. Kidd said that the punch list for the middle school is still a work in progress and has not been completed. Donny has been wonderful and we never would have made it without him. When he is finished, Mr. Kidd would like for the Board to send him a letter of appreciation at the appropriate time. Mr. Kidd praised Mrs. Handy, Mrs. Lamerson and other staff members for the way they are controlling the kids.
 - 7) Marketing Committee:** Mr. Notter asked if there was anything in addition to what had already been reported. There was none.
 - 8) Five Year Strategic Plan:** Mr. Notter said it is one of the objectives they have, likely to start at the beginning of the new year so it could be completed by year-end. Input from the new principals, the assistant principals and input from Mr. Boggess on what he is doing to put programs together will be considered as to where we are now and where we want to be in one year from now or five years and how do we get there. We will initiate that starting January and will get some meeting dates out to you for your calendars, hopefully by Thanksgiving time. We intend to have that done by the end of the first quarter, 2016.
 - 9) Foundation Development Committee:** Mr. Kidd said they have not found the nucleus they need for a Foundation Board and are trying to identify that person. We tried to get Matt O'Connor involved. Ms. Heinz has some good ideas and if any Board members could think of any of their friends or associates that might have a passion for the students, who have the means or friends who have means to do something, we need to get that funding stream to be able to do things we cannot do without money.
- 9. Public Comments on Agenda Items – Five (5 Minutes Maximum Each Person)**
SouthTech Academy – None.
SouthTech Preparatory Academy – None.
- 10. Introduction of Consent Agenda for South Tech Academy – President & Chief Executive Officer Jim Kidd.** Mr. Notter spoke to Old Business STA Item B-2 and STPA Item PB-2:
Mr. Notter spoke to STA Item B-2 and STPA Item PB-2, both under Old Business, saying that when they did the reorganization last year and administration had their agreements modified, the Board did not by intent, and it was overlooked, include Mr. Kidd's, because his is a separate contract. These items bring Mr. Kidd's contract amendment to align it directly with what occurred. There is no cost impact to the Board to allow Mr. Kidd to use his vacation days that he earned, and/or sick leave, in the event that he may have to use them. This

would allow Mr. Kidd to use those days. The Personnel Committee Chair, Mr. Bloom, made sure that the legal parameters in fact were met as we looked at the contract. There is one scrivener's error in the letter C. – Mr. Kidd will retain. The word will was omitted. The item will be presented with the inclusion of the word "will" in C. Mr. Bloom added that the contract has been modified and is ready for signature.

Old Business

B-2 I recommend that the Board approve the modification of the President/CEO's contract to reflect the change in duty days and annual leave. – Mr. Notter, Chair

Administrative Items

A-1 I recommend that the Board approve the donations for the period from September 17, 2015 to October 8, 2015.

Personnel Items

B-1 I recommend that the Board approve the Personnel actions for the previous month.

Financial Items

C-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2015 as required by the Sponsor.

C-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2015 as required by the Sponsor.

C-3 I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2015 as required by the Sponsor.

C-4 I recommend that the Board approve the engagement letter for extending auditing services between South Tech Charter Academy, Inc. and Keefe, McCullough & Co., LLP.

C-5 I recommend that the Board approve the cleaning agreement with AK Building Services and authorize the President to sign all related documents.

C-6 I recommend that the Board approve the Services Agreement/Statement of Work with LANDESK Professional Services.

Emergency Items

None.

11. Poll Board for Items to be Pulled for Comment or Questions:

Ms. Heinz pulled Items C-1 and C-6.

12. Approval of SouthTech Academy Consent Agenda with exception of the items pulled:

Motion: Mr. Heller; Second: Mr. Bloom

All in favor. Motion carries.

13. Approval of Each Pulled Item (Item-by-Item):

Item C-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2015 as required by the Sponsor.

Motion: Mr. McKoy Second: Mrs. Ernst

Ms. Heinz said she is curious and would like to meet sometime to know what rate FPL is charging the school.

Mr. Kidd said without the bill before him, he would not know. He asked Jennifer to make a notation on it.

Ms. Heinz said she would offer her services to assist to reduce it if it is out of line with other non-profits.

Ms. Heinz asked what Dell Marketing was. Mr. Heller responded that it is Dell Computers.

All in favor. Motion carries.

Item C-6 I recommend that the Board approve the Services Agreement/Statement of Work with LANDESK Professional Services.

Ms. Heinz had a question on the service agreement about the rescheduling policy and it looks like they would charge you if you had to reschedule, and she was wondering why. Mr. Kidd responded they have very little say-so. Up to two years ago, the District absorbed that cost, so it is one of the things that they put on us without warning. They could discontinue services if we did not do it. The Board had previously approved

\$31,000, but the contract came in as \$60,000, so Mr. Kidd is asking the Board to approve the additional \$30,000 to renew the contract. Ms. Heinz asked how these people selected and Mr. Kidd responded it is a District contract and they provide the servers. Mr. Kidd asked Marilyn Ruiz to talk further on LANDESK. Mrs. Ruiz said we never used to pay for LANDESK, but now the District is charging us because they are upgrading to the new version and are not including us in the package. We were first told it would cost \$31,000 and now the new version costs \$60,000. Mr. Kidd said the District will not allow anybody else maintain it because it is tied into their system. They want their contractor to do it, but they want us to pay for it. Mr. Kidd said it needs to look into it. Mr. Heller said that Prep does not have the same problem because they are a stand-alone school. Because we are a conversion charter school in a District facility, we are kind of stuck. Mr. Kidd said that we need to go wireless in all the buildings, but we cannot afford it.

All in favor.

14. *Public Comments on non-Agenda Items: None.*

15. *Introduction of Consent Agenda for SouthTech Preparatory Academy – President & Chief Executive Officer Jim Kidd:*

Old Business

PB-2 I recommend that the Board approve the modification of the President/CEO's contract to reflect the change in duty days and annual leave. - Mr. Notter, Chair

Administrative Items

None.

Personnel Items

None.

Financial Items

PC-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2015 as required by the Sponsor.

PC-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2015 as required by the Sponsor.

PC-3 I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2015 as required by the Sponsor.

PC-4 I recommend that the Board approve the engagement letter for extending auditing services between SouthTech Preparatory Academy, Inc. and Keefe, McCullough & Co., LLP.

Emergency Items

None.

16. *Poll Board for Items to be Pulled for Comment or Questions:*

None.

17. *Approval of SouthTech Preparatory Academy Consent Agenda with exception of the items pulled:*

Motion: Mr. Heller Second: Mr. Bloom

All in favor. Motion carries.

18. *Approval of Each Pulled Item (Item-by-Item):*

None.

19. *Public Comments on non-Agenda Items: None.*

20. *Board in the Capacity of School Advisory Council (SAC) for:*

SouthTech Academy

School Improvement Steering Committee (SISC) Report – STA SISC Chairperson – Mrs. Baize

Mrs. Baize said there was another good turnout and they actually have a student who attends. Mrs. Turenne added that she believes that everything has already been covered in the earlier discussion. Mr. Feldman was present.

Introduction of the STA - SAC Consent Agenda – by Chairperson:

21. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions:*

None.

22. *Approval of SAC Consent Agenda Except for Items Pulled:*

None.

23. *Approval of Each Pulled Item (Item-by-Item) – Introduction by Chairperson: None.*

24. *Board in the Capacity of School Advisory Council (SAC) for:*

SouthTech Preparatory Academy

School Improvement Steering Committee (SISC) Report – Chairperson Diane Heinz

Ms. Heinz deferred to Mrs. Handy to give the report. Mrs. Handy said the committee did not meet this month, but in last month's meeting they discussed the School Improvement Plan and did not receive approval from the District to present it to the STPA Board. For this reason, it is on the SAC Agenda tonight.

Introduction of the STA - SAC Consent Agenda – Chairperson

Item PD-1 I recommend that the School Advisory Council (SAC) approve the 2015-2016 School Improvement Plan for SouthTech Preparatory Academy, as recommended by the School Improvement Steering Committee, and authorize endorsement by SAC members and pertinent staff members.

Motion: Mr. Heller Second: Mr. Feldman

All in favor. Motion carries.

25. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions: None.*

26. *Approval of SAC Consent Agenda Except for Items Pulled: None.*

27. *Approval of Each Pulled Item (Item-by-Item) – Introduction by Chairperson: None.*

28. *Board Comments:*

Ms. Heinz said she would contact Associated Builders and Contractors on Monday to see if we could get some synergy going in terms of them making the right political contacts for us.

Mr. Feldman commented that he is really happy with the Administrative team and that they are a good bunch of people.

Mr. Barr said that he had been away traveling for a while, and coming back and hearing all the wonderful marketing work that has been done, and even academically, everybody is doing wonderful things. So continue to do what you are doing, because it is working.

Mrs. Ernst said that she agreed with the prior comments and that she is looking forward to the Chamber luncheon next week. If anybody else could attend, that would be wonderful.

Mr. Dunson commented that many good things are going on, as should be happening, so keep doing what you are doing. He said he was sorry they had to spend so much time fighting with the School District for doing what you are supposed to do.

Mr. Heller said that he seconds the comment that Mr. Feldman made about the administrative team we have and the students. They are getting better all the time and more exceptional in what they achieve. He is optimistic for the future even though there are challenges to overcome, most of which are not in our control, but we will get there.

Mr. McKoy said he wanted to thank Mr. Kidd for his dedication and of course, the Board leadership and the staff. It is not easy and he appreciates Mr. Kidd, as he is sure the Board does.

Mrs. Baize said to keep on keeping on.

Mr. Notter commented what an awesome job by Mr. Kidd, administrators, teachers, and the whole TEAM SouthTech. Last year, 85% free and reduced lunch; we are in the top one-third in the high schools – second to an IB Magnet school. Mr. Notter said that we have beaten his record in Broward and it is awesome; if people could only understand. This charter school is doing something right.

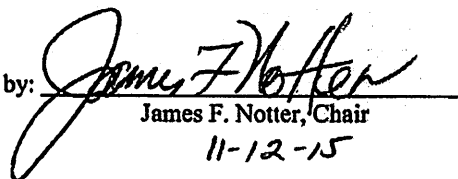
29. *Motion to Adjourn:*

Mr. Notter asked for a motion to adjourn. Mrs. Baize motioned to adjourn at 8:55 pm until the Regular Board meeting on November 12, 2015.

Minutes Prepared by:


Barbara J. Fraga

Approved by:


James F. Notter, Chair
11-12-15