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 DEPUTY SUPERINTENDENT



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**SOUTHTECH ACADEMY TRANSITION PROGRAMS
 APPLICATION PURPOSE AND GUIDELINES**

The purpose of this application packet is to outline the skill set of the Transition Programs for candidates which enables the Selection Committee to determine the skills, abilities, and background of each candidate. The application may be completed by the student independently or with assistance. The applicant, his or her parent/guardian, counselor, the teacher, or employer may be contacted by the Selection Committee to gather additional information. The goal is to select students who will be successful in SouthTech Academy Transition Programs and reach the goal of competitive employment.

DIRECTIONS FOR CHOOSING ACADEMY PROGRAMS

Indicate your first, second, and third program choices by placing "1" for first choice "2" for second choice "3" for third choice in the columns marked "#". Only three program choices are permitted.

#	Academy	#	Academy
	Auto Collision Repair/ Refinishing		Culinary Arts
	Automotive Service Technology		Marine Engines Service Technology
	Commercial Art and Graphic Design		Motorcycle Service Technology
	Information Technology		Digital Film and Broadcast
	Cosmetology		Veterinary Assisting
	Music and Sound Production		Business Management
	Medical Science		

SouthTech Schools, a state-approved LEA, does not discriminate on the basis of race, color, national origin, sex or sexual orientation, marital status, age, religion, disability, genetic information, gender identity or expression, or any other characteristic prohibited by law. For questions contact 561-369-7042.

www.southtechschools.org

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"CREATING SUCCESS STORIES...ONE STUDENT AT A TIME"

ELIGIBILITY GUIDELINES

To be considered for the CORE/Career Training Programs, students must:

- Be an ESE student who has an IEP with prescribed transition services.
- Have met graduation requirements.
- Reside in Palm Beach County, Florida or other districts with whom inter-district agreements exist with the Charter School's Sponsor.
- Be between the ages of 17-22 (with the exception of early graduation students).
- Demonstrate the ability to independently conduct oneself responsibly in social, private, and/or personal settings without staff assistance while exhibiting socially responsible behavior when unsupervised.
- Be motivated to work and learn in the vocational/academic skills area which are necessary for competitive employment.
- Possess the ability to communicate wants and needs.
- Function without one on one supervision in all settings including transportation.
- Have acceptable discipline records.
- Demonstrate satisfactory attendance records (absences must be less than 10 days per semester).
- Be able to navigate the campus independently.

Completed application must be received by Friday, February 1st, 2019. Qualified applicants will be invited for a student interview that will be held during the month of February. Applicants will be notified of acceptance by March 29th, 2019.

SouthTech Charter Academy, Inc. shall enroll eligible students who submit a timely application, unless the number of applications exceed the capacity of a program, class or building. Any subsequent applications that have been completed after the timeline will be handled on an individual basis if there are openings within the program. SouthTech Academy shall be non-sectarian and non-discriminatory in its programs and admission policies and shall act in full compliance with all State and Federal legal requirements for race and gender equality.

If interested, please contact Robert Pancione or Lee Anne Gallagher at 561-369-7097.

PROGRAM OVERVIEW

MISSION

SouthTech Academy's core mission is to graduate students ready for work, higher education and productive citizenship. SouthTech Academy's Transition Program provides students an opportunity to attend daily vocational academic classes, in addition to offering career experience, training and placement.

PROGRAM GOALS

- Increase level of independence
- Be productive citizens within their community
- Develop skills necessary in obtaining competitive employment in their field of choice
- Increase social and communication skills across all settings
- Improve self-determination skills
- Increase confidence levels
- Engage the support of adult service agencies before exiting the program

CURRICULUM

- Employability Skills
- Financial Literacy
- Basic Technology Supports (Applications, resumes, on-line support, etc.)
- Career Experience
- Competitive Supported Employment
- Florida Drivers Learners Permit Test Prep
- Public Transit System Travel Training

PERSONAL INFORMATION

Name of Student (last, first, middle initial)			Student Number
Date of Birth	Gender	Current School	Student Phone Number
Name of Parent(s)/Legal Guardian		Parent/Legal Guardian's Phone Number	
Home Address		City	State Zip
Email Address			

Student's Legal Rights: Circle one			
Student makes his/her own legal decisions Yes No		Parent has guardianship or is guardian advocate (Court Documentation must be attached)	
Transportation (Check all that apply)			
<input type="checkbox"/>	Palm Tran	<input type="checkbox"/>	Palm Tran Connection
<input type="checkbox"/>		<input type="checkbox"/>	Parent (or family member)
<input type="checkbox"/>		<input type="checkbox"/>	Drives Self
Which form of identification do you have? (Check all that apply)			
<input type="checkbox"/>	Florida Identification Card	<input type="checkbox"/>	Florida Driver Learner's Permit
<input type="checkbox"/>		<input type="checkbox"/>	Florida Driver's License
Service Agencies (Check all that apply)			
<input type="checkbox"/>	The Agency for Persons with Disabilities	<input type="checkbox"/>	Vocational Rehabilitation
Name of Coordinator:		Name of Counselor:	
Phone Number of Coordinator:		Phone Number of Counselor:	
Independent Living and Health Care (Check all that apply)			
<input type="checkbox"/>	High Blood Pressure	<input type="checkbox"/>	Diabetes
<input type="checkbox"/>		<input type="checkbox"/>	Seizure Disorder
<input type="checkbox"/>		<input type="checkbox"/>	Heart Conditions
Other:			
Medication		Dosage	Time of Day taken
Which Services Do You Currently Receive? (Check all that apply)			
<input type="checkbox"/>	Speech	<input type="checkbox"/>	Language
<input type="checkbox"/>		<input type="checkbox"/>	Occupational Therapy
<input type="checkbox"/>		<input type="checkbox"/>	Physical Therapy
<input type="checkbox"/>		<input type="checkbox"/>	Mental Health Counseling

BEHAVIORAL SUMMARY

In the last year, have you had any discipline action for misconduct at school?	Yes	No
If yes, please explain:		
Have you even been convicted of and/or have charges for any pending criminal offense?	Yes	No
If yes, please explain:		

WORK/VOLUNTEER EXPERIENCE

List work you have in school or in the community.

Employer	Job Title	Dates worked
Supervisors Name	Phone Number	Were you paid?
		Yes No
Job Responsibilities		
1)		
2)		
3)		
4)		
Employer	Job Title	Dates worked
Supervisors Name	Phone Number	Were you paid?
		Yes No
Job Responsibilities		
1)		
2)		
3)		
4)		

WORK PREFERENCES AND INTERESTS

Do you plan to work during the school year, in addition to being in the Transition Program?		Yes	No
If yes, where?		How many days or hours?	
Have you ever been fired from or quit a job?		Yes	No
If yes, please explain:			
Do you like to work inside or outside?		Yes	No
Do you prefer to work with your hands or build things?		Yes	No
Do you think you would like to work in an office?		Yes	No
Do you have a cell phone?		Yes	No
Do you send text messages?		Yes	No
Do you use a computer and send email?		Yes	No
Do you like to work alone or with others? (Circle One)	With Others	Alone	
Is there any special job that you think you would be good at doing? (Please explain)			
What is your career/employment goal after Completion of South Tech Academy Transition Program?			

**SOUTHTECH ACADEMY TRANSITION PROGRAM
APPLICANT CONTRACT**

I, _____, understand that being a C.O.R.E./Career Training Student, I must abide by the following term and conditions:

- Follow my course schedule, attend classes, and complete course assignments to the best of my ability.
- Contact my Transition Specialist when I will be absent or late.
- Be responsible for securing transportation (with assistance for registration purposes as needed from Transition Specialist).
- Follow the rules as outlined by the student code of ethics and handbook established by SouthTech Academy.
- Attend scheduled meetings with my teachers/employer.
- Participate and communicate any concerns during meetings.

By signing this documentation, I understand that the first semester is a probationary semester and continuing in the program will depend on my work and effort throughout the semester. Any behavior or attendance concerns will require a meeting in order to move forward within the program. Any students found to violate student code of conduct as outlined by the student handbook will be dealt with according to the discipline policy and could be removed from the program.

I have read the above and understand that this program is voluntary and I must agree to these terms for acceptance into SouthTech Academy's Transition Programs.

Applicant Signature

Date

Parent/Guardian Signature

Date